

APPROVED
MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING
March 14, 2011

PRESENT: Nate Carmen, Chairman
Gary Daniels, Vice Chairman
Tim Finan, Member
Katherine Bauer, Member
Mike Putnam, Member
Guy Scaife, Town Administrator
Darlene J. Bouffard, Recording Secretary

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING

INSTRUCTIONS: The meeting was called to order by Town Administrator Guy Scaife at 5:30 p.m. Guy Scaife explained that he presides over the Board of Selectmen meeting once a year after Town vote for election of officers, then led the audience in the Pledge of Allegiance. Guy Scaife invited Town Clerk Peggy Langell to issue the oaths of office for newly re-elected officials Kathy Bauer and Mike Putnam.

Guy Scaife introduced Board members and noted that those people in the audience who want to speak or add to the discussion should please use a microphone in order to be heard on the PEG Access live broadcast.

2. APPOINTMENTS:

5:30 p.m. – Swearing in Ceremony and Election of Officers. Town Clerk Peggy Langell issued the oaths of office for newly re-elected Board of Selectmen members Kathy Bauer and Mike Putnam. Town Administrator Guy Scaife congratulated both members, noting that this is the fifth year he has been working with the Board of Selectman in Milford and he is impressed with the amount of work the Board does and noting that the Board works well together. Town Administrator Guy Scaife then asked for nominations from Board members for the position of Chairman of the Board of Selectman for the coming year. Selectman Putnam nominated Selectman Carmen for Chairman. There were no other nominations and there was no further discussion. With only one nomination, there was no need for a vote, therefore it was asked if Selectman Carmen would be willing to take the Chairman position, which he said he would. Guy Scaife asked that Selectman Carmen take over as Chairman of this meeting.

Chairman Carmen assumed the role of Chairman of the Board of Selectman and thanked the Board for their vote of confidence. Chairman Carmen asked for nominations for Vice Chairman of the Board of Selectman. Selectman Finan nominated Gary Daniels to be Vice Chairman. There were no other nominations and there was no further discussion. With only one nomination, there was no need for a vote, therefore it was asked if Gary Daniels would be willing to take the Vice Chairman position, which he said he would. Nate Carmen will serve as Chairman of the Board of Selectman and Gary Daniels will serve as Vice Chairman of the Board of Selectman for the coming year.

5:45 p.m. – Request for Approval of (5) and Denial of (1) Property Tax Abatement Applications. Marti Noel, Town Assessor, presented six abatement applications, 5 recommended for approval and 1 recommended for denial as follows:

Recommended for Approval:

<u>Record #</u>	<u>Map/Lot</u>	<u>Address</u>	<u>Amount</u>
410	10-30	168 Savage Rd.	\$224.34
510	39-2	95 Crosby St.	\$290.10
610	48-C10	8 Reserve Way	\$330.71
710	48-9	454 Route 13S	\$556.99
810	35-14	90 Webster St.	\$205.00

Recommended for Denial:

910	30-78	56 Prospect St.
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Marti Noel explained this is abatement season, and these recommendations for approval are supported by the required documentation. The property owners have been notified of the recommendation and of tonight's meeting; Ms. Noel has heard nothing from any of the owners regarding attendance at tonight's meeting.

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1
2 Selectman Putnam moved to approve the abatement requests that are recommended for approval. Vice Chairman
3 Daniels seconded. All were in favor. Motion passed 5/0.

4
5 Ms. Noel indicated for the abatement application she has recommended denial of, she found that the property was
6 fairly and equitably assessed and she therefore recommends the Board to deny. Selectman Putnam moved to deny
7 the abatement application recommended for denial. Vice Chairman Daniels seconded. All were in favor. Motion
8 passed 5/0.
9

10 At this time, Town Administrator Guy Scaife asked if Ms. Noel could provide an update to the Board regarding the
11 town-wide reval currently in process. Ms. Noel indicated that the reval is moving forward; KRT has been out and
12 looked at all sales of commercial properties and is now reviewing all properties against the property record cards
13 and once that is done they will edit the tables in Vision. Ms. Noel expects to have letters going out to property own-
14 ers with the new values by this summer to notify owners of the changed values. The property tax bills (first half)
15 will reflect the old value and the second half property tax bills will reflect the new value. Everything seems to be on
16 time. March 1 was the deadline for abatement applications and April 15 is the due date for the exemption applica-
17 tions (elderly, veteran's, commercial zone residence, etc.) Ms. Noel still has other abatement applications coming
18 in, one has several properties but there are about 60 applications that will be coming before the Board which is about
19 the same as last year.
20

