

**APPROVED**  
**MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING**  
May 11, 2009

**PRESENT:** Tim Finan, Chairman  
Gary Daniels, Vice Chairman  
Mike Putnam, Member  
Katherine Bauer, Member  
Nate Carmen, Member  
Guy Scaife, Town Administrator  
Heather, Loewy-Nichols, Recording Secretary

**1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING**

**INSTRUCTIONS:** The meeting was called to order by Chairman Finan at 5:30 p.m. who welcomed those in attendance to the Board of Selectman meeting. Following introductions of Board members, Chairman Finan led the audience in the Pledge of Allegiance. Chairman Finan noted that those people in the audience who want to speak or add to the discussion should please go to a microphone in order to be heard on the PEG Access live broadcast.

**2. APPOINTMENTS:**

**6:00 p.m. – Human Resources Departmental Update.** Ruth Bolduc appeared before the Board and stated that she is the Director of Human Resources and Director of Social Services. She stated that the Mediation and Host Homes programs have been really busy and continue to grow. She stated that new volunteers are being added and much mediation is being done. She stated that 48 individuals have been serviced through the Mediation program and that many of the issues have been driven by the economy which causes stress and creates quarrels. She explained that last year Hillsborough County gave an additional \$1,000 however she is not sure whether these funds will be allocated to Milford for 2009-2010 but she will work to receive further grants because the needs are increasing. She also noted that the Host Homes program services 39 youths.

Ms. Bolduc stated that the Welfare program has experienced an increase in volume but a decrease in the amount of assistance provided because the Welfare Director is extremely good at making sure that all the various services have been reached out to for assistance and she also counsels the clients on money management strategies.

Ms. Bolduc stated that this is the third year in a row that Milford has been working with Primex and they have come in at a respectable premium increase of 5.2% which is below what was budgeted. She explained that short term, long term, and life insurance rates were put out to bid and Milford received an 11% decrease by switching companies and locking in a three year rate guarantee. She further explained that Milford is in the last year of a two year contract with their dental carrier so this insurance will be going out to bid in the near future.

Ms. Bolduc noted that the first revamp of the employee handbook in eight years has been completed.

In response to a question from Vice Chairman Daniels, Ms. Bolduc stated that 48 individuals, not instances, were assisted by Mediation and 39 juveniles were assisted by the Host Homes program.

In response to a question from Vice Chairman Daniels, Ms. Bolduc stated that in-house training is provided for the volunteers to become certified.

In response to a question from Vice Chairman Daniels, Ms. Bolduc stated that she checks with the consultant from IPG to check on insurance rates and currently Primex is lower than Local Government Center and Other School Care.

**6:15 p.m. – Ambulance Service Departmental Update.** Ambulance Director Eric Schelberg appeared before the Board and explained that the Board has not had a briefing since last year because the last briefing was scheduled for the November/December time frame and due to the ice storm he was unable to present to the Board.

Mr. Schelberg stated that last year was a busy year. The department had the opportunity to put on an EMT class, which is a 136-hour class that ran from September to December. There were 14 students in the class; 5 from the fire

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1 department, 2 of whom have become volunteers for the ambulance service. He stated that he was appointed as Dep-  
2 ucy Health Officer last year and has been involved in community health education, such as educating the public  
3 about the H1N1 flu and also Equine Encephalitis. Mr. Schelberg stated that the ice storm was a challenge as the  
4 ambulance service was responsible for providing medical coverage at the shelter. He stated that the Department of  
5 Homeland Security is providing a hospital response training course, through federal funding, and he is encouraging  
6 EMT's and Fire Department members to attend. Mr. Schelberg noted that he has been working with the Hillsbo-  
7 rough County Department of Sheriffs and this February he had them paint the ambulance bay which was a continua-  
8 tion of work done by DPW. He further noted that three GPS units were donated to the department which is benefi-  
9 cial for volunteers or staff new to the area, when the department is responding with mutual aid, or when the depart-  
10 ment is bringing a client to a hospital in Boston.

