

# MILFORD, NH - BOARD OF SELECTMEN'S MEETING AGENDA

Monday, March 25, 2013 - Selectmen's Meeting Room - 5:30 p.m. – 9:00 p.m.

2<sup>nd</sup> Floor - Town Hall, 1 Union Square, Milford NH 030355

1. **CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING INSTRUCTIONS**
2. **APPOINTMENTS**
  - 5:30 p.m. – Swearing in of Newly Elected Selectman Kevin Federico and Election of Board of Selectmen Officers
  - 5:35 p.m. – Departmental Update – Public Works (Director Rick Riendeau)
  - 6:00 p.m. – Departmental Update – Assessing (Town Assessor Marti Noel)
3. **PUBLIC COMMENTS (regarding items that are not on the agenda)**
4. **DECISIONS**
  - a) **CONSENT CALENDAR**
    - (1) Request for Board Certification of 2013 Appropriations Actually Voted Report (MS-2) (Department of Revenue Administration Forms)
    - (2) Request for Appointment of Deputy Forest Fire Warden – Fire Lieutenant Duane Chappell (Fire Chief Jack Kelly Memo & Department of Resources and Economic Development – Division of Forests and Lands Form)
    - (3) Request for Road Reacceptance – Hollow Oak Lane (Town Roads Researcher Raine Carson Memo)
    - (4) Request for Acceptance of Unanticipated Property Under \$5,000 Per NH RSA 31:95 (e) (Detail of Gifts of Property to be Accepted)
  - b) **OTHER DECISIONS**
    - 1) Request for Input & Approval of 2013 – 2014 Board of Selectmen's Meeting Schedule (Draft Calendar)
    - 2) Requests for Board of Selectmen's Representatives to 2013 - 2014 Boards, Commissions, etc. (Draft Listing)
5. **TOWN ADMINISTRATOR REPORT**
6. **DISCUSSIONS**
  - a) 2012-2013 Board of Selectmen Goals/Tasks Review and Board of Selectmen's 2013-2014 Goals/Tasks Development
    - McLane and Goldman Dams Removal Feasibility Study Project Update (Executive Assistant Dawn Griska Memo)
    - Legislative Update
  - b) Potential Development of Board of Selectmen's Policy Regarding Administration of Committees, Commissions, and Special Boards (Executive Assistant Dawn Griska Memo)
  - c) Consideration of Term Limits for Granite Town Media Advisory Committee and Recycling/Solid Waste Committee Volunteers (Executive Assistant Dawn Griska Memo)
7. **SELECTMEN'S REPORTS/DISCUSSIONS**
  - a) **FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES**
  - b) **OTHER ITEMS (that are not on the agenda)**
8. **APPROVAL OF FINAL MINUTES** – February 11 & 25 and March 5, 2013
9. **INFORMATION ITEMS REQUIRING NO DECISIONS**
  - a) Table of Boards, Commissions, and Committees Meeting Minutes Posted on Web Site by Administration & Community Media Departments
  - b) Treasurer's Report – February, 2013
10. **NOTICES**
  - Annual Easter Egg Hunt – Saturday, March 30<sup>th</sup> – 11:00 am – 1:00 pm (Fair Weather Location: Keyes Field & Poor Weather Location: Town Hall Auditorium)
  - Last Indoor Farmer's Market of the Season – Saturday, April 6<sup>th</sup> – 9:00 am – 12:00 pm (Town Hall, Auditorium, One Union Square, Milford, NH 03055)
  - **IF DATE IS APPROVED EARLIER IN THE EVENING** - Next Board of Selectmen's Meeting – Monday, April 8<sup>th</sup> – 5:30 pm (Town Hall, Board of Selectmen's Room, One Union Square, Milford)
  - Hazardous Household Waste Collection Day - Saturday, April 20<sup>th</sup> – 8:00 am to 12:00 pm (Nashua Public Works Garage, 9 Stadium Drive – Off Riverside Street, Nashua NH)
11. **NON-PUBLIC SESSION** – Approval of Non-Public Minutes – February 11, 2013 - (RSA 91-A:3, II(a & c) – Personnel & Reputation) and Potential Non-Public Session(s) (NH RSA 91-A:3, II(a, b, c, d, & e)) – Personnel (a & b), Reputation, Land Acquisition, and Legal
12. **ADJOURNMENT**

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### BOS Representatives on 2013 - 2014 Committees, Commissions, Boards, & Organizations

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- Budget Advisory Committee (Wednesdays, 6:30 pm (excluding holiday weeks), Town Hall, BOS Room) - No Representative Requested
- Conservation Commission (2<sup>nd</sup> Thursday, 7:00 p.m., Town Hall, BOS Room) - Selectman Bauer
- DO-IT/MIT (2<sup>nd</sup> Friday, 11:30 a.m., Police Facility, Community Room) - Selectman Bauer
- Economic Development Advisory Committee (Varied) – Selectman Fougere
- Granite Town Media (Formerly PEG Access) Advisory Committee (3<sup>rd</sup> Thursday, 6:00 p.m., Library) - \_\_\_\_\_
- Heritage Commission (2<sup>nd</sup> Wednesday, 7:00 p.m., Library) - Open
- Joint Loss Management Committee (quarterly, 2<sup>nd</sup> Tuesday (Jan., April, July, and Oct.), 9:00 a.m., Police Facility, Community Room) - Selectman Daniels
- Joint Services Study Committee (April 17, May 1, & May 15, 6:00 pm, Banquet Hall) – Selectman Putnam
- Library Trustees (3<sup>rd</sup> Tuesday, 7:00 p.m., Library) - \_\_\_\_\_
- Local Government Center (Varied) – Town Administrator Scaife
- MACC Base (2<sup>nd</sup> Wednesday, 6:00 p.m., Town Hall, MACC Base Offices) - Selectman Putnam
- Oval Area Improvements Team (Varied) - Selectman Fougere
- Planning Board (1<sup>st</sup> & 3<sup>rd</sup> Tuesdays, 6:30 p.m., Town Hall, BOS Room) - Selectman Bauer & Selectman Fougere, Alt.
- Recreation Commission (2<sup>nd</sup> Wednesday, 7:00 p.m., Town Hall, BOS Room) - \_\_\_\_\_
- Recycling/Solid Waste Committee (Varied) –Selectman Daniels
- Tax Increment Finance District (Varied) - Selectman Fougere
- Traffic Safety Committee (Varied as items are sent form consideration, Police Facility, Community Room, 19 Garden Street) - Selectman Daniels
- Zoning Board of Appeals (1<sup>st</sup> & 3<sup>rd</sup> Thursdays, 7:00 p.m., Town Hall, BOS Room) – Selectman Bauer
  - Manifest Sign Off (available Thursdays after 4:30 pm through Mondays before 7:00 am) – \_\_\_\_\_ & Selectman Putnam, Alt.
  - Payroll Sign Off (available every other week Wednesdays after 3:00 pm through Thursdays before 9:00 am) – \_\_\_\_\_ & Selectman Putnam, Alt.