21 **5:50 p.m. – Departmental Update – Public Works.** Bill Ruoff, DPW Director, was in attendance for this DPW
22 update and thanked everyone for all the support that was given to the DPW Department through the voting process,
23 although the outcome was disappointing. Bill Ruoff will be back before the Board of Selectman in late May or early
24 June to talk about paving. April 1 DPW will begin its assessment of the roads in Milford. Bill Ruoff explained that
25 this has been a tough winter for the roads. The department that also gets hit hardest with a default budget is DPW.
26 Some things were taken out of the budget when it was brought forward and the budget was very conservative. The
27 department will work its way through things but the backhoe is in really bad shape. This winter is the most severe
28 Mr. Ruoff has seen since he has been in Milford. There was a lot of snow and freezing temperatures and the storms
29 were coming very quickly with salt being used, then temperatures dropping which froze the melted salt into the road
30 cracks causing further road damage. On February 28, WMUR reported that this was the second most snow since
31 1893 when the snow fall record was set. The DPW budget is still in good shape, but the snow and temperatures do
32 affect the pavement. Flooding does not seem to be causing a problem this year, the town might be okay for the next
33 couple of weeks.
34

35 The spring clean up will begin in April; next week the street sweeper will begin and the branches and brush
36 pick up will be in April at which time bags of leaves and brush are left on the side of the road for pickup as long as
37 the Board of Selectman is okay with that moving forward. Selectman Finan asked how much that costs the town
38 each year. Mr. Ruoff explained it is the cost of the town highway crew and parks crew working for one week plus
39 they utilize one truck and a loader. Some of the crew picks up the brush and some picks up the bags of leaves. The
40 leaves are emptied and mulched at Brox (by the corrections people) and the brush goes to the Transfer Station. This
41 has been done since Mr. Ruoff has been working for Milford. In the past the town had also picked up appliances,
42 but that was stopped when the Default Budget was adopted in 2002. Mr. Ruoff said he could figure out the cost of
43 the town-wide debris pickup. Selectman Finan would like to see approximately how much it costs the town.
44

45 Selectman Putnam asked if a 20 year paving plan could be presented at the May/June work session. Mr.
46 Ruoff said he tries not to project out 20 years on paving. There is a list of the last time each street was paved and
47 projections of when it will be paved again. A model is used that was created by UNH and we were looking at 10
48 years for the main roads, 10-15 years for the compact areas and up to 20 years for the rural back roads. The asphalt
49 now ages faster than it used to and comes apart so the studies are showing that the longevity of the road surface is
50 not standing up as long as it used to. Selectman Putnam asked if Johnson, South and Valhalla Streets are in the pav-
51 ing plan at this time. Mr. Ruoff responded they need finish coats and shoulder work; Valhalla mostly will be done
52 by DPW and South Street is something that has been proposed for years. Next year, after the South Street construc-
53 tion is done, the oval end of South Street will be paved. Mr. Ruoff further explained that Clinton Street down to
54 Shaw's has been done, but Clinton Street down to the oval will be done after some of the grant work is complete.
55 When the improvements are done, the finish coat of that section will be done.
56

57 Selectman Putnam asked about Nashua and Elm Streets and noted that they are in tough shape so the town
58 might want to re-think some of the priorities; he has never seen them so bad. Selectman Putnam asked if the run off

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1 on Johnson Street will improve once its paved. Mr. Ruoff said it will be better when the finish pavement is done
2 because it will capture the water. Vice Chairman Daniels asked if the roads list will have the worst roads being done
3 first. Mr. Ruoff said those roads in the worst shape will be at the top, but the finish pavement will not be done if it is
4 going to be ripped up within two years. He agreed the town roads are in very bad shape. Selectman Putnam asked if
5 Bill Parker could be brought into the discussion about road pavement and the progress of grants and if that will be
6 complete within two years, can we take care of the roads or is his concern valid? Bill Parker noted that the South
7 Street grant is moving forward to finalize the plans and the easements, if it is able to move forward, then it might
8 start late this summer and they will try to get it done before the Pumpkin Festival. The Engineer said the work is
9 primarily sidewalks so they are shooting for the Pumpkin Festival as a deadline. The other grant money could hap-
10 pen in 2012 but they are projections, but not guaranteed. Nashua Street is a bigger project; the conceptual ideas
11 have been done but have not been finalized yet. Selectman Putnam suggested that they really do not want to invest
12 in a lot of road work if it is going to be dug up. Could we shim the roads until that work gets done? Mr. Ruoff said
13 it would need to be raised a little. We can talk more about how to attack the roads in May/June. Mr. Ruoff asked if
14 a list could be generated for him to think about and then have a work session to just talk about paving.
15

