

MILFORD, NH - BOARD OF SELECTMEN'S MEETING AGENDA

Monday April 25, 2011 - Selectmen's Meeting Room - 5:30 p.m. – 9:00 p.m.

2nd Floor - Town Hall, 1 Union Square, Milford NH 030355

1. **CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING INSTRUCTIONS**
2. **APPOINTMENTS**
 - 5:30 p.m. – Non-Public Session (RSA 91-A:3, II(c)) - Reputation
 - 5:35 p.m. – Departmental Update – Finance (**Finance Director Jack Sheehy**)
 - 5:45 p.m. – Investment Policy Review and Re-adoption, Renewal of Treasurer's Delegation, and Request for Approval of Updated Capitalization and Depreciation/Amortization Policy (Finance Director Jack Sheehy)
 - 6:00 p.m. – E 9-1-1 Update Project – Address Changes (Code Enforcement Officer Bill McKinney and Town Planer Sarah Marchant)
 - 6:30 p.m. – Review of Police Impact Fee Schedule (Town Planer Sarah Marchant & Planning Board Chairman Janet Langdell)
 - 7:00 p.m. – Request for Approval of (53) and Denial of (1) Elderly Exemption Applications, Approval of (36) Charitable, Education, and Religious Exemptions Applications, Approval of (22) and Denial of (5) Veteran Tax Credit Applications, Approval of (28) Special Appraisal – Residences in Industrial or Commercial Zone Applications, and Approval of (2) Blind Exemption Applications (Town Assessor Marti Noel)
 - 7:15 p.m. – Presentation of Proposed September 11th Remembrance Event (Milford Rotary Members Mark Fougere & Ed Killam)
 - 7:30 p.m. – Interview of Janet Langdell as a Souhegan Valley Transportation Collaborative Representative Candidate & Community Bus Service Update (Member Janet Langdell & SVTC Members)
 - 7:45 p.m. – Final Vote on Ordinance 2011-003 to Amend Milford Municipal Code 9.04 - Building Permit Fees, Ordinance 2011-004 to Amend 9.08 - Building Code References [Formerly Non-Residential Site Plan Review], Ordinance 2011-005 to Amend 9.12 – Off Street Parking Requirements, and Ordinance 2011-006 to Repeal 9.16 – Flood Plain Management (Codes for Amendments and Repeals)
3. **PUBLIC COMMENTS (regarding items that are not on the agenda)**
4. **DECISIONS**
 - a) **CONSENT CALENDAR**
 - (1) Request for Acceptance of Unanticipated Funds Under \$5,000 (31:95 (b)) (Detail of Donations to be Accepted)
 - (2) Request to Approve Renewal License to Sell Pistols and Revolvers - Five Rivers Auctions Firearms (Executive Assistant Dawn Griska Memo, Police, Fire, and Code Enforcement Recommendations & License)
 - (3) Request to Conduct Walking Fundraiser through Milford (Boys and Girls Club Request Correspondence – Walk for Kids Event, Departmental Recommendation, and Course Details)
 - (4) Request to Sell Tickets and Conduct a Raffle (Lions Club Request Letter)
 - (5) Request to Approve Issuance of Gravel Tax Levy & Warrant (Map/Lot 58 - 2, 58 - 3, & 50 - 4 - 4, Mason Road)
 - (6) Request to Approve Taxicab Operator Permit Application (1)
 - (7) Request to Approve Taxicab License (1)
 - (8) Approval of Current Use Application (Map/Lot 38 - 2 & 57 - 2, Perry Road)
 - (9) Request for Approval of Annual Parade Permits (American Legion Parade Permit Applications, Police, Fire, Ambulance, & Public Works Departmental Recommendations, & Permits)(3)
 - b) **OTHER DECISIONS**
 - (1) Request for Conversion of Parking Spaces from Auto to Motorcycle (Clark's Tavern Request Letter & Police Chief Fred Douglas Memo)
 - (2) Selection of Representatives from the Board of Selectmen and Finance Department to the Joint Services Study Committee (Town Moderator Peter Basiliere Correspondence)
 - (3) Selection of Potential Work Session Date for the Continuation of the Code Book Clean Up Process (Executive Assistant Dawn Griska Memo)
5. **TOWN ADMINISTRATOR REPORT**
 - a) Legislative Update
 - b) Miscellaneous
6. **DISCUSSIONS**
 - a) Ethics Policy Work Session Scheduling
7. **SELECTMEN'S REPORTS/DISCUSSIONS**
 - a) **FROM SPECIAL BOARDS, COMMISSIONS & SPECIAL COMMITTEES**
 - b) **OTHER ITEMS (that are not on the agenda)**
8. **APPROVAL OF FINAL MINUTES – April 11, 2011**
9. **INFORMATION ITEMS REQUIRING NO DECISIONS**
 - a) Treasurer's Report – March, 2011
10. **NON-PUBLIC SESSION - (RSA 91-A:3, II(b)) – Personnel**
11. **ADJOURNMENT**

