

APPROVED
MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING
June 11, 2012

PRESENT: Gary Daniels, Chairman
Tim Finan, Vice Chairman
Mike Putnam, Member
Katherine Bauer, Member
Mark Fougere, Member
Guy Scaife, Town Administrator
Darlene J. Bouffard, Recording Secretary

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING

INSTRUCTIONS: Chairman Daniels called the meeting to order at 5:41 p.m. after a non-public session ended. Chairman Daniels introduced Board members and led the audience in the Pledge of Allegiance. Chairman Daniels noted that those people in the audience who want to speak or add to the discussion should please use a microphone in order to be heard on the PEG Access live broadcast.

2. APPOINTMENTS:

4:00 p.m. – Non-Public Session – Personnel. Selectman Putnam moved to enter into non-public session at 4:00 p.m. in accordance with RSA 91-A:3 II (a) and (b) for personnel . Vice Chairman Finan seconded. All were in favor. Motion passed 5/0. After discussion, Selectman Putnam moved to come out of non-public session at 5:40 p.m. Selectman Fougere seconded. All were in favor. Motion passed 5/0. Selectman Putnam moved to seal the minutes of the non-public session. Selectman Fougere seconded. All were in favor. Motion passed 5/0. Chairman Daniels announced that during non-public session, the Board discussed two personnel issues and made one decision.

5:30 p.m. – Departmental Update - Library. Michelle Sampson, Library Director, introduced Mary Burdett and Chris Costantino, Library Trustees, who will be updating the Board on the Proposed Wadleigh Library Expansion Project at the 6:00 appointment tonight. Ms. Sampson provided the semi-annual update on the library activities and plans for the future. The Milford library has the second highest per capita use in the state for towns with similar populations. The library is very heavily used. When the economy goes south, Ms. Sampson stated that the library use increases as families try to save money. Recently, Ms. Sampson has noticed the use going down and she hopes that is a sign that the economy is getting a little better. The library offers over 600 programs, attended by over 15,000 people. Community room use is up, e-books are up 43%, and the library averages 3000 visitors per week. During the Halloween snow storm, there were 2000 visits in only two days. Selectman Fougere asked how those people are counted. Ms. Sampson answered that they have people counters that count people walking through the doorways. Selectman Fougere commented that every time he goes in the library, it is busy.

Ms. Sampson also added that the Steering Committee will have an update on the building expansion after her library update this evening. The lighting fixtures and furniture in the children’s room are currently getting replaced and the phone system will be replaced soon and they will join the rest of the town phone system. Some of the plumbing will be fixed and the fountain will be fixed and restored, for which there are grants available. A community survey had not been done since 2002 and was recently done; over 600 responses were received, which is fantastic. Selectman Fougere asked when the survey was done. Ms. Sampson said it was done at the annual town meeting and it was also on the web page – most of the responses were on line, but there were some handwritten as well.

Chairman Daniels asked how many libraries are included in the GMILCS (Greater Manchester Integrated Library Cooperative System) consortium. Ms. Sampson said there are 13 in our consortium, 11 of which are public libraries, which means any Milford resident with a library card can visit those other libraries and check things out. Selectman Fougere clarified that with a Milford library card, people can borrow books from other libraries? Ms. Sampson said that is correct; there is an annual fee to be part of the consortium. Ms. Sampson reviewed the kind comments provided in the survey as well. Selectman Putnam asked if the books borrowed from other libraries can be returned to the Milford library. Ms. Sampson said that is how it works, the Milford library will get the books back to the appropriate library it was borrowed from. Chairman Daniels commended the library and staff for keeping the library popular in town and asked what Milford is doing different than other libraries. Ms. Sampson responded that they hear a lot from residents that the staff is welcoming. That is what keeps them coming back. Vice Chairman Finan added that the Library Trustees are also vibrant, attending conferences to keep up with the leading

APPROVED MINUTES OF BOARD OF SELECTMEN MEETING - 06/11/12

1 edge and they deserve praise as well. Selectman Bauer said the library offers a lot of programs, but is it more than
2 other towns? Ms. Sampson does not think it is more than other towns, but she feels the staff is what makes the dif-
3 ference.
4

