

APPROVED
MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING
July 9, 2012

PRESENT: Gary Daniels, Chairman
Tim Finan, Vice Chairman (via Skype)
Mike Putnam, Member
Katherine Bauer, Member
Mark Fougere, Member
Guy Scaife, Town Administrator
Darlene J. Bouffard, Recording Secretary

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING

INSTRUCTIONS: Chairman Daniels called the meeting to order at 5:35 p.m. after a non-public session ended. Chairman Daniels introduced Board members, noting that Vice Chairman Finan is joining the Board tonight via Skype, and then led the audience in the Pledge of Allegiance. Chairman Daniels noted that those people in the audience who want to speak or add to the discussion should please use a microphone in order to be heard on the PEG Access live broadcast.

2. APPOINTMENTS:

5:30 p.m. – Non-Public Session (RSA 91-A:3, II (e) – Legal. Selectman Putnam moved to enter into non-public session at 5:30 p.m. Selectman Fougere seconded. All were in favor. Motion passed 5/0. After discussion, Chairman Daniels announced that two decisions were made. Vice Chairman Finan moved to seal the non-public minutes. Selectman Putnam seconded. All were in favor. Motion passed 5/0. Selectman Fougere moved to come out of non-public session at 5:35 p.m. Selectman Putnam seconded. All were in favor. Motion passed 5/0.

5:30 p.m. – Request for Approval of (3) and Denial of (2) Property Tax Abatement Applications. Marti Noel presented the abatement applications, for which she is recommending 3 for approval and 2 for denial as presented, noting this is the end of abatements applied for in 2011. Selectman Putnam moved to approve the 3 abatement applications recommended for approval by the Town Assessor as listed. Selectman Fougere seconded. Motion passed 5/0.

ABATEMENT APPROVALS:

<u>Record Number</u>	<u>Property</u>	<u>Amount</u>
1153	31 Savage Rd (0 Dram Cup Hill Rd)	\$ 6,102.47
1152	0 Savage Rd	\$ 1,548.10
1151	0 Elm St	\$15,105.08

Selectman Putnam moved to deny the 2 abatement applications recommended for denial by the Town Assessor as listed. Selectman Fougere seconded. Motion passed 5/0.

ABATEMENT DENIALS:

<u>Record Number</u>	<u>Property</u>
1139	21 Jones Road
11186	45 Marcy Way (formerly 139 Perry Rd)

5:35 p.m. – Request for Denial of (37) 2011 Property Tax Abatement Applications – Quarrywood Green Condominiums. Selectman Fougere stepped down from the Board for this discussion. Marti Noel, Town Assessor, indicated she has (37) property tax abatement applications for Quarrywood Green condominiums that she is recommending for denial and that a representative of Quarrywood is here for tonight's appointment. Attorney John Cronin, representing the applicant, indicated it is unusual to come before a board after a denial is received. When there are a number of properties in one appeal it is always wise to come in to state our case. Attorney Cronin explained that these properties were purchased at the peak of condominiums and the values stalled shortly thereafter. The owner had some other properties in similar situations. Currently, 50 units are being held as apartments. Typically values are based on an income approach. These values might be in the high \$60,000's or low \$70,000 range. The units are approved and regulated as condominiums. Most people that look to buy a condominium, look at the break down of ownership in the community. These are being held as condominiums and the owner does not think

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1 \$114,000 is a reasonable assessment of the units, when the values are closer to \$60,000 or \$70,000. We ask that the
2 Board re-consider the value at \$80,000. Ms. Noel indicated that condominium owners are not the only owners that
3 have experienced a decline in the market. Ms. Noel does not believe that is a reason to reduce the values and does
4 not feel a discount is applicable. Milford has had sales that support this market value and Ms. Noel still recom-
5 mends denial since she feels Milford's assessment is at market value.
6