11  
12 Mr. Schelberg reviewed his goals for the department in 2009 including reviewing the patient care of refusal docu-  
13 mentation. He explained that the department has received a donation of carbon monoxide detectors from the Kaley  
14 Foundation. He stated that the detectors have finger probes that can detect carbon monoxide in the body. Mr. Schel-  
15 berg stated that they have started using a cardiac monitor data transfer program which allows the EMT to start  
16 monitoring cardiac patients in the ambulance and then transmit the data to the Nashua hospitals or Catholic Medical  
17 Center in advance of their arrival. Also, they can then use their laptops and put the cardiac monitoring information  
18 right into the data record either at the scene or en route to the hospital. Mr. Schelberg continued by noting that the  
19 protocols and training for the vaccination program have been put in place and he is in the process of trying to get  
20 recognition as a New Hampshire Heart Safe Community. Mr. Schelberg reviewed his current personnel noting that  
21 the backbone of the department will continue to be volunteers as there are currently 34 active volunteers. He also  
22 noted that there are several individuals who are upgrading. He further explained that there are 12 per diem on board  
23 paramedics and six full time careers on staff.

24  
25 Mr. Schelberg reviewed the equipment needs of the department noting that the Director's vehicle was replaced in  
26 December because a tree fell on it but insurance money was used to replace it. He also explained that the replace-  
27 ment of the 1999 ambulance has been in the CIP for several years. He explained that the 2003 ambulance is the first  
28 ambulance sent out on calls in order to try and prolong the life to the 1999 ambulance. However this will impact the  
29 lifespan of the 2003 ambulance and at this rate both ambulances will end up with the same mileage and the depart-  
30 ment will need to replace two ambulances at the same time. He explained that there are benefits in replacing both  
31 ambulances at once such as commonality of the ambulances because they will be the same inside and out and car-  
32 diac monitors will be able to transmit EKG in the field. He stated that the department has transmitted this data 56  
33 times since July 2008 and he knows of at least two patients that received emergent catheterization based on the field  
34 information. He further noted that the department has certified 41 students in CPR and they also certify other mem-  
35 bers of the ambulance department as well as the fire department, daycare centers and construction companies. He  
36 also noted that the department gets a lot of information to the public at the Milford Pumpkin Festival. Mr. Schelberg  
37 stated that the numbers of emergency calls and requests for transport have steadily increased from 2006 to 2009 and  
38 currently the calls are 3% over the projections, although the non-emergency transport program has not taken off as  
39 much as he would have liked. He noted that billing is up and revenue is up by \$6,000. He stated that the 2008 budg-  
40 et was under by \$3,600 or .7% and the department received \$425,000 on \$623,000 billed which is a net cost  
41 \$218,000 or \$6,000 less than projected.

42  
43 In response to a question from Chairman Finan, Mr. Schelberg stated that the department is under the national stan-  
44 dard for uncollected funds.

45  
46 Lastly Mr. Schelberg stated that he is looking forward to having another successful and safe year.

47  
48 In response to a question from Vice Chairman Daniels, Mr. Schelberg stated that the GPS units are portable.

49  
50 In response to another question from Vice Chairman Daniels, Mr. Schelberg explained that the Heart Safe Commu-  
51 nity program primarily requires bringing staff up to the instructor level and getting out to the community for educa-  
52 tion. He further explained that the cardiac monitors and defibrillators were upgraded, by donation, to the new stan-  
53 dard programmable models.

54  
55 In response to a question from Selectman Carmen, Mr. Schelberg explained that both carbon monoxide units were  
56 donated to the ambulance department and there will be one in each ambulance. He also noted that the fire depart-

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1 ment has a unit that will test the ambient air and depending on the situation the ambulance would be dispatched to  
2 check on the person.

3  
4 In response to another question from Selectman Carmen, Mr. Schelberg stated that in Milford a level of EMT Basic  
5 is required, but per the State only a level of First Responder is required, however the State is moving towards eve-  
6 ryone being at the EMT Basic level. Selectman Carmen stated that he thinks the two ambulances being bought at the  
7 same time is important due to the amount of volunteers coming in and out of the department.

8  
9 In response to a question from Selectman Carmen, Mr. Schelberg stated that he meets with the Directors of the nurs-  
10 ing homes, with regard to non-emergency transport, but noted that the department is competing against companies  
11 that only do transport work.

12  
13 **6:45 p.m. - Request for Approval of (6) and Denial of (9) Elderly Exemption Applications, Approval of (5)**  
14 **and Denial of (2) Veteran Tax Credit Applications, Approval of (32) and Denial of (3) Special Appraisal Ap-**  
15 **plications – Residences in Industrial or Commercial Zone, Approval of (33) Charitable, Education, and Reli-**  
16 **gious Exemptions Applications, Approval of Current Land Use Change Tax & Issuance of Warrant (2), Ap-**  
17 **proval of Current Use Application (1).**

18  
19 Marti Noel, Town Assessor, appeared before the Board and explained that it is the time of year when the Board  
20 considers tax exemption and credit applications.