16 Selectman Putnam said he wants to talk about Johnson Street and how long will that last without a finish
17 coat. Mr. Ruoff responded that some of the water is running now because it does not have the finish coat. Guy
18 Scaife suggested that Mr. Ruoff pull the information together and bring it to the Board to review. We need to start a
19 project and finish it and not leave it half done. There is other paving money that is not identified yet. Mr. Ruoff
20 stated that South Street is one street that needs to be done, but with the oval end not being done yet, we want to get
21 the whole thing done but it might be done with a different project. The Fletcher site work will require trucks to be
22 driving up and down 101A which will damage the roads; we need to look at more aggressive road programs because
23 of the winter we just had. Selectman Finan asked if South Street could be pushed along, or is there legal help
24 needed? It just keeps getting pushed out. Bill Parker indicated that the Board of Selectman involvement for the
25 easements would be helpful to make the project work, there are a few property owners that are more difficult to
26 work with. Right now we are on track for this summer. Selectman Finan said if there is anything the Board can do,
27 to let them know.
28

29 Mr. Ruoff continued to discuss ongoing work by DPW including drainage work and painting in late sum-
30 mer when paving is done. Line painting (center road) will be done by a contractor. Vice Chairman Daniels asked
31 about the crosswalk painting and if the Hillsborough County Corrections could help with that. Guy Scaife said the
32 town is getting them for as many weeks as it can, the dilemma with painting is the temperature at night. Milford
33 used the Corrections people for a total of 9 weeks last year. Selectman Bauer asked when the road painting (lines)
34 will be done for the roads to be paved? Mr. Ruoff answered that will be toward the end of summer. We want to get
35 all the roads paved first and then have them paint at the end of summer. The crosswalks need to wait until the
36 weather is good for drying. Selectman Bauer indicated the turning lanes at some intersections are really bad and
37 should be done before the end of summer. Mr. Ruoff agrees some of the smaller ones are bad and can be done by
38 DPW. Selectman Bauer would like to have some done as soon as we can, like the West Street intersection turning
39 lane.
40

41 Mr. Ruoff indicated there has been improvement in the area of recycling income; the brush has been burned
42 getting rid of a huge brush pile and this practice will continue in order to keep the pile small. There will be a ha-
43 zardous household waste collection in Milford on May 7 at the DPW facility which was popular last year, with
44 another one being held in Nashua on April 23. Selectman Bauer is not in favor of burning the brush, asking how
45 much it costs to have the brush chipped versus burned. Mr. Ruoff responded that it cost \$7500 to chip and that is
46 why the town moved to burning it (as was done in the past) the goal is to burn while the pile is small. There is a
47 chip pile from tree contractors that is available (wood chips) to the public to use for mulch – people just need to
48 check with the Transfer Station Supervisor for that. Selectman Bauer is against the burning of huge piles of brush
49 and putting all that into the air causing pollution. Mr. Ruoff understands that and is sensitive to it and will continue
50 to burn, but only small piles.
51

52 There were eight new recreation programs at Mr. Ruoff's last update and there are now 15 new recreation
53 programs. Fundraising and donations that have come into Recreation totaled \$53,000 in 2010. Selectman Finan
54 asked if DPW works on the Scout House. Mr. Ruoff said the Legion takes care of the inside of that house and DPW
55 helps if there is a problem, but it is a full fledged town building. Recreation works with the community and is in-
56 volved with the MCAA, the schools and Sports Consortium. Last week the Planning personnel talked with the
57 Recreation Commission about the Master Plan, for which the Planning Board will be working on the Recreation
58 Chapter.

1
2 Milford continues to be a Stormwater MS-4 community and is currently moving from the current permit
3 toward the new permit guidelines and working with the consultant to prepare the annual report. Mr. Ruoff is work-
4 ing on getting the survey done and the analysis and then have a work session to talk about requirements. The date
5 for the town wide brush and leaves pick up is tentatively scheduled for April 26 and 27, but needs Board concur-
6 rence. Selectman Putnam asked if that allows enough time for Bill Ruoff to get some numbers for the cost of that
7 effort. Bill Ruoff stated that he will provide the numbers to Guy Scaife and then the town can announce the final
8 dates. This ended the presentation.
9

10 **6:30 p.m. – Interview of Steve Winder as a Zoning Board of Adjustment (ZBA) Member Reappointment**
11 **Candidate.** Steve Winder was in attendance for this interview. Mr. Winder indicated there were some new changes
12 this year and the ZBA is moving along fine. Selectman Bauer noted the zoning caseload is down compared to other
13 years, but it is a good board and Mr. Winder does an excellent job. Selectman Putnam moved to reappoint Stephen
14 Winder as a Zoning Board of Adjustment full member until March 31, 2014. Vice Chairman Daniels seconded.
15 All were in favor. Motion passed 5/0.
16

