

Milford Recycling Committee Meeting Minutes

November 19, 2013, 6:30 p.m.

MPD Conference Room

Members Present	Members Present	Members Absent	Members Absent
Gil Archambault	Jerry Guthrie	Dave Bowden	
Celeste Barr	George Hoyt	Robert Courage	
Bert Becker	Tammy Scott	Steve Trombly	
Gary Daniels, Selectman	Matthew Willette	Leighton White	

1. **Opening.**

- Selectman Gary Daniels opened the meeting at 6:30 p.m.

2. **Approval of Minutes**

- None presented.

3. **Old Business.**

- **Scale House Replacement Project**

- Selectman Daniels thanked committee members for their efforts in putting together the Prezi presentation on the mobile office proposal and making that presentation to Selectmen.

4. **New Business.**

- **Scale House Replacement Project**

- The committee discussed adding detail to the mobile office layout to better reflect space needs in preparation of presenting the proposal to the Town Budget Advisory Committee.

5. **Action Items:**

- **Minutes**

- Gary Daniels will draft meeting minutes and distribute to members prior to the next meeting.
- Gary Daniels will seek initial Selectmen approval to a warrant article for replacing the scale house at the Transfer Station. The cost of the project would be under \$75,000.
- Tammy Scott will check on the status of the building permit.
- Tammy Scott will check on the cost of building an entrance ramp to the proposed mobile office to make it ADA compliant.
- Matt Willette will update the Prezi presentation with the revised, detailed mobile office layout.
- Matt Willette will contact Community Media Director Mike McInerney to discuss the possibility of placing the mobile office presentation on the town Web site and running the presentation on Milford's cable access channel.

6. **Next Meeting.** A determination will be made at a later date as to whether or not the Recycling Committee will meet in December.

7. **Adjournment:** Gil Archambault moved to adjourn the meeting. George Hoyt seconded. All were in favor and the motion passed. The meeting adjourned at 7:48 p.m.

Respectfully submitted,

Gary L. Daniels

Representative to the Board of Selectmen