5 **6:00 p.m. – Proposed Wadleigh Memorial Library Expansion Project Update.** The Library Trustees including
6 Mary Burdett and Chris Costantino, along with Michelle Sampson, have all been working on renovations for the
7 library and meeting frequently. The Trustees went to the CIP committee and presented what was being discussed.
8 The CIP put it on the calendar for 2015, now the Trustees would like to present that information to the Board of Se-
9 lectman to let the Board know what is being discussed and request if the Trustees can approach the Facilities Com-
10 mittee to move this forward. The Trustees would like this information to be shared with the public in order to begin
11 fundraising activities. Ms. Burdett asked if there are any questions from the Board on the information provided in
12 the packets tonight. Selectman Bauer asked about the elevations and floor plans and how preliminary they are.
13 What would the Facilities Committee start with? Ms. Burdett indicated they would start with these elevations and
14 floor plans. Selectman Bauer asked if the same architect would be used. Ms. Burdett answered he would. Select-
15 man Bauer asked when the Trustees would like to start with the Facilities Committee. Ms. Burdett answered sooner
16 rather than later.
17

18 Chairman Daniels asked what role the Facilities Committee will play in this since the architect drawings are already
19 done. Ms. Burdett is hoping that they could guide the Trustees and ask questions on the structure. Chairman Dan-
20 iels asked if there are people on the Facilities Committee that are also on the ambulance building committee. Se-
21 lectman Fougere said no, he is the only one on both. Ms. Burdett would just like the input from the Facilities Com-
22 mittee; we have gone through a lot of information with the architect and we would like their input now. Another
23 benefit is the public outreach, said Vice Chairman Finan, to inform the public what is going on. In order to get the
24 message out, the information needs to be brought to the public and the Facilities Committee can get that out there.
25 Ms. Sampson thinks that information was brought to the public in a great way for the ambulance facility. Selectman
26 Fougere said they started early and took advantage of the various public meetings through the town. A subcommit-
27 tee focused on just that to come up with ideas on how to reach the public. Selectman Bauer noted they appeared at
28 all kinds of events to get that information out. Over the past couple of years, Ms. Burdett said they have been plan-
29 ning this for a couple of years. The purchase of 91 Nashua Street was with the idea for expansion; we have been
30 planning ahead for a few years. Any improvements being made at the Library is with an expansion in mind. That is
31 an important part of the message that it is part of the plan, to get that out there. One problem is to overcome the
32 success the library is having. Community outreach will be so important to get that message out. Ms. Burdett indi-
33 cated the key point is that the library needs more room. The properties already purchased should be mentioned. The
34 Annex building was purchased with the thought of expanding the parking; currently it houses the social workers but
35 the plan is to eventually create more parking. The last library expansion was done in 1986.
36

37 Guy Scaife said that the Facilities Committee does not just rubber stamp a plan, they will look at assembled infor-
38 mation and that will determine whether or not there is a need. If the Facilities Committee is engaged by the Board
39 of Selectman, they will take it from ground zero and help move it forward. Chris Costantino said that is what the
40 Trustees want. Ms. Burdett mentioned the library consultant did a space needs analysis, then Richard Smith pared
41 that down in order to be financially responsible. Selectman Fougere asked the square footage. Ms. Costantino said
42 it is a 10,000 square foot addition to the current space. Selectman Bauer said the Trustees have done a lot of re-
43 search already and when the Facilities Committee asks questions, the Trustees will be able to answer. Ms. Burdett
44 responded that the Trustees are hoping for input with fresh eyes and asking questions. If the Board decides the Fa-
45 cilities Committee will be charged, will the Trustees come up with the charge? Ms. Burdett asked for guidance on
46 what a charge is. Chairman Daniels explained that the Facilities Committee is given a charge of things the Trustees
47 want them to do in the process. It is your project but the Facilities Committee is appointed by the Board of Select-
48 man, would the Library Trustees be able to come up with the charge for them. Selectman Fougere suggested that he
49 could share the charge for the ambulance building committee so they the Trustees have an idea of what is being
50 asked of them. Chairman Daniels recommended the Trustees start thinking about how they would use them and
51 what they would want the Facilities Committee to do. Chairman Daniels reiterated that the charge defines the direc-
52 tion as to what the Facilities Committee will do, it is a clear guideline for the committee. There were no further
53 questions. Chairman Daniels said the Board will get that information to the Trustees and work with the Trustees
54 after the Board discusses this further as to whether or not to ask the Facilities Committee to take on this project.
55