21  
22 Ms. Noel explained that there were 11 timely filed elderly exemption applications, 2 of which she is recommending  
23 approval of and 9 of which she is recommending for denial.

24 *A MOTION was made by Vice Chairman Daniels and SECONDED by Selectman Putnam to approve exemptions*  
25 *application #1545, and 2447 for elderly exemptions as recommended by the Town Assessor.*

26 *Voting: 5 ayes; motion carried unanimously.*

27  
28 Ms. Noel explained that there were four elderly exemption late filings due to misfortune that she is recommending  
29 the Board accept.

30  
31 *A MOTION was made by Selectman Putnam and SECONDED by Selectman Bauer to accept the late filings as rec-*  
32 *ommended by the Town Assessor.*

33 *Voting: 5 ayes; motion carried unanimously.*

34  
35 *A MOTION was made by Selectman Putnam and SECONDED by Vice Chairman Daniels to approve the exemp-*  
36 *tions as recommended.*

37 *Voting: 5 ayes; motion carried unanimously.*

38  
39 *A MOTION was made by Selectman Putnam and SECONDED by Selectman Bauer to accept the nine denials as*  
40 *recommended by the Town Assessor.*

41 *Voting: 5 ayes; motion carried unanimously.*

42  
43 Ms. Noel presented the veteran's credit applications, recommending five for approval and recommending two for  
44 denial as they do not fit the guidelines.

45  
46 *A MOTION was made by Selectman Putnam and SECONDED by Vice Chairman Daniels to approve the five vet-*  
47 *eran's credit exemptions as recommended by the Town Assessor.*

48  
49 *Selectman Putnam and Vice Chairman Daniels AMENDED the motion to include File #8-41 as an approval and*  
50 *therefore approve 6 exemptions.*

51 *Voting: 5 ayes; motion carried unanimously.*

52  
53 *Voting on amended motion: 5 ayes; motion carried unanimously.*

54  
55 *A MOTION was made by Selectman Putnam and SECONDED by Vice Chairman Daniels to deny two veteran's*  
56 *exemptions as recommended by the Town Assessor.*

57 *Voting: 5 ayes; motion carried unanimously.*

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1  
2 Ms. Noel reviewed the Residences in the Commercial Zone exemptions stating that there were 35 applicants; 29  
3 timely, and 3 late filings due the town not sending them courteous applications.

4  
5 *A MOTION was made by Selectman Putnam and SECONDED by Vice Chairman Daniels to accept the three late*  
6 *applications.*

7 *Voting: 5 ayes; motion carried unanimously.*

8  
9 *A MOTION was made by Selectman Putnam and SECONDED by Vice Chairman Daniels to approve the 32 Resi-*  
10 *dences in the Commercial Zone as recommended by the Town Assessor.*

11 *Voting: 5 ayes; motion carried unanimously.*

12  
13 *A MOTION was made by Selectman Putnam and SECONDED by Vice Chairman Daniels to deny the 3 Residences*  
14 *in the Commercial Zone as recommended by the Town Assessor.*

15 *Voting: 5 ayes; motion carried unanimously.*

16  
17 Ms. Noel reviewed the Exempt Properties exemptions explaining that they are charitable and non profit organiza-  
18 tions that all have been receiving the exemption and have presented timely paperwork.

19  
20 *A MOTION was made by Selectman Putnam and SECONDED by Selectman Carmen to approve the Exempt Prop-*  
21 *erties exemptions as recommended by the Town Assessor.*

22 *Voting: 5 ayes; motion carried unanimously.*

23  
24 Vice Chairman Daniels asked that the Board move to vote on File #43-13 separately as he wishes to recuse himself.

25  
26 *A MOTION was made by Selectman Putnam and SECONDED by Selectman Carmen to amend the previous motion*  
27 *to not include File # 43-13.*

28 *Voting: 5 ayes; motion carried unanimously.*

29  
30 *A MOTION was made by Selectman Putnam and SECONDED by Mr. Carmen to approve File # 43-13.*

31 *Voting: 4 ayes; motion carried with Vice Chairman Daniels abstaining*

32  
33 Ms. Noel reviewed a Release from Current Use Land recommendation noting that the final lots in the Surrey Court  
34 subdivision have been built.

35  
36 *A MOTION was made by Selectman Putnam and SECONDED by Vice Chairman Daniels to approve the release of*  
37 *Lots M-49 and L12-9 as recommended by the Town Assessor.*

38 *Voting: 5 ayes; motion carried unanimously.*

39  
40 *A MOTION was made by Selectman Putnam and SECONDED by Selectman Carmen to approve the removal of*  
41 *Lots M-049 and L-12-07 from current use.*

42  
43 In response to a question from Vice Chairman Daniels, Ms. Noel stated that the land use change tax only applies to  
44 M49 L-12-07.

