

# Milford Recycling Committee Meeting Minutes

June 18, 2013, 6:30 p.m.

MPD Conference Room

Members Present	Members Present		Members Absent
Gil Archambault	Robert Courage	Tammy Scott	Anna Thonis
Celeste Barr	Gary Daniels, Selectman	Leighton White	Steve Trombly
Bert Becker	Jerry Guthrie		
Dave Bowden	George Hoyt		

## 1. **Opening.**

- Selectman Gary Daniels opened the meeting at 6:33 p.m.

## 2. **Approval of Minutes**

- Gary Daniels announced that the 5/21/13 minutes would need to be changed to correct erroneous information pertaining Robert Courage's alleged resignation from the committee. In fact, Robert Courage had submitted his resignation as a Cemetery Trustee, not as a member of the Recycling Committee. Gil Archambault moved to approve the minutes of May 21, 2013 with an amendment correcting the information regarding Robert Courage's resignation. Bert Becker seconded. All were in favor and the motion passed 9/0.

## 3. **Old Business.**

### • **Oath of Office**

- Robert Courage, George Hoyt and Steve Trombly still have not taken their oath of office after having been appointed by Selectmen to a specific term. Selectman Daniels reminded them that this needed to be done.

### • **School Recycling Status**

- Celeste Barr coordinated the distribution of the recycling brochure to all students in all Milford schools except the High School. 50 brochures will be placed at the High School for students to take. Dave Wheeler did the last-minute printing of the brochure at no cost. A letter of thanks will be sent to Mr. Wheeler.
- Celeste Barr stated that another benefit that came out of this initiative was to identify faculty contacts within the schools that are willing to assist us in promoting recycling education and recycling initiative at the schools.

(Dave Bowden arrived about 7:00 p.m.)

## 4. **New Business.**

### • **Resignation**

- Selectman Daniels informed the committee that because of other personal and professional commitments, T. Lindsay D'Anna had tendered his resignation from the committee. Lindsay had not yet taken his oath for his prescribed term. Mr. D'Anna offered his availability to committee members if they had questions related to the Solid Waste and Recycling industry, as well as providing input and/or possibly a scheduled tour at his place of employment, Casella's Zero Sort Facility in Charlestown, MA, the largest recycling facility on the East Coast.

- **Scale House Replacement Project**
  - A design for a 60-foot mobile facility was distributed by Leighton White
  - Discussion ensued regarding placing a warrant article on the 2014 warrant for the replacement of the existing scale house/break building. All agreed that if the committee were to pursue this, it would need to create a PowerPoint (PPT) presentation as part of the justification, and gather the following:
    - Estimate for the chosen design
    - Estimate for the concrete base
    - Estimate for moving the scales
    - Estimate for a new counter in the building
    - Estimate for disconnecting and reconnecting electricity
    - Estimate for disconnecting and reconnecting telephone service
  - In addition, the following would need to be done to prepare a presentation:
    - Know the history of the Transfer Station – scale house erected in 1980
    - Read or reread the 2008 Aires Engineering Report on the Transfer Station.
    - Take pictures of the deficiencies that justify the replacement of the building (Dave Bowden offered to take pictures and create a PPT presentation.
- **Web Site**
  - Dave Bowden will get equipment to enable the committee to evaluate the solid waste/recycling sections of the Web site at one of the regular meetings.
- **Other Business**
  - George Hoyt raised the question of whether or not there was an opportunity to raise money by selling the wood chips at the Transfer Station. It was determined that a lot of extra work would be needed to end up with a quality product.
  - George Hoyt brought to the committee's attention a business called TerraCycle, which provides free waste collection programs for hard to recycle materials, which they then turn the waste into affordable green products. The committee requested that George provide them with further information at the next meeting.
  - Jerry Guthrie distributed to committee members an inventory of trash and recycle receptacles, noting that, per Community Development Director Bill Parker, the two major problems were at Keyes Field and the MCAA fields.

## 5. Action Items:

- **Oath of Office**
  - Robert Courage, George Hoyt and Steve Trombly will meet with the Town Clerk to take their oath of office.
- **TerraCycle**
  - George Hoyt will provide the committee with further information about TerraCycle.
- **Web Site**
  - Gary Daniels will provide approved minutes to the Town Administrator, the DPW Director, and for posting to the town Web site.
  - Dave Bowden will get equipment needed for Web site evaluation. He needs at least a 1-week notice.
- **Recycling Brochures**
  - Celeste Barr will place 50 brochures at the High School for students to take.
  - Gary Daniels will ensure that a letter of thanks will be sent to Mr. Wheeler for his contribution to the printing of recycling brochures.

6. **Next Meeting.** The next Recycling Committee meeting will be on Tuesday, July 16, at 6:30p at the Milford Police Station.
7. **Adjournment:** Gil Archambault moved to adjourn the meeting. Jerry Guthrie seconded. All were in favor and the motion passed 10/0. The meeting adjourned at 8:20 p.m.

Respectfully submitted,  
Gary L. Daniels  
Representative to the Board of Selectmen

## Trash/Recycling Container Inventory 6/18/2013

Location	HAVE			NEED			Comments
	Trash	△Cans	△ Paper	Trash	△Cans	△ Paper	
Adams Field	2			2	2		Cans in poor shape – to tops
Shepard Park	4			5	5		Cans in poor shape – to tops
Keyes Field	28			10	10	2	Need 17 tops
Kaley Park	3			3	3		Need tops
Old MPD Field	1			1	1		Need tops
Emerson Park	3			1	4		Have good cans – need to level – need 3 tops
Oval	8			7	10	1	3 cans good, but need 7
Osgood Pond	2			1	1		
MCAA Field				6	6		Number of cans vary by event
WWII Memorial	1			1	1		Old can – rusty top
Hitchiner Forest	1			1	1		Old can
Korean Memorial	1			1	1		Can in very poor shape
Swinging Bridge	1			1	1		Old can
Town Hall	20	3	OK	6	6	2	Need small recycle bins in offices
Library	OK	OK			1		Need small recycle can
Police Station		9 sm.		OK	OK	OK	
Ambulance Station	?			?	?	?	
DPW							
Water Department	OK	2 (OK)	OK				
Fire Station							
Cemetery	OK	OK					
Fletcher Site (Park)				3	3	1	
Totals				49	56	6	Need 20 rain tops, 21 small recycle cans All outdoor cans need tops