

APPROVED
MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING
February 28, 2011

PRESENT: Tim Finan, Chairman
Gary Daniels, Vice Chairman
Katherine Bauer, Member
Mike Putnam, Member
Nate Carmen, Member
Guy Scaife, Town Administrator
Darlene J. Bouffard, Recording Secretary

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING

INSTRUCTIONS: Chairman Finan called the public meeting to order at 5:30 p.m. Chairman Finan introduced Board members and led the audience in the Pledge of Allegiance. Chairman Finan noted that those people in the audience who want to speak or add to the discussion should please use a microphone in order to be heard on the PEG Access live broadcast. Further, Chairman Finan announced that tonight's meeting is also being broadcast on a live stream via the town website. Chairman Finan indicated that the Board will enter non-public session for the first appointment; after non-public session, Chairman Finan announced that in the non-public session at 5:30 p.m., the Board discussed a land acquisition matter. No decisions were made and no votes were taken. Minutes of the non-public session were sealed on motion made by Selectman Putnam and seconded by Vice Chairman Daniels. All were in favor. Motion passed 5/0.

2. APPOINTMENTS:

5:30 p.m. – Non-Public Session (RSA 91-A:3, II(d) – Land Acquisition. Selectman Putnam moved to enter into non-public session for a land acquisition discussion at 5:30 p.m. Vice Chairman Daniels seconded. All were in favor. Motion passed. Bill Parker, Director of Community Development and John McCormack, TIFD Committee Chairman, were present for this discussion. After discussion, Selectman Putnam moved to come out of non-public session at 5:55 p.m. Vice Chairman Daniels seconded. All were in favor. Motion passed.

5:45 p.m. – Second Public Hearing on Ordinance 2011-001 to Amend Milford Municipal Code 5.04 – Regulation of Alarm Systems. Chairman Finan indicated this is the second public hearing on ordinance 2011-001 to amend Milford Municipal Code 5.04 – Regulation of Alarm Systems. Chairman Finan opened the public hearing at 5:58 p.m. Jason Smedick, Fire Captain, was present for this discussion.

Chairman Finan raised some questions on specific items in the ordinance, specifically paragraph 5.04.020 Definition of Alarm User which references an alarm system in a motor vehicle. Captain Smedick explained that a system could be hooked up to a car which would automatically call the police and those systems still exist today but he has not seen one in a long time. Guy Scaife asked if that still needs to be in the ordinance. Captain Smedick said he will talk with the Fire Chief to see if it can come out of the ordinance. Selectman Putnam suggested if there is one of those systems out there and it is included in the ordinance, the town would be covered. Chairman Finan asked about wording in paragraphs 5.04.060 and 5.04.070. Captain Smedick understood the concern regarding the dates of expiration and will clarify for the final reading. Captain Smedick also noted that definitions in this ordinance are also included in State statute. All concurred for this ordinance to move to the final reading to be held March 14. Chairman Finan asked if there were any public comments. There were none. The public hearing was closed at 6:02 p.m.

5:50 p.m. – Second Public Hearing on Ordinance 2011-002 to Amend Milford Municipal Code 5.08 – Alarm Systems and Alarm Monitoring. Chairman Finan indicated this is the second public hearing on ordinance 2011-002 to amend Milford Municipal Code 5.08 Alarm Systems and Alarm Monitoring. Chairman Finan opened the public hearing at 6:03 p.m. Chairman Finan asked about the date indicated in paragraph 5.08.060 and pointed out a typographical error in paragraph 5.08.080. Captain Smedick indicated that he will check on the date and be sure the typo is corrected prior to the next hearing. There were no further comments or questions from the public or the Board. All concurred to move the amended ordinance 2011-002, Milford Municipal Code 5.08 – Alarm Systems and Alarm Monitoring to its final reading on March 14, 2011. There was no further discussion. The public hearing was closed at 6:05 p.m.

