

# Milford Recycling Committee Meeting Minutes

February 19, 2013, 6:30 p.m.

DPW Conference Room

Members Present	Members Present	Members Absent	Guests
Gil Archambault	George Hoyt	Dave Bowden	Michael McInerney
Celeste Barr	Tammy Scott	Robert Courage	
Bert Becker	Anna Thonis	T. Lindsay D'Anna	
Gary Daniels, Selectman	Steve Trombly		
Gerry Guthrie	Leighton White		

1. **Opening.** Selectman Gary Daniels opened the meeting at 6:30 p.m.

- The January 2013 meeting was cancelled because it conflicted with the School District Bond and Budget Hearing.
- Selectman Daniels announced that T. Lindsay D'Anna, Gerry Guthrie and George Hoyt had been appointed by the Selectmen to the Solid Waste/Recycling Committee. Selectman Daniels introduced Gerry Guthrie and George Hoyt, who were in attendance. Lindsay D'Anna was excused for business purposes.

2. **Approval of Minutes**

- The minutes for September, November and December still had not yet been approved as a quorum was not present at those three meeting.
- Gil Archambault moved to approve the minutes of September 18, 2012. Tammy Scott seconded. All were in favor and the motion passed 9/0.
- Gil Archambault moved to approve the notification that the October 16, 2012 meeting had been cancelled. Tammy Scott seconded. All were in favor and the motion passed 9/0.
- Gil Archambault moved to approve the minutes of November 20, 2012. Tammy Scott seconded. All were in favor and the motion passed 9/0.
- Gil Archambault moved to approve the minutes of December 18, 2012. Tammy Scott seconded. All were in favor and the motion passed 9/0.
- Gil Archambault moved to approve the notification that the January 15, 2013 meeting had been cancelled. Tammy Scott seconded. All were in favor and the motion passed 9/0.

3. **Old Business.**

- **Facility Enhancements**
  - Tammy Scott updated the committee on the status of the Still Good Shed expansion. The consensus of the committee was to go forward with the project.
  - Selectman Daniels, who is also a State Representative, updated the committee on his legislation that would allow Recycling Program Revolving Fund money to be used to maintain the program. Currently the statutes state that the money can be used to establish and administer a recycling program.
- Leighton White arrived at 7:10p.
  - Leighton White updated the committee on research that was done pertaining to replacing the current scale house with a new modular office building. He provided a packet of information regarding costs and layout. Costs did not include the laying of a concrete slab. Leighton White volunteered to get quotes for the concrete.

- The committee discussed potential locations for placing new recycling brochures:
  - Town Hall
  - Transfer Station – Still Good Shed, solid waste disposal area
  - Police Station
  - Library
  - High School – Administrative office, Superintendent office, Library, Teachers’ Room
  - Middle School - Administrative office, Library, Teachers’ Room

4. **New Business.**

- **Web Site**
  - Mike McInerney, Milford’s Director of Community Media, attended the meeting as a guest to discuss the town website [milford.nh.gov](http://milford.nh.gov), focusing particularly on the Solid Waste and Recycling pages of the site. George Hoyt had previously expressed to the committee that he felt enhancements could be made to the site that would improve the aesthetic and educational value of the site to viewers. The use of images would be much more appealing to viewers than just text. A Questions and Answers page was suggested to answer those questions most likely to be asked by viewers. The committee will work further on this at its next meeting, and will contact Mike McInerney when committee members decide what information they would like to see on the site, and in which format it should be displayed.
- **2013 Goals and Tasks**
  - Gary Daniels reviewed proposed goals that had been drafted as a result of previous committee discussions:
    - Increase the number of recycling containers in town and at the schools
    - Increasing recycling by reducing solid waste
    - Erect more signage at the Transfer Station
    - Enhance the Solid Waste/Recycling page(s) of the Town Web site
    - Enhance committee membership
    - Replace the existing scale house
    - Increase recycling education
    - Expand the Still Good Shed
  - Jerry Guthrie discussed potential containers that could be purchased and placed around town.
- Anna Thonis left at 8:30p.

5. **Action Items:**

- **Web Site**
  - All members were encouraged to review the Recycling/Solid Waste (Transfer Station) section of the town Web site and be prepared at the next meeting to submit ideas and/or comments to enhance the site.
  - Gary Daniels will provide approved minutes for posting to the town Web site.
- **Recycling Brochure**
  - Gary Daniels will bring folded brochures for distribution.
  - Anna Thonis will research potential distribution locations for brochures at the High School.
  - George Hoyt will research potential distribution locations for brochures at the Middle School.
- **Facilities**
  - Leighton White will get quotes for a concrete slab for a modular office.
- **2013 Goals**
  - Gary Daniels will expand the draft goals to include specific tasks that will need to be completed for the respective goals to be achieved.

6. **Next Meeting.** The next Recycling Committee meeting will be on Tuesday, March 19, at 6:30p at the DPW Conference Room on South Street.
7. **Adjournment:** Selectman Daniels adjourned the meeting at 8:55 p.m.

Respectfully submitted,  
Gary L. Daniels  
Representative to the Board of Selectmen