45  
46 *Voting: 5 ayes; motion carried unanimously.*

47  
48 Ms. Noel reviewed a new current use application for a 35 acre property of which all but 2 acres are going into cur-  
49 rent use and recommended its approval.

50  
51 *A MOTION was made by Selectman Putnam and SECONDED by Vice Chairman Daniels to approve the applica-*  
52 *tion as recommended by the Town Assessor.*

53 *Voting: 5 ayes; motion carried unanimously.*

54  
55 Mr. Scaife stated that there have been a lot of parcel changes this year and the Assessor's Department handles a lot  
56 of paper. He recognized Ms. Noel and her staff for the effort they have put in.

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**7:15 p.m. – Public Hearing 31:95 (b & e) Public Hearing for Acceptance of Unanticipated Funds Over \$5,000 and Gifts Over \$5,000.**

Chairman Finan opened the public hearing at 7:20 p.m.

Chairman Finan read the following:

- 1.) The acceptance for expenditure of unanticipated funds under RSA 31:95-b for the following:
  - a.) \$8446 – Carbon Monoxide Sensors – Donation from Arthur L Keyes Memorial Trust to be used for the purchase of carbon monoxide sensors for the Milford Ambulance Department
  - b.) \$500 – Police Canine Unit- Donation from Kent’s Service Station to be used for purchasing a replacement K-9, when Zed retires, for the Milford Canine Unit.
- 2.) The acceptance of gifts of property under RSA 31:95-e for the following:
  - a. Donation of two softball dugout structures on the Keyes North softball field, completed by the Milford Community Athletic Association and the Milford High School with a donated value of \$7617.64. These were donated to the Milford Recreation Department.

Chairman Finan closed the public hearing at 7:22 p.m.

*A MOTION was made by Selectman Putnam and SECONDED Vice Chairman Daniels to accept the specified donations.*

*Voting: 5 ayes; motion carried unanimously.*

**7:20 p.m. – Non-Public Session (Legal)**

*A MOTION was made by Selectman Putman and SECONDED by Vice Chairman Daniel to enter into non public session per RSA 91-A:3, II (e) for a legal matter.*

*Voting: 5 ayes; motion carried unanimously.*

Chairman Finan declared the Board to be in non – public session at 7:25 p.m.

The Board returned to public session at 7:50 p.m. Chairman Finan stated that the Board discussed a legal issue during non public session.

**7:50 p.m. – First Public Hearing First Public Hearing on Ordinance 2009-002 to Enact Modifications to Milford Municipal Code Book 3.20.020 – 3.20.040 & 3.20.070 – 3.20.080 - Taxicabs.**

Chairman Finan opened the public hearing at 7:50 p.m.

Chairman Finan reviewed the changes to the taxicab policy.

Chairman Finan asked for questions or comments from the public and heard none.

Chairman Finan closed the public hearing at 7:55 p.m.

Vice Chairman Daniels stated that as written the policy only allows paying customers to ride in the taxi and if a supervisor wanted to observe a driver it would not be allowed through this language. He suggested adding language that would allow a supervisor to ride in the taxi.

Selectman Putnam questioned if other employee of the taxicab company needed to be trained.

Chairman Finan suggested the wording “an exception shall be allowed in the case of training or evaluation of the taxi cab operator.”

In response to a question from Vice Chairman Daniels, Mr. Scaife stated that there is no appeals process but anyone who is turned down for a license has the opportunity to speak to the Board.

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1 Vice Chairman Daniels suggested that “any person denied a license may appeal to the Board of Selectman” be added as item H in section 3.20.070.

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3  
4 The Board agreed to the changes and noted that the next reading will be on May 26<sup>th</sup>.

5  
6  
7 **3. PRESS AND PUBLIC COMMENTS (regarding items that are not on the agenda):** There were none.

8  
9 **4. DECISIONS:**

10  
11 **a) CONSENT CALENDAR.** Chairman Finan asked if there were any items to be removed from the Consent Calendar. He explained that if they are taken off the Consent Calendar, they will be discussed fully; otherwise they will be accepted together without discussion. There were no items removed for discussion. Selectman Putnam moved and Vice Chairman Daniels seconded to approve the Consent Calendar as follows, with all members in favor.