APPROVED MINUTES OF BOARD OF SELECTMEN MEETING - 2/28/11

1 **6:00 p.m. – Interview of Fletcher Seagroves as a Zoning Board of Adjustment (ZBA) Reappointment Candi-**
2 **date.** Fletcher Seagroves was in attendance for this interview and noted that things have been pretty slow on the
3 ZBA. The ZBA has talked about working on a list of things where there are problems and going to the Planning
4 Board about changing things to make them easier (such as signs). Some things can be cleared up for both the ZBA
5 and the applicant. There were no further questions from the Board. Chairman Finan did note that Richard Westerg-
6 ren has retired from the ZBA and thanked him for his years of service. Selectman Putnam moved to reappoint
7 Fletcher Seagroves as a Zoning Board of Adjustment full member until March 31, 2014. Vice Chairman Daniels
8 seconded. All were in favor. Motion passed 5/0.
9

10 **6:15 p.m. – Interview of Becky Lorette, Andy Seale, Rodney DellaFelice and Wayne Hardy as Conservation**
11 **Commission Reappointment Candidates.** Becky Lorette, Andy Seale, Rodney DellaFelice and Wayne Hardy
12 were all in attendance for this interview. Mr. Seale indicated things are pretty slow right now, but the Conservation
13 Commission is working on regulations to go before the Planning Board. Chairman Finan asked about the Rail Trail.
14 Mr. Seale said the Conservation Commission (CC) continues to work on the Rail Trail and they are trying to see
15 about more grant funding and getting in front of the NRPC who is also on board. A bridge for the Rail Trail to cross
16 the road would be part of that grant application and will go before different State organizations in that process; the
17 CC has had good response working with DPW. Vice Chairman Daniels asked if the CC could volunteer to do the
18 town perambulation. Rodney DellaFelice responded that would be a Board of Selectman responsibility. Selectman
19 Bauer thanked all of the volunteers for their hard work, it is really important. Guy Scaife added that there are a lot
20 of creative things to do and those things are being done much less expensively such as trail maintenance. The Rail
21 Trail is a lot further along than one year ago. Selectman Putnam moved to appoint Becky Lorette (full member),
22 Andy Seale (full member), Rodney DellaFelice (alternate member) and Wayne Hardy (alternate member) on the
23 Conservation Commission until March 31, 2014. Vice Chairman Daniels seconded. All were in favor. Motion
24 passed 5/0.
25

26 **6:30 p.m. – Interview of Herb Adams and Polly Cote as Heritage Commission Reappointment Candidates.**
27 Herb Adams and Polly Cote were in attendance for this interview and indicated that the Heritage stories have been
28 appearing regularly in the Granite Town Quarterly and help to educate people that have not lived in Milford very
29 long. The Freedom's Way Program is getting started, and the Heritage Commission may want to schedule a Milford
30 Day along with that. Chairman Finan asked about Monson Place and the event that was held there a couple years
31 ago. Mr. Adams said the schedule did not work out in 2010 so that event was not held, however, it might be in-
32 cluded in 2011. There were about 80 participants when that event was held. Freedom's Way is the biggest thing in
33 process that would bring benefits to the town. Mr. Adams indicated that Selectman Bauer is a fantastic help and
34 assists with the Heritage stories as well. Selectman Bauer noted that both Herb and Polly received a letter of high
35 recommendation from the Heritage Commission Chairman Chuck Worcester for them to be reappointed to the Her-
36 itage Commission. Mr. Adams responded that he enjoys history and he finds the Heritage Commission a lot of fun.
37 Vice Chairman Daniels asked if anything is done with the schools to teach children about Milford's history. Ms.
38 Cote responded that the Historical Society does things with the school children, but not the Heritage Commission,
39 but that could be looked into. Mr. Adams agreed that would be a good idea. Selectman Carmen moved to reappoint
40 Herb Adams and Polly Cote as Heritage Commission full members until March 31, 2014. Selectman Bauer
41 seconded. All were in favor. Motion passed 5/0.
42

