

APPROVED
MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING
January 14, 2013

PRESENT: Gary Daniels, Chairman
Tim Finan, Vice Chairman
Katherine Bauer, Member
Mark Fougere, Member
Mike Putnam, Member (arrived 5:10 p.m.)
Guy Scaife, Town Administrator
Darlene J. Bouffard, Recording Secretary

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING

INSTRUCTIONS: Chairman Daniels called the public meeting to order at 5:00 p.m., introduced Board members explaining that Selectman Putnam will be arriving a bit late and then led the audience in the Pledge of Allegiance. Chairman Daniels noted that those people in the audience who want to speak or add to the discussion should please use a microphone in order to be heard on the PEG Access live broadcast.

2. APPOINTMENTS:

5:00 p.m. – Police Department Staffing Level. Chief Viola, Captain Nervik and Captain Toom were in attendance to talk about the staffing level at the Police Department. Chief Viola indicated he is requesting one additional officer for the department. Currently there are 25 sworn officers, with one currently in field training. The Police Department is trying to provide a safe environment for its 15,000 residents and one reason to get an additional officer is that Milford has had an increase in population over the last several years and the police staffing has not increased since 2001. The officers are very busy and act proactively plus get dispatched to calls. There are all kinds of crimes in Milford including felony crimes, domestic violence and drugs, including some that require additional attention from officers. The department is running into supervisors having to respond to calls and not having time to supervise. The Sergeants are actively responding to calls and supervising the officers and Chief Viola would like for them to supervise more. By hiring an officer, it would provide better coverage on the shifts and reduce overtime on a shift. Chief Viola did some research in New England cities and found that on average, there are 1.8 officers per 1000 residents for a population between 10,000 and 25,000. Chief Viola said Milford has violent crimes and property crimes and after looking at surrounding towns, it was found that Milford has the top violation crimes in the area and the third highest property crimes. The officers are out there answering calls, but the crimes have not slowed down, they have increased. In the last couple months, the department has identified drug related crimes and he wants to deter criminal activities. This is where we need a high presence. The officers need to have time to investigate the crimes and an additional officer will help with that. The more officers we have to help, the better the quality of life in town and he believes it will lead to a decrease in crime. Officer training is being increased and is a main goal of the department; we want to make sure all officers are properly trained; it is a young department. When the officers are the trainers, it takes them off the road. The department is asking for one additional officer because we feel it will make the department that much better and it will increase the quality of life for the residents.

Chief Viola stated there is one position open now and there will be one officer retiring, so they expect to be down two officers shortly. Selectman Putnam asked how many officers are on per shift and how many supervisors per shift? Captain Toom indicated there should be a Sergeant per shift and two officers on the road per shift, but sometimes we are running a Sergeant and have one sector car on the road, we run a lot of skeleton crews but we have a full staff on the weekends. Selectman Putnam asked if Thursday, Friday and Saturday night shifts are fully covered. Captain Toom said they are with two or three officers and a Sergeant. Selectman Putnam said it wasn't that long ago that there were five cars out on a Friday night. Captain Toom said that included the Sergeant car or the Captain car, like for more serious calls. So there is always a Sergeant on duty for every shift asked Selectman Putnam? Captain Toom answered yes, usually two officers and a Sergeant. Selectman Putnam asked how much has crime increased in the last year? Chief Viola indicated that crime increased from 2010 to 2011 with 25 violent crimes in 2010 and 37 violent crimes in 2011 for example; our property crimes went from 301 to 322 as well. So the crimes increase, the amount of calls for service has been between 45,000 and 50,000 for the three years he checked. If the town were to employ another officer, Selectman Putnam asked if the equipment is available to outfit them. Captain Nervik explained every officer is outfitted with a uniform and equipment, but if an officer leaves our employment, we maintain the shirts and pants, and as far as duty equipment like holsters and batons, we have enough; that way

