



TOWN OF MILFORD

Requirements for

SPECIAL EVENTS

August 5, 2015

This package is intended to serve as a general reference document; to provide guidelines and identify code requirements concerning various events and occasions. It is designed to address the most frequently occurring and applicable codes and standards and is not all inclusive of every possible requirement. For additional information please contact the Milford Fire, Police, and/or Building departments.

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II. Applicability

- A. All special events shall meet the requirements of the current adopted editions of the NH State Fire Code, Building Code, and National Electrical Code.
- B. Site, floor, and electrical plans (*if applicable*) for any special event shall be submitted to the Fire Department and Community Development Office (Building Dept.), a minimum of thirty (30) days prior to the scheduled event. Final plans (*If applicable*) shall be submitted 7 days prior to the event. ***(In the event of extenuating circumstances the Fire Chief or Designee may waive the 30 and 7 day submittal requirements. The final determination shall be made by the Fire Chief or Designee)***
- C. Any venue shall not exceed its posted occupancy limit in accordance with its Place of Assembly permit unless a Life Safety Evaluation has been performed by an independent third party fire protection engineer.

III. Inspections Required

All tents, booths, food service areas, electrical installations etc. shall be ready for inspections by both building, health & fire inspectors a minimum of 2 hours prior to the start of the event.

IV. Definitions

AHJ – The authority having jurisdiction (AHJ) is that person or office charged with enforcing the Life Safety Code. In most situations, it is the fire chief or designee, unless the matter is a health or police matter in which case it is the respective department official.

Canopy – A temporary structure, enclosure, or shelter constructed of pliable materials which is open without sidewalls or drops on 75% or more of the perimeter.

Certificate of Flame Resistance – A certificate or affidavit that states the material has been treated in accordance with NFPA 701.

Cube Tap – A grounded U/L listed adapter that converts one female connector into multiple female connectors.

Flame Retardant – An approved chemical compound or mixture which, when applied in an approved manner to any fabric or material, will render such fabric or material incapable of supporting combustion.

Floor Plan – A plan drawn to scale showing the proposed event layout and seating with locations of all aisles, exits, and fire protection equipment.

Food Service Establishment- As defined by RSA 143-A:3, IV means any fixed or mobile, attended or unattended restaurant; coffee shop; cafeteria; short order café; luncheonette; grill; tearoom; sandwich shop; soda fountain; tavern; bar; cocktail lounge; night club; roadside stand; industrial feeding establishment; food vending operation; private or public organization or institution, whether profit or non profit, which routinely serves food; catering kitchen; commissary, or similar place in which food or drink is prepared for sale or for service on the premises or elsewhere; and any other eating or drinking establishment or operation in which potentially hazardous food is served or provided for the public with or without charge.

Open Flames – Torches, candles, and other devices using flames.

Open Flame Cooking Device – Sterno fuels, grills, stove tops, etc.

Power distribution strip – A grounded electricity distribution device containing overload protection that turns one AC wall outlet into several.

Site Plan – A plan illustrating the proposed parking, “no parking” areas, and traffic flow patterns.

Special Events – Any assembly within a building (other than residential), tent, structure etc. of more than fifty (50) people, including but not limited to luncheons, dinners, sporting events, carnivals, fairs, political rallies, performances, and private functions. Any events held in an area, space or structure used outside of its normal function or existing permitted use (for example, a tennis court or courts for a stage, seating area, trade show, or exhibition) shall be considered a special event and shall meet the requirements of NH Saf-C 6000. *(The Final Determination is made by the local AHJ or Designee.)*

Splitter or “Y” Tap – A grounded U/L listed adapter in the form of a letter "Y", having two female cord connectors on one end and a male plug at the other end.

Tent – A temporary structure, enclosure, or shelter, either with or without sidewalls, constructed of fabric or pliable material.

Triple or “W” Tap – A grounded U/L listed adapter in the form of a letter "W", having three female cord connectors on one end and a male plug at the other end.

V. Police Requirements – NH RSA, Chapter 105, Police Officers and Watchmen:
Section 105:9 (The following NH RSA is applicable to these Requirements for Special Events:)

- I.** Any person desiring to conduct a public dance, circus or carnival shall make application for police attendance at that function. Any person who conducts a public dance, circus, or carnival without first making application for police attendance at that function is guilty of a violation.
- II.** The Chief of Police in any city or town, subject to the written approval of the Mayor and Board of Alderman, Board of Selectmen, or Licensing Board shall examine applications for police attendance at public dances, circuses and carnivals and determine if such attendance is necessary. If the Chief of Police decides police attendance is necessary, he shall detail one or more police officers to attend whose services shall be paid for by the applicant.
- III.** The Chief of Police shall have the authority to assign police details to attend any public meetings or functions which he determines may potentially:
 - (a) Involve traffic-related problems; or
 - (b) Lead to public disturbance or public nuisance; or
 - (c) Endanger public health, safety or welfare.