43 **6:40 p.m. – Interview of Judy Plant, Janet Langdell and Susan Robinson as Planning Board Reappointment**
44 **Candidates.** Judy Plant and Janet Langdell were in attendance for this interview and indicated that the Planning
45 Board currently is reviewing its goals. Susan Robinson was not present for this interview and will need to be re-
46 scheduled. Ms. Langdell said the Planning Board has had a lot of down time this year. The Master Plan and Zoning
47 ordinance review are the other responsibilities of the Planning Board which are actively being reviewed. Priorities
48 for the coming year will be done tomorrow. The last few months the Planning Board has focused on the zoning or-
49 dinances. Vice Chairman Daniels would like to see the Planning Board and Board of Selectmen work closer. Ms.
50 Langdell agreed and indicated there needs to be more communication, there are group meetings early in the session
51 and we are trying to do that again and get something together in May or June similar to a couple years ago when the
52 Facility Committee was working together with the Board to get all the players together to talk things over. Vice
53 Chairman Daniels asked if the goals of the Planning Board are shared with the Town Administrator. Ms. Langdell
54 has been thinking of posting its goals on the website and asked if the Board of Selectmen should be also doing that.
55 Vice Chairman Daniels agreed that it might be a good idea to have the Board and Planning Board have some of the
56 same goals. If the Brox plan moves forward, Chairman Finan said there should be a lot of meetings between the
57 Board of Selectmen and the Planning Board.
58

APPROVED MINUTES OF BOARD OF SELECTMEN MEETING - 2/28/11

Ms. Langdell said that communication for what is happening regarding business coming to town needs to include Bill Parker as well. Maybe every two weeks sharing the information would be a good idea. As long as there are no confidential issues, it can be shared. Ms. Langdell was asked by Selectman Putnam to talk to Bill Parker about that. Selectman Putnam moved to appoint Judy Plant and Janet Langdell as full members of the Planning Board until March 31, 2014. Vice Chairman Daniels seconded. All were in favor. Motion passed 5/0. Selectman Putnam indicated that if anyone has questions on the Warrant Articles, there will be two Board of Selectman members at the Transfer Station Saturday March 5 10:00 a.m. to 2:00 p.m. to answer questions. Selectman Bauer thanked the Planning Board members for their time and for volunteering for the town.

7:00 p.m. – Interview of John Siergewicz as an Economic Development Advisory Committee New Candidate.

John Siergewicz was in attendance for this interview and stated that he grew up around there and 3.5 years ago bought property on Old Milford Road to make into a machine and fabrication shop. He has gone to a couple of EDAC meetings and was asked if he wanted to join EDAC, he felt it would be good to become involved and he has also become involved at the high school to get kids ready to work in machining and he has hired a couple of teenagers 18/19 years old that have no experience in machining to train them in the trade. Selectman Putnam asked about expanding the economy in Milford. Mr. Siergewicz indicated he is trying to train kids for machining; they have to make a lot of mistakes in order to become machinists and the steps all have to be done in sequence and then the item must meet the print; by doing that it will get kids interested in the machining trade to keep the businesses in town vibrant since there are about 12 machine shops in Milford alone. Math is key to machining, it is a logic thing, and it is about taking a problem and finding the solution. Kids in the machining industry are rare, the average age for machinists is 58, and not too many young people come into the trade. Mr. Siergewicz would love to get some kids at his shop and work with them for about ten years. He meets with the trade teacher at the high school a couple times per year. Mr. Siergewicz has talked with Rosie Deloge from the high school who is also on EDAC and he advised the ATC about what machines they should get for the school. Selectman Putnam moved to appoint John Siergewicz as a full member of the Economic Development Advisory Committee (EDAC) until March 31, 2014. Vice Chairman Daniels seconded. All were in favor. Motion passed 5/0.

7:15 p.m. – Interview of Tom Wilson as a West Milford Tax Increment Finance District Advisory Board New Candidate. Tom Wilson was unable to attend this meeting and will be rescheduled.

