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3 **APPROVED**  
4 **MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING**  
5 May 23, 2011

6 **PRESENT:** Nate Carmen, Chairman  
7 Gary Daniels, Vice Chairman  
8 Tim Finan, Member  
9 Katherine Bauer, Member  
10 Mike Putnam, Member  
11 Guy Scaife, Town Administrator  
12 Darlene J. Bouffard, Recording Secretary  
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14 **1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING**

15 **INSTRUCTIONS:** The meeting was called to order after a 5:30 non-public session by Chairman Carmen at 5:50  
16 p.m. Chairman Carmen introduced Board members and led the audience in the Pledge of Allegiance. Chairman  
17 Carmen noted that those people in the audience who want to speak or add to the discussion should please use a mi-  
18 crophone in order to be heard on the PEG Access live broadcast.  
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20 **2. APPOINTMENTS:**

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22 **5:30 p.m. – Non-Public Session – (RSA 91-A:3, II(c)) Reputation.** Selectman Putnam moved to enter into non-  
23 public session at 5:30 p.m. in accordance with RSA 91-A:3,II(c) Reputation. Vice Chairman Daniels seconded. All  
24 were in favor. After discussion, Selectman Putnam moved to come out of non-public session at 5:45 p.m. Select-  
25 man Finan seconded. All were in favor. Chairman Carmen announced that in non-public session, the Board dis-  
26 cussed a reputation issue and denied an application for tax exemption. The minutes of the non-public session were  
27 sealed on motion made by Selectman Finan and seconded by Selectman Putnam. All were in favor. Motion passed  
28 5/0.  
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30 **5:40 p.m. – Request for Approval of (2) Elderly Exemption Applications and Denial of (6) Special Appraisal –**  
31 **Residences in Industrial or Commercial Zone Applications.** Marti Noel, Town Assessor, reviewed the applica-  
32 tions for elderly exemption and has recommended the approval of the two applications. Vice Chairman Daniels  
33 moved to approve the 2 elderly exemption applications as recommended. Selectman Putnam seconded. All were in  
34 favor. Motion passed 5/0.  
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36 Ms. Noel presented the 6 applications for special exception for residences in industrial or commercial zone and has  
37 recommended they all be denied since they do not qualify. Vice Chairman Daniels moved to deny the 6 applications  
38 for special exception for residences in industrial or commercial zone as recommended by the Town Assessor. Se-  
39 lectman Putnam seconded. All were in favor. Motion passed 5/0.  
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41 **5:50 p.m. – Request to Fill Vacancy – Lead Clerk Full-time Position – Police Department.** Police Chief Fred  
42 Douglas requested permission to fill the vacancy of the lead clerk at the Police Station which is currently vacant.  
43 Chief Douglas indicated this position is essential to the front office and is a 7:00 a.m. to 3:00 p.m. position and it  
44 would be difficult to perform the obligations of the department without this position being filled. Selectman Finan  
45 asked how long the position has been vacant. Chief Douglas responded it has been about five weeks. Selectman  
46 Bauer moved to approve filling the position of full time lead clerk at the Police Department. Selectman Putnam  
47 seconded. All were in favor. Motion passed 5/0.  
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49 Guy Scaife also brought up the vacant patrol positions and requested that Chief Douglas also make that request to-  
50 night. Chief Douglas explained that one of the patrol positions had been filled, however the person did not make it  
51 through the field training program, therefore, the position needs to now be filled. Vice Chairman Daniels indicated  
52 that the patrol position is not on tonight's agenda. Chief Douglas noted that even with the current economy, it has  
53 been difficult to fill the positions. Guy Scaife indicated this position had been approved but the person just did not  
54 work out. This is to grant approval to the Police Chief to hire a patrol person. At Guy Scaife's suggestion, Chief  
55 Douglas is requesting the Board's permission to fill that patrol position, although it was not on tonight's agenda.  
56 Chairman Carmen asked if Vice Chairman Daniels would like to wait on this because it is not on the agenda? Vice  
57 Chairman Daniels responded that the Board should move forward. Selectman Finan added that it is not a new posi-

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tion, it is just administrative. Selectman Putnam moved to approve filling the full time lead clerk position and the patrol position. Selectman Bauer seconded. All were in favor. Motion passed 5/0.