III-a. The applicant or sponsor of any public meeting or function may be charged for the services of any police officers that may be detailed or assigned to that meeting or function, unless charges authorized by this section for the services of a police officer are waived by the Chief of Police when in his judgment such authorization does not conflict with an existing local ordinance or policy.

- IV.** The Chief of Police, the Police Department, and any city, town, or political subdivision shall not be held liable for any decision not to detail police officers to attend any public meeting or function.

VI. Outdoor Special Events

- A. Permit Required.** A Special Event Permit shall be obtained from the Milford Fire Department in accordance with NH State Fire Code, NFPA 1 2009 Edition, Chapter 1, Table 1.12.7(a) prior to any special event. It is required that the permit shall be applied for at least thirty (30) days prior to the special event.
- B.** For venues hosting seasonal special events, only one (1) permit application shall be required
- C.** In accordance with NH State Fire Code NFPA 1 2009 Edition, Chapter 20, section 20.1.5.6.1 a minimum of one (1) trained crowd manager for every 250 persons in attendance at the special event. Crowd managers must submit proof of training with the event application. Should the applicant be unable to provide trained crowd managers, the Milford Fire Department will provide them.
- D.** In accordance with NH State Fire Code NFPA 1 2009 Edition, Chapter 10, section 10.15.4 Standby fire personnel shall be provided if required by the Fire Chief or Designee.
- E.** A Special Event Permit shall be obtained from the Milford Fire Department for all tents and temporary membrane structures in excess of 200 square feet and canopies in excess of 400 square feet in accordance with NH State Fire Code, NFPA 1 2009 Edition, Chapter 1, Table 1.12.7(a) used for the purpose of hosting gatherings of fifty (50) people or more. *This excludes tents used exclusively for the purpose of camping.*
- E.** A Special Event Permit is not required for tents under two hundred (200) square feet or canopies under four hundred (400) square feet.
- F** These structures shall have a Place of Assembly Permit in accordance with NH RSA 155-18.
- G.** All tents shall meet the requirements of NH State Fire Code, NFPA 1, Chapter 25.
- H.** All enclosed tents, canopies, or temporary membrane structures shall be equipped with emergency lights and exit signs.
1. All tents or temporary membrane structures shall be accompanied by documentation from a licensed structural engineer regarding structural stability to withstand the elements of weather to prevent unintentional collapse.
 2. Tents or temporary membrane structures shall be erected in accordance with the manufacturer's specifications or The IFAI procedural handbook for the safe installation of tentage second edition.
 3. It is the applicant's responsibility to discontinue the use of the tent or temporary membrane structure in the event of severe weather.

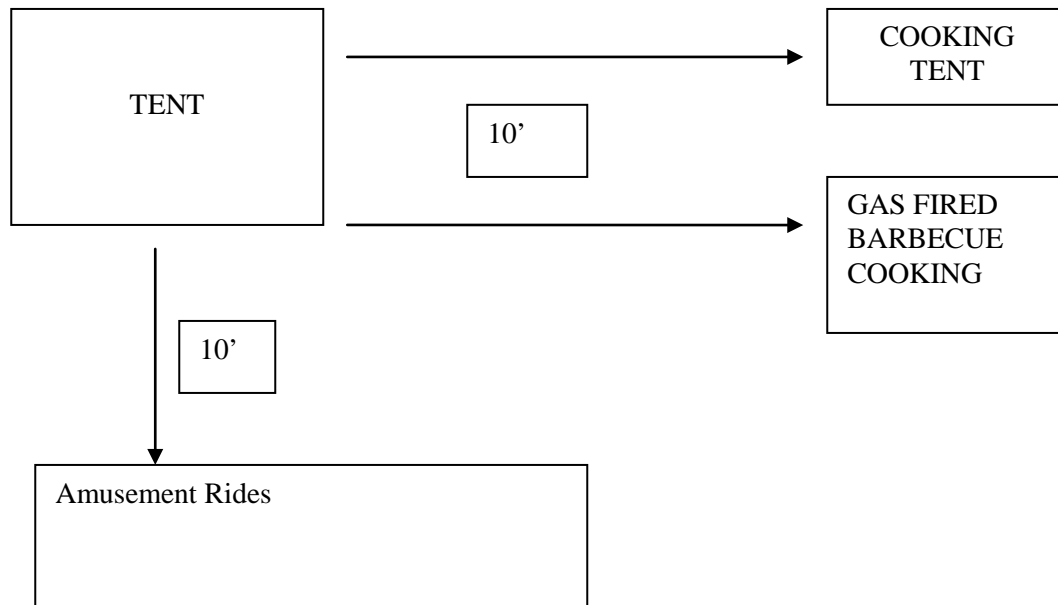
I. Means of egress requirements shall be as follows:

