

**Water/Wastewater Commissioners’
Meeting Minutes
February 24, 2009**

Present: Walter Murray, Chairman
Merv Newton, Member
Larry Anderson

Absent: Robert Courage, Vice-Chairman

Call to Order:

Chairman Murray called the meeting to order at 6:00 p.m.

Press and Public Comments:

There were no members of the press present, nor public comments received this evening. Chairman Murray explained that Selectman Mike Putnam had been invited to attend this evening’s meeting as he is an unopposed candidate for one of the two Water and Wastewater Commissioner positions on the March 10 ballot.

Appointments:

Steve Trombly – Discussion of Land Options for Future Water Supply– Utilizing Pictometry software, Superintendent Anderson distributed an aerial printout which depicted approximately a 400’ radius of a point placed upon the land owned by Steve Trombly, which represents equivalency of approximately 14 acres that will be impacted, depending upon future water supply test results and the NH DES permitting process. Chairman Murray explained the decision of whether to purchase or lease land from the Trombly family has yet to be determined, and that the Town is attempting to establish a timeline for future activities and to itemize the associated costs. Superintendent Anderson said that the anticipated cost for the required analyses and installation of a test well is approximately \$250,000.00. He noted, however, that this figure includes USGS modeling prepared based upon data from the nearby superfund sites (Ok Tool and the 002 Site), the Transfer/Recycling Station (which is downstream), and the Grugnale site.

Mr. Trombly said he and his son, Sean, would like to work cooperatively with the town toward this viable project, and would prefer a lease rather than selling land. He would like to receive an informational list noting land/crop restrictions (i.e., herbicides and pesticides), details of the planned pump house near the road, gallons of groundwater to be pumped, etc., so that he and his son may review the scope of work with an attorney.

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Superintendent Anderson explained that the size of the fenced pump house may be 50' x 75', and that the town would like to purchase rather than lease this building site on the roadway. He said a 99-year lease agreement may be recommended for the desired land once the actual acreage to be leased and the land value has been determined. An easement will be necessary for the pipe and roadway, Mr. Anderson advised. Mr. Trombly said a documented list of these details would be helpful. Referring to the aerial print out, Mr. Trombly cautioned that elevated road access may be necessary as some sections of the land are susceptible to flooding. Mr. Anderson said the well would be built to a minimum of one foot above the 100 year flood plain point where the well head is to be built. He explained that should flooding conditions occur, an alternative water supply, i.e., Pennichuck, would be utilized.

Decisions:

Approval of Final Minutes – Chairman Murray made the motion to table the minutes of the meeting held on February 10, 2009 until the next meeting. Commissioner Newton seconded the motion.

Discussions:

Town Hall Allocation – Commissioner Newton is researching the administrative costs of other water/sewer districts. He reported submitting job descriptions to Superintendent Anderson and is awaiting replies to emails sent to Carol Kennison of the Plymouth Village Water & Sewer District and to Jack Sheehy, Milford Finance Director. Chairman Murray said the commissioners are seeking a way to prevent the water and sewer customers from being charged “twice” for town services (once through municipal taxes and secondly through the interdepartmental fees budgeted by the Water Utilities Department to support departments such as Finance, Human Resources, IT, and the Town Administrator), as well as understanding the reason(s) for the Public Works, Library, and Planning Departments not supporting interdepartmental fees through their budgets, verifying the full-time/part-time ratio of interdepartmental fees, etc. Commissioner Newton said he would like to continue his work on this allocation project beyond the end of his term as commissioner on March 10th.

Draft Septage Permit – Superintendent Anderson explained the septage hauler permits were updated in accordance with the recently adopted Sewer Use Ordinance and a \$50 fee for haulers to renew their permits has been added. The draft permit has been reviewed by himself and the Lab Supervisor, Dave Boucher, and will be renewed bi-annually. This topic was tabled until the next meeting.

