

**Water/Wastewater Commissioners’
Meeting Minutes
June 11, 2013**

Present: Dale A. White, Vice-Chairman
Michael E. Putnam, Member
Evelyn Gendron
Absent: Robert E. Courage, Chairman
David Boucher, Superintendent

Call to Order:

Vice-Chairman White called the meeting to order at 6:07 p.m.

Decisions:

Approval of Final Minutes – Commissioner Putnam made the motion to approve the minutes of the commissioners’ meeting held May 30, 2013 as amended. Vice-Chairman White seconded the motion. All voted in favor.

Water Users Fee/Tax Collector’s Warrant – The Commissioners signed this document as presented for the May 2013 Bill Commitment 130531 and for the May 2013 Final Bills issued.

Sewer Users Fee/Tax Collector’s Warrant – The Commissioners signed this document as presented for the May 2013 Bill Commitment 130531 and for the May 2013 Final Bills issued.

Water Abatement Request – 167 Elm Street – The Commissioners reviewed the June 7, 2013 letter requesting abatement of a \$100.00 tampering fee received from Mr. Aaron Kaplan, owner of 167 Elm Street. The commissioners also reviewed the property’s May 29, 2013 water/sewer bill, the November 2012 – June 2013 billing account text notes, and the June 11, 2013 memorandum signed by the Water Utilities Account Clerk and Superintendent. Following discussion, Commissioner Putnam made the motion to deny Mr. Kaplan’s request to waive the \$100.00 tampering fee due to Superintendent Boucher’s written recommendation based on the timeline of events, water meter records, and because plumbing issues could have been identified during a home inspection and settled prior to Mr. Kaplan’s purchase of the property. Vice-Chairman Courage seconded the motion. Mr. Kaplan will be notified of the Board’s decision.

Discussion/Information Items:

Activities Report – The Commissioners reviewed the report.

Superintendent Notes – The Commissioners reviewed correspondence prepared by Superintendent Boucher on the following topics: Curtis Well Electrical & Instrument Improvements Project, Wastewater Switchgear Project Update, the Inter-Municipal Agreement Update, the new dump truck, Prospect Tank, Sewer Capital Reserve, Correspondence to the Wilton Water Commission and the Dram

Cup Roof. Superintendent Boucher's notes on these miscellaneous topics are attached to the June 11, 2013 meeting minutes as a permanent record.

Future Appointments/Meetings:

The next Water and Wastewater Commissioners' meeting will be held at 6:00 p.m. on Tuesday, June 25, 2013 at the Water Utilities Department, 564 Nashua Street.

Adjournment:

Commissioner Putnam made the motion to adjourn the meeting at 6:25 p.m. Vice-Chairman White seconded the motion.

Dale A. White, Vice-Chairman

Date

Michael E. Putnam, Commissioner

Date