<u>Occupant load</u>	<u>Number of exits</u>	<u>Minimum exit width</u>
Less than 10	1	36"
10 to 199	2	72"
200 to 499	3	72"
500 to 999	4	96"
1000 or more	5	120"

J. If two (2) or more exits are provided, illuminated exit signs and emergency lighting shall be provided.

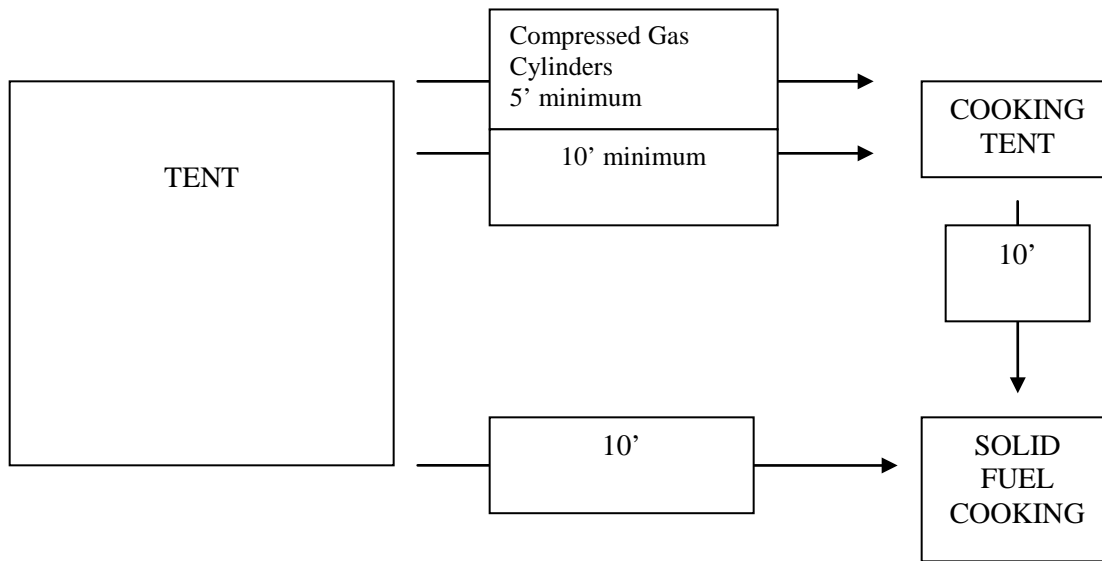
K. All tents shall have a certificate of flame resistance in accordance with NH State Fire Code, NFPA 1.

L. All outdoor tents, canopies, and temporary membrane structures utilized for cooking shall be separated from other structures (including amusement rides) by a minimum of ten (10) feet in accordance with the NH State Fire Code, NFPA 1,, Chapter 10, Section 10.15.8