3. PUBLIC COMMENTS (regarding items that are not on the agenda). There were no public comments.

4. DECISIONS

a) CONSENT CALENDAR. Chairman Finan asked if there were any items to be removed from the Consent Calendar. No items were removed. Selectman Putnam moved and Vice Chairman Daniels seconded to approve the Consent Calendar item as follows, with all members in favor.

(1) Request to Accept Unanticipated Funds Under \$5,000 and Gifts Under \$5,000. The request to accept unanticipated funds under \$5,000 was approved as follows:

| Source | Amount | Purpose |
|-------------------|------------|--|
| State of NH Grant | \$2,000.00 | Funding through the Police Standards & Training Council for Sergeant Plumer and Sergeant Fiffield to attend specialized training at Roger Williams University in Rhode Island. No local match is required. |
| Heart Line, Inc. | | Donation of a motorized air pump to the Milford Recreation Department to be used for multiple purposes. This has a donated value of approximately \$200. |

b) OTHER DECISIONS

(1) Solid Waste Contract. Guy Scaife has negotiated with the town’s current solid waste vendor that provides service to the Transfer Station to transfer and haul solid waste. They also dispose of demo debris and they provide compactors on a rental basis. Milford has done business with this contractor for years with about three years remaining on the current contract. A new pricing structure for solid waste and demo which would save about \$35,000 per year has been proposed by our current vendor. There are three years remaining on the current contract, in those years Milford would save about \$105,000, plus it extends out four more

APPROVED MINUTES OF BOARD OF SELECTMEN MEETING - 2/28/11

1 years at the favorable rate. The rental rates for compactors were frozen for the additional years as well.
2 This agreement would extend out to 2018. Bill Ruoff and Guy Scaife have reviewed this modified contract
3 in detail and recommend moving forward with it. Joining the co-op would save money, but this new pro-
4 posal is far better. It is strictly solid waste, it is not recycling. Guy Scaife would like to get the Board's in-
5 put with July 1 being the effective date. Guy Scaife would also want to notify the co-op if there is a
6 change. Mr. Scaife asked for questions from the Board.
7

8 Selectman Putnam asked how long the town has been working with this company. Guy Scaife answered it
9 has been 4 or 5 years and this is the second year of the current contract, so it has been at least six years to-
10 tal. So for the next 7 years, nothing will change but the town will save a lot of money, stated Selectman
11 Putnam. Guy Scaife said basically, yes, we would just have locked in rates. Guy Scaife appreciated the
12 rates from the co-op but they cannot guarantee the rates beyond one year. These rates are locked in. He has
13 the details of the financials per year and how it calculates out. This is a fixed contract versus a forecast
14 with the co-op. Selectman Putnam asked when the contract is anticipated to be received for signature. Guy
15 Scaife spoke with the vendor last Friday and anticipates it coming in this week for town signature. Select-
16 man Putnam asked if the Board of Selectmen should wait until after elections to make a decision. Select-
17 man Carmen suggested the co-op work really is what has gotten the town to this point which will save the
18 town \$105,000. The warrant article is a negotiation point but if it is voted in or not is not the point, the
19 town will still save money. Milford would not join the co-op but will still have the option to join single
20 stream. The town has different options. Selectman Carmen does not think the vote matters at all on this is-
21 sue, because it did the job to negotiate in order to save the town \$105,000. Chairman Finan asked if the
22 contract is not signed prior to the vote, could Waste Management possibly not sign the contract? Guy
23 Scaife would hope not, he tried to get this in before the vote. Selectman Carmen thinks that the warrant ar-
24 ticle created leverage for the town. Based on the letter from Waste Management, Selectman Carmen be-
25 lieves the Board should pursue this. Selectman Putnam moved to give Guy Scaife authorization to sign the
26 Waste Management contract provided it is in line with the Waste Management letter dated February 23,
27 2011. Vice Chairman Daniels seconded. All were in favor. Motion passed 5/0.
28