6:00 p.m. – 31:95 (b & e) Public Hearing for Acceptance of Unanticipated Funds Over \$5,000 and Gifts Over \$5,000. Chairman Carmen opened the public hearing at 6:02 p.m. and read the listing as follows:

<u>Amount</u>	<u>Purpose</u>
\$ 100.00	Donation from Silva Properties to the Milford Police Department for the Fishing Derby Special Purpose Fund
\$ 7,124.70	Federal Grant – NH Highway Safety Project #315-11A-141 funding for overtime Milford Route 101 West corridor enforcement patrols conducted from May 2 – September 15, 2011. No local match is required
\$88,460.00	FY2010 Assistance to Firefighters Grant Program – Staffing for Adequate Fire & Emergency Response (SAFER) – Project #EMW-2010-FF-00580. Funding for four (4) objectives: marketing program costs to recruit new volunteers; explorer, cadet and/or mentoring programs, turnout gear for training; and a retention program. No local match is required.

Selectman Finan asked if the firefighter item is the same item in the 6:05 p.m. appointment for discussion? Chairman Carmen said it is. It was agreed that the firefighter item would be voted separately with the discussion. There were no public comments. Selectman Finan moved to accept the first two items on the listing of unanticipated funds. Selectman Bauer seconded. All were in favor. Motion passed 5/0.

6:05 p.m. – Presentation of FEMA Adequate Fire and Emergency Response Grant Award to Milford. Fire Chief Jack Kelly and Lieutenant Jeff Marshall presented the receipt of the grant in the amount of \$88,460.00 and explained what the grant will cover. Lt. Marshall did the leg work on this grant and there is no local match. Lt. Marshall explained that this is part of a number of grant programs available and is a four year grant program. The recruitment and retention programs have a lot of components that are covered under this grant including marketing in the town and looking for new members. It is a large grant and the plan is to hire a marketing person to prepare a program for the department to continue with after the four year grant is complete. The youth program will continue by utilizing this funding. Four sets of gear for new firefighters can also be purchased utilizing this funding.

Guy Scaife indicated this is a great thing and is a lot of money. Chief Fraitzl briefed the Board last fall that the town had applied for it, but at that time we did not feel it would be likely we would be the recipient, however Milford was awarded. This was nationwide and is pretty amazing. Guy Scaife congratulated the Fire Department on this award. Selectman Finan noted that the Board sees grants come in several times a year but generally not of this size; the Fire Department does a fantastic job of submitting grant applications. Chairman Carmen asked if that money replaces any budget funds? Lt. Marshall said this is unfunded money. Vice Chairman Daniels moved to accept the FEMA SAFER grant in the amount of \$88,460.00. Selectman Putnam seconded. All were in favor. Motion passed 5/0.

6:15 p.m. – Request for Use of the Oval for the Keyes Art Festival Collaborative Event, Temporary Restriction of Some Oval Parking Spaces & Approval of Oval Businesses Conducting Sidewalk Sales & Request for 2012 Winter Farmer’s Market Support. Tracy Bardsley, DO-IT Director, and Carinna Bertrand, Winter Farmer’s Market Organizer, wished to provide an update to the Board regarding the Winter Farmer’s Market and its success over the months of January – May 2011.