17 **6:35 p.m. – Interview of Kim Rimalover as a Conservation Commission Member Reappointment Candidate.**
18 Kim Rimalover was in attendance for this interview. Ms. Rimalover explained that the Conservation Commission
19 has the Outdoor Expo coming up April 9, 2011 at Hampshire Hills 10:00 – 4:00 p.m. At this Expo the Conservation
20 Commission will present its trails and programs and there will be about 20 vendors including book shops. Select-
21 man Putnam moved to reappoint Kim Rimalover as a Conservation Commission full member until March 31, 2014.
22 Vice Chairman Daniels seconded. All were in favor. Motion passed 5/0.
23

24 **6:40 p.m. – Interview of Susan Robinson as a Planning Board Alternate Member Reappointment Candidate.**
25 Susan Robinson was in attendance for this interview. Ms. Robinson has been involved in the Planning Board for
26 some time and has been an alternate for a while. Selectman Bauer thinks Ms. Robinson has a lot to offer the Plan-
27 ning Board and the general planning discussions. Selectman Finan asked what Ms. Robinson sees coming up for the
28 Planning Board. Ms. Robinson indicated that the Planning Board is currently working on its goals and will be work-
29 ing on the Recreation Chapter of the Master Plan. Selectman Bauer moved to reappoint Susan Robinson as a Plan-
30 ning Board alternate member until March 31, 2014. Selectman Finan seconded. All were in favor. Motion passed
31 5/0.
32

33 **6:45 p.m. – Interview of Tom Wilson as a West Milford Tax Increment Finance District (TIFD) Advisory**
34 **Board Member Appointment New Candidate.** Tom Wilson was in attendance for this interview. Tom Wilson
35 has been working with the TIFD for some time, and when Tom Brennan retired from his position, Tom Wilson was
36 asked to take the remainder of that term. Tom Wilson has worked at Hendrix Wire for 22 years and the company is
37 growing. Selectman Finan asked what Mr. Wilson thinks about the Brox activity and the fact that two of three war-
38 rant articles failed. Mr. Wilson responded that the committee just seems to keep re-hashing the same things, he
39 sometimes gets frustrated with people because they need to try to understand what is being done. Selectman Bauer
40 agreed and does not know how we can keep this going, if people just don't understand. Mr. Wilson indicated that
41 nobody is out to do anything underhanded and people have to be forthcoming and trust the people doing the re-
42 search. The people on the committee are very optimistic. Guy Scaife noted that Mr. Wilson has been involved in
43 this for a long time and it is important to maintain people on this type of committee to bring the broader scope and as
44 a business leader in the community. Mr. Wilson noted that TIFD appreciates the Town Administrator's involve-
45 ment. The committee just needs to keep plugging away. It is disappointing that it failed, but the people voted and
46 the people who have volunteered their time are spending time researching and they were all unanimously in support
47 of this. The effort will continue with the contract with the developer. Selectman Putnam moved to appoint Tom
48 Wilson as a West Milford Tax Increment Finance District (TIFD) Advisory Board full member until March 31,
49 2014. Vice Chairman Daniels seconded. All were in favor. Motion passed 5/0.
50

51 **6:50 p.m. – Interview of Bill Parker as a Recreation Commission Alternate Member Appointment New Can-**
52 **didate.** Bill Parker was in attendance for this interview. Bill Parker indicated that he was on the Recreation Com-
53 mission when it first started and now that the Recreation Commission is working on the Master Plan Recreation
54 Chapter, he feels that he could help them out. Last week he attended the Recreation Commission meeting and they
55 have a good handle on the recreation in town. Selectman Finan noted that Bill Parker is one of the fathers of
56 recreation in town. Bill Parker also noted that Chris Costantino is actually one of the original members of the
57 Recreation Commission. Selectman Putnam moved to appoint Bill Parker as a Recreation Commission alternate
58 member until March 31, 2012. Vice Chairman Daniels seconded. All were in favor. Motion passed 5/0.

