

**MILFORD AMBULANCE FACILITY
BUILDING COMMITTEE
MEETING #6 NOTES**

May 3, 2012

(Approved 5/10/12))

Attendees: Mark Fougere, Selectman & Committee Chair
Steve Sareault, Vice Chair
Eric Schelberg, Dir. Milford Ambulance Service
Bill McKinney, Milford Bldg Dept.
Greg White
Kevin Drew
Bill Kokko
Kent Chappell
Paul Hemmerich

- 06.01 5 Architectural Proposals have been received. One carried a Fee that was considered unusually high. Another's fee appeared to some to be significantly lower than the median of three firms grouped around \$120,000 +/- . One respondent included a consulting architect. One noted that their fee may be considered a "projected fee" or "estimated cost" and subject to up to a 10% increase. There are some questions arising from some Proposals that require clarification. SS asked if the purpose of tonight was to select one or narrow the field. The Committee agreed to the latter, and selected four candidates. Eric shall randomly schedule and contact the four for interviews, and ask their presentations to address issues of concern to the Committee, namely: your Team members, the schedule, your approach to design and working with the Committee. Energy was suggested as a concern but withheld from the list. Interviews shall commence Thursday 5/10/12 at 3:00pm with the intent of deliberation and selection that evening. The Committee's recommendation would then be presented to Board of Selectmen on 5/14/12.
- 06.02 The Meridian Survey Proposal of \$1850 was approved. Motion: SS, second: PH.
- 06.03 The CM RFP was discussed. SS noted that we should ask respondents to expand on "General Conditions" and require clarification of what is included or not included, and also mention that we will be working with a selected architect. GW to follow up.
- 06.04 Demolition bids were reviewed. All agreed to request some clarifications from bidders to the following: the Town shall keep the hitching post and granite sign, and may require removal of granite foundation pending an observation by KC as to whether the blocks may be useful in the new facility design. EnviroVantage must submit a quote on removal of hazardous materials (e.g. oil, asbestos, VAT tile). Are there other hazmat quotes we can get? The Committee would like EnviroVantage to also submit a quote for demolition as well.
- 06.05 Mark shall prepare a Geotech RFP. See note 05.04.
- 06.05 Next meeting shall be Thursday 5/10/12, Police station meeting room **at 3:00 pm.**
- 06.06 Material distributed this week: electronic versions of architect's Proposals, hardcopy retained by Eric; demolition bids.

Respectfully submitted, Paul Hemmerich