

APPROVED
MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING
October 13, 2009

PRESENT: Tim Finan, Chairman
Gary Daniels, Vice Chairman
Mike Putnam, Member
Katherine Bauer, Member
Nate Carmen, Member
Guy Scaife, Town Administrator
Darlene J. Bouffard, Recording Secretary

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING

INSTRUCTIONS: Chairman Finan called the meeting to order at 5:30 p.m. and welcomed those in attendance to the Board of Selectman meeting. Following introductions of Board members and the Town Administrator, Chairman Finan led the audience in the Pledge of Allegiance. Chairman Finan noted that those people in the audience who want to speak or add to the discussion should please use a microphone in order to be heard on the PEG Access live broadcast.

2. APPOINTMENTS:

5:30 p.m. – Interview of Kevin Johnson as a Zoning Board of Adjustment Candidate. Kevin Johnson, Candidate for full ZBA member, was in attendance for this interview for a full member. He is currently an alternate member of the ZBA. Mr. Johnson was appointed as an alternate last year and has attended every meeting except for one. Chairman Finan asked if there are any problems Mr. Johnson has seen and if he has felt like he fits in? Mr. Johnson feels he fits right in and has not seen any issues. Vice Chairman Daniels asked if there have been any issues to be brought to the Legislature. Mr. Johnson indicated most of the issues that come up are about the sign ordinance, but mostly it is exceptions to ordinances. Vice Chairman Daniels asked how the sign ordinance is typically brought up – to be more or less restrictive. Mr. Johnson responded that people are looking to put up signs that are not allowed in the ordinance – usually regarding sign size. Selectman Bauer noted she also attends all the ZBA meeting as the Board representative and Mr. Johnson always does his homework and speaks up.

Selectman Putnam moved to appoint Kevin Johnson as a full member of the Zoning Board of Adjustment until March 31, 2012. Selectman Bauer seconded. All were in favor. Motion passed 5/0.

5:40 p.m. – Departmental Update – Public Works. Director of Public Works, Bill Ruoff, appeared before the Board to provide a department update for Public Works, noting he appreciates the Board's support. Mr. Ruoff indicated that DPW had a great year considering all things since the year started with the ice storm. Mr. Ruoff thanked all the men and woman that work for DPW for doing a great job with the clean up. A replacement for Carl has been hired, has already started and is learning the ropes. DPW will now chip debris instead of burning it; he hopes to wait until January to do more chipping. The cost of chipping is about \$3,500 and the wood chips are then used to generate electricity. The Facility Building at Riverside is complete and is very nice. Bill has heard positive feedback on the bump out on Middle Street; Chairman Finan asked if the crosswalk in front of the diner is going to be done as part of the sidewalk work. Bill said that was talked about but was put on hold. The Hillsborough County Corrections are still doing work for the town. In the end, about four weeks of work was done by prisoners and they will be brought in again next year. Recreation has provided more programs to residents in this economy. The incident rate at Keyes Field was down this year. Vandalism was still there, but it was not at the level as in the past; it was more nuisance vandalism. Vice Chairman Daniels asked if there have been skate park problems. Mr. Ruoff indicated the problems are coming from groups of kids that congregate and hang around at the playground; he could not think of anyone that received disciplinary notice at the skate park. Selectman Putnam asked if there has been any police activity at Keyes Park. Bill Ruoff said there has not been recent police activity; there were two incidents last year in which the police became involved. Vice Chairman Daniels asked about Kaley Park and if the well water could be used for lawn only or can it be for drinking? Bill Ruoff responded that it is just for the park, it is a residential well that will provide irrigation and was not intended for a town water supply.

Bill Ruoff indicated the town roads are in good shape structurally. Selectman Putnam asked about the savings if the town does the work itself versus contracting the work. Bill Ruoff said DPW will work that out over the next year, it cannot be calculated until the work is completed, but noted when doing it ourselves, the department has the

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1 flexibility of when a project gets done. It was just done for the first time last year, now it can be calculated. Bill
2 said there were some complaints with the chip seal, based on a survey of the roads, no chip seal will need to be done
3 next year. In May 2010 a hazardous waste collection day will be held in Milford which was a success last year. For
4 Recreation, the Recreation Commission is active and helpful. The MS-4 Committee is currently awaiting the new
5 guidelines for the next five years. Mapping, outfalls and piping that goes out to the Souhegan River will be done
6 once the guidelines are established. Sarah Marchant takes care of the mapping. Right now, the mapping is done
7 manually, but automatic mapping is being looked at for drainage systems. Bill Ruoff asked for questions from the
8 Board.