NOTICES

- Expired/Unwanted Medication Collection & Disposal Event – Free to the Public – *Saturday, April 30, 2011, 10:00 am - 2:00 pm (Milford Police Facility, 19 Garden Street, Milford, NH 03055)*
- Next Granite Town Quarterly Deadline – *Friday, May 6, 2011*
- **Milford** Hazardous Household Waste Collection Day – *Saturday, May 7, 2011 – 8:00 am to 12:00 pm (Milford Public Works Garage, 289 South Street, Milford NH)*
- Next Winter's Farmer's Market – *Saturday, May 7, 2011 – 9:00 am to 12:00 pm (Town Hall, Auditorium)*
- Next Board of Selectmen's Meeting – *Monday, May 9, 2011 – 5:30 pm (Town Hall, Board of Selectmen Room)*
- Milford Community Supper (open to anyone and everyone 2nd & 4th Tuesday of each month) – *Tuesdays, April 26 & May 10, 2011 – 5:30 pm to 6:30 pm (SHARE Center, 1 Columbus Avenue) – Milford Selectmen Serving dinner - May 10, 2011*

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- BOS Representatives on 2011 - 2012 Committees, Commissions, Boards, & Organizations

- Budget Advisory Committee (1st & 3rd Wednesdays, Police Facility, Community Room) - No Representative Requested at This Time
- Capital Improvements Plan Committee (Varied schedule throughout the summer) - No Representative Requested
- Cemetery Trustees (Varied) - No Representative Requested
- Checklist Supervisors (Varied) - No Representative Requested
- Community Facilities Committee (Varied) - No Representative Requested
- Conservation Commission (2nd Thursday, 7:00 p.m., Town Hall, BOS Room) - Selectman Carmen
- DO-IT (2nd Friday, 11:30 a.m., Police Facility, Community Room) - Selectman Bauer
- Economic Development Advisory Committee (Varied) – Selectman Putnam
- Fletcher Cap Committee (Varied) - Selectman Finan
- Granite Town Media (Formerly PEG Access) Advisory Committee (3rd Thursday, 6:00 p.m., Library) - Selectman Finan
- Heritage Commission (2nd Wednesday, 7:00 p.m., Library) - Selectman Bauer
- Joint Loss Management Committee (quarterly, 2nd Tuesday (Jan., April, July, and Oct.), 9:00 a.m., Police Facility, Community Room) - Selectman Daniels
- Library Trustees (3rd Tuesday, 7:00 p.m., Library) - Selectman Finan
- Local Government Center (Varied) – Town Administrator Scaife
- MACC Base (2nd Wednesday, 6:00 p.m., Town Hall, MACC Base Offices) - Selectman Carmen
- Oval Area Improvements Team (Varied) - Selectman Bauer
- Planning Board (1st & 3rd Tuesdays, 6:30 p.m., Town Hall, BOS Room) - Selectman Bauer & Selectman Carmen, Alt.
- Recreation Commission (2nd Wednesday, 7:00 p.m., Town Hall, BOS Room) - Selectman Finan
- Recycling/Solid Waste Committee (Varied) – [inactive, but will be reactivated] Selectman Daniels
- Senior Center Committee (As needed, Granite Square Community Room) – No Representative Requested
- Tax Increment Finance District (Varied) - Selectman Putnam
- Traffic Safety Committee (4th Monday, 4:00 p.m., Public Works Conference Room, Public Works Department, 289 South Street) - Selectman Daniels
- Trustees of the Trust Funds (2nd Tuesday, 9:00 a.m., Town Hall, BOS Room) - No Representative Requested
- Volunteer Committee (Varied) - No Representative Requested
- Water/Wastewater Commission (Every 2nd Tuesday, 6:00 pm, Water Utilities Facility, 564 Nashua Street) - No Representative Requested
- Zoning Board of Appeals (1st & 3rd Thursdays, 7:30 p.m., Town Hall, BOS Room) – Selectman Bauer