1
2 **7:00 p.m. – Town of Wilton Storm Runoff Impact on a Milford Property.** Guy Scaife explained this is a prob-
3 lem that is caused by Wilton’s water runoff down to the intersection of Savage Road and McGettigan Road from
4 Isaac Frye Highway, causing silt, sand and gravel build up at the intersection and in the Milford drainage catch ba-
5 sins. Mr. and Mrs. Ashley, Milford residents, also end up with silt and sand up to 6 inches in thickness in their front
6 yard. This has been ongoing for the past ten years. Milford has assisted with washouts after all major and minor
7 rain events to clean the right-of-way as well as the Ashley’s property. Several recommendations were made to Wil-
8 ton and a minimal response was taken. Flooding comes down the hill, crosses the road and ends up in a Milford
9 resident’s front yard. Milford has done a lot to address the problem but the cause is from Wilton. The parties have
10 been told to take the problem up with Wilton. Milford typically goes to assist with the clean up on this property. It
11 happens in severe events and it is not a new problem. It would be nice if the Milford Board of Selectman wrote
12 another letter to indicate that it is costing the town of Milford for this clean up.
13

14 Selectman Putnam asked if the road (Isaac Frye) could be closed at the town line to protect the Milford res-
15 idents. Guy Scaife responded that would not solve the problem. A couple years ago Guy Scaife went to the Wilton
16 Board of Selectman, but nothing was done. Vice Chairman Daniels spoke with a Wilton official today and there
17 was a warrant article on the ballot for paving this, but it was a warrant article to set up a capital reserve fund, so
18 money would be collected every year until the amount is reached before any work gets done. Selectman Putnam
19 asked if Milford can close the road at the Wilton town line with jersey barriers to keep the water from running down.
20 Selectman Putnam moved to have Guy Scaife look into the legal aspects of that. Guy Scaife suggested that would
21 create a negative impact on Milford residents that travel that road. Selectman Finan asked if it is a road that the fire
22 apparatus needs to travel. Selectman Putnam said it is not, Selectman Finan would rather see Board of Selectman
23 members attend a Wilton Board of Selectman meeting to discuss the situation. Vice Chairman Daniels said Wilton
24 has a meeting every week on Monday nights. Selectman Bauer suggested getting on the agenda for next week.
25

26 Chairman Carmen asked if the Milford residents have contacted Wilton yet. Selectman Putnam said some
27 of the wash out is damaging Milford property. Selectman Bauer added that Milford needs to continue cleaning the
28 culvert because of this runoff. Guy Scaife indicated DPW has also put up 100 sand bags at this intersection to pro-
29 tect the road. The Board of Selectman should pursue this from the town’s standpoint, but the aggrieved party needs
30 to pursue it on their own, it is logical that Milford would be supportive and because the town is also aggrieved, we
31 may take that up with Wilton. In the past, Milford had plans drawn up by an independent engineer for what would
32 fix the problem and those plans were provided to Wilton, they cannot just pave the road which would probably make
33 the problem worse. Selectman Putnam would like to see this board go to the Wilton Board of Selectman meeting
34 next week to discuss the situation. Mrs. & Mrs. Ashley arrived at the meeting about 7:15 p.m.
35

36 Mr. and Mrs. Ashley said they went to the Wilton Board of Selectman during the last couple of weeks.
37 Chairman Carmen stated that this board is discussing whether or not to go before the Wilton Board of Selectman to
38 discuss. Vice Chairman Daniels spoke to a Wilton town official today and found out that a Capital Reserve Fund for
39 this effort was voted in last week, which means they cannot get the money until it is all collected which could take
40 years. Selectman Bauer said this has been ongoing since 2003, this Board will try to get on next week’s Wilton
41 agenda to address the ongoing town issues. Chairman Carmen said the Ashley’s are the aggrieved party, and the
42 town of Milford has to address some issues that affect the roads, so it will go before the Wilton board and express its
43 opinion that it must be fixed. Mrs. Ashley stated that 2-3 years ago they were told that an engineer was reviewing it
44 and suggested the only way it can be straightened out was to put in a drainage system on Savage Road. They were
45 then told it would be done the next year. Mr. Ashley said this has been 8 years now, there are two towns involved.
46 We will need legal council to make something happen. Guy Scaife said the town of Milford cannot legally fight the
47 Ashley’s battle. The town that is responsible for the runoff is Wilton; this Board will go before the Wilton Board of
48 Selectman, there has also been cost to Milford for cleaning up the mess, but Milford cannot take up the battle for the
49 aggrieved. A drainage system is to handle the water, not sand and silt, said Guy Scaife. Milford is also incurring
50 costs every year because of this. Wilton is responsible and Milford cannot legally intercede on behalf of the ag-
51 grievied, he has looked into that with LGC. Two years ago the town went out there and a solution was presented to
52 Wilton. Wilton needs to divert the water before it gets to Milford. The Ashley’s need to go to the source of the
53 problem. If the Ashley’s have not sought legal advice, they may want to do that, the back and forth is not working.
54 Selectman Putnam said this Board will visit with Wilton’s board next week and try to get a resolution for the town
55 of Milford but it cannot take care of the Ashley’s situation.
56