9
10 Selectman Putnam asked for a list of roads to be paved next year. Bill Ruoff has roads planned for 2010 and 2011
11 and is in process of development the 2010, 2011 and 2012 plan. Selectman Putnam asked for a copy; which Bill
12 said he will provide. Vice Chairman Daniels requested a copy as well. Bill said he can provide the list of roads to
13 be done in the next five years, all crack sealed. Guy Scaife noted the list is a moving target, so be careful – it is
14 reviewed annually and frequently changes. Bill Ruoff said he could sit down and talk about the road plan if
15 necessary.

16
17 Selectman Bauer indicated she volunteered to look into strobe lights for winter parking bans; she and Bill Ruoff met
18 with Scott Fisher and with MACC Base. They also walked around town for locations to place the strobe that would
19 go on to alert residents of a parking ban due to snow. Bill Ruoff indicated this would be similar to what Manchester
20 has; we would need a transmitter unit at MACC Base and receivers throughout the area; the oval and entrances to
21 town would be the most effective way to look at it; Putnam Street and Middle Street lots as well. The receiver has
22 the strobe light for the signal. Manchester has traffic lights which is where the strobes are installed. The transmitter
23 costs \$1,500 and the receivers cost \$2,600 each, plus installation. This project would cost about \$15,000 total, it is
24 just an idea until it is looked at further. Selectman Bauer noted this would be instead of the current parking ban in
25 winter. Selectman Carmen indicated this started with the oval parking issue, asking how many nights does
26 Manchester have to activate the strobe system. Bill Ruoff did not know; he was trying to find out how it worked
27 and provide information to the Board. Manchester changed their notification to the strobe light system. Selectman
28 Carmen asked if it made things easier for Manchester. Bill Ruoff responded that it did, and it is better because it cut
29 down on the complaints.

30
31 Chairman Finan asked what the long term facility needs for DPW are. Bill Ruoff said he does not have a problem
32 with the ambulance possibly coming down to South Street, but he cannot lose storage space. Salt and sand storage
33 will end up causing a move for DPW. There will not be enough storage room for salt & sand; there is a brook
34 behind the DPW facility but there will not be enough room for the storage of salt & sand as the town grows. Guy
35 Scaife said the only way to expand DPW is to the South. Vice Chairman Daniels asked if there is any talk about
36 moving DPW to the Brox property. Bill Ruoff responded that South Street was looked at for Fire, Police and
37 Ambulance and they looked at moving DPW to Brox; yes there has been talk of that. There were no further
38 questions from the Board. Guy Scaife stated that the DPW does a lot of great work.

39
40 **7:00 p.m. – Community Facilities Committee Presentation on Space Needs Study – Fire/Ambulance/Town**
41 **Hall.** Rodney Richey introduced CFC members as well as Eric Palson and Chris Lizotte of Sheerr McCrystal Palson
42 Architecture Inc. (SMP) who presented the findings of the Committee. Mr. Richey noted that staff participation
43 with the committee was helpful, noting of particular help for the space analysis study was Frank Fraitzl, Eric Schel-
44 berg, Shirley Wilson and Dawn Griska. Eric Palson indicated this process began last spring when the Committee
45 looked at where the facilities might be re-located or where current facilities might be repaired. South Street was
46 looked at for an ambulance site to sit alongside the DPW building. Garden Street was also looked at for an ambul-
47 ance facility alongside the Police Station. Different schemes were looked at to best utilize the available space. The
48 recommendation would depend on what the priority of the town is; does the town want to build both a fire and am-
49 bulance facility now? Rodney Richey asked for questions from the Board.

