

MILFORD, NH - BOARD OF SELECTMEN'S MEETING AGENDA

Monday, April 8, 2013 - Selectmen's Meeting Room - 5:30 p.m. – 9:00 p.m.

2nd Floor - Town Hall, 1 Union Square, Milford NH 03035

1. **CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING INSTRUCTIONS**
2. **APPOINTMENTS**
 - 5:30 p.m. – Request for Approval of (36) Elderly Exemption Applications, Approval of (13) Veteran Tax Credit Applications, Approval of (13) Change of Status Veterans Tax Credit Applications - Applicant Name, Approval of (2) Change of Status Veterans Tax Credit Applications – Amount Adjustment, Approval of (1) Blind Exemption Applications, Approval of (23) Special Appraisal – Residences in Industrial or Commercial Zone Applications, Request for Approval of (4) Property Tax Abatement Applications, and Request to Amend (1) Land Use Change Tax Status (Town Assessor Marti Noel)
 - 5:45 p.m. – Departmental Update – Finance, Request for Review and Re-adoption of Investment Policy, and Request for Approval of Treasurer's Delegation (Director Jack Sheehy)
 - 6:00 p.m. – Departmental Update – Recreation (Director Nicole Banks)
3. **PUBLIC COMMENTS (regarding items that are not on the agenda)**
4. **DECISIONS**
 - a) **CONSENT CALENDAR**
 - (1) Request to Reappoint Deputy Treasurer – Dick D'Amato
 - (2) Request to Submit a Speed Limit Reduction Consideration for Prospect Street to the Traffic Safety Committee (Joanne Laychak Letter)
 - (3) Request for Acceptance of Unanticipated Funds Under \$5,000 (31:95(b)) (Detail of Donations to be Accepted)
 - (4) Request to Approve Issuance of Timber Yield Tax Levy & Warrant (Map/Lot 42 - 17, 97 Osgood Road)
 - (5) Request to Approve Issuance of Timber Yield Tax Levy & Warrant (Map/Lot 1 - 10, 39 Christmas Tree Lane)
 - (6) Request to Reappoint Conservation Commission Candidates Audrey Fraizer & Hub Seward (Full Members) (Conservation Commission Coordinator Chris Costantino Memo)
 - (7) Request to Execute Teamsters Local 633 Agreement – April 1, 2013 through March 31, 2015 (Union Negotiation Team Guy Scaife and Ruth Bolduc Memo and Agreement)
 - (8) Request for Use of Town-Owned Land – Bicentennial & Memorial Parks for Fishing Derby (Police Sergeant Craig Frye Memo)
 - (9) Request to Reappoint Traffic Safety Committee Candidate Gil Archambault (Full Citizen Member) (Selectman Daniels Correspondence)
 - (10) Request to Reappoint Celeste Barr and Tom Sloan to Souhegan River Local River Management Advisory Committee (SoRLAC Information Memo and Reappointment Forms)
 - b) **OTHER DECISIONS**
5. **TOWN ADMINISTRATOR REPORT**
 - a) 2013 Q1 Financial Update
 - b) Process Update for Right-to-Know Requests
 - c) Miscellaneous
6. **DISCUSSIONS**
 - a) 2012-2013 Board of Selectmen Goals/Tasks Review and Board of Selectmen's 2013-2014 Goals/Tasks Development
 - b) Draft Board of Selectmen's Policy Regarding Administration of Committees, Commissions, and Special Boards (Draft Board of Selectmen's Policy 2013-001)
7. **SELECTMEN'S REPORTS/DISCUSSIONS**
 - a) **FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES**
 - b) **OTHER ITEMS (that are not on the agenda)**
8. **APPROVAL OF FINAL MINUTES – March 25, 2013**
9. **INFORMATION ITEMS REQUIRING NO DECISIONS**
 - a) Official Notification of Final Tax Bill Mailing – 2012 (Notice)
 - b) Traffic Safety Committee Update - Osgood and Noons Quarry Roads Intersection Line-of-Site/Stop Sign Issue (Traffic Safety Committee Chairman Gil Archambault Memo)
10. **NOTICES**
 - Last Indoor Farmer's Market of the Season – Saturday, April 6th – 9:00 am – 12:00 pm (Town Hall, Auditorium, One Union Square, Milford, NH 03055)
 - Hazardous Household Waste Collection Day - Saturday, April 20th – 8:00 am to 12:00 pm (Nashua Public Works Garage, 9 Stadium Drive – Off Riverside Street, Nashua NH)
 - Next Board of Selectmen's Meeting – Monday, April 22nd – 5:30 pm (Town Hall, Board of Selectmen's Room, One Union Square, Milford)
 - 5th Monday Open Public Forum – Monday, April 29th – 7:00 pm (Town Hall, Board of Selectmen's Room, One Union Square, Milford)
11. **NON-PUBLIC SESSION – Non-Public Session (NH RSA 91-A:3, II(a & c)) – Personnel & Reputation and Potential Non-Public Session(s) (NH RSA 91-A:3, II(a, b, c, d, & e)) – Personnel (a & b), Reputation, Land Acquisition, and Legal**
12. **ADJOURNMENT**

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BOS Representatives on 2013 - 2014 Committees, Commissions, Boards, & Organizations

- Conservation Commission (2nd Thursday, 7:00 p.m., Town Hall, BOS Room) - Selectman Bauer
- DO-IT/MIT (2nd Friday, 11:30 a.m., Police Facility, Community Room) - Selectman Bauer
- Economic Development Advisory Committee (Varied) – Selectman Fougere
- Granite Town Media (Formerly PEG Access) Advisory Committee (3rd Thursday, 6:00 p.m., Library) - Selectman Fougere
- Heritage Commission (2nd Wednesday, 7:00 p.m., Library) – Selectman Daniels
- Joint Loss Management Committee (quarterly, 2nd Tuesday (Jan., April, July, and Oct.), 9:00 a.m., Police Facility, Community Room) - Selectman Daniels
- Library Trustees (3rd Tuesday, 7:00 p.m., Library) – Selectman Federico
- Local Government Center (Varied) – Town Administrator Scaife
- MACC Base (2nd Wednesday, 6:00 p.m., Town Hall, MACC Base Offices) - Selectman Putnam
- Oval Area Improvements Team (Varied) - Selectman Fougere
- Planning Board (1st & 3rd Tuesdays, 6:30 p.m., Town Hall, BOS Room) - Selectman Bauer & Selectman Fougere, Alt.
- Recreation Commission (2nd Wednesday, 7:00 p.m., Town Hall, BOS Room) – Selectman Federico
- Recycling/Solid Waste Committee (Varied) –Selectman Daniels
- Tax Increment Finance District (Varied) - Selectman Fougere
- Traffic Safety Committee (Varied as items are sent form consideration, Police Facility, Community Room, 19 Garden Street) - Selectman Daniels
- Zoning Board of Appeals (1st & 3rd Thursdays, 7:00 p.m., Town Hall, BOS Room) – Selectman Bauer
 - Manifest Sign Off (available Thursdays after 4:30 pm through Mondays before 7:00 am) – Selectman Federico & Selectman Putnam (Alternate)
 - Payroll Sign Off (available every other week Wednesdays after 3:00 pm through Thursdays before 9:00 am) – Selectman Federico & Selectman Putnam (Alternate)