

Milford Recycling Committee Meeting Minutes (Draft2)

November 17, 2015, 6:30 p.m.

MPD Conference Room

Members Present	Members Present	Members Absent	Guests
Gil Archambault	Jerry Guthrie	Dave Bowden	.
Celeste Barr	George Hoyt	Robert Courage	
Bert Becker	Tammy Scott	Leighton White	
Gary Daniels, Selectman	Diane Varney-Parker		

1. Opening.

- Selectman Gary Daniels opened the meeting at 6:33 p.m.

2. Approval of Minutes

- Minutes of October 20, 2015 were presented for approval. Gil Archambault moved to accept the minutes as presented. George Hoyt seconded. All were in favor and the motion passed.

3. Old Business.

• Committee Membership Update

- Selectman Daniels stated that Steve Trombly has resigned from the committee and that the Board of Selectmen has been informed.

• Action Item Update

- Gary Daniels will draft meeting minutes and distribute to members prior to the next meeting. **Done.**
- Gary Daniels will provide approved minutes to the Town Administrator, the DPW Director, and the Community Media Director, who will post them on the town Web site. **Done.**
- Gil Archambault will provide a stencil set to Tammy Scott for barrel painting. **Done.**
- Tammy Scott will arrange for five barrels and the stencils to be transported to Jerry Guthrie's home for painting. **Only three barrels were available. These and the stencils were delivered to Jerry's home. 19 additional barrels should be available on 11/18/15.**
- Dave Bowden will send out the latest recycling brochure template. **Done.**
- Gary Daniels will seek printing of 1000 copies of the updated brochure. **Waiting for cost estimate from printer.**
- Gary Daniels will discuss with the DPW Director and the Town Administrator the committee's desire to add more recycling containers on public property and the strategy, if needed, to temporarily move recycling containers to an area where an event is occurring. **Incomplete.**
- Gary Daniels will discuss with the DPW Director and the Town Administrator the need for the department and committee to work together to ensure an effective and successful recycling initiative. **Incomplete.**
- Gary Daniels will contact the DPW Director to determine how many "Milford Recycles" signs current are erected in town. **Incomplete.**

4. New Business.

• Public Recycling Containers Update

- Three barrels were delivered to Jerry Guthrie's home. These barrels were painted and fitted with covers.
- Jerry Guthrie received 600 "Milford Recycles" labels as a donation from Label Art to be affixed to barrels.
- 16 barrel lids have been purchased – 10 by Milford Improvement Team, and six by the Emerson Park Committee and Leighton White

- Application has been submitted to ‘NH the Beautiful’ seeking 50% reimbursement for the lids purchased. No guarantee that Milford would be selected. If we did receive the 50% reimbursement, in what fund would the money go?
- **School District Recycling**
 - Diane Varney-Parker reported that Trash on the Lawn Day was held on October 27-28 at Milford Middle School. The event was very educational and successful. On each day the solid waste collected was reduced by about 30% when recyclable were separated. Compost accounted for 20-30% of the solid waste.
 - Diane Varney-Parker reported she was working to determine how a \$5,000 grant by NH Charitable Fund would be used to enhance the recycling initiative at the Middle School.
 - The Milford Middle School also won the grant sponsored by Sanford Plumbing and Heating designated for the recycling initiative.
 - The school district pays \$575 per trash dumpster per week. Recycling dumpsters are \$110. Savings can be recognized by reducing solid waste and increasing recycling.
 - Diane has not had a chance to meet with the School Board to discuss a recycling policy.
 - George Hoyt reported that the Milford High School (MHS) Environmental Club had formed a subcommittee to perform a month-long audit of the school. Results will be given to the School Board.
 - Two students have started a program recycling bottle bottoms, selling the bottoms as planters. Proceeds will be used by the Environmental Club to fund activities.
 - Another MHS subcommittee has been formed for coordinating the recycling program with the National Honor Society students.
 - Some students still would like to ban plastic bottles and bags.
- **“Executive Member” Discussion**
 - Discussion was held pertinent to having an “Executive Member” of the committee. Members felt the current structure works well and no change is necessary.
- **Recycling Education**
 - The committee felt that the next educational step was to get brochures printed and distributed. Gary Daniels will seek printing of 1000 copies of the updated brochure. If there is a cost to printing the brochures, funds will be sought from the Town Administrator.
 - The committee felt that the next meeting should be spent on drafting a recommended recycling policy for the school district.
 - Gil Archambault stated that the hazardous waste PSA on the town’s cable network was rotating too fast to read all text on the screen.
 - Granite Town Media will be videoing the Recycling Committee meetings in the near future.
 - The Market Basket in Milford has been surveying the use of reusable bags and boxes versus plastic bags. Results will be conveyed to Market Basket headquarters.
 - A member asked if the town was recycling the metal from the Savage Bridge replacement. Tammy Scott responded that she was not sure of the plan, but had not seen any of the metal at the Transfer Station.
 - Celeste Barr presented a Reduce/Reuse handout and suggested that the information on it might make a good PSA on the town’s cable network, or posting on the town’s website.

5. **Action Items:**

- Gary Daniels will draft meeting minutes and distribute to members prior to the next meeting.
- Gary Daniels will provide approved minutes to the Town Administrator, the DPW Director, and the Community Media Director, who will post them on the town Web site.
- Tammy Scott will arrange for five barrels to be transported to Jerry Guthrie's home for painting.
- Diane Varney-Parker will determine how a \$5,000 grant by NH Charitable Fund would be used.
- Diane Varney-Parker will email a draft recycling policy that all members can review in preparation for December's meeting. All members can research school recycling policies from other towns in order to work on this topic in December.
- Celeste Barr will work up new informational slides on recycling/hazardous waste for Cable TV
- Celeste Barr will draft a list of places to recycle other items such as furniture, good used clothing etc. that can be posted on the website or printed.
- Gary Daniels will seek printing of 1000 copies of the updated brochure.
- Gary Daniels will discuss with the DPW Director and the Town Administrator the committee's desire to add more recycling contains on public property and the strategy, if needed, to temporarily move recycling containers to an area where an event is occurring.
- Gary Daniels will discuss with the DPW Director and the Town Administrator the need for the department and committee to work together to ensure an effective and successful recycling initiative.
- Gary Daniels will contact the DPW Director to determine how many "Milford Recycles" signs currently are erected in town.
- Gary Daniels will contact Finance Director Jack Sheehy to determine who should be listed on the 'NH the Beautiful' application as the recipient of the funds, should we be selected as a recipient.

6. **Next Meeting.** The next regular meeting of the Recycling Committee will be on Tuesday, December 15, 2015 at 6:30p at the Milford Police Station Conference Room.

7. **Adjournment:** George Hoyt moved to adjourn the meeting. Jerry Guthrie seconded. All were in favor and the motion passed. The meeting adjourned at 8:00 p.m.

Respectfully submitted,
Gary L. Daniels
Representative to the Board of Selectmen