57 Guy Scaife will have Dawn Griska see if the Board can get on the Wilton Board of Selectman agenda next
58 week. Chairman Carmen stated that once an appointment is arranged, we can see which Board members are able to

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1 attend. A few years ago, Guy Scaife may have spoken to Town Counsel Bill Drescher about this. Selectman Finan
2 asked if Milford can pursue anything. Guy Scaife said if it was in the middle of the road we could pursue cost, be-
3 cause it would be town property. If the Board gets to a point to pursue legal action, it would be on the town's be-
4 half. The volume of material coming down that hill surprised him and he wonders why DES has not become in-
5 volved.
6

7 **7:20 p.m. – Final Vote on Ordinance 2011-001 to Amend Milford Municipal Code 5.04 – Regulation of Alarm**
8 **Systems.** Chairman Carmen indicated this is the final vote on ordinance 2011-001 to amend Milford Municipal
9 Code 5.04 – Regulation of Alarm Systems. Selectman Putnam moved to adopt the amendment. Selectman Bauer
10 seconded. All were in favor. Motion passed 5/0.
11

12 **7:25 p.m. – Final Vote on Ordinance 2011-002 to Amend Milford Municipal Code 5.08 – Alarm Systems and**
13 **Alarm Monitoring.** Chairman Carmen indicated this is the final vote on ordinance 2011-002 to amend Milford
14 Municipal Code 5.08 Alarm Systems and Alarm Monitoring. Selectman Putnam moved to adopt the amendment.
15 Selectman Bauer seconded. All were in favor. Motion passed 5/0.
16

17 **3. PUBLIC COMMENTS (regarding items that are not on the agenda).** There were no public comments.
18

19 **4. DECISIONS**

20 a) **CONSENT CALENDAR.** Chairman Carmen asked if there were any items to be removed from the Con-
21 sent Calendar. No items were removed. Selectman Putnam moved and Vice Chairman Daniels seconded to approve
22 the Consent Calendar item as follows, with all members in favor.
23

24 (1) **Request for Endorsement of Ashley A. Tyler as a Full Time Police Officer.** The request to endorse
25 Ashley A. Tyler as a full time police officer was approved.
26

27 (2) **Request for Acceptance of a Donation to the Granite Town Rail Trail Fund Per RSA 36-A:4.** The
28 request for acceptance of \$477.31 from the Holland Farms Community Supported Organization was
29 approved for use by the Conservation Commission on the Rail Trail.
30

31 b) **OTHER DECISIONS**

32
33 (1) **Request for Input & Approval of 2011-2012 Board of Selectman Meeting Schedule.** Vice Chairman Dani-
34 niels moved to adopt the schedule as presented. Selectman Putnam seconded. All were in favor. Motion
35 passed 5/0.
36

37 (2) **Requests for Board of Selectman Representatives to 2011-2012 Boards, Commissions, etc.** Selectman
38 Bauer moved to keep all representatives the same as 2010 and offered to assist Chairman Carmen if he becomes
39 overwhelmed with any of his assignments. Vice Chairman Daniels seconded. All were in favor. Motion
40 passed 5/0. Selectman Finan offered to take over the weekly Manifest, which is not listed but is a requirement
41 of the Board of Selectman, to which Selectman Putnam accepted.
42

43 **5. TOWN ADMINISTRATOR REPORT:**

44 a) **Legislative Update.** Guy Scaife explained that the legislative bills are moving forward, SB3 deals with the
45 challenges of the NH Retirement System and the Senate will vote on that Wednesday then it gets taken up by the
46 House. Some of the problems identified in Committee have been addressed.

47 b) **Budget Update.** The 2011 budget was voted down therefore the Town must utilize the Default budget.
48 Guy Scaife indicated the reduction of \$148,000 must be dealt with and we must see how it plays out, we will control
49 expenses the best we can, the default budget really shaves any margin for a catastrophic event. The \$148,000 will
50 be made up from several areas: new rates with Waste Management will result in a \$21,800 savings from funding the
51 Milford District Court presuming the State funds the court for quarter two 2010. Prior to the budget being voted
52 down, Ruth had gone out for bid on healthcare; the plan year is July 1 – June 30, currently Harvard Pilgrim is the
53 carrier through Primex; Anthem Blue Cross/Blue Shield through LGC has come in with a preliminary quote that is
54 very favorable and the coverage is equivalent to HP, if this goes through it will save a significant amount. Some
55 family plans have also changed to two person plans, Jack Sheehy has to fine tune those financials. The police de-
56 partment will also only order two cruisers at this time and hold off on the third for now. Because the healthcare
57 rates do not kick in until July, they were not available and Primex has not come in for a bid yet, that should be fina-
58 lized in April. Those items should make up the majority of the default difference. The AmeriCorps program will

