

Milford Recycling Committee Meeting Minutes

December 17, 2013, 6:30 p.m.

MPD Conference Room

Members Present	Members Present	Members Absent	Members Absent
Bert Becker	Tammy Scott	Gil Archambault	Steve Trombly
Gary Daniels, Selectman	Leighton White	Celeste Barr	
Jerry Guthrie	Matthew Willette	Dave Bowden	
George Hoyt		Robert Courage	

1. **Opening.**

- Selectman Gary Daniels opened the meeting at 6:30 p.m.

2. **Approval of Minutes**

- Bert Becker moved to approve the minutes of October 15, 2013. Leighton White second. All were in favor and the motion passed.
- Bert Becker moved to approve the minutes of November 19, 2013. Leighton White second. All were in favor and the motion passed.

3. **Old Business.**

- **Scale House Replacement Project**

- The committee discussed adding further detail to the mobile office layout to better reflect space needs in preparation of presenting the proposal to the Town Budget Advisory Committee. Some additional information has already been added. Matt Willette will add further information and make some modifications based on feedback from committee members.

4. **New Business.**

- **Scale House Replacement Project**

- G. Archambault was told by the DPW Director that the permit was almost done. The Town Administrator has stated that it has not yet been started. What is the status of the permit? How long will the permitting process take?

5. **Action Items:**

- **Minutes**

- Gary Daniels will draft meeting minutes and distribute to members prior to the next meeting.
- Gary Daniels will provide approved minutes to the Town Administrator, the DPW Director, and the Community Media Director, who will post them on the town Web site.
- Gary Daniels will check on the status of the permit.
- Matt Willette will update the Prezi presentation with the revised, detailed mobile office layout.
- Matt Willette will present mobile office proposal to Town Budget Advisory Committee. Other committee members will be present to assist in answering questions.

6. **Next Meeting.** The next Recycling Committee meeting will be on Tuesday, January 21, 2014 at 6:30p at the Milford Police Station.

7. **Adjournment:** Bert Becker moved to adjourn the meeting. Leighton White seconded. All were in favor and the motion passed. The meeting adjourned at 7:15 p.m.

Respectfully submitted,
Gary L. Daniels
Representative to the Board of Selectmen