Holland Tank Funding – For informational purposes, Mr. Anderson distributed a letter from Dufresne-Henry (now known as Stantec Consulting) dated November 3, 2004, explaining the Holland Water Tank project fund apportioning analysis, the system storage necessary to meet water user demand in excess of the delivery capacity, the storage component necessary for fire protection, and emergency storage, defined as necessary to provide water to users during emergency situations, such as major pipe line failures, natural disasters, etc. He also distributed a letter from Dufrene-Henry dated November 18, 2004 explaining their estimation that the Holland Tank’s storage capacity was deficient according to AWWA and NH DES standards. Attached to the November 18, 2004 letter was a Bond Amortization Schedule; Mr. Anderson explained this is “year four” of the twenty year schedule which began in 2005. This topic did not require a decision by the Board of Commissioners this evening.

Superintendent Goals – This topic was tabled until the next meeting.

Information Items, On Hold, Awaiting Information:

Curtis Well Improvement Project – Mr. Anderson said Stantec Consulting is awaiting responses to their inquiries of the lowest bidder. This project is on hold pending results of the March 10th town meeting.

Proposed Water Main Extension by Pennichuck – Mr. Anderson said although this topic is on hold, he has received the specs/plans, and has been informed the Pennichuck has submitted the required information to apply for economic stimulus funding.

Information Items Requiring No Decisions:

Jacques School Proposed Addition/Water Main Relocation – Superintendent Anderson reported there are no plans, per se, for the addition proposed at the Jacques School although contractor pricing is being solicited. A 12” water main in the school yard must be moved further away from the building and a minimum of a 20’ easement will be necessary. Mr. Anderson said he has met with a few of the contractors bidding on this project. Prior to any actual work being performed, the school will be required to submit formal plans for review.

NH-DES Ground Water Rule Change – Additional Sampling Requirements – Mr. Anderson told the commissioners he attended a meeting earlier in the day because the NH DES is requiring additional E.coli sampling from the “raw” source water, to be taken directly out of the well. The state is monitoring all “raw” water because some E.coli can pass through a chlorinated system, allowing some strains of virus to survive. One water sample per well will be collected, from March through August, and will be tested for E.coli. Mr. Anderson explained this is an unfunded state mandate. The Lab Supervisor will investigate the level of certification required for such analysis and determine whether the tests may be run in-house and reported to the state.

Milford/Wilton Water System Interconnection Project – For the commissioners’ information, Mr. Anderson distributed a copy of the letter dated February 17, 2009 from SEA Consultants to the Wilton Board of Water Commissioners containing a pre-application for Drinking Water State Revolving Funds and a draft Agreement for Professional Services for the design and construction phase services of the Milford Water Supply Interconnection and Pumping Station, as well as the associated fees. He was informed that the pre-application has been submitted. Mr. Anderson said he spoke with Mr. Schultz of the Wilton Board of Water Commissioners when he picked up a copy of the Milford Sewer Use Ordinance.

Mr. Anderson distributed a copy of the pre-application forms for Drinking Water State Revolving Funds submitted on behalf of the Town of Milford, for the following projects:

Curtis Well Facility Improvements	total estimated costs: \$ 294,500
Union Street Water Main Improvements	\$ 395,260
Sewer Collection System Rehab, Phase II	\$ 282,781
WWTF Septage Receiving Facility Upgrade	\$1,188,275
WWTF Sludge Handling Upgrade	\$1,078,259

Other Business Requiring No Decisions:

Mr. Anderson presented the commissioners with a copy of the letter sent to Mr. David Merithew requesting an evaluation of the Prospect Tank inspection report, with respect to suggested repairs, estimated costs and a recommended timetable.

Future Appointments/Meetings:

The next meeting of the Water and Wastewater Commissioners will be held at 6:00 p.m. on Tuesday, March 10th at 564 Nashua Street, in the Water Utilities Conference Room.

The Town Vote will be held at the Milford Middle School on March 10th, 6:00 a.m. – 8:00 p.m.

Adjournment:

A motion to adjourn was made by Chairman Murray at 7:00 p.m. Commissioner Newton seconded the motion. All voted in favor.

Respectfully submitted,

Evelyn B. Gendron

Walter Murray – Chairman

Date

Robert Courage – Vice-Chairman

Date

Merv Newton – Commissioner

Date