

Milford Recycling Committee Meeting Minutes

July 15, 2013, 6:30 p.m.

MPD Conference Room

Members Present	Members Present	Members Absent	Guests
Gil Archambault	Jerry Guthrie	Dave Bowden	.
Celeste Barr	George Hoyt	Steve Trombly	
Bert Becker	Tammy Scott	Matthew Willette	
Robert Courage	Leighton White		
Gary Daniels, Selectman			

1. **Opening.**

- Selectman Gary Daniels opened the meeting at 6:30 p.m.

2. **Approval of Minutes**

- George Hoyt moved to approve the minutes of June 17, 2014. Jerry Guthrie second. The motion passed 9-0.

3. **Old Business.**

- **Scale House Replacement Project**

- Rick Riendeau met with PSNH representatives to discuss wiring plans for the mobile office. The mobile office project is scheduled to be completed in September 2014.
- Committee members asked if the mobile office has been ordered. Gary Daniels will check on its status.
- Discussion ensued on whether or not to have DPW Director Rick Riendeau attend Recycling Committee meetings to provide status updates until the project is completed. It was determined that if Tammy Scott is kept in the communication loop regarding the mobile office and was therefore able to convey the latest status update and answer questions, DPW Director Riendeau's attendance would not necessarily be required, however, if Tammy was not kept in the communication loop, DPW Director Riendeau should attend to keep the committee informed on the project status.
- Committee members would like to see detail added to the timeline previously distributed by the DPW Director, which has no deadline dates for tasks.

4. **New Business.**

- **Transfer Station Recycling**

- Tammy Scott reported that she had no community service members currently working at the station. It appears that welfare recipients are currently collecting first, and then may work at the transfer station under workfare to reimburse the town, but there seems to be no requirement. The question was raised as to why the welfare recipients could not work first, and then get paid. Gary Daniels will check on the statutory requirements.

- **Transfer Station Solid Waste**

- Tammy Scott reported that 37 loads of sludge had been transferred from the Wastewater Treatment Facility to Merrimack using Transfer Station personnel, equipment and resources. Revenue from the hauling is set at \$155 per load. Each trip takes about 2-2.5 hours. This revenue goes into the general fund. A question was raised as to whether or not this revenue is reflected as Transfer Station revenue. Questions were also raised as to how the Transfer Station recoups its budgeted funds when the revenue generated by using Transfer Station personnel, equipment and resources goes into the general fund. It appears that the Transfer Station is being forced to operate on a lower budget because there is no reimbursement to its annual budget for using its personnel, equipment and resources.

- **Emerson Park Recycling**
 - Bob Courage noted that there were funds left over from the Emerson Park Restoration Project and suggested that these funds may be used to purchase recycling containers for the park. Jerry Guthrie presented some potential products for use in promoting recycling in Emerson Park. He estimates that three containers would be needed.
- **Keyes Field Recycling**
 - Jerry Guthrie reported that the pergola project was just about complete at Keyes Field. The committee working on that project had to spend \$600 on granite. The committee received three boulders from DPW. The project is now at a point at which trash and recycling containers should be addressed. Jerry estimates that six containers will be needed to cover the park. Some grants may be available through the 'NH the Beautiful' program, but Celeste Barr is unsure if that offering still exists. Tammy Scott will check to see if the grants are still available.

5. **Action Items:**

- **Minutes**
 - Gary Daniels will draft meeting minutes and distribute to members prior to the next meeting.
 - Gary Daniels will provide approved minutes to the Town Administrator, the DPW Director, and the Community Media Director, who will post them on the town Web site.
 - Gary Daniels will check on the status of the mobile office..
 - Gary Daniels will check on statutory requirements of welfare recipients participating in the workfare program.
 - Gary Daniels will try to get clarity from Finance on the questions raised regarding reimbursement to the Transfer Station for the cost of using their personnel, equipment and resources in hauling sludge.
 - Jerry Guthrie will get more information on the Emerson Park containers and covers.
 - Jerry Guthrie will get more information on the Keyes Field containers and covers.
 - Tammy Scott will check to see if 'NH the Beautiful' grants are still available.

6. **Next Meeting.** The next regular meeting of the Recycling Committee will be on Tuesday, August 19, 2014 at 6:30p at the Milford Police Station.

7. **Adjournment:** George Hoyt moved to adjourn the meeting. George Hoyt seconded. All were in favor and the motion passed 9-0. The meeting adjourned at 8:02 p.m.

Respectfully submitted,
 Gary L. Daniels
 Representative to the Board of Selectmen