50
51 Chairman Finan commended Sheer McCrystal Palson Architecture, Inc. for their in-depth analysis. Selectman Bau-
52 er asked if the core facilities would be shared if it might be decided to co-locate the fire and ambulance facilities.
53 Eric Palson responded it is the hope that if a shared building is desired, the core facilities (locker rooms, showers)
54 could be shared between the two departments. Selectman Bauer asked what would be shared. Eric Palson respond-
55 ed the training room, lockers, decontamination area, work shop, and day room would be shared. A significant por-
56 tion could be shared and serve both the ambulance and fire departments. Selectman Bauer asked if the town wanted
57 to go that route, over the long term, would the town save money? Rodney Richey responded the costs are probable

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1 costs. Guy Scaife said the committee will do weighting of locations. The sites were selected based on location and
2 size, not cost. The DPW needs to expand in the future, which must be considered. Eric Palson indicated DPW is
3 thinking that they will move eventually because of the location of sand and salt piles next to a wetland. Guy Scaife
4 asked if a traffic analysis was looked at if ambulance was to be located on South Street, since they would be enter-
5 ing the oval from a different direction. Eric Palson said it has not been looked at in that detail. Vice Chairman Da-
6 niels asked if any consideration was given to a west end fire station. Eric Palson responded that the existing site
7 gets maxed out with these plans and a future satellite facility would go at the west end at the next expansion. Vice
8 Chairman Daniels asked when that would be expected. Mark Britton responded that right now the development of
9 town has not warranted a facility at that end of town. Right now we do not know.

10
11 Rodny Richey indicated that Frank Fraitzl does not have a west end facility in his 5-year plan. It is difficult to pre-
12 dict. Chairman Finan asked what the maintenance benefit is by looking at one building versus two buildings. Guy
13 Scaife agreed it is a great question, and noted a formula can be applied to figure out those details. The square foot-
14 tage would give a rough idea. Peg Seward asked if there have been any thoughts on acquiring the Milford Cabinet
15 building for future needs of the town. Rodny Richey said he has no information on that.

16
17 Bill Fitzpatrick, Budget Advisory Committee, indicated the Ambulance Study Committee spent six months looking
18 at merging the Fire and Ambulance services. It is a trend happening all over the country. By combining the two
19 departments, that decision is made for the future; the town doesn't know what will happen in the future. That
20 should be kept in mind. The management and costs could be less if that decision is made. Selectman Bauer asked if
21 Mr. Fitzpatrick is referring to merging the two departments or sharing the facilities. Mr. Fitzpatrick indicated it
22 could be either, but in Peterborough they are merged. Rodny Richey noted the charge for this Committee was to
23 look at a shared facility. There are spaces that would be shared and it is not a duplex, it is a shared facility. During
24 the meetings of the Ambulance Study Committee, it was his recommendation to keep the two facilities separate.
25 Peter Basiliere, Town Moderator, asked if a two-level garage was considered for the Nashua/School Street
26 Fire/Ambulance facility. Eric Palson responded that it was considered and laid out. An additional 50 parking spac-
27 es could be added in that case. Typically the economy for parking makes sense when the land cost is higher. Peter
28 Basiliere asked about Town Hall space code compliance. Is Town Hall in compliance? Eric Palson responded that
29 it is not, there are shades of gray about how much is the town not in compliance; he is charged to point out prob-
30 lems, but he would not recommend having people work full time in the lower level of town hall. If this project does
31 not get approved near term, it will need to be addressed long term.

32
33 Rodny Richey summarized by stating this is a three part recommendation. There are problems and different criteria
34 are involved in determining what is most important. Criticality of the need is number one. Selectman Putnam indi-
35 cated the Committee has done a great job putting all this together and asked for copies of the presentation to be sent
36 electronically. Chairman Finan noted if the Ambulance Facility were to be put before voters in March, it will take
37 the same amount of time to build a shared facility versus a single facility. The public may want to know what the
38 whole plan is. Rodny Richey agreed; it should be public with the entire package. Once an option is chosen, it
39 should be publicized in full. Eric Palson indicated that a recent project was just completed in about one year. It
40 took nine months for the ambulance portion and then a year for fire. Chairman Finan thanked the Committee and
41 representatives of SMP for their work and now it is in the Board's hands. Chairman Finan asked if the Board wants
42 to schedule a work session. It was agreed to set a work session sometime next week, after the School Board meet-
43 ing.