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1 not be funded through the Federal Government which means the town would not fund it either, which is another
2 \$9,000 savings, if the Federal funding of the AmeriCorps program is made available, the town would want to take
3 advantage of that because it is such a good program. Jack Sheehy needs to balance out the amount and then submit
4 it to DRA for the default budget. Selectman Finan suggested if the savings were going to be there anyways the town
5 should look at potential money that could go toward paving, or other items we owe it to the taxpayers to look at oth-
6 er areas and we could discuss whether or not to consider pay raises as well.
7

8 Chairman Carmen said it is great to have those financial savings, and that the town can balance the budget.
9 When looking at the tax rate, Guy Scaife had hoped to put \$100,000 back into Fund Balance, we were planning on
10 an under run but because we are going to the default budget, that limits the flexibility; \$148,000 is more than the
11 \$100,000 that may have gone to fund balance, we need to look at that. Vice Chairman Daniels asked if that budget
12 anticipates additional revenue sharing with the State. Guy Scaife said it was going back to what the State paid be-
13 fore. The downshifting began as part of the 2009 State budget. Vice Chairman Daniels said if the legislature de-
14 cides not to give any more, have we anticipated revenue that we are not going to get? Guy Scaife said the budget is
15 based on current law and does not anticipate downshifting from the State. If a vote to continue the downshifting
16 occurs, that would be no different than the last legislative session. The savings identified offsets the default budget.
17 Chairman Carmen would like to see a work session on the paving and also on the funding; some things might come
18 in worse. If the default were not voted in, the town would have \$148,000 extra, this is a good thing, but we still
19 need to be prepared and look at things that need to be done, the default budget is only a certain amount of money. If
20 we do need to do something at some point we want to know what we are going to do.
21

22 Guy Scaife met with Department Heads last week and reviewed some of the savings, everyone understands
23 we are to control expenses. Police will replace some cruisers but the third one is on hold. The salary increases in
24 the budget are off the table unless the Board of Selectman sees it different. It is strange that there are salary increas-
25 es to union employees and Water Utilities employees will get an increase, but there will be employees that will not
26 get an increase because of the different budgets, it is an awkward message. Selectman Putnam asked if the Water
27 Utilities employees are Teamsters. Guy Scaife said some of them are, so there is a disparity between departments.
28 Selectman Putnam understands and feels it is a lack of education on the voter's part, but the Board will have to look
29 hard at it. The budget has been pared down but he thinks it has to be looked at. Selectman Bauer asked if it has
30 been decided that the third police cruiser is on hold. Guy Scaife said that it is on hold, the decision was made and
31 until we see how the rest of the year goes, we will wait on the third cruiser. The town does need it, but he did not
32 want them to move on purchasing all the cruisers. Selectman Bauer asked if the cruiser is put off and not revisited,
33 the town would be foolish, it should be looked at. Guy Scaife said everyone has to keep in mind that the town will
34 meet that default budget, we will need to run town government as wisely as we can.
35

36 Guy Scaife reiterated that the direction he gave staff was that employees that fall under the General Fund
37 will have no raises. Raises are currently on hold, he asked that the Board consider it as the year goes on, we have
38 some town departments that were approved for a raise because their budget it handled differently and that is awk-
39 ward. Chairman Carmen suggested when the Board meets in two weeks, if everyone could bring their calendars so
40 that we can set up another meeting to talk about any cuts. Selectman Bauer asked when the State will have a deci-
41 sion on the downshifting. Vice Chairman Daniels reported that should be done by June 30 since that is when the
42 session ends. The House has to have all their stuff done by the end of March but the Senate could do something
43 after that. Selectman Putnam said that things will change all year, it is very fluid. Selectman Finan agreed the State
44 funding should be decided by a certain date.
45

46 c) **Miscellaneous.** Guy Scaife said the Fire Station/Ambulance facility situation does not go away because it
47 was voted down. The parking is a continuing problem whenever there is a call or training held at the facility. Guy
48 Scaife has opened dialogue with one of the abutting property owners about getting additional parking. At some
49 point the Board of Selectman will talk about where the ambulance department goes from here. The Osgood Pond
50 meeting was supposed to occur last week but was postponed to April as was the EPA/GE meeting regarding the
51 Fletcher site.
52