56 Later in the evening, Guy Scaife asked if the Board of Selectman wants to move the Library Expansion to the Facili-
57 ties Committee. Chairman Daniels asked if it is not until 2015, is it too early? Selectman Fougere feels it is prema-
58 ture since it is slated for 2015. Selectman Putnam said they are just looking for guidance at this point. Selectman

APPROVED MINUTES OF BOARD OF SELECTMEN MEETING - 06/11/12

1 Fougere indicated the Library Expansion will be a lot less work than the Ambulance Facility. Vice Chairman Finan
2 stated they want to get going on this, they have been working on it for a while. Selectman Fougere asked if we can
3 wait until the ambulance goes to construction, which will be about September 2012. If it is released now, Chairman
4 Daniels asked how soon the Facilities Committee can get together. Guy Scaife suggested the Facilities Committee
5 be engaged in the fall for one year, that way the Trustees know it is going to happen and they can start on the charge
6 and the Facilities Committee can get organized but not start until the fall. All members agreed.
7

8 Selectman Putnam moved to engage the Facilities Committee with the Library Trustees beginning in October 2012
9 for one year to assist and guide them for the Library Expansion, the charge to be detailed by the Library Trustees.
10 Vice Chairman Finan seconded. All were in favor. Motion passed 5/0.
11

12 **6:30 p.m. – Start of 2013 – 2018 CIP Process.** Steve Duncanson, CIP Committee Chairman, indicated that the CIP
13 Committee wished to find out what the Board of Selectman has as priorities in the upcoming couple of years.
14 Chairman Daniels stated the fire engine replacement is something coming up. The Library is looking for something
15 but that is not until 2015 and that is the CIP committee’s job to find balance so there are not spikes in spending.
16 Selectman Putnam indicated that two ambulances are on for next year. Selectman Fougere indicated that the total
17 debt is level and is impressive. Mr. Duncanson stated it is a great group of people. Selectman Putnam would like to
18 see more investment in the roads, meaning paving. Selectman Fougere asked if a certain amount of paving is done
19 each year in the budget. Guy Scaife said there is. Selectman Putnam suggested it seems to be the first thing cut in
20 the budget and it is getting ahead of us, there are a lot of roads in town that are in bad shape. Vice Chairman Finan
21 asked about Osgood Pond. Guy Scaife said it is not clear yet, but hopefully before the end of this year, we will have
22 a good idea. Vice Chairman Finan said that is in 2013, but that may not happen in 2013. Chairman Daniels men-
23 tioned Economic Development is where this Board needs to give some thought, if we are pushing development to-
24 ward the Brox property, then the concept of a west end fire station might take on more importance. The other thing
25 is infrastructure, since there is always talk about getting that property developed but there is no infrastructure. Se-
26 lectman Fougere suggested Brox is not going to get a lot of uses without the infrastructure. That might not be a bad
27 idea. Guy Scaife cautioned on speculating on that, we have a binding agreement for an option that makes provisions
28 for infrastructure and that development is looking at what might be done for 101 access, it is not ready for a place-
29 holder on the CIP, a west end fire station is at the far end of a placeholder. Guy Scaife does not want people to
30 speculate that a west end fire station is back at the top of the priorities. It has not moved up at all.
31

32 Selectman Bauer asked that Bill Parker, Director of Community Development, provide a quick update on the Com-
33 merce and Community Overlay District that the town just voted in. Bill Parker indicated the next step is getting
34 Andover to provide an update of where they are at. They are doing due diligence on the police station site, that is in
35 the works, Andover has until the end of this year to have a Master Plan for that site. By the end of 2014 that plan
36 should be approved by the Planning Board. After that, Andover will close on the police station site. We are looking
37 at the end of 2014 for that portion of the project to come to fruition. Selectman Bauer asked for a timeline. Bill
38 Parker believes the town will see development at the Brox site no sooner than five years out, but closer to ten years.
39 It depends on the access to 101. Selectman Bauer said the CIP will not put any west end fire station in for a long
40 time. Mr. Duncanson cannot see that being there before 2018 or 2019 just so they can see it out there to have a fig-
41 ure. We need to know about that so that we keep the number in the debt service.
42