Ms. Bardsley also indicated that the yearly Keyes Art Festival request is being brought forward and has expanded the Art Festival into more of a family event, including music, workshops, a food vendor, and the art show. The Keyes Art Festival dates are Friday, June 3 (6:00 p.m. to 9:00 p.m. Auditorium only), Saturday, June 4 (9:00 a.m. to 4:00 p.m.) and Sunday June 5 (9:00 a.m. to 3:00 p.m.). Friday night, June 3, is also the Taste of Milford event on the oval. Selectman Bauer moved to approve the Keyes Art Festival June 3, 4 and 5, 2011 and the associated requests. Selectman Finan seconded. All were in favor. Motion passed 5/0.

Ms. Bertrand indicated that the indoor Winter Farmer’s Market was an unprecedented success. The February market had about 200 visitors. Many of the farmers sold out of their goods. Carinna thanked the Board of Selectman and said it was helpful to be able to use the auditorium at a reasonable rate. Everyone was friendly and helpful. There was always good traffic coming and going and the farmer’s would love for it to continue. The summer farmer’s market ends in October and they would love to start the winter farmer’s market right in November. Carinna

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1 further indicated that at some point, the organization may want to come to request permission to hold the winter  
2 farmer's market twice per month. Ms. Bardsley is seeking permission to hold the winter farmer's market November  
3 2011 to May 2012, the first Saturday of each month; for which the janitorial fees will be paid as was done this past  
4 season. Selectman Bauer asked how many vendors participate? Carinna responded it varied, but that about 20 ven-  
5 dors participated at each event. More produce will be available at the next series of winter farmer's markets, which  
6 the farmers would like to plan extra growing for. Now in anticipation of extending the number of months, the far-  
7 mers will plan to provide produce. Selectman Bauer felt it was really a good event. Vice Chairman Daniels asked  
8 what is the policy on reserving town hall? Guy Scaife responded that approval is needed if there are multiple events.  
9 Vice Chairman Daniels asked if it is known if any of the dates are available? Ms. Bardsley responded that the first  
10 weekend in December is available but she has not spoken with Dawn Griska yet about reservations and was waiting  
11 until she got approval from the Board. The town is covered under the DO-IT liability insurance and the farmers also  
12 have insurance.

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14 Vice Chairman Daniels moved to grant the request to hold the winter farmer's market from November 2011 to May  
15 2012 subject to availability of the auditorium. Selectman Bauer seconded. All were in favor. Motion passed 5/0.  
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17 Tracy Bardsley wished to share with the Board of Selectman that these events both help with the Economic Devel-  
18 opment of Milford. She pointed out that the Milford Pumpkin Festival was featured in several magazines and was  
19 named the best 2010 event in NH.  
20

21 **6:25 p.m. – Proposed Ambulance Facility – South Street Site – Wetlands Delineation Update and Request to**  
22 **Fill Vacancy – Building and Planning Clerk Part-Time Position.** Bill Parker, Director of Community Develop-  
23 ment, understands that the DPW site has been considered for an ambulance facility. A consultant has been hired to  
24 look at the site for wetlands. We now know where the edges of the wetlands are. A 40' x 85' building envelope  
25 would be required. Bill Parker went through the SMP conceptual plan that had been done, and he calculated the  
26 parking requirements and the size of the land required for such. It would be Bill Parker's judgment that the site does  
27 not work for an ambulance facility. Chairman Carmen asked if there were questions. Selectman Bauer said the  
28 wetlands were not considered when SMP did the conceptual plan. Bill Parker indicated the building would need to  
29 be at least two stories with the amount of buildable land. Guy Scaife believes that the site actually would force it to  
30 be a three story building. Chairman Carmen said the one-story building was considered to save cost because of ele-  
31 vators, etc. Bill Parker indicated that adding any elevators adds significant costs. That would also be the case if the  
32 site was dug out to accommodate a building.