- 29 **(2) Complaint Determination.** Chairman Finan stepped down from the Board for this discussion; Vice
30 Chairman Daniels stepped up as acting Chairman. Selectman Bauer recused herself from this discussion.
31 Vice Chairman Daniels explained that a complaint had been filed by Chairman Finan against Selectman
32 Bauer regarding discussions held in December 2010 that may have violated the Town's Ethics Policy. The
33 Ethics Committee went through its process and on February 23, 2011 provided the following determina-
34 tion:
35

36 "The Ethics Committee finds that Selectman Bauer violated 2006.04.030 (A), Impression of Influence, by
37 failing to "conduct [her] official and personal affairs in such a manner that [she] cannot be improperly in-
38 fluenced, and so as to avoid any appearance of improper influence, in the performance of [her] official du-
39 ties." Selectman Bauer, despite 3 years of recusing herself from Milford Police Department matters, al-
40 lowed her personal relationship with members of the Milford Police Department to affect her so that she
41 contacted Selectman Finan and had inappropriate conversations with him in mid-December, 2010, and on
42 December 26, 2010, regarding Milford Police Department matters."
43

44 "The Ethics Committee further finds that Selectman Bauer violated both 2006.04.030 (B), Conflict of In-
45 terest, and, as that definition is further clarified at, 2006.04.010 (C), Conflict of Interest, by "participat[ing]
46 in [a] matter in which [she] or [her] spouse or dependents, [has] a private interest which may directly or in-
47 directly affect or influence the performance of [her] duties." Conflict of interest is further defined, in
48 2006.04.010 (C), as "a situation, circumstance, or financial interest, which has the potential to cause a pri-
49 vate interest to interfere with the proper exercise of a public duty." Selectman Bauer's relationship with
50 members of the Milford Police Department creates a private interest and/or situation that has impacted the
51 performance of her official duties."
52

53 The Ethics Committee recommends that:
54

55 "The Board of Selectmen issue a non-public reprimand to Selectman Bauer for violating Milford Ethics
56 Policy sections 2006.04.030 (A), Impression of Influence, and 2006.04.030 (C) and 2006.04.010, Conflict
57 of Interest. This reprimand should include an admonishment to Selectman Bauer to have no further contact

APPROVED MINUTES OF BOARD OF SELECTMEN MEETING - 2/28/11

1 with any individuals, including members of the Board of Selectmen and the Milford Police Department, relating to Milford Police Department matters.”

2
3
4 Vice Chairman Daniels stated that non-public meetings of the Board of Selectmen are governed by the
5 Right to Know law, RSA 91-A:3, and that RSA 91-A:3, II (c) explicitly states that matters pertaining to a
6 member of the public body (the Board of Selectmen) cannot be conducted in non-public session, and therefore
7 must be conducted in public session.
8

9 There are two decisions involved in this situation: (1) the disciplinary action itself and (2) whether that action
10 will be carried out in public or non-public session. Vice Chairman Daniels’ understanding is that Selectman
11 Bauer did cooperate with the investigation by the Ethics Committee and acknowledged that she
12 had inadvertently “crossed over the line” and violated the Ethics Policy.
13

14 Section 2006.04.050 (H) 3 of the Ethics Policy states “The findings of the Ethics Committee shall be final
15 and are not to be overruled or modified by the Board of Selectmen, it being further understood that the
16 Board of Selectmen is not obligated to take action on any recommendations forwarded to it by the Ethics
17 Committee.”
18

19 While Vice Chairman Daniels agreed with the action recommended by the Ethics Committee, he also recognized
20 that the Board could not legally administer such action according to the Ethic Committee’s non-
21 public recommendation, a severity level with which he also agreed. Feeling that a public reprimand exceeded
22 the severity level of non-public reprimand, Vice Chairman Daniels felt the Board should exercise
23 their rights under Section 2006.04.050 (H) 3 of the Ethics Policy and take no action on the Ethics Committee’s
24 recommendation, and thereby consider this issue closed.
25