44
45 **3. PRESS AND PUBLIC COMMENTS (regarding items that are not on the agenda):**

46 Chairman Finan called for public comment and heard none.

47
48 **4. DECISIONS**

49 a) **CONSENT CALENDAR.** Chairman Finan asked if there were any items to be removed from the Consent
50 Calendar. He explained that if they are taken off the Consent Calendar, they will be discussed fully; otherwise they
51 will be accepted together without discussion. There were no items removed for discussion. Selectman Putnam
52 moved and Selectman Bauer seconded to approve the Consent Calendar as follows, with all members in favor.

- 53
54 (1) **Acceptance of Unanticipated Funds Under \$5,000 (31:95(b)).** – The listing of unanticipated funds under
55 \$5,000 was accepted as follows:
56
57

<u>SOURCE</u>	<u>AMOUNT</u>	<u>PURPOSE</u>
Town of Temple	\$ 500.00	Contribution for the Milford Mediation Program
Saint-Gobain / Ceramics & Plastics Inc.	\$ 400.00	General donation to the Fire Department. The Fire Department wishes to designate the donation to the Fire/Life Safety Education Special Purpose Fund
Various Clients	\$ 480.00	Marital Mediation Fees from various clients

(2) **Request for Approval of Road Race – Ghost Train Trail Race.** A request was made By Chris Constantino, Conservation Commission, and approved by the Board for a 15 mile race to be held on the Rail Trail on October 25, 2009 from 9:00 a.m. to 12:00 p.m.

b) **OTHER DECISIONS**

(1) **Request to Approve Revised MS-1 Execution.** Guy Scaife explained this is a very minor correction to the MS-1, made by Marti Noel, Town Assessor, noting it can still be submitted on time. The MS-1 should be submitted with the most accurate information possible, and this was a net increase of \$87,500 in total net valuation. Selectman Putnam asked if this will be corrected again, noting last year it came to the Board several times before being submitted. Guy Scaife indicated if errors are found, the changes will be made and be brought forward. There is another case being worked on and Marti does not know when that will come in. Selectman Putnam moved to accept the execution of the revised MS-1 as presented. Vice Chairman Daniels seconded. All were in favor. Motion passed 5/0.

5. **TOWN ADMINISTRATOR REPORT**

a) **McLane / Goldman Dams Removal Feasibility Study Update.** A grant for the non-matching funds portion of this study was submitted October 1 and the first pre-application was also submitted to DES for impaired waters. Milford scored extremely high, coming in as number two out of 19 applications; however, there is no commitment yet. Guy Scaife is meeting with DES October 23. The formal application comes after that meeting. Chairman Finan clarified that this is regarding a Feasibility Study for dam removal, not the actual dam removal. Guy Scaife said that is correct.

b) **Garden Street Municipal Parking Lot Project Update.** Guy Scaife reported that DPW is continuing to work on the fencing in order to complete this project. PSNH will complete the lighting that has been started. The parking lot is being used. Guy Scaife asked the Board to consider putting a preliminary 2” coat of asphalt on the lot this year. Two inches of asphalt will cost about \$13,000; this could be done now instead of waiting until next year. Next summer a top coat will be put on at a cost of \$6,500. The funds to do the 2” base coat are in the budget figures presented earlier this evening. It is a matter of when the paving gets done, not if it gets done. In April if it is not paved, there will be a mud issue. A good end of year price was received from a contractor. This would allow it to settle over the winter. The school agreed to pay \$7,500 of the out of pocket cost. Chairman Finan said the school committed to half of the cost of the lot; he would rather go back to the School Board to see if they agree with this change of course. Selectman Bauer would also like to check with the school. Selectman Carmen said it is a matter of timing, how much time is there to make a decision? Guy Scaife said through the end of October or at the latest mid-November, unless the warm weather lasts until the end of November. A decision should be made in the next few days. The paving contract availability is also a factor. It was agreed that a Board representative would attend next week’s School Board meeting to ask about funding the pavement.