7 Chairman Daniels asked if these are condominiums in name only, why not change them to apartments? Attorney
8 Cronin responded that cannot be done and a vote would be needed to change it. A number of units were purchased
9 before the market tanked, so the community cannot just be changed to an apartment complex. Attorney Cronin has
10 not seen any sales on the books, and is not looking to have a bulk discount, we are looking to get a change in the
11 assessment. This is in the community as it was intended to be. It makes a difference when you go to buy one.
12 Chairman Daniels indicated it was a decision made when the property was bought. Attorney Cronin explained that
13 was defined in 2006, when the condominiums were at the highest and best use of the property. All of the factors
14 need to be taken into consideration. Long term, hopefully in five years the situation might be different. Chairman
15 Daniels asked if they have stopped trying to sell the units as condos. Ms. Noel still maintains that there are three
16 sales that support the market value; if they do not wish to market their property that is their choice, but based on the
17 sales they are very close to the market value.
18

19 Guy Scaife asked how many total units there are. Attorney Cronin said there are 100 units total with a 50/50 split of
20 purchased units, vs. rented units. Attorney Cronin explained that the developer has control but only for a limited
21 time, regardless of how many units are sold, at some point the developer must step back and hand over the control to
22 a condominium board. Chairman Daniels asked if the condo owners saw the value drop like most houses in town,
23 through the revaluation. Ms. Noel answered that they did. So if this Board went forward with what is recommended
24 by Attorney Cronin, said Chairman Daniels, would it be dropped even further? Mr. Cronin said the only test is the
25 fair market value, it does not mean they are entitled to an abatement. So as the economy turns around, Chairman
26 Daniels asked if they would want to turn it around and turn those apartments back into condos. Attorney Cronin
27 said if the economy turns, the value would go back up at the next revaluation. Ms. Noel pointed out that the condos
28 are being advertised for sale at a price between \$95,000 and \$124,000. Mr. Cronin responded that they are adver-
29 tised at what the assessment is. Selectman Putnam moved to deny as recommended by the Town Assessor. Select-
30 man Bauer seconded. All were in favor with Selectman Fougere abstaining. Motion passed 4/0/1. Selectman
31 Fougere stepped back up to the Board.
32

33 **5:50 p.m. – Interview of Planning Board Alternate Candidate Malia Ohlson.** Chairman Daniels asked Ms.
34 Ohlson to join the Board for this interview. Chairman Daniels asked if Ms. Ohlson has any planning experience.
35 Ms. Ohlson responded that she is a professional civil engineer in New Hampshire and before that was in Rhode Is-
36 land and has done soup to nuts planning. Selectman Bauer indicated Ms. Ohlson has attended many Planning Board
37 meetings and her credentials are excellent. Selectman Fougere moved to appoint Malia Ohlson as a Planning Board
38 alternate until March 31, 2015. Selectman Putnam seconded. All were in favor. Motion passed 5/0.
39

40 **6:00 p.m. – Discussion of Ambulance Facility Construction Management.** Steve Sareault, Vice Chair Ambu-
41 lance Facility Committee, briefed the BOS on the general status of the committee and seeks approval on wording the
42 construction management contract. The Committee got together soon after the ballot vote and had two meetings in
43 late April. The committee is trying to get the project moving. The goal is to get the project on the ground this year.
44 The Ambulance Facility Committee is strong with many members in the construction business. The committee went
45 with the construction management approach, someone on the team would work with the committee so that we go
46 fast when we move into construction. Right now the committee is looking at Insulated Concrete Forms (ICF) or
47 another way to get the correct rating. We want to make sure the building is affordable as well. The Request for
48 Proposal is being developed, in which the criteria is established. Eight firms were solicited for the construction
49 management contract and two firms declined, one firm the town opted not to entertain for this project. The commit-
50 tee received six proposals and in the end decided to interview three of them. Based on all the criteria, the committee
51 recommends proceeding with Eckman Construction out of Bedford. The committee is looking for value and quick
52 response. If we do not get good solid information, we will not meet the date of October. The town is fortunate to
53 have a strong committee. There are two committee members that have construction firms that declined to make an
54 offer. No one on the committee has any affiliation with Eckman. At some point we will get a harder number on
55 construction.
56

57 Eric Schelberg indicated this committee is stacked with individuals that are knowledgeable in the construction field.
58 The committee relies heavily on those individuals. Mr. Schelberg strongly recommends what Mr. Sareault has