26 Selectman Putnam moved to take no action on this complaint. Selectman Carmen seconded. Selectman
27 Putnam, Selectman Carmen and Vice Chairman Daniels were in favor. Motion passed 3/0/2 with Chairman
28 Finan and Selectman Bauer recusing. Chairman Finan and Selectman Bauer stepped back up to the Board.
29

30 **5. TOWN ADMINISTRATOR REPORT:**

31 **a) Legislative Update.** Guy Scaife explained that the Bills in front of the Senate include SB133 which requests
32 that the tax exemption be given to telephone and cable for poles which is the Bill that got defeated last year.
33 It is now being brought back. There was a 4/2 vote out of committee in favor of it passing as a permanent exemption.
34 The tax burden is still there, if telephone companies do not pay their share, every resident and business pays
35 for it. Last year it was 2/1 to defeat the exemption. There are 500,000 poles out there and most are joint owned.
36 Selectman Bauer asked what the argument is. Guy Scaife said that they need that (exemption) to be competitive.
37 He does not think the municipal taxes should be used to make private industry competitive. Every customer pays
38 the CST tax which is no different from the Rooms & Meals tax or an electricity tax. The telephone companies then
39 charge an increased attachment fee as well. Comcast and Fairpoint are the companies that benefit and they pay it in
40 every other state. Selectman Putnam asked if there is something the Board of Selectmen can do? Guy Scaife responded
41 that would be to push the Senators and Representatives not to support the exemption.
42

43 SB3 is the other bill going through, for which Guy Scaife testified on Friday, having to do with the Retirement
44 System. SB3 shares the increase for the Retirement System with the municipality and employees plus tries to reduce
45 the indebtedness. For Police and Fire employees, the retirement age would be pushed out from 45 years old to 50
46 years old for new hires or recent hires. There is opposition to this change. Approximately 300 people were in the
47 room that were opposed. It is critical; previous legislative sessions have made some changes but did not address the
48 future liability which has now grown to \$4.7 billion. NH is number one or two for lowest crime rate and quality of
49 life, but fourth from the bottom for its statewide retirement systems’ unfunded pension liability. Only 58% of the
50 liability is covered. It is not about how valued the employees are, it is about the numbers.

51 **b) Dam Update.** Guy Scaife explained on Wednesday at 10:30 a.m. there will be a meeting with the partners
52 involved with the dam feasibility study and the real focus is to look at the sediment behind the dam. DES, Fish &
53 Game and EPA are involved with this to ensure the study sample matches EPAs.

54 **c) Fletcher Update.** There is an EPA and Tom Roy conference call tomorrow to talk about the plan submitted;
55 we need to get together about the direction this is going, the question is cap versus parking lot.

56 **d) Miscellaneous.** Guy Scaife explained the 2010 Tax Year comparison was provided in the packets to compare
57 Milford with other communities, based on per capita. Milford is ranked lowest per capita other than Raymond.
58 This takes a look at the budget and warrant articles, Milford has consistently been in the lowest section for the past
five years. Chairman Finan asked about snow removal this year on the oval and what is different, why does there

1 seem to be more snow hanging around than usual? Guy Scaife responded that it has been a phenomenal year for
2 snow and we are trying to stretch the budget funding for snow removal. Some storms have lasted so long the town
3 just has to have people go home to sleep and tries to utilize some contractors but not too many, it is a balancing act.
4 This year is so much different than last year with the weather. Chairman Finan thinks the oval should be kept clear
5 all the time, asking if it also has to do with the storm water regulations. Guy Scaife responded that snow gets trans-
6 ported to Brox and the oval is high on the priority list but the arteries and school bus paths take a higher priority; the
7 storm water regulations do not come into play with the snow removal. Guy Scaife will confirm the oval priority.

