

MILFORD, NH - BOARD OF SELECTMEN'S MEETING AGENDA

Monday September 12, 2011 - Selectmen's Meeting Room - 5:30 p.m. – 9:00 p.m.

2nd Floor - Town Hall, 1 Union Square, Milford NH 030355

1. **CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING INSTRUCTIONS**
2. **APPOINTMENTS**
 - 5:30 p.m. – Departmental Update – Public Works (Director Rick Riendeau)
 - 5:50 p.m. – Proposed Economic Revitalization Zone (ERZ) (Community Development Director Bill Parker)
 - 6:00 p.m. – Osgood Pond Dredging
 - 6:30 p.m. – Proposed Renewal of Comcast Franchise Agreement Public Hearing (Community Media Director Mike McInerney)
 - 6:45 p.m. – 2011 Milford Property Revaluation Completion Presentation (Assessor Marti Noel and KRT Appraisals Owners Ken Rogers and Rob Tozier)
 - 7:05 p.m. – Eagle Scout Project Proposal (Eagle Scout Candidate Robby Finan)
 - 7:20 p.m. – Second Public Hearing on Ordinance 2011-009 to Amend Milford Municipal Code 7.40 - Sidewalk Obstructions (Draft Code for Amendment, Code Enforcement Officer Bill McKinney & Roads Researcher Raine Carson Memos)
3. **PUBLIC COMMENTS (regarding items that are not on the agenda)**
4. **DECISIONS**
 - a) **CONSENT CALENDAR**
 - (1) Request for Acceptance of Unanticipated Funds Under \$5,000 (31:95(b)) (Detail of Donations to be Accepted)
 - (2) Request for Board Certification of 2010 MS-5 (Annual City/Town Financial Report)
 - (3) Request to Approve the Great Pumpkin Festival Resolution, Use of Town-owned Property, Support of Town Staff, Special Consideration with Street Closures & Traffic, Conducting of Raffles, DO-IT Named as Additionally Insured, Permission to Erect a Banner on the Oval Bandstand, Waiver of 7.04.070 – Open Liquor Container Prohibition Exclusive to the Beer Tasting Event, and Inclusion of the “Punkin Chunkin” Event (DO-IT Executive Director Tracy Hutchins Request Letter, Departmental Recommendations, and Resolution)
 - (4) Request to Officially Name an Undesignated Roadway as “Currier Lane” (Lands Researcher Raine Carson Memo)
 - (5) Request to Allow Vending at Keyes Field (Milford Municipal Code 7.16.090) and Request to Temporarily Alter Times Vending Activities are Allowed (Milford Municipal Code 3.08.020) – 2011 Coed Softball Tournament (Recreation Department Request Letter)
 - b) **OTHER DECISIONS**
 - (1) Proposed Social Media Policy (Draft Policy)
 - (2) Request for Property Tax Interest Waiver (Platinum Holdings Letter & Tax Collector Kathy Doherty Memo)
 - (3) Request to Change Membership Representation for Traffic Safety Committee (Community Development Director Bill Parker Memo)
5. **TOWN ADMINISTRATOR REPORT**
 - a) McLane and Goldman Dams Removal Feasibility Study & Oil Spill Update
 - b) Miscellaneous
6. **DISCUSSIONS**
 - (1) Request to Consider the Traffic Safety Committee Recommendation Regarding the Bridge Street Parking Issue (Traffic Safety Committee Recommendation Letter)
7. **SELECTMEN'S REPORTS/DISCUSSIONS**
 - a) **FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES**
 - b) **OTHER ITEMS (that are not on the agenda)**
8. **APPROVAL OF FINAL MINUTES** – August 15 & 22, 2011
9. **INFORMATION ITEMS REQUIRING NO DECISIONS**
 - a) Treasurer's Report – August, 2011
10. **NOTICES**
 - Next Board of Selectmen's Meeting – *Monday, September 26, 2011 – 5:30 pm (Town Hall, Board of Selectmen's Room)*
 - Hazardous Household Waste Collection Day – *Saturday, October 1, 2011 – 8:00 am to 12:00 pm (Nashua Public Works Garage, 9 Stadium Drive – Off Riverside Street, Nashua NH)*
 - Granite Town Quarterly Deadline – *Friday, October 7, 2011*
 - 22nd Annual Great Pumpkin Festival – *Friday, Saturday, & Sunday October 7, 8, & 9, 2011(Downtown)*
 - 5th Monday Open Public Forum – *Monday, October 31, 2011 – 7:00 pm (Town Hall, Board of Selectmen's Room)*
 - Veteran's Day Parade – *Friday, November 11, 2011 – 10:15 am -11:30 am, (Basic Route: American Legion to Oval & Back to American Legion)*
11. **NON-PUBLIC SESSION** – Non-Public Session (RSA 91-A:3, II(d)) – Land Acquisition & Approval of Non-Public Minutes – August 8 & 22, 2011 - (RSA 91-A:3, II(c)) – Reputation)
12. **ADJOURNMENT**