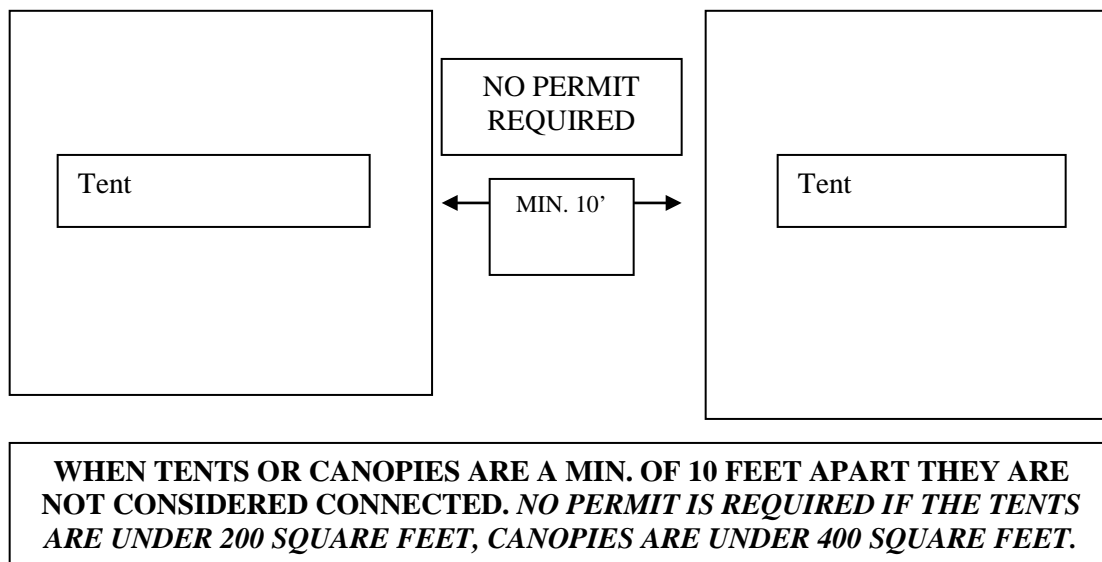


M. Compressed gas cylinders, including but not limited to those used for heated cooking devices, shall be located at least five (5) feet from the outside of all tents and booths, and at least ten (10) feet away from any open flame.

- N. All compressed gas cylinders shall be stored in an upright position and secured to prevent accidental tip-over. All compressed gas cylinders not in use shall be capped. See diagram below:



- O. Tents and canopies that are at least ten (10) feet apart are not considered connected.



P. Fire Protection Requirements.

1. Cooking of the following items will be allowed under a tent subject to inspection and approval of the Fire Department:
 - i. Grilling/Barbequing of meats that have been prepared in an enclosed mobile unit or commissary.
 - ii. Cooking/reheating of commercially prepared foods.
 - iii. Deep frying of commercially prepared foods.
 - iv. Preparation of non-hazardous foods (kettle corn, popcorn, pretzels, etc)
2. Cooking is prohibited under tents, temporary membrane structures, and/or canopies which are used for any type of public assembly.
3. Any booth, trailer, tent, or canopy using an open flame cooking device shall have a minimum of one (1) approved fire extinguisher with a 2A: 10B: C rating and a minimum of five (5) pounds of extinguishing agent. In addition, any booth, trailer, tent, or canopy using deep fat fryer/fryolator type cooking device shall also have a minimum of one (1) approved 6L (min) Class K fire extinguisher
4. All fire extinguishers' shall be inspected annually and shall have an inspection tag indicating the same attached to the extinguisher.
5. All individuals utilizing any type of cooking equipment shall be trained in the proper use of a fire extinguisher.
6. All commercial cooking equipment located inside a trailer or fully-enclosed booth constructed of permanent materials shall be provided with an approved automatic fire extinguishing system that is UL 300 compliant. *(Non-compliant units may be allowed to continue operation after inspection and approval by the AHJ)*

Q. Health Inspections.

1. Any booth, trailer, tent, or canopy serving food shall have an inspection performed by the Milford Health Officer prior to opening for a special event.
2. All food service concessions shall comply with the State of NH HeP- 2300, Food Service Protection Rules.

R. Portable Restrooms.

1. Portable bathroom facilities shall be provided in accordance with the Portable Sanitation Associations Special Event Chart.

