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APPROVED

MINUTES OF THE MILFORD BOARD OF SELECTMEN WORK SESSION

June 6, 2011

PRESENT: Nate Carmen, Chairman
Gary Daniels, Vice Chairman
Tim Finan, Member
Katherine Bauer, Member
Mike Putnam, Member
Guy Scaife, Town Administrator
Darlene J. Bouffard, Recording Secretary

1. PAVING PRESENTATION: The meeting was called to order by Chairman Carmen at 4:55 p.m. Chairman Carmen requested for Ricky Riendeau, Interim DPW Director, to please come up to the table for the presentation. Chairman Carmen indicated that Selectman Putnam had actually requested this update and Guy Scaife asked for it to go out three years.

Ricky explained the 2011 plan by street name, explaining that some of the lower castings will require replacement and that they try to bunch them at the same time, followed by the paving of those areas. In the oval they need to get down to the base layer and then bring it up; right now water is getting down below the pavement. Shim will also be done in the oval. The Oval and Elm Street are the top priorities up to West Street, skipping by the Fletcher site. Some places will need to have contaminated material removed and those areas will be left alone until that effort is done. There is a grant under which the Oval portion of South Street will be covered. Johnson Street needs to be top coated so that it drains properly. Nashua Street, closest to the Oval, needs to be milled and paved. These items are in the budget, after this work is done there should be about \$16,000 left in the paving budget. Crack sealing is done every year, \$20,000 is in the budget. Selectman Putnam asked the life expectancy for this paving? Ricky responded 12-15 years. The mixes are changing over time, more rap is in the mix. It depends on how good the mix is and also staying on top of the maintenance. Selectman Putnam asked if they can adjust the mix based on your requirements. Ricky said no, they have that made up and the town uses the spec material the State uses, but pavement does wear out. 75% out of 10 years, then you start to re-pave but you never get back to 100%, it only gets back to 75% with a good maintenance cycle. Going forward, Selectman Putnam asked is there a log that is kept that shows when each road was paved? Ricky said there is. Selectman Putnam suggested using that log for the CIP to identify which roads will be paved and when. Ricky added that there is software available that can track that for us so that the critical roads can be tracked and it also generates spread sheets, when needed. It would show the priority list. Right now, they use old software, he does not know how good the data is, so he wants to go through and do a complete inventory to check everything. Selectman Putnam asked about areas that are de-laminated, that are not on this list for 2011, what will be done about those? Ricky responded that he will do patches if it is a small area. DPW will take care of the worse places by patching and sealing.

Selectman Putnam noted that Amherst has a hot box, could that be borrowed? Ricky responded that he has not inquired, but it would be great to borrow a piece of equipment such as that. Selectman Putnam asked if the BOS should inquire on behalf of DPW. Ricky indicated he is comfortable with Bruce (Amherst DPW) and can take care of that. The towns have helped each other since Ricky has been with the Town of Milford. A few years ago, Vice Chairman Daniels said that Milford bought a piece of equipment, what was that? Ricky said that is the drag box, the hot box is the unit that keeps asphalt hot and it gets shoveled out. Vice Chairman Daniels asked if the Johnson Street work will resolve the drainage issue. Ricky said the school did change the drainage and it has helped significantly and he also put in some underground drainage. Now we can get the water off the road by the catch basin. Guy Scaife asked if there are any specific streets to discuss. Selectman Putnam asked about West Street. Guy Scaife asked if there is thought of replacing the priority streets identified in Ricky's plan or are those other streets isolated. Selectman Putnam said they are isolated, but Garden Street is another nasty street and he feels it might not make it through another winter. If we do not do something with West and Garden, the water will get under the surface and just get worse and worse.

Selectman Putnam asked if DPW has been cutting the paving line item when there have been cuts to the budget? Guy Scaife typically does not look at specific line items in the budget process. Some items were removed when cutting the budget last year, but Ricky Riendeau laid out this in detail and we tried to move priorities up, we did not intentionally leave roads out, we just really had a bad winter. Selectman Putnam said the roads are the biggest part

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1 of Milford's infrastructure; Amherst is currently looking at a \$15 million road bond just to replace the roads because
2 they put it off for so many years. To get things back up to where they should be it is going to take years and being
3 careful going forward with this line item. Guy Scaife said he would challenge a bond for millions of dollars in the
4 coming years for roads. Selectman Putnam indicated the potential for that is there, and he is concerned about that
5 and maybe feels a little more money should be put into the budget to take care of the worst sections. Selectman
6 Bauer said we have a three year plan and we can look at it and maybe make suggestions, but it is helpful to have it
7 three years out. Vice Chairman Daniels indicated it really depends on what we feel is the priority; it is just about
8 determining where the money gets used.