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1 we can re-issue them, I believe it was three years ago, the department purchased equipment through grant money so
2 we would not have to purchase new equipment for every officer coming in, it would only be for the uniform unless
3 we have it in stock. Selectman Putnam asked about the need for additional vehicles. Captain Nervik responded that
4 right now we have 7 or 8 fully marked vehicles. Guy Scaife added that this is not to overstaff to more than three
5 officers on a shift, so it would not be a vehicle addition. Selectman Putnam noted that between 3 a.m. and 8 a.m.
6 there is not much going on, but between 4 p.m. and midnight, is there more activity? Captain Toom indicated we
7 are running short-handed now so we already have a schedule already drawn up but the shifts are not filled in because
8 we don't have the manpower but the schedules are already worked out, just not filled.

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10 Chairman Daniels asked for any further questions. Selectman Fougere asked about the overtime budget and how
11 has it increased over the last few years. Guy Scaife explained it takes a while to get to that number because it in-
12 cludes the patrol officers and Sergeants. Selectman Bauer asked if for 45,000 to 50,000 calls for service each year
13 and with two sectors, east and west, that has two patrol officers and one Sergeant per shift. Chief Viola said that is
14 correct and the supervisor also handles a lot of the calls for service as well. Chief Viola indicated oftentimes the
15 Sergeant goes out to make sure there is coverage. Selectman Bauer feels that is barebones coverage. When some-
16 one else is needed, is someone asked to come in on overtime? Captain Toom said that is correct. Selectman Bauer
17 said she is convinced the department needs another person. Vice Chairman Finan stated this is the first briefing with
18 Chief Viola since he joined Milford, but asked about the Student Resources Officer (SRO) and has the school talked
19 to him about getting that position back? Are there issues at the schools? Chief Viola has talked with the school and
20 the officers do go out there and have a high presence, Officer Pepler is the juvenile officer and also investigates ju-
21 venile crimes. Captain Nervik goes to the schools and feels it is helpful, they have a lot of knowledge and have a
22 great relationship with the students, but there have been budget cuts that have cut the SRO. We are doing the best
23 we can to be present at the schools. If the School Board wants it, we can talk about it, extra training would be need-
24 ed. There is a good dialog but he is not sure where it will go. Chief Viola said this position is strictly for the road, it
25 is for an officer to help within the town. Over time, Vice Chairman Finan asked if this would alleviate the overtime
26 or would there still be significant overtime. Chief Viola stated there have been some significant cases since he came
27 to Milford, some of it is drug related. This position should help. Selectman Fougere asked about vehicle mainte-
28 nance or new vehicles. Captain Toom indicated they have requested two new vehicles this year, one vehicle is well
29 over 100,000 miles and one is at about 90,000 miles, so they are looking to replace those two vehicles. Vice Chair-
30 man Finan noted that is part of the regular vehicle rotation. Guy Scaife also added that the department is moving to
31 a more economical vehicle that is more efficient and runs on all weather tires.

32
33 Chairman Daniels would like to look at the population history of the town. Chief Viola stated currently Milford is in
34 excess of 15,000 residents. Chairman Daniels said past projections were that Milford would be at about 20,000 in
35 2013 but it has slowed down. In 12 years, Guy Scaife believes the population has grown by 2000 residents. Se-
36 lectman Bauer noted there are more multi-family dwellings in Milford and many services calls for the police are in
37 those buildings, Selectman Bauer asked what has been seen regarding drug use. Chief Viola responded a few years
38 back there was a big prescription drug issue in Milford, now it has changed to heroin, which is cheaper. People are
39 looking at other avenues to get what they need and heroin is what we are running into. Officers are investigating
40 people we think are involved in that type of activity. Other crimes associated with drug use include property crimes,
41 burglary and firearm crimes, so we have to address the drug crimes. The department is also now doing a community
42 neighborhood watch program and possibly will have citizens attend the police academy which allows the people to
43 know what the police department is doing. Chief Viola stated the department is trying to be pro-active and if we
44 build a relationship with the town it will help in the long run. People are tired of it and want things to change. We
45 have to keep the heroin issue at bay and illegal drug issues have to be targeted.