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13  
14  
15  
16  
17 (1) Request for Approval Issuance of Gravel Tax Levy & Warrant (1)  
18 (2) Request for Recognition of Emergency Medical Services Week Via Proclamation (Proclamation)

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20  
21 **b) OTHER DECISIONS**

22  
23 (1) **Recycling/Co-Op.** Chairman Finan stated that the Board has been discussing their decision for several months to join or not join the coop in Concord for single stream recycling,

24  
25  
26 Vice Chairman Daniels thanked Mr. Scaife for all the research he has done and stated that he has talked to some townspeople about the issue and found some in favor and some with concerns. He stated that the primary concern was the 15 year commitment and because it was such a long term contract people should be able to vote on it but this raises an issue with time constraints.

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28  
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30  
31 In response to a question from Vice Chairman Daniels, Mr. Scaife stated that the co-op needs 25,000 tons to operate and currently have 17,000 to 18,000 committed.

32  
33  
34 Vice Chairman Daniels questioned whether the town could negotiate to allow them to enter the co-op after it is approved by the voters if they are not up to their goal by the established time line. He stated that he still has concerns such as he has heard that some of the #3-7 plastics are ending up in the landfill and also there are different types of #1 plastic that would contaminate the stream. He stated that this would require town education. He is not in favor at this time but he would support bringing the issue to the voters.

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37  
38  
39  
40 Selectman Carmen stated that he thinks that looking over the next 15 years several things have to change and single stream will increase recycling because people will not have to think about it and other towns have been quite successful with single stream. He stated he does not think anyone likes the 15 year commitment but he feels that it makes sense for where the town’s needs will be in the next 15 years.

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42  
43  
44  
45 Selectman Bauer stated that she has also heard about another community burying plastics #3-7 but all plastics #1-7 would be accepted. Mr. Scaife confirmed this and noted that in addition, hard plastic toys and plastic shopping bags would be accepted. Selectman Bauer commended Chairman Finan for getting in touch with all 11 Recycling Committee members so they have been involved in the decision. She stated that she has talked with citizens and the transfer station supervisor and employees and she feels that Mr. Scaife has done an extraordinary job researching. She stated that she thinks that the pros outweigh the cons and she thinks that it is time to go single stream.

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50  
51 Selectman Putnam agreed with Vice Chairman Daniels and is not in favor as he does not agree with the length of the contract. He stated that the town has tried different things but have always come back to doing it themselves. He reiterated that primarily because of the length of contract he is not in favor of the co-op.

52  
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54  
55  
56 Chairman Finan stated that it is a difficult decision for him. He stated that he is in support of providing a service to the taxpayers and recycling is only going to increase so they need to make sure that they are prepared. He stated that

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1 there will be costs associated with it but they are only committing to sending the recycling to Concord, not on a  
2 price, and the commitment number will be the same for all communities. If stated that he cannot see how the town  
3 will be able to maintain everything in house.

4  
5 Mr. Courage and Mr. Newton appeared before the Board and reviewed tonnage reports and prices with the Board  
6 and projected that the first quarter would have cost the town \$68.20 more to send to single stream. Mr. Willette  
7 noted that it will cost \$15 more a ton to send glass to Concord and suggested that the town could buy a glass  
8 shredder and could use it for road bedding.

9  
10 Selectman Bauer stated that the DPW is not in favor of using ground glass as road bedding.

11  
12 Mr. Scaife noted that \$35 is the bottom of the market price and last year the co-op was paying, not charging. He also  
13 pointed out that not only does the town pay to get rid of the glass but they also have to pay the handling cost to sep-  
14 arate the glass.

15  
16 Selectman Carmen noted that Goffstown is signed into the co-op so presumably they will no longer be accepting  
17 glass.

18  
19 Mr. Newton and Mr. Courage proceeded to ask the Board a list of questions.

20  
21 Selectman Bauer stated that almost all of their questions have been addressed since October during two public fo-  
22 rums.

23  
24 Mr. Newton stated that there needs to be more public input and transparency. Mr. Courage stated that he feels that  
25 the town needs more time to get more information regarding the co-op's financials and also look more at the curb-  
26 side pick up option.

27  
28 Chairman Finan stated that almost everything that the men have brought up has been discussed adnausium and there  
29 have been a ton of public announcements and two public hearings and he is not hearing any reason to reconsider  
30 anything at the last minute.

31  
32 Mr. Scaife stated that one cannot use the \$35 value as the example in the future as no one can give you the cost of  
33 aluminum a year and the co-op has a financial package modeled from other co-ops that was approved by a commit-  
34 tee and reviewed by the Board of Selectman.