33 Chairman Carmen asked Selectman Putnam to talk about the sand pile area and possibly moving it. Se-  
34 lectman Putnam is curious why the town paid SMP to draw the plans if it cannot be done. Bill Parker responded that  
35 was done at the time because there was buildable area on the site. That is why it was looked at. But the wetlands  
36 existed back then, said Selectman Putnam. Bill Parker said that is true, but the town did not know where the wet-  
37 lands ended, now we do. Chairman Carmen stated that the 100 year flood plan runs through the DPW building and  
38 we found that out the hard way by becoming flooded. Selectman Bauer indicated the facilities committee felt that  
39 they needed to look at town owned property but it was not the first choice. If DPW stays on that site, Selectman  
40 Bauer said DPW will need the land to expand in the future. Bill Parker believes DPW would need the land for ex-  
41 pansion and would utilize any dry land on the site.

42 In the April 2007 flood, Selectman Bauer said the building had water. Guy Scaife said in looking at wheth-  
43 er the sand pile could be moved, it was found that it could be moved, but it would need to shrink considerably, since  
44 that area is also used for storage of plow blades (when not in use) which take a lot of space. Additionally, Guy  
45 Scaife said a gift from Cirtronics of a 20' x 40' quansat hut will soon be on the site behind the sand pile to store  
46 equipment from the weather. In that regard, there are some plans for expansion. If the sand pile were to be moved,  
47 it must also be considered that the sand and salt are mixed using large equipment and they must move back and forth  
48 to mix properly. If we move the sand pile, we would need to build a retaining wall. SMP was paid \$18,000 which  
49 was mostly to determine the requirements for ambulance, fire, town hall and the building configuration and the  
50 evaluation of sites being considered. There were a couple arrangements that were looked at. On this site, an aerial  
51 map was used to set down a picture of the conceptual building and see where it would fit. Bill Parker has now had a  
52 wetland scientist look at it. For \$18,000, Selectman Bauer said the Facilities Committee felt they got a lot of work  
53 from SMP who put in a lot of time. There were no further comments or questions.

54 On June 2, the Board of Selectman will have another work session to talk about the ambulance facility.  
55 The meeting is at 5:00 p.m. in the Board of Selectman room. Selectman Bauer requested that Bill Parker please  
56 attend that meeting.  
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1 Bill Parker was also before the Board tonight to request permission to hire a new part time Planning Clerk,  
2 which is a 32 hour a week position, since Kathy Parenti left her position on May 13. Bill Parker stated if this posi-  
3 tion is not filled, it will affect the customer service provided by the office. Vice Chairman Daniels moved to fill the  
4 position vacated by Kathy Parenti. Selectman Putnam seconded. All were in favor. Motion passed 5/0.  
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6 **6:55 p.m. – New Labor Day Event and Parade Proposal.** Jerry Guthrie, Kim Davis and Brandon Philbrick were  
7 in attendance for this discussion. Mr. Guthrie indicated that he met with the VFW about the Labor Day Parade and  
8 he has some ideas on how money can be raised to fund the parade. Brandon Philbrick has worked with the march-  
9 ing bands and currently has 8-10 bands committed, so that is in good shape. The police and public works are taken  
10 care of and he has found a few extra floats that can be used. Kim Davis indicated that the VFW is 100% on board  
11 but has no funds to put toward the parade, they will do whatever it takes to get the parade done. Mr. Guthrie has  
12 ideas to fundraise for this effort. He has an idea that they do in his hometown to have an “all schools class reunion”  
13 held at the schools, a breakfast could be served for a fee and there could be a speaker at the school during the break-  
14 fast; this would be all inclusive, it doesn’t matter what year you graduated, everyone that graduated in town would  
15 be welcome. There could be activities and all funds raised would be donated to the VFW for the parade. Mr. Guth-  
16 rie is holding an organizational meeting on June 1, 7:00 p.m. at St. Patrick’s parish to coordinate this effort. Chair-  
17 man Carmen thinks this is a great idea. This is the only NH Labor Day Parade and has been going on for 65 years.  
18 Politicians would be invited, since next year is an election year, and they could pay a fee to be in the parade. Mr.  
19 Guthrie feels if he gets people motivated, we can pull off the parade and get the veteran’s involved as well. Select-  
20 man Bauer asked if Mr. Guthrie has gotten in touch with the schools for this event. Mr. Guthrie has not done that  
21 but said he will contact the School Board Chairman, Paul Dargie, to get that moving. Vice Chairman Daniels asked  
22 how Milford graduates will be notified of the event? Mr. Guthrie said in his home town a letter is sent, but these  
23 days it is all e-mail. Vice Chairman Daniels suggested getting the Heritage and Historical Society involved to bring  
24 in the aspect of how Milford has changed.  
25