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1 brought forward. Selectman Fougere also supports what Mr. Sareault said. The committee has wide variables of
2 background and there was a lot of discussion about the decision. The committee is a strong team. Timing is a con-
3 cern, regarding construction costs and the weather. Selectman Bauer commended the committee and asked if there
4 is any disagreement on the committee about ICF. Mr. Sareault responded that when the architecture was developed,
5 there was a wide range of opinions, the committee is looking at other things as well. Mr. Sareault is not fully for
6 ICF yet. The committee has gone to Portsmouth to tour a complete ICF building, the architect also went on the tour,
7 if it is affordable, it may happen. Selectman Bauer asked if there are other methods of construction that will provide
8 the energy efficiency of ICF. Mr. Sareault said there are, and durability is another cost factor; ICF is very durable.
9 Selectman Fougere stated some of the concerns of committee members are the durability of ICF in New Hampshire.
10 It has been used in other applications, but not extensively. When there is something new and does not have the test
11 of time, people are wary. If the committee decides not to go with ICF, it will explain why. There are two residences
12 in Milford that have used ICF construction, but it is unproven. Selectman Putnam said he worked at an ICF house
13 about 4 years ago but just the foundation is ICF and the owner put a log cabin on it and is happy with it. Mr.
14 Sareault said the committee has touched base with Eckman and they are ready to start tomorrow if this goes well
15 tonight. Selectman Bauer moved to select Eckman as the construction manager. Selectman Putnam seconded. All
16 were in favor. Motion passed 5/0.
17

18 **6:15 p.m. – Downtown Parking/Parking Codes/Street Sweeping Towing.** Brendon Philbrick, Landlord, thanked
19 the Board for their time and indicated he just wanted to follow up on his previous discussion with the Board regard-
20 ing parking in the oval. A 6-month parking ban is just not viable, but he is happy to hear that Board member Se-
21 lectman Bauer is looking into this issue. Chairman Daniels noted that Board members each take on specific projects
22 during the year and Selectman Bauer has taken on looking into the oval parking. Selectman Bauer is looking specifi-
23 cally into the winter parking ban and possibly some kind of warning system, maybe utilizing warning lights with a
24 switch to notify residents of a parking ban during severe weather. One question to be addressed is who would flip
25 that switch (DPW, MACC Base or Fire/Police). Also being considered is using the Putnam Street lot for a place for
26 tenants to park or the Library lot or even the new Garden Street municipal lot. Part of this process is educating peo-
27 ple to look for the one or two warning lights to know when there is or isn't a parking ban. Guy Scaife noted that
28 details have not been worked out yet; ultimately the decision will be based on cost. Whatever is done will have a
29 cost. Lifting the winter parking ban will only be for a limited area. More of the downtown area is affected by this
30 winter parking ban. Guy Scaife suspects that a proposal will come forward that will designate an area for parking.
31 If the Putnam lot is used and a warning light is used, the highway manager might be the one calling it by a certain
32 time in the afternoon. If that light is on, the parking ban will be in place until the light goes off. The resident's di-
33 lemma is they have to pay attention to the light. If the light is on, they are going to get towed if they do not park
34 elsewhere. Working with the plow driver will need to be coordinated. Whatever cost we come up with, it will fluctu-
35 ate, depending on the snow. We could try it for a year or two and then change it or expand it. This is something
36 we need to take up in the next couple of months. Chairman Daniels suggested the town needs to consider if some-
37 one is already parked in the lot and the plow comes. Mr. Philbrick said that some people park in the Putnam lot, and
38 some of the cleanup of the oval creates snow banks that get pushed somewhere else. What upset him was the that
39 the MACC Base staff park on Middle Street but the tenants got towed, with a light snow this past winter people did
40 not realize the parking ban was in effect and got towed. Selectman Bauer asked if there would be extensive costs to
41 have the switch controlled by MACC Base. Some of the tenants already do rent parking spaces, but how many ten-
42 ants are we talking about? Chairman Daniels asked if that information is available through the Milford Improve-
43 ment Team (MIT). Selectman Bauer said she checked with them but they do not have it.
44