S. Electrical Requirements.

1. All electrical installations shall meet the requirements of the most current adopted editions of the National Electrical Code (NFPA 70) and the NH State Fire Code, (NFPA 1)
2. An electrical permit shall be obtained by a New Hampshire licensed electrical corporation or Master electrician licensed in the State of New Hampshire from the Community Development Office (Building Dept.) a minimum of thirty (30) days prior to the scheduled event. **The master electrician of record shall be present for event pre-inspections.**
3. Temporary event specific electrical installations shall comply with the requirements of the National Electrical Code, Articles 518, 520, 525, and 590.
4. When applicable, the electrician of record or the event coordinator shall supply a floor plan with a wiring schematic that shall include portable power distribution panel location(s), flexible cord locations and lengths, and locations of multi-appliance distribution centers.
5. GFCI (Ground Fault Circuit Interrupter) protection shall be provided when applicable in accordance with the National Electrical Code.
6. All extension cords shall be appropriately sized for the intended use. Extension cords shall be a minimum 14-gauge and grounded. The use of light weight extension cords less than 14-gauge or “zip cords” is strictly prohibited.
7. All extension cords that are run within a means of egress or public way shall be secured and protected using an approved means, such as treadle, “yellow jackets”, or trenches.
9. Extension cords shall serve only one appliance or fixture, unless appropriately sized and in conjunction with an approved multi-appliance distribution center with overload protection. The current capacity of the supply cord shall be not less than the rated capacity of the appliance(s) or fixture(s).
10. Only UL-listed overload protected power distribution strips may be used for additional outlets.
11. Power distribution strips connected in series “daisy-chained” are prohibited.
12. Cube Taps, “Y” Taps & “W” Taps are permitted, when approved by the event electrician, to supply electricity to a maximum of 3 electronic appliances and when connected directly or by a single extension cord to an approved power distribution strip. The combined amperage usage shall not exceed the rating of the tap adapter, extension cord or power distribution strip.

13. Portable generators shall be located five (5) feet or greater from booths, trailers, tents, and canopies in accordance with the NH State Fire Code, NFPA 1 Chapter 25, Section 25.1.12.1.

VII. Indoor Special Events

- A. Permit Required: A Special Event Permit shall be obtained from the Milford Fire Department in accordance with NH State Fire Code, NFPA 1.. It is required that the permit be applied for at least thirty (30) days prior to the special event.
- B. A floor plan for the indoor special event that shows such features as, but not limited to, aisle width, seating arrangement, stages, press risers, buffet tables, and bars, in accordance with the NH State Fire Code, NFPA 1 and 101 shall be submitted the Milford Fire Department for review and approval a minimum of thirty (30) days prior to the scheduled event.
- C. The Milford Fire Department will provide a minimum of one (1) trained crowd manager for every 250 persons in attendance at the indoor special event in accordance with the NH State Fire Code. Venues or organizers may use their own trained crowd managers provided they have completed a recognized crowd manager training program and have the approval of the Fire Chief.
- D. These requirements also apply to tents used for indoor special events.
- E. All pipes and drapes shall have a certificate of flame resistance or affidavit provided for review and approval. All pipes and drapes shall be secured to prevent tipping.
- F. Aisle Width - The following minimum aisle widths shall be maintained in accordance with the NH State Fire Code, NFPA 1 and 101.
 1. The width of aisles serving seating at tables shall be no less than 44" in areas serving 50 persons or more and 36" in areas serving 50 persons or less.
 2. Aisle widths may be required to be increased based upon the type of event and occupant load.
 3. Where non-fixed seating is located between the table and the aisle, there shall be a minimum of 19" of clear space from back of chair to back of chair.
 4. With standard seating, the spacing from the back of the chair to the front of the most forward facing projection of the chair immediately behind shall be no less than 12" and increased 0.3" for every seat over 14.

G. Non-fixed seating (folding) chairs requirements

1. All non-fixed seating (folding) chairs shall be firmly secured together in groups of no less than three (3) and no more than seven (7). The chairs shall be secured at both the top and the bottom by either industrial tie wraps or other approved means.

2. There shall be no more than 100 chairs in a row and there shall be a minimum aisle width of 22" from the back of the chair to the front of the most forward facing projection of the chair immediately behind.

H. Indoor special event festival seating is limited to 250 persons unless a life safety evaluation has been performed by an independent third party fire protection engineer and approved by the Milford Fire Department.

I. the Milford Fire Department requires that the facility hosting the event provides an approved means to determine the occupant load at the event.

J. The use of theatrical haze, fog, or smoke machines is not permitted unless approved in advance by the Milford Fire Department.

K. The use of pyrotechnics is not permitted unless permits and approvals have been obtained from the NH State Fire Marshall's Office in accordance with the NH State Fire Code.

L. Health Inspections.

1. Any booth, trailer, tent, or canopy serving food shall have an inspection performed by the Milford Health Officer prior to opening for a special event.
2. All food service concessions shall comply with the State of NH HeP- 2300, Food Service Protection Rules.

M. Portable Restrooms.

1. Portable bathroom facilities shall be required in accordance with the Portable Sanitation Associations Special Event Chart when fixed facilities may exceed their rated capacity.