26 **7:30 p.m. – Second Public Hearing on Ordinance 2011-007 to Enact Modifications to Milford Municipal Code**  
27 **Book – 7.04 Streets, Sidewalks & Bridges Generally and Ordinance 2011-008 to Enact Modifications to Mil-**  
28 **ford Municipal Code Book - 7.16 Commons, Playgrounds, Town Buildings, Pools & Other.** Chairman Carmen  
29 explained that this is the second public hearing for ordinance 2011-007 to enact modifications to Milford Municipal  
30 Code Book 7.04 – Streets, Sidewalks & Bridges Generally. Chairman Carmen opened the public hearing at 7:30  
31 p.m. There were no comments or questions from the Board or the public.  
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33 Chairman Carmen explained that this is the second public hearing for ordinance 2011-008 to enact modifications to  
34 Milford Municipal Code Book - 7.16 commons, playgrounds, town buildings, pools & other. There were no com-  
35 ments or questions from the Board or the public. Chairman Carmen closed the public hearing at 7:31 p.m.  
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37 All concurred that these ordinances should move to the final readings at the Board Work Session on June 2, 2011.  
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39 **3. PUBLIC COMMENTS (regarding items that are not on the agenda).** Selectman Finan recently viewed a  
40 notification of the re-named road for E-911 and asked if those re-name roads would come before the Board? Guy  
41 Scaife questioned if the people involved were notified? It was Mr. Scaife’s understanding that this was brought up a  
42 long time ago with the Board. Mr. Scaife’s concern was that the public had notice. Selectman Finan was under the  
43 impression that the Board would be notified when a name change went through. Guy Scaife will seek clarification  
44 on this issue.  
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46 **4. DECISIONS**

47 a) **CONSENT CALENDAR.** Chairman Carmen asked if there were any items to be removed from the Con-  
48 sent Calendar. Selectman Finan requested that item 4a1 be removed for discussion. Vice Chairman Daniels moved  
49 and Selectman Bauer seconded to approve the Consent Calendar items as follows, with the exception of item 4(a)1,  
50 with all members in favor.  
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- 52 (1) **Request to Endorse Centenarian Proclamation – Marie “Blanche” Belanger.** Selectman Finan  
53 requested this item to be removed from the Consent Calendar in order for it to be read to the public. This is  
54 to acknowledge Marie “Blanche” Belanger turning 100 years old on June 7, 2011, as such, she will be  
55 honored at the coffee hour being held at the Milford Mill apartments on June 9, 2011 at 10 a.m. and be  
56 presented with a proclamation to recognize this achievement, endorsed by the Board of Selectman.  
57 Selectman Finan moved to endorse the proclamation. Vice Chairman Daniels seconded. All were in favor.  
58 Motion passed 5/0.

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- (2) **Request to Approve Issuance of Timber Yield Tax Levy & Warrant.** The request to approve the issuance of a Timber Yield Tax Levy & Warrant in the amount of \$461.52 to Raisanen Homes Elite LLC was approved.
  - (3) **Request for Approval of Petition from Fairpoint Communications and PSNH for Pole Licenses.** The request for two licenses for Fairpoint Communications and PSNH to install and maintain underground conduits, cable and wires and maintain poles and structures with wires, cables, conduits and devices thereon on Wilton Road was approved.