35  
36 Mr. Courage explained that he was involved in the decision when Milford voted to have mandatory recycling and he  
37 feels that anything of this magnitude should be put to the voters. He also feels that anything we can do to reduce  
38 costs is warranted but he cannot see how the town will get significant savings by going single stream. He also stated  
39 that a major portion of help at the recycling center is mandated volunteers, which is helpful for the town. He feels  
40 that if people are not watched carefully, people will put contaminants in the stream and then the load will be re-  
41 jected and the town will be responsible for disposing of it. He feels that the package should be presented to the town  
42 and voted on and he does not see that going single stream will solve the facility issues.

43  
44 Mr. Scaife stated that if at some point they decide they want to leave the co-op they could still stay single stream but  
45 they would have to go to Auburn Massachusetts. He also explained that the issue of contaminants is not a problem  
46 in all the other towns and he does not understand why it would be a problem in Milford noting that this is an opera-  
47 tional decision of where the recyclables are going to go.

48  
49 Selectman Carmen stated that the town mandated recycling and this is the kind of thing that will make recycling  
50 easier for more people and while they could do it in house the co-op is going to have a bigger volume and potential-  
51 ly will have the opportunity to get a better price.

52  
53 Vice Chairman Daniels stated that currently the town has an operation that maximizes their returns and they are  
54 proposing committing to agreeing to going to a place where they have no idea what the prices are going to be and  
55 losing local control. He stated that the town has already experienced contracts that are not beneficial and the people  
56 deserve the right to vote.

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1  
2 Chairman Finan stated that under both scenarios the town will be selling into the same market.

3  
4 Mr. Scaife noted that the town will have a place as a voting member on the Board, the co-op will be marketing on  
5 the town's behalf, and every person there is a town official who will be trying to get the best price with the bigger  
6 volume.

7  
8 Selectman Putnam stated that it is his experience that volume doesn't matter and there is the potential to lose money  
9 because it's profit sharing after the operational cost and right now the Board has 100% local control. He stated that  
10 it should be a package because they have the same issues at the transfer station.

11  
12 Mr. Courage stated that there will be costs associated here plus also costs at the co-op.

13  
14 Chairman Finan stated that they have been elected to make difficult decisions and they cannot always bring issues  
15 before the voters and from a taxpayer's point of view very little is changing and the only change is making it easier.

16  
17 Vice Chairman Daniels stated that they were elected to use wisdom and discretion as to what goes to the voters such  
18 as a 15 year contract.

19  
20 Chairman Finan thanked Mr. Newton and Mr. Courage for bringing their concerns to the Board.

21  
22 *A MOTION was made by Selectman Putnam and SECONDED by Vice Chairman Daniels to not enter into a con-*  
23 *tract with the co-op.*

24 A member of the Board suggested putting the vote off for two weeks.

25 *Voting: 2 ayes (Putnam, Daniels) and 3 nays (Bauer, Finan, Carmen) Motion fails.*

26  
27 *A MOTION was made by Vice Chairman Daniels and SECONDED by Selectman Putnam to delay the vote on the*  
28 *co-op to the 26<sup>th</sup>.*

29 *Voting: 3 ayes (Putnam, Daniels, Carmen) and 2 nays (Bauer, Finan). Motion carries.*

30  
31 **(2)Request for Acceptance of Primex 5% Multi-Year Discount Program (Primex Resolution).**

32 *A MOTION was made by Selectman Putnam and SECONDED by Selectman Bauer to accept Primex 5% Multi-Year*  
33 *Discount Program (Primex Resolutions).*

34  
35 Vice Chairman Daniels stated that he would like to know how many other comparisons the town has.

36  
37 Mr. Scaife stated that this rate is specific to only property, life, and worker's compensation, and this agreement ex-  
38 tends the contract out one more year. He further explained that rates were fixed and when the town went out for bids  
39 the rate consultant did the rate analysis for the beginning of this period which started two years ago. He stated that  
40 the analysis was done two years ago but not with this extension. He also noted that he has not been too involved  
41 because of his roll on the Primex Board.

42  
43 Vice Chairman Daniels asked if it would be possible to secure two other comparisons over the next two weeks.