43 Mr. Duncanson asked if any other members have questions. There were none. Chairman Daniels asked for input
44 from the public. Gil Archambault said he is here tonight because if there is a top priority in the next month or so, to
45 let the CIP committee know, this is the first time the committee approaches the Board of Selectman for things in the
46 CIP if you have any ideas. Chairman Daniels asked if the CIP Committee wanted the Board of Selectman to identi-
47 fy items currently on the CIP that the Board may not think are a priority. Mr. Duncanson said yes, they want to
48 know that as well. Chairman Daniels said is not sure about the Osgood Road widening for a bike/walking path, for
49 \$75,000. Bill Parker responded that this project is in the Master Plan as a high priority because of pedestrian use of
50 Adams Field requiring them to walk to get there from the schools. Although the road side is wide along that route, a
51 sidewalk would make the route safer. That project is there because the town is trying to make the town pedestrian
52 friendly. That project has been contingent on obtaining Federal grant money, whether or not that money will be
53 available this year is a factor in the CIP. \$75,000 is the town’s 20% match. Chairman Daniels asked about the
54 South Street crossing drainage, what is the state of the drainage systems in town? Guy Scaife responded that there
55 are some needs and he hopes to keep that in the budget because it is maintenance just like the paving, it is ongoing
56 and we should keep that in the budget. He does not think a bond is the way to go for those items. Chairman Daniels
57 asked about the vacuum sweeper, have we looked at renting versus leasing? Guy Scaife said that DPW Director
58 Rick Riendeau has that in his new CIP plan, for lease purchase versus rent. Mr. Duncanson also stated that Rick has

APPROVED MINUTES OF BOARD OF SELECTMEN MEETING - 06/11/12

1 a meeting in the later part of June with the CIP committee about that. Guy Scaife added that the vacuum sweeper is
2 a piece of equipment the town uses all year round, that is the type of equipment you want to acquire because it is
3 used again and again during the year.

4
5 Selectman Fougere asked if the school department has been cooperative in the CIP process. Mr. Duncanson re-
6 sponded that this year they are, they do have their own school portion. But as Selectman Fougere noted, it is always
7 good to see what the school district is looking for. Mr. Duncanson introduced other CIP committee members as
8 follows: Kevin Drew, Matt Lydon, Joe O'Neill, Judy Plant, Conrad Koch, Gil Archambault and Bill Parker. The
9 group meets the first and third Wednesday each month in the Board of Selectman room 6:30-8:30 p.m. Chairman
10 Daniels asked when the Board of Selectman can expect to see the finalized CIP. Mr. Duncanson responded he
11 hopes it goes to the Planning Board for review in October, with a hearing to be held in November and the sign off in
12 December. Selectman Bauer indicated the committee is recommending going the capital reserve route. Mr.
13 Duncanson responded that the committee is looking at what we can do for capital reserves for large ticket items. It
14 is just something being discussed, but it has not gone too far yet. Selectman Bauer asked if they are waiting to have
15 more discussion before making any decision. Mr. Duncanson said yes.

16
17 **6:50 p.m. – Final Vote on Ordinance 2012-002 to Amend Milford Municipal Code 7.16.080 – Vending Activi-**
18 **ties and Ordinance 2012-003 to Repeal 7.16.090 – Keyes Field Vending.** Chairman Daniels indicated this is the
19 final vote on these ordinances 2012-002 and 2012-003. There were no public comments. The Board had no com-
20 ments. Vice Chairman Finan moved to adopt 2012-002. Selectman Putnam seconded. All were in favor. Motion
21 passed 5/0. Vice Chairman Finan moved to repeal 2012-003. Selectman Fougere seconded. All were in favor.
22 Motion passed 5/0.