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b) **OTHER DECISIONS**

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- 1) **Ethics Policy Review.** Vice Chairman Daniels has revised the Ethics Policy as recommended by the Ethics Committee and has brought forward a draft of the modified policy for Board review. Selectman Bauer suggested if this Board moves forward and adopts this revised policy, how involved is the Ethics Committee in the process, and should it be given to them for review. Chairman Carmen asked the Board members if they agree to pass this draft to the Ethics Committee for review and to encourage other Boards to adopt similar policies. Chairman Carmen noted that this is a Board of Selectman policy, we can go back and have them review this, or adopt it and move forward and if there is a glaring problem it can get fixed. Vice Chairman Daniels noted that the Board of Selectman and Ethics Committee disagree in two areas and he has adjusted those items but the changes are what the Ethics Committee had recommended. Chairman Carmen is comfortable with what has been revised to move forward. Vice Chairman Daniels moved to adopt the policy as amended. Selectman Finan seconded. There was no discussion. All were in favor. Motion passed 5/0.
  - 2) **Single-Stream Recycling.** Guy Scaife indicated at the last Board meeting, he went over the analysis of costs of continuing the way Milford is processing solid waste and recycling versus moving to single stream. The numbers are projected, the co-op building will probably be built by late next year. The revenue is projected and Guy used conservative numbers. Equipment would need to be purchased. It will cost the town in the first five years but after that it would turn positive. Vice Chairman Daniels stated it would only turn positive after five years if the market is up. Guy Scaife said whether we sort plastics or someone else sorts, there is still the issue of the final destination that it goes to. If the market changes, both the price will go up or down but the difference will stay about the same. It is really the cost to separate. Vice Chairman Daniels said it is a 15 year contract, can it be guaranteed that we will have more income coming in over that 15 years? Guy Scaife said those are projected amounts, nobody can make that guarantee.

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Chairman Carmen said the voters authorized the Board of Selectman to sign the contracts if it decides to, in the best interest of the town. One decision is solid waste and the Board ended up going with a vendor we already had. On single stream, the voters indicated that they want the Board of Selectman to decide. As much as we have looked at the co-op contract, Chairman Carmen does not believe that this contract is something the town should join. There are things the town can do to increase recycling. Chairman Carmen is not in favor of signing the contract at this point. Selectman Finan agrees, but is in support single stream and feels that is the way to go. It is better for everything but how do we get there? The numbers are too close. If we do not join the co-op, we need to get the Recycling Committee going again. We need to start it up and get people to recycle. The town should head toward single stream. The co-op wants an answer and he is just not comfortable. Guy Scaife said that making a "no decision" does not say no to single stream forever. Guy supports single stream, some communities went forward with it and it has increased their recycling. If the Board of Selectman votes to not move forward on this, it is not that Milford will never move to single stream. It is timing and the only thing that is being given up is the profit sharing. It is also a projection. We have studied this, there is a lot we can do to further recycling in the community and the town can encourage businesses and haulers to offer recycling. Selectman Bauer asked if Tammy wanted to add to the discussion. Tammy Scott, DPW Supervisor, feels the Board is making the right decision, we are doing well, today she just received a check for \$8,000 and she thinks this would be the best decision and thanked the Board. When single stream was proposed, Chairman Carmen said one item was to educate the public. There is no reason we cannot look at education to increase recycling. Vice Chairman Daniels said his biggest concern is that some plastics are not taken at the Transfer Station, but he thinks time will change that. Right

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1 now, single stream is not right for the town but things will progress. The markets will be farther  
2 and will eventually take care of those plastics.

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4 Selectman Bauer moved to not join the co-op for single stream. Selectman Finan seconded. All  
5 were in favor. Motion passed 5/0.

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7 Tammy Scott indicated she needs to get back into the schools to get that recycling going. Vice  
8 Chairman Daniels will work on re-forming the Recycling Committee.