N. Electrical Requirements.

1. All electrical installations shall meet the requirements of the most current adopted editions of the National Electrical Code (NFPA 70) and the NH State Fire Code (NFPA 1)
2. An electrical permit shall be obtained by a New Hampshire licensed electrical corporation or Master electrician licensed in the State of New Hampshire from the Community Development Office (Building Dept.) a minimum of thirty (30) days prior to the scheduled event. **The master electrician of record shall be present for event pre-inspections.**
3. Temporary event specific electrical installations shall comply with the requirements of the National Electrical Code, Articles 518, 520, 525, and 590.

4. When applicable, the electrician of record or the event coordinator shall supply a floor plan with a wiring schematic that shall include portable power distribution panel location(s), flexible cord locations and lengths, and locations of multi-appliance distribution centers.
5. GFCI (Ground Fault Circuit Interrupter) protection shall be provided when applicable in accordance with the National Electrical Code.
6. All extension cords shall be appropriately sized for the intended use. Extension cords shall be a minimum 14-gauge and grounded. The use of light weight extension cords less than 14-gauge or “zip cords” is strictly prohibited.
7. All extension cords that are run within a means of egress or public way shall be secured and protected using an approved means, such as treadle, “yellow jackets”, or trenches.
9. Extension cords shall serve only one appliance or fixture, unless appropriately sized and in conjunction with an approved multi-appliance distribution center with overload protection. The current capacity of the supply cord shall be not less than the rated capacity of the appliance(s) or fixture(s).
10. Only UL-listed overload protected power distribution strips may be used for additional outlets.
11. Power distribution strips connected in series “daisy-chained” are prohibited.
12. Cube Taps, “Y” Taps & “W” Taps are permitted, when approved by the event electrician, to supply electricity to a maximum of 3 electronic appliances and when connected directly or by a single extension cord to an approved power distribution strip. The combined amperage usage shall not exceed the rating of the tap adapter, extension cord or power distribution strip.

VIII. Permits

The attached “Application for Special Event Permit” and required documents and plans shall be filled out in its entirety and submitted to the Milford Fire Department for review and approval a minimum of Thirty (30) days prior to the special event.



APPLICATION FOR SPECIAL EVENT PERMIT

Date of Application:_____ Event Date & Hours:_____

Event Location:_____

Anticipated number of attendees:_____

Set up Time:_____ Clean up Time:_____

Activity & Title of Event:_____

Sponsored By:_____

Organizers/Contacts: Name:_____ Home Phone #:_____

Work Phone #:_____ Email:_____

Address:_____

City, State, Zip Code:_____

Secondary Contact:: Name:_____ Home Phone #:_____

Work Phone #:_____ Email:_____

Number of tents or temporary membrane structures exceeding 200 square feet: _____
Dimensions_____

Number of tents or temporary membrane structures exceeding 400 square feet: _____
Dimensions_____

Number of Food Concessions and/or Food Prep area (s)_____

Please attach a copy of the certificate of flame resistance.

Please attach a copy of the engineers statement on structural stability (If Applicable)

Please attach 2 copies of the floor and site plans if applicable.

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There are approximately 20 lines visible. The paper has a slightly textured appearance and is set against a dark background.

Signature

Date

TOWN OF MILFORD
BUILDING & CODE ENFORCEMENT OFFICE
One Union Square, Milford
(603) 249-0620



ELECTRICAL PERMIT / APPLICATION

Please print legibly or type all information

PROPERTY LOCATION: _____

PROPERTY USE: Residential ____ Commercial (Specify use)*** _____

OWNER: _____ PHONE: _____

ADDRESS: _____

APPLICANT INFORMATION **

ELECTRICIAN: _____ LICENSE #: _____ EXP: _____

COMPANY: _____ PHONE: _____

ADDRESS: _____ FAX: _____

SIGNATURE _____ EMAIL: _____

SERVICE INFORMATION

SERVICE SIZE (AMPS): MAIN: _____ SUB PANEL: _____ ADDTL DISCONNECTS: _____

SERVICE TYPE: NEW ____ UPGRADE ____ PSNH # _____ REPORTED: ____/____/____

SERVICE TYPE: TEMP: _____ PSNH # _____ REPORTED: ____/____/____

MISC WORK: EVENT: ____ ROUGH IN: ____ RENOV/ALTR: ____ TENANT FIT-UP: ____ POOL: ____

DESCRIPTION: _____ ANNUAL _____

MAP/LOT/PARCEL: _____ INSPECTION APPROVAL DATE: ____/____/____

BP # _____ APPROVAL: _____ DATE: _____

Town of Milford Building Official

COST: _____ PAYMENT INFORMATION: _____ DATE: _____

** Applicant must be a licensed Master Electrician or residing property owner

*** Plans must be submitted for all commercial permits (Engineering may be required)

24 HOUR NOTICE REQUIRED FOR ALL INSPECTIONS



PORTABLE SANITATION ASSOCIATION INTERNATIONAL
 7800 Metro Parkway Suite 104 • Bloomington, Minnesota 55425 U.S.A.
 ☎ 800-822-3020 • (952) 854-8303 • Fax: (952) 854-7560 • E-mail: info@psai.org