23
24 **6:55 p.m. – Second Public Hearing on Ordinance 2012-004 to Amend Milford Municipal Code 6.32.100 –**
25 **Speed Limits – Federal Hill Road.** Chairman Daniels opened the public hearing at 6:56 p.m. for ordinance 2012-
26 004. There were no public comments. There were no Board comments. The public hearing was closed at 6:57 p.m.
27 This ordinance will move to its final vote at the next Board meeting.

28
29 **7:00 p.m. – Second Public Hearing on Ordinance 2012-005 to Repeal Milford Municipal Code 5.12 - Fire-**
30 **works.** Chairman Daniels opened the public hearing at 7:00 p.m. for ordinance 2012-005. Chairman Daniels invit-
31 ed board comments. Vice Chairman Finan explained after reading the ordinance, the minutes, the data pulled to-
32 gether by Captain Smedick, it is his belief that the way it currently stands is that we actually do not ban fireworks for
33 display. Vice Chairman Finan thinks it should be re-worded so that it is prohibited. It states that permits will not be
34 issued; a permit is not required by New Hampshire. At some point the law changed and the code was not updated.
35 Chairman Daniels read from RSA 160.C:6. The way it is worded in the ordinance it could be taken either way, said
36 Vice Chairman Finan. In 1988 the ordinance was approved, the discussion was about permits and nothing else.
37 Vice Chairman Finan would like to start over with the readings to clarify the ordinance, it should be re-worded to
38 forbid the possession of explosives or fireworks and then continue the discussion and have this go back to the first
39 reading at that time.

40
41 Chairman Daniels opened up the discussion for public comment. Captain Smedick, Fire Chief Jack Kelly and For-
42 mer Fire Chief Dick Tortorelli were in the audience. Captain Smedick indicated that he pulled together the request-
43 ed information for Board members and he disagrees with Vice Chairman Finan; he reads that because the town is
44 not issuing permits means that they are illegal. Dick Tortorelli explained the reason for the ordinance was that he
45 would not sign the permits because he could be held liable for any injuries. Selectman Putnam asked if that was
46 when the Fire Marshall was pushing permitting. Mr. Tortorelli responded yes and Lee Mayhew confirmed it, but
47 things have changed since 1988, however, the fact is fireworks cause injuries and the Board has to look at that. Do
48 you want to change the way it is written to make it more clear for everyone and based on today's rules and regula-
49 tions or let everyone have a permit? Mr. Tortorelli suggested that if fireworks are allowed, that you do not require a
50 permit because that puts the liability on them. Chairman Daniels asked if the Fire Chief signed a permit for the
51 town's fireworks display. Mr. Tortorelli said yes. Jack Kelly said he did, it is under the town insurance. If the town
52 has a display, the permit would be issued, said Mr. Tortorelli. Chairman Daniels understands not wanting to be lia-
53 ble by signing the permit. Chairman Daniels looks at it like Vice Chairman Finan that the permits are prohibited.

54
55 Guy Scaife said the wording conflicts but only two years ago this ordinance was amended. It has been the practice
56 that permits were not issued with the understanding that fireworks were not allowed with the exclusion of using a
57 licensed professional. Guy Scaife agrees it is appropriate to move forward with clarifying the language if we want
58 to maintain the practice of not allowing it. If the town is going to uphold it, Selectman Fougere said we should re-

APPROVED MINUTES OF BOARD OF SELECTMEN MEETING - 06/11/12

1 write it and move forward. Chairman Daniels commented on the information from Captain Smedick, which did not
2 have a lot of information from NH. Captain Smedick said he did the research and there is not a lot of information
3 available since there is no reporting software. Some of the data is not clear. Massachusetts seems to be the most
4 consistent for firework incidents. Selectman Putnam asked if we keep records in town. Captain Smedick said we do
5 have the information. There were four significant fireworks related incidents since 2004. The most significant
6 event was a building fire that was caused by fireworks in a densely populated area.
7