45 Brendan Philbrick asked if they did street sweeping last week? Mr. Philbrick said they did and apparently we've
46 had a street sweeping ordinance for quite a while, is that right? Chairman Daniels thinks that is safe to say. Mr.
47 Philbrick knows they did it before Mr. Romney came and three of his people were towed. If he had known about
48 the sweeping, he would have typed a letter and put it in their mailbox or knocked on their door or informed them
49 that Thursday nights are bad or Thursday a.m. and perhaps Friday if it rains they might do it the next day. So Mr.
50 Philbrick was told by one of the officers that they post in the Milford Cabinet a notice that they will be street sweep-
51 ing Thursdays 2:30 a.m. to 5:30 a.m. with a rain date of Friday. These two gentleman moved in from Massachusetts
52 one or two nights before and was told by me that it was fine to park out front or out back. One guy came out in the
53 morning and thought his car was stolen and called the police department, and Mr. Philbrick thinks it's totally inade-
54 quate and insufficient notice. Now I know and all my tenants know. If they had electronic signs, they could notify
55 residents of street sweeping Thursdays, April until November. Mr. Philbrick gets the Milford Cabinet and he does
56 not believe there are any signs, he would like to see where they are. After April 15, people are happy there is no
57 parking ban. Mr. Philbrick asked that the parking tickets be waived. Guy Scaife indicated the parking tickets are
58 legal, that is not something that can be addressed this evening. Mr. Philbrick does not believe one notice in the

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1 newspaper is sufficient; he has property in town but has been out of Milford for 16 years. Chairman Daniels said the
2 landlord has a responsibility to inform the tenants of any restrictions. Mr. Philbrick indicated that he learned of the
3 winter parking ban in December, but there was a lack of snow so it was not applicable. Chairman Daniels asked if
4 Mr. Philbrick had spoken to the code enforcement officer to find out the restrictions. Mr. Philbrick responded that
5 he had not. Chairman Daniels noted there are all kinds of ordinances that most people do not know about. There
6 has to be responsibility on the landlords to know the ordinances. Being a landlord is more than just renting out a
7 space, there is also an individual responsibility to guide the tenants about where to park or where not to park. Vice
8 Chairman Finan suggested the town use social media to get the word out about things such as this; the website, PEG
9 Access and Nixel through the Fire Department could all be used to spread the word. Mr. Philbrick contends that the
10 signage for the winter parking ban on the oval is questionable. Mr. Philbrick believes a judge will agree with him
11 about inadequate signage. Chairman Daniels thanked Mr. Philbrick for his comments and stated that the Board is
12 looking into the parking issue on the oval.

13
14 **6:30 p.m. – Community Development Block Grant (CDBG) Project, Proposed Housing and Community De-**
15 **velopment Plan and Residential Anti-Displacement and Relocation Assistance Plan (CDBG Public Hearings –**
16 **Pine Valley Mill.)** Bill Parker, Community Development Director, requested via memo for the Board of Selectman
17 to hold public hearings on the CDBG project. Chairman Daniels opened the public hearing at 6:51 p.m. and asked
18 that the representative of Dakota Partners (developers) respond to any questions the Board may have. Eli Levine,
19 Pine Valley Mill Business Center representative, joined the Board for this discussion. Mr. Levine indicated this
20 property is toward the Wilton end of Milford and will be converted to 2/3 residential and 1/3 commercial usage, the
21 current 10 tenants will not be displaced. The project will be funded through a variety of sources. The State encour-
22 ages developers to apply for the CDBG funds. The funds are specific to site improvements including parking, land-
23 scaping, etc. The town administers the funding part of the project. Selectman Bauer stated the town applies for the
24 grant and it is a typical application. In 2008, the east Milford Mobile Home Cooperative received this grant for im-
25 provements to the site. There is no financial obligation to the town. In 2004 the town received a grant for the Lind-
26 sey Landing House project on Bridge Street. Chairman Daniels asked for questions or comments from the Board.
27 Selectman Fougere said he supports this project, it is a good use of funds, and there had been some discussions of
28 doing similar types of projects across the street which he would not be in support of. Selectman Fougere hopes this
29 works out well. The entire project is approximately \$11 million. Selectman Bauer asked what the standard for low
30 income families is. Selectman Fougere believes it is \$1100 per month (60%), and is set by the State. There were no
31 further comments. Chairman Daniels closed the first public hearing at 7:02 p.m.