44  
45 *Selectman Putnam WITHDREW the motion and the board will table the issue for two weeks.*

46  
47  
48 **5. TOWN ADMINISTRATOR REPORT:**

49  
50 a) **Selection of Consultant for Preliminary Study of McLane Dam Options (Gomez & Sullivan Engi-**  
51 **neering, P.C. Letter).** Mr. Scaife stated that in the Board's packets there is correspondence from Gomez and Sulli-  
52 van regarding the requested preliminary evaluation of a feasibility study for hydropower development for the  
53 McLane Dam. He explained that the firm came highly recommended and that Mr. Wamser suggested that he come  
54 in to meet with the Board, but Mr. Scaife feels that the Board is passed that stage in the process. Mr. Scaife stated  
55 that he will meet with Mr. Wamser and have a site walk and then there will be a formal presentation of the process  
56 of the dam removal and the feasibility of hydropower. He stated that the proposal cost is \$5,000, which can be  
57 funded from the contractor funds line.

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1  
2 In response to a question from Vice Chairman Daniels, Mr. Scaife stated without a formal evaluation the Board will  
3 not know if hydropower is a viable option and this process costs money, however if it is not a viable option then the  
4 Board should look at removing the dam.

5  
6 In response to a question from Selectman Bauer, Mr. Scaife stated that he will have the engineer come in for a meet-  
7 ing and a site walk.

8  
9 *A MOTION was made by Vice Chairman Daniels and SECONDED by Selectman Putnam to approve up to \$5,000*  
10 *for a pre-feasibility evaluation.*

11 *Voting: 5 ayes; motion carried unanimously.*  
12

13 **b) Possible Sale of Town Owned/Tax Deeded Property – Map 38/Lot 61.** Mr. Scaife explained to the  
14 Board that there is a single town-owned lot on Whitten Road with no structure on it that is the only property that  
15 could be sold in order to gain some unanticipated revenue. He stated that buildable single lots are selling and he  
16 would like to pursue a selling price and if the Board does not feel the price is appropriate then they do not have to  
17 sell, however there is no need to keep the lot.

18  
19 Vice Chairman Daniels explained that he thought that lot 38-61 and 38-62-2 were both town-owned but he found  
20 out that lot 38-62-2 was private and then it was sold. He noted that lot 38-61 did have a structure on it on cement  
21 blocks but it was torn down because it was a hazard.

22  
23 In response to a question from Selectman Putman, Mr. Scaife stated that he hoped to get \$75,000 for the lot.

24  
25 Selectman Putnam stated that it is not a seller's market and he suggested that unless the town really needs the reve-  
26 nue then maybe they should hold onto the lot until the market gets better.

27  
28 Selectman Carmen agreed.

29  
30 Mr. Scaife stated that the lot was assessed at \$86,000 in 2006 and the town has seen a 14% decline on vacant lot  
31 sale prices. He also pointed out that every year that the lot is not sold the town is losing tax revenue on .7 acres.

32  
33 In response to a question from Selectman Putnam, Mr. Scaife stated that the town is facing the potential of revenues  
34 that are budgeted not coming in from the State, for which Mr. Scaife will know for sure by the end of June.

35  
36 Selectman Putnam stated that he would like to wait.

37  
38 Selectman Carmen would like to see a market schedule.  
39  
40

41 **6. DISCUSSIONS:**  
42

43 **a) Selectmen's Process to Appoint a School Board Member Due to a Vacancy & Tie Vote of the**  
44 **School Board (RSA 197:26 & Local Government Center's Input)**

45 Chairman Finan explained that John Parker resigned from the School Board and the School Board was not able to  
46 agree on a replacement and according to 197:26 the decision now comes to the Selectman. He further explained that  
47 at the meeting on Friday the Board decided they wanted to discuss the issue at this meeting. He reminded the Board  
48 that there was a question as to the intent of the RSA, so Dawn Griska contacted the Local Government Center and  
49 their response was that the Board can do whatever they want and the only requirements are that the appointed per-  
50 son be a Milford resident and 18 years of age. Chairman Finan stated that at this meeting he is looking for the Board  
51 to agree on the process. He also noted that per the Superintendent's request, he would like to appoint the person by  
52 June 1<sup>st</sup> which is the next School Board meeting. Chairman Finan reviewed the options as follows: the Board can act  
53 as the fifth vote for the School Board, they could interview the final candidates, they could open it up to all four of  
54 the candidates or they could start the whole process over. He stated that he does not like the last option due to tim-  
55 ing.  
56

**APPROVED MINUTES OF BOARD OF SELECTMEN MEETING - 5/11/2009**

1 Vice Chairman Daniels stated that he was inclined to agree with Chairman Finan because the School Board already  
2 held interviews with all the interested candidates and they probably understand better the skill set that is needed for  
3 the position more than the Board does so he is inclined to choose from the top two candidates.

4  
5 Selectman Carmen stated that it is only a nine-month term and since the decision needs to be timely he feels the  
6 Board should choose from the top two candidates.