8 Selectman Putnam stated the issue is civil rights for citizens in town. Selectman Putnam understands the safety as-
9 pect but how far do we go to protect people from themselves? Guy Scaife indicated the police records show that
10 over the past three years, the week of July 4th averages a dozen calls for fireworks. Some calls were noise, some
11 were for fireworks hitting the neighboring home, some were too close to neighboring homes or sparks that go into
12 the forest or debris landing on neighboring properties. Chief Douglas feels the numbers are low because the majori-
13 ty of residents do not ignite fireworks. The people that do blow them off are infringing on the rights of others with
14 the noise, litter or debris. It affects the other people. Chairman Daniels never hears of fireworks complaints about
15 noise caused by the town display. Guy Scaife said the time of day is a factor and the litter is a factor. If it hits
16 someone's house, it can be serious. Vice Chairman Finan agrees with Selectman Putnam in some respects, how far
17 do we go to protect people, but reasonable people will agree that fireworks are different than other dangers and are
18 in a different category. Vice Chairman Finan feels there are two categories – law enforcement and public safety. It
19 is hard to see an argument about enforcement. The message from law enforcement is there are other tools to ad-
20 dress, but public safety is the real issue because of the danger. We can prevent injury at the expense of liberty and
21 he is trying to focus on safety. Chairman Daniels stated our lives are filled with things we can get hurt with. Fire-
22 works are just another thing in our lives, if used responsibly, there are no injuries. For some communities to allow
23 it, but not others, is no guarantee. Captain Smedick said Milford has gone to great lengths since 1999 to reduce un-
24 intended injuries. We are not going to protect everyone but we have a responsibility to citizens to do our best to
25 protect them. If we can prevent one fire, it is worth it. Captain Smedick was asked if we are infringing on people's
26 rights. Maybe, but we are protecting our citizens. Chairman Daniels stated he has to wonder what will be taken
27 away next. Captain Smedick responded this ordinance keeps the honest people honest.
28

29 Gil Archambault, resident, stated that between 2010 and 2011, he has picked up over 100 spent shells on Savage
30 Road from fireworks. The police responded to calls on the fireworks, and as soon as the police left the scene, they
31 started all over again. Milford has a lot of woods, fireworks cause fires in dry weather. Forest fires can be started
32 by fireworks. Pets are another problem; they are afraid of the noise and they go crazy when fireworks are blown off.
33 Mr. Archambault suggested upholding the current ordinance but there should be a way to enforce it. He would like
34 support in upholding the ordinance. Selectman Fougere indicated there are 242 communities in NH, 17 of which
35 prohibit fireworks. All of the communities around Milford allow fireworks. If the ordinance is repealed, what type
36 of increase will we see? A lot of people do not know about the ordinance or they choose to ignore it. We can edu-
37 cate the community on the safe use of fireworks. Selectman Bauer stated of all the towns listed, there were not re-
38 sponses from some of them. Captain Smedick agreed; stating that in talking with the State Fire Marshall's office,
39 quite a few communities did not respond. Vice Chairman Finan indicated the surrounding towns allow fireworks,
40 but that does not change what we know we should do, other things such as baseball or driving do not come into play,
41 and fireworks involve other innocent people. Vice Chairman Finan asked about the statistics regarding fireworks
42 that malfunction. Captain Smedick indicated 60% of injuries are caused by malfunctioning fireworks. Chairman
43 Daniels stated that more fires are probably caused by cigarettes than by fireworks. Selectman Bauer stated that need
44 is also a factor with danger – most people need their cars although driving is dangerous, but fireworks are not need-
45 ed like a car. There are degrees of safety and need is a factor. Even a spark can cause a fire. The type of injuries
46 are horrendous from fireworks, a finger or part of a hand can be blown off. Fireworks are not necessary to our lives.
47 Selectman Bauer wants to keep the community safe. Selectman Bauer totally agrees with the law, having these
48 types of injuries are really frightening. Private rights are important, but it infringes on the rights of others in terms
49 of risk of fire or personal injury. It is too risky. To repeal this ordinance that has been in place for 24 years would
50 be a mistake. Chairman Daniels read the letter from former Board of Selectman Chairman Nate Carmen who is op-
51 posed to repealing the fireworks ordinance.
52