32
33 **7:00 p.m. – Special Events on Oval.** Jon Ricciardi, resident, wanted to let the Board know these meetings are hard
34 to hear on television. Mr. Ricciardi is trying to figure out what the Board’s definition of “free” is. Chairman Dan-
35 iels responded that means it does not cost the town anything. Mr. Ricciardi said there are other towns that do not
36 want these types of events (Romney event) because they cost the towns \$20,000 or \$30,000. Chairman Daniels stat-
37 ed it is his understanding that the Romney campaign paid for everything, so it did not cost the town anything. Mr.
38 Ricciardi stated there were staff members taken off their duties, that is a cost to the town. Selectman Putnam cor-
39 rected him, stating police officers work a certain shift, then they go home. When they are doing nothing at home
40 and we have a special detail, they are called in. Mr. Ricciardi said that costs the town money. Selectman Putnam
41 said no, that was paid for by the Romney campaign.

42
43 Guy Scaife stated the police staff is here to serve the public and we have public events all the time. If there is a
44 wedding on the oval, there might be some trash, so the trash barrels get emptied by the custodial staff, so we do not
45 charge for those activities. In Town Hall there are activities all the time, through normal use, that is the staff respon-
46 sibility. Selectman Fougere stated the reimbursement from the Romney campaign is for the police details brought in
47 that day for off-duty police officers. There were no people from DPW utilized. The Chief of Police and Police Cap-
48 tain both serve the public and were in that day, the other officers were brought in because they were off that day.
49 Selectman Fougere asked if the concern is the time the Chief and Captain put in at the oval. Selectman Fougere
50 feels it was appropriate for them to be there. These events in the community are of value. Mr. Ricciardi asked if all
51 the proper paperwork was filled out. Guy Scaife said it was. Mr. Ricciardi asked if it was submitted in the proper
52 timeframe. Guy Scaife did not know the exact date of the event, but the paperwork was filled out. Mr. Ricciardi
53 asked Mr. Scaife not to interrupt; stating that anyone who filled out that form knew of the event before it happened.
54 Someone applied for it and the citizens of town were only given two days notice. Guy Scaife stated the paperwork
55 was completed the Wednesday before the event. The whole event came up less than 14 days prior to the event. This
56 was a rushed activity, the town did not get notice of it in 14 days, but we cooperated and worked with them and pro-
57 cessed it in less than 14 days, if you feel that is not appropriate, then that is your opinion. Well, it was violated, said
58 Mr. Ricciardi. Chairman Daniels stated that Mr. Ricciardi has been given his answer, commenting that the constant

1 interruptions must end, that Chairman Daniels will give every person an opportunity to speak but if we are not going
 2 to have organization, we will not continue the discussion; it appears that Mr. Scaife did not know about the event 14
 3 days in advance, so it was not done in advance. We gave you the answer regarding the police officers. Mr.
 4 Ricciardi asked if the ice cream was purchased locally at least? Chairman Daniels said it came from Bruster's. Mr.
 5 Ricciardi asked if it was a public event, why a ticket was required. Chairman Daniels responded that everyone that
 6 entered had a ticket, and security was pretty tight.
 7

8 Mr. Ricciardi thinks Guy Scaife should send out an invitation to President Obama and said what a great way to mar-
 9 ket the town. Chairman Daniels responded that the town did not send Governor Romney an invitation, they came to
 10 the town and asked. Mr. Ricciardi asked if the Board sees the point. What is the net result? Under the same cir-
 11 cumstances, Chairman Daniels stated the town could do things a little different to be prepared but until a request
 12 comes in for a similar event we cannot look at the process. Mr. Ricciardi said it should not be "hush hush". If it is
 13 for the safety of the candidate, Chairman Daniels said it is not for us to decide. Mr. Ricciardi said it can be held
 14 somewhere else instead of the oval. Also, Mr. Ricciardi asked who decided that it would be on a Friday while
 15 school was still in. Vice Chairman Finan asked that we stop going in circles. If another request comes in, Select-
 16 man Bauer said the Board will go through all of the required steps. Mr. Ricciardi thanked the Board.
 17

18 **7:15 p.m. – Second Public Hearing on Ordinance 2012-006 to Amend Milford Municipal Code 5.20 – Recy-
 19 cling/Solid Waste.** Chairman Daniels opened the public hearing at 7:20 p.m. for ordinance 2012-006. There were
 20 no comments from the public. The public hearing was closed at 7:21 p.m. Since the last draft, Chairman Daniels
 21 made some changes as requested. Selectman Bauer commented that Chairman Daniels did a great job on this ordi-
 22 nance, but she does not see a benefit to putting more effort into the changes. Selectman Fougere agreed it is fine.
 23 This will move to its final vote on July 23, 2012.
 24