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10 **3) Selection of Potential Work Session Date for Paving Plan Discussion.** Chairman Carmen ex-  
11 plained that because the fifth Monday in May falls on Memorial Day (holiday), there will be no  
12 fifth Monday forum this month, however, the Board has some business that must be attended to,  
13 therefore a work session should be set up before the next regular Board meeting on June 13. It  
14 was agreed to have a work session on Monday, June 6 to discuss the road paving plan for the  
15 town. Chairman Carmen explained that this was something that Selectman Putnam had asked of  
16 Bill Ruoff because of the condition of the town roads. Selectman Putnam asked why some of the  
17 back roads are being paved while the main roads are in horrible shape. Vice Chairman Daniels  
18 asked how the Board of Selectman has become the expert on the roads and why isn't it left to the  
19 expertise of DPW? Selectman Bauer agreed that this Board does not have the expertise on road  
20 conditions but we need good information. Chairman Carmen responded it is more that the Board  
21 of Selectman can respond to the public when it comes up because the roads are in such bad shape  
22 right now. Selectman Finan asked if it is a money issue? He has been told that it is not a money  
23 issue. Selectman Putnam indicated that Bill Parker should be at that work session on June 6 to in-  
24 dicate the areas that will have work done and therefore paving is being held off. Selectman Bauer  
25 agreed. Chairman Carmen said there was also talk about not paving a portion of Elm Street be-  
26 cause of the Fletcher site work to be done. Guy Scaife said there is money every year in the bud-  
27 get for paving. There are reasons why certain roads might be by-passed because of other projects  
28 going on. There are five priorities for paving in town that he can go over. The plans will be pre-  
29 sented June 6 and discussed to provide a 3-year view but to go further than that would be wrong.  
30 Ricky is pulling that information together and will have it for June 6; Bill Parker will be invited as  
31 well.

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33 **5. TOWN ADMINISTRATOR REPORT:**

34 **a) Legislative Update.** Guy Scaife indicated that the legislature is waiting on the State budget and when that  
35 is approved, he will have information on the retirement fund.

36 **b) Miscellaneous.** Guy Scaife has been working with GE and EPA on the Fletcher site and its final configu-  
37 ration. GE will not be required to have both a cap and a parking lot. A scaled down parking lot on the north end is  
38 proposed, which will provide a more open space area. This is still in process but it is still believed that construction  
39 can start next year. Last week the EPA stated that and as soon as it is more final, a plan will be brought forward.  
40 Tomorrow at 10:30 a.m. Guy Scaife is meeting with representatives from the Andover Group to consult on the ac-  
41 quisition of the old police station site. There will be a meeting with DES and EPA on the restrictions and long term  
42 potential of availability of the OK Tool site and the old Police Station site.

43 Line painting and crosswalk painting will be done mostly at night and requires the right temperature. The line  
44 painting will be done in late June on roads not being paved. The ones getting paved will be held until August after  
45 paving is complete. Roadwork in the oval and Elm Street are the top priorities. Grind work will be done at night, it  
46 is loud, but will be done in late June. The oval is on the top of the list. The money allocated for paving this year is  
47 about \$300,000; at the June 6 work session, we can identify the top priorities and identify the roads to move into  
48 future years. There will be bridge repairs in the future that need to be decided on as well. June 6 to June 13 the  
49 crosswalks will be painted, except for the oval crosswalks because of the grinding/repaving in the oval.