53 Gil Archambault added that in speaking with the State Fire Marshall's office, they recommend the town to keep the
54 ordinance on the books; Milford has a good thing going. Selectman Bauer agrees with that. Selectman Bauer asked
55 Fire Chief Jack Kelly for an opinion. Chief Kelly said it is safety, that is our job, to protect the people of Milford.
56 We try to educate people and he thinks if this is repealed, it will be an issue. Ultimately it is the Board of Select-
57 man's decision; people still set off fireworks, but we do not know if that will increase if this is repealed. If the Fire

APPROVED MINUTES OF BOARD OF SELECTMEN MEETING - 06/11/12

Department does not fight the repeal, it is not doing its job, which is to protect the citizens. There were no further comments. Chairman Daniels stated this will move to its final vote at the next Board meeting.

3. PUBLIC COMMENTS (regarding items that are not on the agenda). There were no public comments made at this meeting.

4. DECISIONS

a) CONSENT CALENDAR. Chairman Daniels asked if there were any items to be removed from the Consent Calendar. No items were removed for discussion. Selectman Putnam moved to accept the Consent Calendar as presented. Selectman Bauer seconded. All were in favor. Motion passed 5/0.

(1) Request to Appoint Police Captain Stephen Toom as Issuing Authority for Licenses to Carry Pistols and Revolvers. With the transition of Chief Douglas' responsibilities, he has recommended Stephen Toom to become the licensing authority on behalf of the Town of Milford Police Department for Pistol Permits under RSA 159. This was approved.

(2) Request to Approve Model Rocket Launch at BROX Property. Milford Cub Scout Pack 421 requested permission to launch model rockets at the Brox sand pits on July 28 from 9 a.m. to noon, as has been done for several years prior. This was approved.

(3) Request for Acceptance of Unanticipated Funds Under \$5,000. The Request for acceptance of unanticipated funds under \$5,000 was presented and approved as follows:

Source	Amount	Purpose
Arthur L. Keyes Memorial Fund	\$ 2,500.00	Fundraising monies for the Milford Recreation Dept. to be used for replacement pool lap lane lines/equip.
Laura S. Kennedy	\$ 100.00	Donation for refurbishment of the Town Hall Steinway piano

b) OTHER DECISIONS.

5. TOWN ADMINISTRATOR REPORT:

a) 66 Elm Street Property Update. Guy Scaife is continuing the purchase negotiations of 66 Elm Street; July 12 is the closing date. Still working on easement agreement with abutting properties but there are no major issues. We are moving ahead on this; Attorney Quinn is preparing the closing documentation.

b) Miscellaneous. Guy Scaife indicated the legislative session is over. Bills that come up will vary, this year there were about 900 bills and NHMA tracked about 200. The effect they bring forward is quite good. One bill was disappointing; it was sponsored by Senator Bragdon but was killed. It was regarding dredging and the permit fees for the town which could be up to \$100,000. This bill was to limit those fees to \$10,000 but it was killed. Compressor Pond dam is another new issue that Guy Scaife is following. Mr. Scaife explained that the landowner was notified by the State that the dam has several deficiencies and would cost a significant amount of money to rehabilitate. Guy Scaife and Fred Elkind are continuing to monitor this. Guy Scaife will be attending the annual municipal association meeting later this week and will take vacation on Monday June 18.

6. DISCUSSIONS.

7. SELECTMEN'S REPORTS / DISCUSSIONS.

a) FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES. Selectman Fougere reported that the Ambulance Building Committee visited the Portsmouth Fire Station which is an ICF (Insulating Concrete Forms) building. It was very interesting and most of the committee was able to go. The committee supports the ICF method of construction. Another meeting will be held on Thursday. Selectman Bauer asked when the committee will decide whether or not to use ICF. Selectman Fougere indi-

APPROVED MINUTES OF BOARD OF SELECTMEN MEETING - 06/11/12

1 cated the architect has been asked and proposals from construction managers are due later this week; once
2 that person is chosen, we will consult with them and make a decision. Chairman Daniels indicated the re-
3 vised Recycling Ordinance will be sent electronically to Board members for review and he hopes to have
4 the first public hearing at the next Board meeting. The ordinance mostly had clean up to make is consistent
5 and easy to read. Selectman Fougere asked about a noise ordinance in Milford and is there such a thing?
6 Guy Scaife indicated it is State law that covers noise; there is no specific town ordinance about noise.
7