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BOS Representatives on 2011 - 2012 Committees, Commissions, Boards, & Organizations

- Budget Advisory Committee (1st & 3rd Wednesdays, Police Facility, Community Room) - No Representative Requested at This Time
- Capital Improvements Plan Committee (Varied schedule throughout the summer) - No Representative Requested
- Cemetery Trustees (Varied) - No Representative Requested
- Checklist Supervisors (Varied) - No Representative Requested
- Community Facilities Committee (Varied) - No Representative Requested
- Conservation Commission (2nd Thursday, 7:00 p.m., Town Hall, BOS Room) - Selectman Carmen
- DO-IT (2nd Friday, 11:30 a.m., Police Facility, Community Room) - Selectman Bauer
- Economic Development Advisory Committee (Varied) – Selectman Putnam
- Fletcher Cap Committee (Varied) - Selectman Finan
- Granite Town Media (Formerly PEG Access) Advisory Committee (3rd Thursday, 6:00 p.m., Library) - Selectman Finan
- Heritage Commission (2nd Wednesday, 7:00 p.m., Library) - Selectman Bauer
- Joint Loss Management Committee (quarterly, 2nd Tuesday (Jan., April, July, and Oct.), 9:00 a.m., Police Facility, Community Room) - Selectman Daniels
- Library Trustees (3rd Tuesday, 7:00 p.m., Library) - Selectman Finan
- Local Government Center (Varied) – Town Administrator Scaife
- MACC Base (2nd Wednesday, 6:00 p.m., Town Hall, MACC Base Offices) - Selectman Carmen
- Oval Area Improvements Team (Varied) - Selectman Bauer
- Planning Board (1st & 3rd Tuesdays, 6:30 p.m., Town Hall, BOS Room) - Selectman Bauer & Selectman Carmen, Alt.
- Recreation Commission (2nd Wednesday, 7:00 p.m., Town Hall, BOS Room) - Selectman Finan
- Recycling/Solid Waste Committee (Varied) – [inactive, but will be reactivated] Selectman Daniels
- Senior Center Committee (As needed, Granite Square Community Room) – No Representative Requested
- Tax Increment Finance District (Varied) - Selectman Putnam
- Traffic Safety Committee (4th Monday, 4:00 p.m., Public Works Conference Room, Public Works Department, 289 South Street) - Selectman Daniels
- Trustees of the Trust Funds (1st Tuesday, 9:00 a.m., Town Hall, BOS Room) - No Representative Requested
- Volunteer Committee (Varied) - No Representative Requested
- Water/Wastewater Commission (Every 2nd Tuesday, 6:00 pm, Water Utilities Facility, 564 Nashua Street) - No Representative Requested
- Zoning Board of Appeals (1st & 3rd Thursdays, 7:00 p.m., Town Hall, BOS Room) – Selectman Bauer