Janet Langdell, Planning Board Chairman, asked if there will be additional lighting in the Municipal Parking lot. Selectman Bauer indicated walkway lighting will be added, noting if the Board decides on more lighting in the future, it should be kept consistent with what is done in the rest of town. Chairman Finan asked what the Board would like to do about the paving. Selectman Putnam asked how much (total) it will cost to pave. Guy Scaife responded it will cost \$12,900 for 2 inches of asphalt then \$6,500 to top coat it next year. Selectman Carmen thinks it is difficult to talk about budget cuts and then to talk about spending more money. It might be a good time to do the paving, but it is going to take discussion to decide. If the school planned on spending \$7,500 on the lot, the Board

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1 should find out if they are still willing to do that. The total cost was \$15,000, now it is \$19,400. Selectman Car-
2 men's thing is to find out if the School Board is on board with this. The Board can say it is considering this, why
3 does the Board have to decide before next week? Vice Chairman Daniels indicated the project seems to be turning
4 into other projects, we are looking at one piece at a time, how much will it cost to finish the whole project? Another
5 concern of Vice Chairman Daniels' is the budget has a \$156,000 shortfall, the State's unfunded mandate is being
6 put on the town, which does not make it easier for taxpayers to pay their tax bill. Vice Chairman Daniels wants to
7 look at the budget to see what can be taken down, if anything, without affecting services. The Board is at a point
8 that it needs to tell taxpayers if their tax bill is going up. There is not much time left in the year; the shortfall has
9 been greatly reduced, but there is still a shortfall.

10
11 Selectman Bauer asked if this Board can bring the tax rate down to last year's rate? Selectman Bauer is guess-
12 ing that the Board might be able to chip away at it, but she cannot see getting it down to a zero tax increase. Guy
13 Scaife said the tax rate will be set in a couple of weeks. The tax bills go out November 1. Guy Scaife thinks the
14 School Board will support the parking lot. There was a need for parking for the school. The benefit is that the par-
15 ents of those kids will agree to pay that bill because they gain from it. Chairman Finan agreed with Vice Chairman
16 Daniels about spending when the Town is in a shortfall, but if the town keeps putting things off, there is a risk of a
17 big tax increase in a few years. Selectman Putnam understands the reason to pave the lot, but there is a \$156,000
18 shortfall, so how can we add to that? Selectman Carmen said the Board knew the lot would cost \$15,000, but now
19 it is \$19,500; the Board has put off different projects but what will it cost in the future? This Board has to meet
20 with the School Board and talk about the project to find out their intent and then come to make a decision; it's still
21 early enough. Selectman Bauer agreed, asking if Guy Scaife could break down every cost for the lot, so that all the
22 costs to finish the lot are available (lights, paving, striping). Guy Scaife passed out the detailed costs with the ex-
23 ception of additional lighting that was just brought up tonight. Long term, it currently is not the look the town
24 wants, therefore Mr. Scaife is looking at a grant from Centrix Bank for small projects such as this, for the decorative
25 lighting to enhance the walkway. Vice Chairman Daniels asked if the Centennial Park lighting matches the oval
26 lighting. Selectman Putnam said it does not. Vice Chairman Daniels suggested matching to the adjacent areas of
27 lighting. Selectman Bauer thinks a lot of people will see the lighting and it should match. Consensus of the Board
28 was to attend the School board meeting Monday, October 19.

29
30 **c) Budget Update.** The budget projections were provided by Guy Scaife in July 2009; there was a shortfall
31 at that time of \$494,000; however budgetary savings have brought that down to \$238,000. There have been some
32 slight improvements in revenue, noting the Cash For Clunkers program has helped with car registrations and the
33 revised shortfall as of October 13 has been brought down to \$156,000. Mr. Scaife does not expect any further re-
34 ductions. Mr. Scaife noted he is proud of the efforts of the staff to bring the shortfall down; this has been done
35 without long term consequences. Selectman Putnam commended the staff for pulling this together. Vice Chairman
36 Daniels asked where LGC is with the lawsuit. Guy Scaife will be in a meeting October 16 and might get additional
37 information at that time. Vice Chairman Daniels asked how the \$156,000 will be covered. Guy Scaife said it will
38 be in tax increases; when a projection was done last year, it was best guess, we now have absorbed as much as we
39 can. A tax increase of 1.9% to cover this shortfall will bring the anticipated tax increase to 3.5%. That is the impact
40 on the municipality portion only, not the total tax bill. Vice Chairman Daniels asked what other options there are
41 for the Board so that taxes do not need to be raised. Guy Scaife said the Board talked about using fund balance at
42 the minimum that is an obvious way. Mr. Scaife does not have any other options unless the Board wants to do
43 something drastic that would affect services. Chairman Finan agreed the staff did a great job finding savings.

