

# Milford Recycling Committee Meeting Minutes

April 16, 2013, 6:30 p.m.

DPW Conference Room

Members Present	Members Present	Members Present	Members Absent
Gil Archambault	Gary Daniels, Selectman	Steve Trombly	Robert Courage
Celeste Barr	Gerry Guthrie	Leighton White	
Bert Becker	George Hoyt		
Dave Bowden	Tammy Scott		
T. Lindsay D'Anna	Anna Thonis		

## 1. **Opening.**

- Selectman Gary Daniels opened the meeting at 6:30 p.m.

## 2. **Approval of Minutes**

- Gil Archambault moved to approve the minutes of February 19, 2013. Tammy Scott seconded. All were in favor and the motion passed 10/0.
- Gil Archambault moved to approve the notification that the March 19, 2013 meeting had been cancelled. Leighton White seconded. All were in favor and the motion passed 10/0.

## 3. **Old Business.**

- Anna Thonis arrived at 6:45 p.m.
- **Facility Enhancements**
  - Tammy Scott updated the committee on the status of the Still Good Shed expansion. There were some additional modifications made to the building to make it ADA-compliant.
- **Update on Scale House Replacement Project**
  - Leighton White updated the committee on research that was done pertaining to replacing the current scale house with a new modular office building. He provided a packet of information regarding costs and layout. The estimated cost of a concrete pad is \$8,600, not including labor. The estimated incidental costs for installation of the modular office would be approximately \$10,000, including moving the electrical service, removal and disposal of the old building (which could go in our demolition bins, and cleanup at the site. These costs do not include the cost to reconnect the scales. Tammy Scott will get a quote for reconnecting the scales.
  - Gil Archambault stated that the VFW had a counter-type surface they may be willing to donate that could potentially serve as a counter top in the new office. Leighton White will further pursue this with Gil to determine whether the material is viable. There is also a question of where the material would be stored if it was viable, as the new office is just in the research and planning stage.
- Dave Bowden arrived at 7:00 p.m.
- **Legislative Update**
  - Selectman Daniels, who is also a State Representative, updated the committee on his legislation that would allow Recycling Program Revolving Fund money to be used to maintain the program (HB126). Currently the statutes state that the money can be used to establish and administer a recycling program. HB126 has passed the House and the Senate and is awaiting the Governor's signature.
- **Distribution Location for Brochures**
  - Selectman Daniels provided the committee with a number of new recycling brochures for distribution.

- George Hoyt reported that the Milford Schools Superintendent Robert Suprenant had denied George's request to have the recycling brochure posted in the Milford Middle School.
- Celeste Barr will follow up with Superintendent Suprenant to determine why the request was denied.
- Other potential locations for placing new recycling brochures:
  - Town Hall
  - Transfer Station – Still Good Shed, solid waste disposal area
  - Police Station
  - Library

4. **New Business.**

- **Web Site**

- Dave Bowden distributed to committee members a packet of Web site pages, noting that the Web site was not intuitive to the ordinary user looking to find information on the Transfer Station. He suggested that a link be placed in a more prominent place. Dave also noted that that he could not find Transfer Station Manager Tammy Scott's name anywhere on the Transfer Station page. These issues will be conveyed to Mike McInerney, Milford's Director of Community Media, and the committee will take a closer look at the Web site as it relates to the Transfer Station at a future meeting.

- **Membership Terms**

- The Solid Waste/Recycling Committee is one of only two committees whose members are not assigned terms. Wishing to standardize committees and terms of members, the Board of Selectmen requested that terms be assigned to Solid Waste/Recycling Committee members. In compliance with this request, the following initial terms were assigned. All subsequent terms, whether by appointment or reappointment will be three-year terms. Approval of these terms will be presented to the Board of Selectmen at its next meeting.

**One-Year Terms**

Dave Bowden	Term expires 2014
T. Lindsay D'Anna	Term expires 2014
Anna Thonis	Term expires 2014

**Two-Year Terms**

Bertram Becker	Term expires 2015
Gerry Guthrie	Term expires 2015
George Hoyt	Term expires 2015
Steve Trombly	Term expires 2015

**Three-Year Terms**

Gil Archambault	Term expires 2016
Celeste Barr	Term expires 2016
Robert Courage	Term expires 2016
Leighton White	Term expires 2016

- **2013 Goals and Tasks**

- Gary Daniels reviewed proposed goals that had been drafted and indicate the status of each.

5. **Action Items:**

- **Web Site**

- All members were encouraged to review the Recycling/Solid Waste (Transfer Station) section of the town Web site and be prepared at the next meeting to submit ideas and/or comments to enhance the site.
  - Gary Daniels will provide approved minutes for posting to the town Web site.
  - **Recycling Brochure**
    - Celeste Barr will research potential distribution locations for brochures at the schools.
    - Bert Becker will attempt to gather information regarding recycling in the schools.
  - **2013 Goals**
    - Gary Daniels will expand the draft goals to include specific tasks that will need to be completed for the respective goals to be achieved.
6. **Next Meeting.** The next Recycling Committee meeting will be on Tuesday, May 21, at 6:30p at the Milford Police Station, if the conference room is available, otherwise at the DPW Conference Room on South Street. Members will be informed prior to the May meeting. If a change in location is made, the new location will be posted for public informational purposes as well.
7. **Adjournment:** Selectman Daniels adjourned the meeting at 8:25 p.m.

Respectfully submitted,  
Gary L. Daniels  
Representative to the Board of Selectmen