SPECIAL EVENT EXTENDED CHART (MILK DOWN)
 (No fixed facilities)

Number of Units required when no pumping service is provided
 50/50 Mix of Men & Women
 One unit provides approximately 200 uses with 4 hours between use

Average Crowd Size	Average Hours per Event									
Size	1	2	3	4	5	6	7	8	9	10
500	3	6	9	12	15	18	21	24	27	30
1,000	6	12	18	24	30	36	42	48	54	60
1,500	9	18	27	36	45	54	63	72	81	90
2,000	12	24	36	48	60	72	84	96	108	120
2,500	15	30	45	60	75	90	105	120	135	150
3,000	18	36	54	72	90	108	126	144	162	180
3,500	21	42	63	84	105	126	147	168	189	210
4,000	24	48	72	96	120	144	168	192	216	240
4,500	27	54	81	108	135	162	189	216	243	270
5,000	30	60	90	120	150	180	210	240	270	300
5,500	33	66	99	132	165	198	231	264	297	330
6,000	36	72	108	144	180	216	252	288	324	360
6,500	39	78	117	156	195	234	276	312	348	384
7,000	42	84	126	168	210	252	294	336	378	420
7,500	45	90	135	180	225	270	315	360	405	450
8,000	48	96	144	192	240	288	336	384	432	480
8,500	51	102	153	204	255	306	354	402	450	498
9,000	54	108	162	216	270	324	372	420	468	516
9,500	57	114	171	228	285	342	390	438	486	534
10,000	60	120	180	240	300	360	408	456	504	560
10,500	63	126	189	252	315	378	426	474	522	576
11,000	66	132	198	264	330	396	444	492	540	594
11,500	69	138	207	276	345	414	462	510	558	612
12,000	72	144	216	288	360	432	480	528	576	630
12,500	75	150	225	300	375	450	500	540	590	648
13,000	78	156	234	312	390	468	516	564	612	666
13,500	81	162	243	324	405	486	534	582	630	684
14,000	84	168	252	336	420	504	552	600	648	702
14,500	87	174	261	348	435	522	570	618	666	720
15,000	90	180	270	360	450	540	588	636	684	738
15,500	93	186	279	372	465	558	606	654	702	756
16,000	96	192	288	384	480	576	624	672	720	774
16,500	99	198	297	396	495	594	642	690	738	792
17,000	102	204	306	408	510	612	660	708	756	810
17,500	105	210	315	420	525	630	678	726	774	828
18,000	108	216	324	432	540	648	696	744	792	846
18,500	111	222	333	444	555	666	714	762	810	864
19,000	114	228	342	456	570	684	732	780	828	882
19,500	117	234	351	468	585	702	750	798	846	900
20,000	120	240	360	480	600	720	768	816	864	918
20,500	123	246	369	492	615	738	786	834	882	936
21,000	126	252	378	504	630	756	804	852	900	954
21,500	129	258	387	516	645	774	822	870	918	972
22,000	132	264	396	528	660	792	840	888	936	990
22,500	135	270	405	540	675	810	858	906	954	1008
23,000	138	276	414	552	690	828	876	924	972	1026
23,500	141	282	423	564	705	846	894	942	990	1044
24,000	144	288	432	576	720	864	912	960	1008	1062
24,500	147	294	441	588	735	882	930	978	1026	1080
25,000	150	300	450	600	750	900	948	996	1044	1098
25,500	153	306	459	612	765	918	966	1014	1062	1116
26,000	156	312	468	624	780	936	984	1032	1080	1134
26,500	159	318	477	636	795	954	1002	1050	1098	1152
27,000	162	324	486	648	810	972	1020	1068	1116	1170
27,500	165	330	495	660	825	990	1038	1086	1134	1188
28,000	168	336	504	672	840	1008	1056	1104	1152	1206
28,500	171	342	513	684	855	1026	1074	1122	1170	1224
29,000	174	348	522	696	870	1044	1092	1140	1188	1242
29,500	177	354	531	708	885	1062	1110	1158	1206	1260
30,000	180	360	540	720	900	1080	1128	1176	1224	1278
30,500	183	366	549	732	915	1098	1146	1194	1242	1296