8
9 **6. DISCUSSIONS:**

10
11 **7. SELECTMEN’S REPORTS / DISCUSSIONS**

12 a) **FROM SPECIAL BOARDS, COMMISSIONS & SPECIAL COMMITTEES.** Selectman Carmen in-
13 dicated that MACC Base will have the auditor look at the books soon. It looks like there will be a surplus and what-
14 ever is in it will be split among the towns involved. Selectman Putnam asked if there is anything that needs to be
15 earmarked for that surplus (equipment). Selectman Carmen said that was discussed and may be set aside, but if it is
16 in the budget, MACC Base cannot retain it and it must be returned to the towns. Selectman Carmen indicated that
17 April 12 and 26 there will be Community Suppers sponsored by the Board of Selectman and he will contact the
18 School Board for involvement as well. Desserts are always welcome and seem to be needed at each supper. Se-
19 lectman Putnam signed up to participate as well as Chairman Finan and Selectman Carmen. Guy Scaife indicated
20 that the Voter’s Guide will be at the Post Office by Wednesday for delivery no later than Saturday.

21
22 b) **OTHER ITEMS.** Selectman Putnam asked about setting up a Capital Reserve Fund for Fire Alarms and
23 Alarm Systems. The money could be put in a fund to repair alarm systems. Guy Scaife explained this is not a new
24 cost to taxpayers, the revenue always came in and was used; but we want it to go in the General Fund for better fi-
25 nancial control. It is not costing the taxpayers any more, that revenue should just go in the General Fund; no other
26 department puts funds into a special fund. Chairman Finan asked what the money was used for. Guy Scaife re-
27 sponded it was used for alarm repair. The Fire Department uses manpower to fix the alarms and those hours were
28 charged to a dedicated account that was difficult to track. This is a one-time adjustment being made this year.
29 Chairman Finan said if we take in more fees than what is used to maintain the alarms, we are probably charging too
30 much. Selectman Putnam said if there is a failure in the alarm system, it’s going to come from taxpayers, we could
31 set up a capital reserve fund for catastrophic repairs. Selectman Putnam just wanted to mention this to talk about.
32 Chairman Finan wants to start setting up some capital reserve funds; he would like to start by talking about it in the
33 next year. Guy Scaife is also in favor of these but the Fire Alarm System is small.

34
35 **8. APPROVAL OF FINAL MINUTES – February 14, 2011.** Selectman Putnam moved to approve the minutes
36 of February 14, 2011 as presented. Vice Chairman Daniels seconded for discussion. All were in favor. Motion
37 passed 5/0.

38
39 **9. INFORMATION ITEMS REQUIRING NO DECISIONS**

40
41 **10. NON-PUBLIC SESSION: Non-Public Session RSA 91-A:3, II(a) – Personnel & Approval of Non-Public**
42 **Minutes (RSA 91-A:3, II(c)) Reputation, February 14, 2011 (2 sets).** Selectman Putnam moved to enter into
43 non-public session at 7:30 p.m. to discuss a personnel matter and review two sets of non-public minutes of February
44 14, 2011. Vice Chairman Daniels seconded. All were in favor. Motion passed 5/0.

45
46 After discussion, the Board came out of non-public session on motion made by Selectman Carmen and
47 seconded by Vice Chairman Daniels at 8:50 p.m. All were in favor. Chairman Finan announced that in non-public
48 session the Board approved the two sets of non-public minutes of February 14, 2011 and discussed a personnel is-
49 sue. Other than approval of minutes, no votes were taken and no decisions were made.

50
51 **11. ADJOURNMENT:** There being no further business to come before this Meeting, Selectman Carmen moved to
52 adjourn at 8:51 p.m. Vice Chairman Daniels seconded. All were in favor. Motion passed 5/0.

53
54
55
56 _____
57 Tim Finan, Chairman

56 _____
57 Gary L. Daniels, Vice Chairman

APPROVED MINUTES OF BOARD OF SELECTMEN MEETING - 2/28/11

1
2
3
4
5
6
7
8
9

Katherine Bauer, Member

Mike Putnam

Nate Carmen, Member