25 **3. PUBLIC COMMENTS (regarding items that are not on the agenda).** There were no public comments.
 26

27 **4. DECISIONS**
 28

29 **a) CONSENT CALENDAR.** Chairman Daniels asked if there were any items to be removed from the
 30 Consent Calendar. Item 4a1 was removed for discussion by Selectman Bauer. Selectman Fougere moved to accept
 31 the Consent Calendar as presented. Selectman Bauer seconded. All were in favor. Motion passed 5/0.
 32

33 (1) **Request to Execute Bond/Loan Documents and Agreement – Ambulance Facility.** A Finan-
 34 cial Director Jack Sheehy presented the bond/loan documents and agreement for the Ambulance
 35 Facility for Board approval. Selectman Bauer removed this item from the consent calendar for
 36 discussion, asking what the interest rate is. Selectman Fougere responded that it is 2.875%. Se-
 37 lectman Fougere moved to approve this item. Selectman Bauer seconded. All were in favor.
 38

39 (2) **Request for Full Release of Securities.** Town Planner Jodie Levandowski requested full release
 40 of security of \$40,000 cash security for JP Pest Services. This request was approved.
 41

42 (3) **Request for Acceptance of Unanticipated Funds Under \$5,000.** The following items were re-
 43 leased in accordance with RSA 31:95(b):

Source	Amount	Purpose
Milford Recreation Commission	\$ 141.00	Fundraising monies from the July 4th Family Fun Day. These monies are to be used for the Kaley Park Development #3 Special Purposes Fund

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 45
 46
 47
 48
 49 **b) OTHER DECISIONS.**

50 (1) **Request to Waive Frequency of Use Guideline – Town Hall Auditorium and Banquet
 51 Hall.** Selectman Bauer contacted Executive Assistant Dawn Griska about whether or not this
 52 is an ordinance or a policy. Applications must be submitted 3 weeks in advance. The Milford
 53 Area Seniors are looking to hold a foot care clinic monthly along with their regular meetings,
 54 they were told they need a waiver for this request. Selectman Putnam moved to grant the
 55 waiver. Selectman Bauer has reservations because if we grant
 56 this waiver, will there be other ones coming for this kind of use? Selectman Fougere feels
 57 this is a unique use. Vice Chairman Finan added that this group is also a 503(c) but they are
 58 still under Recreation. If another 503(c) comes in with a similar request, we have set a prece-

1 dent with this. Selectman Bauer said they are handled case by case. There was no further
2 discussion. Selectman Bauer, Vice Chairman Finan, Selectman Putnam and Selectman
3 Fougere were in favor with Chairman Daniels opposed. Motion passed 4/1.

- 4 (2) **July 5th Monday Open Public Forum Session.** Chairman Daniels indicated that two board
5 members will be unable to attend the 5th Monday forum on July 30 asking if members wished
6 to cancel or keep the meeting. All that will be attending agreed to keep the July 30 forum, to
7 begin at 7 p.m.
8