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51 **6. DISCUSSIONS:**

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53 **7. SELECTMEN'S REPORTS / DISCUSSIONS**

54 **a) FROM SPECIAL BOARDS, COMMISSIONS & SPECIAL COMMITTEES.** The Work Session for  
55 the ambulance facility discussion will be held June 2 at 5:00 p.m. Selectman Bauer asked if the Community Facili-  
56 ties Committee and Budget Advisory Committee has been invited? Are there other boards or commissions that the  
57 Board of Selectman would like to invite? Chairman Carmen indicated that Dawn Griska has sent out those invita-  
58 tions. Selectman Bauer would like a large plan available for all lots to be discussed at that meeting. Selectman

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1 Bauer suggested that Bill Parker bring the South Street site plan to present so that people can locate where we are  
2 and then have discussion. Selectman Bauer asked if the newspaper should put something in the paper to alert resi-  
3 dents of this work session. Chairman Carmen responded that it is being held in the Board room since that provides  
4 the best PEG coverage, and that work session will be followed by the regular zoning meeting at 7:00 p.m., therefore  
5 there is a space restriction. Selectman Bauer suggested to be sure to have extra chairs available for additional seat-  
6 ing. Selectman Finan does not feel there will be as much interest as Selectman Bauer is anticipating. Selectman  
7 Bauer responded that just those two committees and the Board adds up to a lot of people. Vice Chairman Daniels  
8 would like to know what the square footage of the current ambulance department is for that meeting. Guy Scaife  
9 estimates it is between 9500-10000 sf. Selectman Bauer took charge to get the large visual plans for the June 2  
10 meeting.

11 b) OTHER ITEMS. Selectman Bauer attended the ambulance service awards, which was very nice.  
12 Vice Chairman Daniels also attended and provided a brief presentation noting also that it was a nice evening. Se-  
13 lectman Putnam indicated the Joint Services Study Committee met and is a comprehensive group that identified a  
14 list of things to look at. Selectman Putnam reported that the Economic Development Advisory Committee (EDAC)  
15 met last week and donations have been received from businesses to conduct a hotel feasibility study in this area.  
16

17 8. APPROVAL OF FINAL MINUTES – April 25, May 2 & 9, 2011. Vice Chairman Daniels moved to ap-  
18 prove the minutes of April 25, 2011. Selectman Bauer seconded. All were in favor. Motion passed 5/0.  
19

20 Vice Chairman Daniels moved to approve the minutes of the May 2, 2011 work session as presented. Selectman  
21 Bauer seconded. All were in favor, with Selectman Finan abstaining. Motion passed 4/0/1.  
22

23 Selectman Bauer requested amendments to the minutes of May 9, 2011. Vice Chairman Daniels moved to approve  
24 the minutes of May 9, 2011 as amended. Selectman Putnam seconded. All were in favor. Motion passed 5/0.  
25

26 9. INFORMATION ITEMS REQUIRING NO DECISIONS  
27

28 10. NON-PUBLIC SESSION. Vice Chairman Daniels moved to enter into Non-public session at 8:03 p.m. in ac-  
29 cordance with RSA 91:A3(a) Personnel. Selectman Bauer seconded. All were in favor. After discussion, Select-  
30 man Putnam moved to come out of non-public session at 9:40 p.m. Selectman Bauer seconded. All were in favor.  
31 Motion passed 5/0. Chairman Carmen announced that in non-public session, the Board discussed a personnel issue  
32 and approved four sets of non-public minutes (May 9, 2011-Reputation, May 9, 2011-Personnel, May 12-Personnel  
33 and May 14-Personnel). The NPS minutes were sealed and re-sealed on motion made by Selectman Finan and  
34 seconded by Selectman Bauer. All were in favor. Motion passed 5/0.  
35

36 11. ADJOURNMENT: There being no further business to come before this Meeting, Selectman Finan moved to  
37 adjourn at 9:40 p.m. Selectman Bauer seconded. All were in favor. Motion passed 5/0.  
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41 \_\_\_\_\_  
42 Nate Carmen, Chairman  
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Gary L. Daniels, Vice Chairman

44 \_\_\_\_\_  
45 Tim Finan, Member  
46

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Katherine Bauer, Member

47 \_\_\_\_\_  
48 Mike Putnam, Member  
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50  
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