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10 Guy Scaife said Ricky has planned to spend every penny of the current paving budget. Vice Chairman Daniels re-
11 sponded we need to make the priorities known. Selectman Finan asked what the risk is by doing the Oval and South
12 Street and leaving the hump in the middle. Two years from now, when that work is done, how will that work out?
13 Ricky said he wants to review the through routes. We do not want to dump through traffic in the oval; we want to
14 get that traffic straight up South Street and then out. Vice Chairman Daniels asked why we are putting so much
15 money into the oval when the oval grant project is not just the oval, it includes the intersection at the end of the oval
16 and down to County Stores, it is much bigger than just the oval, but why are we doing work in the oval when that
17 grant will be coming soon? Ricky said the oval itself just can't wait. Vice Chairman Daniels asked if there was
18 some sort of temporary measure that could be done instead of doing the whole project. Guy Scaife explained the
19 grinding would be done during this upgrade and would not be needed when the grant comes through and would
20 make the grant work an easier project. The road needs to be brought down to get to a solid, quality surface. Select-
21 man Putnam stated this will decrease the cost for the next oval project. We are not wasting money by doing this
22 now. Guy Scaife explained that the grant project includes more than just paving, it has design work for moving the
23 islands and other engineering aspects. Vice Chairman Daniels noted it just seems like a lot to spend if it is being
24 done in three years. Guy Scaife said the grant money will just allow the town to do more than re-design of the is-
25 lands. Selectman Putnam said the planning department was talking about that and using that grant money for this
26 paving project; and suggested for Ricky to speak with Planning on this item.

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28 Selectman Bauer asked about line and crosswalk painting, and if there is any closer target date for that? Ricky said
29 it is weather dependent. Some of the striping has already been started; cool nights are needed so they need to watch
30 Mother Nature and then start. Selectman Bauer did not understand that the crosswalks in the oval will not be
31 done yet, and she is concerned about the safety with children in the oval. Ricky responded that the paint needs to be
32 prepped prior to painting, and they end up painting them twice. The milling will be done at the end of June and pav-
33 ing mid July. Part of town (crosswalks) will be painted and then the rest will be done later in August. Usually it
34 takes a couple of nights to stripe all of the town. Selectman Bauer said it is amazing that with the technology today,
35 we still are dependent on the weather for painting. Ricky said he agrees and the same goes for the paving.

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37 Selectman Putnam studied the 2011 information the most and he wants to talk with Ricky about going forward and
38 also talk about some of his concerns; he wants to be sure we are not wasting money and he is happy this is being
39 done. Selectman Putnam also noted that the ball joints in the cruisers are requiring replacement because of the road
40 conditions in town. All of the town vehicles are being beaten by the roads. Selectman Putnam thanked Ricky for
41 the presentation adding that it was very informative and he appreciates the time and effort put into it. The 2012 and
42 2013 packets were also informative. Selectman Finan asked why some of the smaller residential roads are on the list
43 to be done, while other roads with more traffic are not, how do they get on the list? Ricky answered that some of the
44 downtown roads and some of the roads coming off the oval are feeder roads and have high traffic volume. The
45 scheduling comes into it, if it does not get done, it may be because it costs more because it's the only road needing
46 pavement in an area. He tries to work in one area at a time and do more for less money. The less moving of the
47 equipment, the less costly. Selectman Putnam would like to see something done on Clinton and Lincoln Streets,
48 they are both in very bad condition, and are high traffic streets.

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50 Ricky noted that there are some deteriorating man holes in town as well. Vice Chairman Daniels asked about
51 McGettigan / Savage Roads, and where do they fall on the list because of the drainage issues from Wilton. Ricky
52 explained some drainage work will be done next year. Wilton is also paving part of that road now. Drainage was
53 upgraded and that should help. Ricky was up there three weeks ago. Selectman Putnam did not see any drainage
54 work. Ricky said cross culverts were done. Wilton will also be paving the lower end. Chairman Carmen asked
55 about the spreadsheet and the sidewalks/drainage at St. Patrick's. Ricky said that is just for a head's up. Chairman
56 Carmen asked what "red list" means. Guy Scaife explained that is a State designation for poor condition. Ricky
57 further explained that Jennison Road is going to be designated by the State and the engineer is going to watch and
58 check it two times per year. Ricky has an application from the State (for work) and it is ten years out. Chairman

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1 Carmen reiterated that those items are just for “head’s up” so that the Board is aware. Ricky said that is correct, so
2 there can be some planning. Vice Chairman Daniels thanked Ricky for the information. Selectman Putnam said he
3 will contact Ricky to set up some time to further review.
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5 **2. NON-PUBLIC SESSION.** Vice Chairman Daniels moved to enter into Non-public session at 5:41 p.m. in ac-
6 cordance with RSA 91:A3(a) Personnel. Selectman Putnam seconded. All were in favor. After discussion, Select-
7 man Putnam moved to come out of non-public session at 6:55 p.m. Selectman Bauer seconded. All were in favor.
8 Motion passed 5/0. Chairman Carmen announced that in non-public session, the Board discussed a personnel issue
9 and approved two sets of non-public minutes (May 17, 2011-Personnel and May 23, 2011-Personnel).
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11 The NPS minutes were re-sealed on motion made by Selectman Finan and seconded by Selectman Bauer. All were
12 in favor. Motion passed 5/0.
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14 **3. ADJOURNMENT:** There being no further business to come before this Meeting, Selectman Putnam moved to
15 adjourn at 6:55 p.m. Selectman Finan seconded. All were in favor. Motion passed 5/0.
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20 Nate Carmen, Chairman

Gary L. Daniels, Vice Chairman

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Katherine Bauer, Member

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