44
45 **d) Miscellaneous.**

46 Economic Development Committee. Guy Scaife indicated the Economic Development Committee website
47 subcommittee work is in progress. This morning, the subcommittee was looking at streamlining the permitting
48 process for Community Development, Zoning, DPW, Police and Fire, looking at forms and how the staff and citi-
49 zens can work together.

50 Pumpkin Festival. Guy Scaife looking forward to results of Pumpkin Festival regarding how many people
51 came and the economic impact to the stores and vendors. Mr. Scaife said early estimates are that 25,000 people
52 visited. There were very minimal problems and he heard of only one complaint. If people had issues, they need to
53 bring them forward. Friday of the Pumpkin Festival was slower with rain and drizzle, but on Saturday and Sunday,
54 the crowds made up for it. There was a huge crowd the remainder of the weekend. The police, fire, ambulance,
55 Community Development staff, Dawn Griska, DPW and others put in a lot of hours and Mr. Scaife has heard a lot
56 of positive things.

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1 Expo. Mr. Scaife indicated another large event is happening next week at the Hampshire Dome, being the
2 Southern NH Expo; which is put on by the Souhegan Chamber of Commerce which serves 11 communities. About
3 168 vendors will be represented from noon until 7:30 on Thursday, October 23. There will be employee involve-
4 ment. Local businesses and outside businesses will be involved.

5 Fire Academy. Guy Scaife attended the Fire Academy on October 3. There were 12 communities
6 represented, with 30 individuals attending. Mr. Scaife said it was quite an impressive facility; the program ran from
7 8:30 a.m. until 3:30 p.m. It was interesting to learn the type of equipment they have and how much it costs to outfit
8 the firefighters.

9 Recognition Programs. A recognition program was held the previous week for the NH Fire Service Merit
10 Awards Ceremony. There were several Fire personnel awards including Captain Smedick, Vicki Blanchard, Chris
11 Rousseau, and Chief Fraitzl (Unit Citation). Additionally, the Governor's Award for Heart Safe Award will be giv-
12 en next week to the Milford Ambulance Service for their training, teaching, and tools for cardiac arrest. This was
13 submitted by Marika Jewett. Mr. Scaife will attend with Selectman Bauer.

14
15 **6. DISCUSSIONS:**

16
17 **a) Board of Selectman Interviewing of Town Volunteers.** Chairman Finan indicated that he feels that new
18 or returning candidates should still come before the Board. Returning candidates can provide input to the Board on
19 each committee. Guy Scaife believes for subcommittees, the committee should have authority to designate mem-
20 bers. Chairman Finan does not think the subcommittees need to have every member come before the Board to in-
21 terview. The question is whether or not they need to come in for an interview with the Board at all. It was agreed
22 that ZBA, Heritage Commission, Planning Board and Conservation Commission should all be interviewed by the
23 Board. The other volunteers should be recommended for designation by staff or the committee chairman. Vice
24 Chairman Daniels felt it would be good to talk to the Department Head about the criteria they look for in a volun-
25 teer. Once a year the Board could talk to the Department Head about their course of action for volunteers. Statute
26 allows the Board to be responsible, but it can give authority to someone else so the Board should know what the
27 criteria is. Guy Scaife indicated there are some volunteers for library, welfare or transfer station that do not report
28 to a committee that do not necessarily need an interview. Vice Chairman Daniels asked what Primex is looking for?
29 Guy Scaife said Primex has indicated all town volunteers should get signed off by the Board. Primex goes to the
30 maximum protection. Guy Scaife does not agree that when a volunteer helps out, it needs to be made formal. Se-
31 lectman Putnam moved to interview new and re-appointed members of Committees by statute and let Guy Scaife
32 handle the rest; other subcommittees can come in a written form for approval by the Board through staff (Depart-
33 ment Head) recommendations. Vice Chairman Daniels seconded. All were in favor. Motion passed 5/0. Select-
34 man Bauer noted that volunteerism in this community is outstanding and the town should not complicate it more
35 than it has to. Vice Chairman Daniels asked if Primex will reward the town in some way for doing this. Guy Scaife
36 does not believe that is the case.