9 **5. TOWN ADMINISTRATOR REPORT:**

- 10
11 a) **Police Chief Update.** Guy Scaife indicated that the background check for Mike Viola has been completed,
12 so he will begin as Milford's new Police Chief on August 1, 2012. Hopefully, Mike will bring thoughts
13 and ideas to the town, as he is coming from a larger town. Mike has family in New Hampshire, so he is
14 familiar with New England weather.
15 b) **Savage Road Culvert Update.** Guy Scaife explained that an engineering effort will be done on these cul-
16 verts in 2012.
17 c) **Miscellaneous.** Guy Scaife spoke about the visit to the ICF building in Windham, noting it was impres-
18 sive. Most people on the field trip were very impressed. The budget is at the half-year point. Expenses are
19 in line, there are a few areas where we are under. Welfare is down \$12,000 - \$14,000 over what we had
20 budgeted. We are still positive, vehicle registrations are up, \$36,000 above what was forecast and
21 \$100,000 over last year. This is a nice change over the last 3-4 years. One surprise is revenue at MACC
22 Base, the recording equipment failed; that failure used up all the surplus that was to be refunded, that was
23 not communicated. Milford averages about a \$12,000 refund each year. Milford anticipated about \$5,000
24 this year. There was some discussion about the communications equipment grant being processed through
25 Milford, it was processed through Mont Vernon; the issue of Milford's right of ownership was questioned,
26 the contract reads if a member gets out of the contract, they lose all rights to that equipment. This board
27 has to make a decision about what to do by the end of 2013. Guy Scaife suggested the Board consider
28 pursuing an agreement with other member towns regarding the ownership factor in the event Milford de-
29 cides to leave. Chairman Daniels asked about the paving at Jennison Road and the Transfer Station. Guy
30 Scaife will have to get back on that. Selectman Fougere indicated Jennison Road had to have borings, so in
31 the next couple of weeks, maybe that will move.
32

33 **6. DISCUSSIONS.**

- 34 a) **Board Positions on LGC's 2012-2013 Legislative Policy Recommendations, Floor Proposals, and**
35 **LGC Delegate Selection for Policy Conference.** Chairman Daniels asked members to look over the listing to talk
36 about at the next meeting. If there are any questions, members can contact Chairman Daniels. Selectman Fougere
37 has some questions on some of the items but want to re-read all of them. This item will be on the agenda July 23,
38 2012.
39

40 **7. SELECTMEN'S REPORTS / DISCUSSIONS.**

- 41
42 a) **FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES.** Guy Scaife indicated
43 the closing for 66 Elm Street will be Thursday, July 12. Chairman Daniels asked that all members encourage their
44 respective committees to prepare minutes of each meeting and get them on the website.
45

- 46 b) **OTHER ITEMS (that are not on the agenda).** There were no other items brought up.
47

- 48 c) **2012-2013 Board of Selectman Goals and Tasks.** Chairman Daniels indicated a number of the Board
49 goals are ongoing, the Police Chief goal is now complete. Chairman Daniels is continuing to work on the
50 website review and evaluation. Vice Chairman Finan noted that Mike McInerney is currently re-designing
51 the site, so any changes to the format of the site shouldn't be reviewed since it will be changing. Guy
52 Scaife noted those change to format are mostly cosmetic and not content. Guy Scaife suggested holding off
53 the website review until the website is changed over. Selectman Fougere asked if the purchasing policy is a
54 Board goal. Selectman Putnam said that the Joint Services Committee has finalized some information and
55 will be getting a report to the Board of Selectman soon, it will include suggestions on purchasing. Chair-
56 man Daniels suggested putting the purchasing policy goal in the third quarter of 2012.
57

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1 **8. APPROVAL OF FINAL MINUTES – July 3, 2012.** Selectman Putnam moved to approve the minutes of
2 July 3, 2012 as presented. Selectman Bauer seconded. All were in favor. Motion passed 5/0.
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4 **9. INFORMATION ITEMS REQUIRING NO DECISIONS.** There were no information items.
5

6 **10. NOTICES.** Notices were read by Chairman Daniels.
7

8 **11. NON-PUBLIC SESSION.** Selectman Fougere moved to enter into Non-public session at 8:15 p.m. in accord-
9 ance with RSA 91-A:3 II (a) and (e) (Personnel & Legal). Selectman Bauer seconded. All were in favor. Motion
10 passed 5/0.
11

12 After discussion, Selectman Putnam moved to come out of non-public session at 8:49 p.m. Selectman Putnam se-
13 cunded. All were in favor. Motion passed 5/0.
14

15 After adjournment of the non-public session, Chairman Daniels announced that in the non-public session the Board
16 discussed a personnel and a legal issue.
17

18 **12. ADJOURNMENT:** There being no further business to come before this Meeting, Selectman Putnam moved to
19 adjourn at 8:50 p.m. Vice Chairman Finan seconded. All were in favor. Motion passed 5/0.
20
21

22 _____
23 Gary L. Daniels, Chairman
24

Tim Finan, Vice Chairman

25 _____
26 Katherine Bauer, Member
27

Mike Putnam, Member

28 _____
29 Mark Fougere, Member
30
31