8 **b) OTHER ITEMS (that are not on the agenda).** Vice Chairman Finan asked about the calendars provided
9 in the Board mailboxes that lists all of the various events and meetings throughout town hall, noting that it
10 seems like a waste of paper and the information is on line. Selectman Putnam suggested just telling Dawn
11 not to give him copies, as he has done. Vice Chairman Finan will make that request.
12

13 **c) 2012-2013 Board of Selectman Goals and Tasks.** Chairman Daniels reviewed the Board goals and tasks,
14 asking if the building permit applications are on line. Guy Scaife responded that the permit forms are on
15 the website, however they must be printed and turned in as they always have been done and cannot be
16 submitted on line. Chairman Daniels stated the Police Chief hiring is in process, the library expansion team
17 was here tonight presenting the plan and that is moving forward and the virtual servers are continuing to be
18 added. Additionally, Guy Scaife said more progress has been made on the website. Chairman Daniels said
19 he will be focusing on the website and its usability, noting he recently was looking for minutes and found it
20 difficult to maneuver. Guy Scaife noted that most of the codes are now on the website, with the exception
21 of some of the police codes that are currently being reviewed – zoning and planning codes are all on line.
22 The park usage and access will be monitored by Vice Chairman Finan who will work with Ricky Riendeau.
23 Chairman Daniels noted that the town needs something from DRA regarding the fiscal year change. The
24 MACC Base contract will expire at the end of 2012, Selectman Putnam is attending the MACC Board of
25 Governor’s meeting Wednesday night and will get a copy of the contract for the Board to review. At the
26 next Board meeting, members can look at creating a policy on town vehicle use – Selectman Putnam to get
27 something drafted. The winter parking ordinance (no parking on streets November 15-April 15) needs to
28 be looked at, Chairman Daniels asked that Selectman Bauer take on that task and take a look at the existing
29 ordinance and identify different ideas.
30

31 **8. APPROVAL OF FINAL MINUTES – May 14, 21 & 29, 2012.** Selectman Putnam moved to approve the
32 minutes of May 14 and 21, 2012 as presented. Vice Chairman Finan seconded. All were in favor. Motion passed
33 5/0. Selectman Putnam moved to approve the minutes of May 29, 2012 as amended. Selectman Fougere seconded.
34 All were in favor. Motion passed 5/0.
35

36 **9. INFORMATION ITEMS REQUIRING NO DECISIONS.**
37

38 **10. NOTICES.** Notices were read by Chairman Daniels. Chairman Daniels noted that he is not available on the
39 Fifth Monday Forum, July 30, 2012. Selectman Fougere will also not be available that date.
40

41 **11. NON-PUBLIC SESSION.** Vice Chairman Finan moved to enter into Non-public session at 8:30 p.m. in ac-
42 cordance with RSA 91-A:3 II (a) and (b) for approval of non-public minutes of May 14, 2012. Selectman Fougere
43 seconded. All were in favor. Selectman Putnam moved to approve the non-public minutes of May 14, 2012. Se-
44 lectman Fougere seconded. All were in favor. Selectman Putnam moved to re-seal the minutes of May 14, 2012.
45 Selectman Bauer seconded. All were in favor. Selectman Putnam moved to come out of non-public session at 8:44
46 p.m. Selectman Fougere seconded. All were in favor.
47

48 After adjournment of the non-public session at 8:44 p.m., Chairman Daniels announced that in the non-public ses-
49 sion the Board approved the non-public minutes of May 14, 2012.
50

51 **12. ADJOURNMENT:** There being no further business to come before this Meeting, Selectman Putnam moved to
52 adjourn at 8:45 p.m. Selectman Fougere seconded. All were in favor. Motion passed 5/0.
53
54

55 _____
56 Gary L. Daniels, Chairman

55 _____
56 Tim Finan, Vice Chairman

APPROVED MINUTES OF BOARD OF SELECTMEN MEETING - 06/11/12

1 _____
2 Katherine Bauer, Member

3
4
5
6

Mark Fougere, Member