31,000	186	372	558	744	930	1116	1164	1212	1260	1314
31,500	189	378	567	756	945	1134	1182	1230	1278	1332
32,000	192	384	576	768	960	1152	1200	1248	1296	1350
32,500	195	390	585	780	975	1170	1218	1266	1314	1368
33,000	198	396	594	792	990	1188	1236	1284	1332	1386
33,500	201	402	603	804	1005	1206	1254	1302	1350	1404
34,000	204	408	612	816	1020	1224	1272	1320	1368	1422
34,500	207	414	621	828	1035	1242	1290	1338	1386	1440
35,000	210	420	630	840	1050	1260	1308	1356	1404	1458
35,500	213	426	639	852	1065	1278	1326	1374	1422	1476
36,000	216	432	648	864	1080	1296	1344	1392	1440	1494
36,500	219	438	657	876	1095	1314	1362	1410	1458	1512
37,000	222	444	666	888	1110	1332	1380	1428	1476	1530
37,500	225	450	675	900	1125	1350	1398	1446	1494	1548
38,000	228	456	684	912	1140	1368	1416	1464	1512	1566
38,500	231	462	693	924	1155	1386	1434	1482	1530	1584
39,000	234	468	702	936	1170	1404	1452	1500	1548	1602
39,500	237	474	711	948	1185	1422	1470	1518	1566	1620
40,000	240	480	720	960	1200	1440	1488	1536	1584	1638
40,500	243	486	729	972	1215	1458	1506	1554	1602	1656
41,000	246	492	738	984	1230	1476	1524	1572	1620	1674
41,500	249	498	747	996	1245	1494	1542	1590	1638	1692
42,000	252	504	756	1008	1260	1512	1560	1608	1656	1710
42,500	255	510	765	1020	1275	1530	1578	1626	1674	1728
43,000	258	516	774	1032	1290	1548	1596	1644	1692	1746
43,500	261	522	783	1044	1305	1566	1614	1662	1710	1764
44,000	264	528	792	1056	1320	1584	1632	1680	1728	1782
44,500	267	534	801	1068	1335	1602	1650	1698	1746	1800
45,000	270	540	810	1080	1350	1620	1668	1716	1764	1818
45,500	273	546	819	1092	1365	1638	1686	1734	1782	1836
46,000	276	552	828	1104	1380	1656	1704	1752	1800	1854
46,500	279	558	837	1116	1395	1674	1722	1770	1818	1872
47,000	282	564	846	1128	1410	1692	1740	1788	1836	1890
47,500	285	570	855	1140	1425	1710	1758	1806	1854	1908
48,000	288	576	864	1152	1440	1728	1776	1824	1872	1926
48,500	291	582	873	1164	1455	1746	1794	1842	1890	1944
49,000	294	588	882	1176	1470	1764	1812	1860	1908	1962
49,500	297	594	891	1188	1485	1782	1830	1878	1926	1980
50,000	300	600	900	1200	1500	1800	1848	1896	1944	2000



Town of Milford
POLICE DEPARTMENT

Milford Police Department
Application for Special Event
Permit

Milford Police Department
19 Garden Street
Milford, NH 03055-4304
(603) 673-7742
Fax (603) 672-6025
www.milford.nh.gov
Fred Douglas, Chief of Police

Date of Application: _____

Event Dates & Hours: _____

Event Location: _____

Anticipated Number of Attendees: _____

Start Time: _____ End Time: _____

Activity & Title of Event: _____

Request for Security _____ or Traffic Control _____ (check one)

Sponsored By: _____

Organizers/Contacts: Name: _____ Home Phone #: _____

Work Phone #: _____ Cell Phone #: _____

Address: _____

City, State, Zip Code: _____

Secondary Contact: Name: _____ Home Phone #: _____

Work Phone #: _____ Cell Phone #: _____

OFFICIAL USE ONLY

Number of Law Enforcement Officers Required: _____

Date Officers Detailed: _____ Start Time: _____

Type of Service Required: Security _____ Traffic _____ (Check one)

Authorized by (Name/Rank): _____

EQUAL AND EXACT JUSTICE TO ALL