37
38 **7. SELECTMEN'S REPORTS / DISCUSSIONS:**

39
40 **a) FROM SPECIAL BOARDS, COMMISSIONS & SPECIAL COMMITTEES.**

41 Selectman Putnam indicated someone brought a concern to him that the intersection of Clinton Street, turning
42 onto Nashua Street (toward oval) is dangerous and there should be signage or no left turn. Selectman Putnam
43 moved to pass this concern to the Traffic Safety Committee for review. Selectman Carmen seconded. All were in
44 favor. Motion passed 5/0.

45 Selectman Putnam also brought up the intersection of Armory Road going straight through to Osgood Road
46 which has no signage indicating to stop or yield. Selectman Putnam moved to pass this concern to the Traffic Safe-
47 ty Committee for review. Selectman Carmen seconded. All were in favor. Motion passed 5/0.

48 Selectman Carmen asked if the Recycling Committee has been re-activated. Vice Chairman Daniels hopes to
49 get together with members that are left by the end of October to discuss re-activation.

50 Selectman Putnam indicated the Tow Policy needs to be discussed again.

51
52 **b) OTHER ITEMS (that are not on the agenda).**

53 Vice Chairman Daniels indicated the possible Milford District Court closure is an economic issue for the town.
54 Court duties are mostly handled on police overtime, plus travel time. The public hearing is to be held Tuesday, Oc-
55 tober 20, 2009 at 7:00 p.m. at town hall and will also include other area communities that are affected.

56
57 **8. APPROVAL OF FINAL MINUTES – September 14 & 28, 2009.**

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1 A motion was made by Selectman Putnam and seconded by Selectman Bauer approve the minutes of September 14,
2 2009 as presented. All were in favor. Motion passed 5/0.

3
4 A motion was made by Selectman Putnam and seconded by Selectman Bauer to approve the minutes of September
5 28, 2009 as presented. Selectman Putnam, Selectman Carmen, Selectman Bauer and Chairman Finan were in favor,
6 with Vice Chairman Daniels abstaining. Motion passed 4/0/1.

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8 **9. INFORMATION ITEMS REQUIRING NO DECISIONS**

9
10 **10. NON-PUBLIC SESSION – Non-public Session – Approval of Non-Public Minutes (RSA 91-A:3, II (a, c**
11 **& e) – Personnel, Reputation & Legal – September 28, 2009).** Selectman Putnam moved to enter into non-public
12 session at 9:20 p.m. for Approval of Non-public minutes of September 28, 2009 – Personnel, Reputation & Legal
13 and to discuss a personnel issue. Vice Chairman Daniels seconded. All were in favor. Motion passed 5/0.

14
15 Selectman Putnam moved to unseal the non-public minutes of September 28, 2009. Selectman Bauer seconded. All
16 were in favor. Motion passed 5/0.

17
18 Selectman Putnam moved to approve the non-public minutes of September 28, 2009 as presented. Selectman Bauer
19 seconded. Selectman Putnam, Selectman Bauer, Selectman Carmen and Chairman Finan were in favor, with Vice
20 Chairman Daniels abstaining. Motion passed 4/0/1.

21
22 Selectman Putnam moved to reseal the non-public minutes of September 28, 2009. Vice Chairman Daniels
23 seconded. All were in favor. Motion passed 5/0.

24
25 After a discussion regarding personnel, Selectman Putnam moved to come out of non-public session at 9:40 p.m.
26 Vice Chairman Daniels seconded. All were in favor. Motion passed 5/0.

27
28 **11. ADJOURNMENT:**

29
30 There being no further business to come before this Meeting, Selectman Putnam moved to adjourn at 9:40 p.m.
31 Selectman Carmen seconded. All were in favor. Motion passed 5/0. Chairman Finan announced that in non-public
32 session, the Board approved non-public minutes of September 28, 2009 and discussed a personnel issue. No deci-
33 sion were made.

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38 _____
39 Tim Finan, Chairman

Mike Putnam, Member

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42 _____
43 Gary L. Daniels, Vice Chairman

Katherine Bauer, Member

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48 Nate Carmen, Member