53 **6. DISCUSSIONS:**

54 a) **Board of Selectman Goals 2011-2012.** This year, Chairman Carmen feels there have been enough things
55 that have changed because of the default budget, so the Board can focus on more short term goals. He would like
56 members to think about what they prefer to have for goals and talk about them at the next meeting. Selectman Put-
57 nam suggested the road situation should be discussed and added as a goal to have a maintenance plan, this town
58 should keep up the roads so that it does not have a situation similar to our neighbors having to do multiple re-

1 surfacing. A different process with the BAC should be identified, and curbside trash pickup. What to do with the
2 ambulance service is another goal. Selectman Finan thinks those are goals but they are day to day goals, they must
3 be done, but are not the Board's goals for the year. Selectman Bauer thinks communication between the Board of
4 Selectman and Planning Board should be improved. Selectman Finan said impact fees will be discussed at tomor-
5 row's Planning Board meeting and should come to this Board.
6

7 Selectman Bauer said that curbside pickup is a place holder in the CIP and is not on the table, and that
8 needs to be made clear to residents. The CIP comes from departments, if there will be a process, it should be clear
9 that the CIP is not a Board document. Chairman Carmen feels the CIP did look good last year. It is an item to dis-
10 cuss, it was good to talk with the CIP committee last year. Selectman Bauer also felt it was great to get the CIP
11 committee and the Board of Selectman together for those discussions last year. Selectman Finan indicated the piece
12 missing was Board of Selectman input into the CIP. Guy Scaife suggested last year the CIP worked the way it was
13 designed. It was done early and was clear, it is designed for placeholders from departments for consideration. In
14 the past, people were criticized for not identifying critical needs. The CIP moved the curbside pickup out to the
15 sixth year. It is there for future consideration because the Transfer Station has problems. Selectman Bauer added
16 that the lifespan of the Transfer Station was in question. An engineering company came in to look at it. The Trans-
17 fer Station will not last forever and people need to know that. Selectman Finan would also like to look at forms of
18 government for a town of Milford's size. He thinks there are a lot of people that are okay with the way things are,
19 but there are also people that are not represented. Selectman Putnam believes if the Board of Selectman spends
20 more time with the BAC maybe there will be more agreement which would be an improvement.
21

22 **7. SELECTMEN'S REPORTS / DISCUSSIONS**

23 a) **FROM SPECIAL BOARDS, COMMISSIONS & SPECIAL COMMITTEES.** Selectman Bauer asked
24 about the committee formed to investigate dog parks and the status of same. It was decided that since she had vo-
25 lunteered to be on the committee that she would identify the status of the committee and bring that information to
26 the next meeting.

27 b) **OTHER ITEMS.**
28

29 **8. APPROVAL OF FINAL MINUTES – February 28, 2011.** Selectman Putnam moved to approve the minutes
30 of February 28, 2011 as presented. Vice Chairman Daniels seconded for discussion. All were in favor. Motion
31 passed 5/0.
32

33 **9. INFORMATION ITEMS REQUIRING NO DECISIONS**

34 a) **Status of Grant-Related Traffic Projects.** Selectman Finan stated that it seems as though the South
35 Street grant project just seems to keep moving out and taking forever.
36

37 **10. NON-PUBLIC SESSION: Non-Public Session RSA 91-A:3, II(a & d) – Personnel and Land Acquisition**
38 **& Approval of Non-Public Minutes (RSA 91-A:3, II(d)) Land Acquisition, February 28, 2011.** Selectman Fi-
39 nan moved to enter into non-public session at 8:20 p.m. to discuss a personnel and a land acquisition matter and re-
40 view one set of non-public minutes dated February 28, 2011. Vice Chairman Daniels seconded. All were in favor.
41 Motion passed 5/0.
42

43 After discussion, the Board came out of non-public session on motion made by Selectman Putnam and
44 seconded by Selectman Bauer at 9:06 p.m. All were in favor. Chairman Carmen announced that in non-public ses-
45 sion the Board approved one set of non-public minutes of February 28, 2011 and discussed a personnel and land
46 acquisition issue. Other than approval of minutes, no votes were taken and no decisions were made.
47

48 **11. ADJOURNMENT:** There being no further business to come before this Meeting, Selectman Putnam moved to
49 adjourn at 9:07 p.m. Vice Chairman Daniels seconded. All were in favor. Motion passed 5/0.
50
51
52

53 _____
54 Nate Carmen, Chairman
55

53 _____
54 Gary L. Daniels, Vice Chairman
55

56 _____
57 Tim Finan, Member
58

56 _____
57 Katherine Bauer, Member
58

APPROVED MINUTES OF BOARD OF SELECTMEN MEETING - 3/14/11

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2
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4
5

Mike Putnam, Member