7  
8 Selectman Bauer agreed but noted that whoever gets the assignment has a leg up on re-election.

9  
10 Mr. Becker, School Board member, stated that one person withdrew before the interviews so the School Board in-  
11 terviewed four people.

12  
13 Selectman Putnam stated that he would like to open up the position to all four candidates.

14  
15 Chairman Finan agreed with Selectman Putnam as the other two candidates were not nominated so there was not a  
16 lot of discussion about them and he did not get the feeling that the Board could not work with any of the interviewees.  
17

18  
19 Mr. Willette stated that all four people were equally interviewed.

20  
21 *A MOTION was made by Selectman Putnam and SECONDED by Selectman Bauer to interview the four candidates*  
22 *for the open School Board position.*

23  
24 Selectman Carmen stated that he has no issue with interviewing the four candidates as it does not add to the time  
25 table.

26  
27 Vice Chairman Daniels questioned whether the Board needed to open the position up to everyone.

28  
29 Chairman Finan stated that the School Board already opened up the position to the public.

30  
31 Selectman Carmen stated that due to the time constraint the Board of Selectmen should take advantage of the  
32 School Boards' work in collecting candidates.

33  
34 *Voting: 5 ayes; motion carried unanimously.*

35  
36 The Board decided to schedule candidates starting at 5:30 p.m. on the 18<sup>th</sup>; beginning with the candidates right away  
37 with the work session following.

38  
39 Chairman Finan asked Mr. Scaife to contact the candidates and see if they are still interested in the position, are  
40 available on the 18<sup>th</sup>, and have them submit a resume to the Board. Mr. Willette submitted his resume to the Board.

41  
42 **7. SELECTMEN'S REPORTS/DISCUSSIONS:**

43  
44 **FROM SPECIAL BOARDS, COMMISSIONS & SPECIAL COMMITTEES.** Chairman Finan would  
45 like members of boards/commissions/special committees to provide updates to the Board at each meeting.

46  
47 Selectman Bauer stated that the Community Facilities Committee has been doing tours and has had a good  
48 response from firms. She stated that they have narrowed the candidates to three firms and are going to do  
49 interviews with those three.

50  
51 Selectman Bauer stated that she went to the Office of Energy and Planning seminars and there was a good  
52 representation of the Milford Zoning and Planning Board.

53  
54 **b) OTHER ITEMS (that are not on the agenda).**

55 Chairman Finan stated that Saturday the Troops Appreciation Rally will be taking place and he plans on being there.  
56 Vice Chairman Daniels stated that he will be there from 1:00 p.m. to 3:00 p.m.

8. APPROVAL OF FINAL MINUTES.

A MOTION was made by Selectman Putnam and SECONDED by Vice Chairman Daniels to accept the minutes of April 27, 2009 as written.

Voting: 5 ayes; motion carried unanimously.

9. INFORMATION ITEMS REQUIRING NO DECISIONS

a) Update on South Street Improvements Project (Community Development Director Bill Parker Memo & Map)

Mr. Scaife explained that the Boards received updates in their packets and a 2008 listing. In response to a question from Selectman Bauer, Mr. Scaife stated that South Street was started this year and will hopefully be complete before the Pumpkin Festival.

b) 2008 Real Estate Tax Liens (Tax Collector Kathy Doherty Memo)

Mr. Scaife explained that Kathy Doherty looked at the history and the number of liens tends to stay very consistent when you exclude the years that there are large subdivisions. He explained that on average there are 141 non-developer type liens and this year there are 135 liens which is below average even considering the economy.

In response to a question from Vice Chairman Daniels, Mr. Scaife stated that the liens could be from multiple years but each year the town has to re-lien if the amount has not been settled. He further explained that the Board is approving this year's liens but there will be a lien on it until the entire amount is paid.

10. NON-PUBLIC SESSION:

A MOTION was made by Selectman Putnam and SECONDED by Vice Chairman Daniels to enter into non public session.

Voting: 5 ayes; motion carried unanimously.

11. ADJOURNMENT:

There being no further business to come before this Meeting, Selectman Putnam moved to adjourn at 9:30 p.m. Vice Chairman Daniels seconded. All were in favor. Motion passed 5/0.

\_\_\_\_\_  
Tim Finan, Chairman

\_\_\_\_\_  
Mike Putnam, Member

\_\_\_\_\_  
Gary Daniels, Vice Chairman

\_\_\_\_\_  
Katherine Bauer, Member

\_\_\_\_\_  
Nate Carmen, Member