46
47 **5:45 p.m. – Public Hearing for Acceptance of Unanticipated Funds Over \$5,000 Per NH RSA 31:95.** Chair-
48 man Daniels opened the public hearing at 5:45 p.m. and read the listing as follows:

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<u>Amount</u>	<u>Source/Use</u>
\$ 5,000.00	Ice Rink Special Purpose Fund Donation from the Shepard Park Improvement Trust for improvements at Shepard Park.
\$ 100.00	For Benefit of the Police Dept. Special Purpose Fund Donation from the Milford Lions Club to the Milford Police Department. The Milford Police Department wishes to designate the monies to the For the Benefit of the Police Dept. Special Purpose Fund

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1 \$ 100.00 Fire-Life Safety Education Special Purpose Fund
2 Donation from Marmon Utility LLC to the Milford Fire Department. The Milford Fire
3 Department wishes to designate the monies to the Fire-Life Safety Education
4 Special Purpose Fund

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6 \$ 75.00 Fire-Rescue Donations Special Purpose Fund
7 Donation from Grace Schnurr to the Milford Fire Department. The Milford Fire
8 Department wishes to designate the monies to the Fire-Rescue Donations Special
9 Purpose Fund.

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11 \$ 1,102.60 Specialized Fire Training Grant
12 Funding through the Division of Fire Standards & Training & EMS for four (4) call
13 Firefighters, to attend the Fire Fighter II Rescue Skills training at the Fire Academy
14 In Concord, NH

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16 \$11,644.05 Specialized Fire Training Grant
17 Funding through the Division of Fire Standards & Training & EMS for thirty-four (34)
18 Call firefighters, to attend the ICS 300 course at the Fire Academy in Concord, NH
19

20 Chairman Daniels asked for comments from the public. Hearing none, Chairman Daniels asked for comments from
21 the Board. There were none. Chairman Daniels closed the public hearing at 5:49 p.m. Selectman Putnam moved to
22 accept the listing of unanticipated funds over \$5,000 as listed. Selectman Bauer seconded and noted that she is
23 pleased to see that two grants were a part of the donations. All were in favor. Motion passed 5/0.
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25 **3. PUBLIC COMMENTS (regarding items that are not on the agenda).** There were no public comments.
26

27 **4. DECISIONS**
28

29 a) **CONSENT CALENDAR.** Chairman Daniels asked if there were any items to be removed from the
30 Consent Calendar. There were no items removed. Selectman Fougere moved to accept the Consent
31 Calendar as presented. Selectman Bauer seconded. All were in favor. Motion passed 4/0.
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33 (1) **Request for Board Recommendation of Code Enforcement Officer Dana MacAllister for**
34 **Appointment as Milford Health Officer.** Bill Parker, Director of Community Development, has
35 requested Board concurrence to recommend Dana MacAllister to be the Health Officer for the
36 Town of Milford as appointed by Health and Human Services. The Board approved this request.
37

38 (2) **Request for Acceptance of a Donation to the Rail Trail Fund from Anne Burke Per NH RSA**
39 **36-A:4.** A request from Audrey Fraizer, Conservation Commission Chair, for the Board of Se-
40 lectman to accept a \$100 donation from Anne Burke to be put into the Rail Trail Fund was accept-
41 ed by the Board of Selectman.
42

43 (3) **Request for Appointment of Deputy Forest Fire Warden James Young.** Fire Chief Jack Kelly
44 has requested the Board to approve the appointment of James Young as Deputy Forest Fire War-
45 den for the Milford Fire Department. This request was approved.
46

47 (4) **Request to Adopt the Provision of RSA 40:13 V-a – Allowing the Requirement to Include**
48 **Voting Tallies on Warrant Articles, Ballot Questions, and Ballot.** This request is to allow the
49 voting tallies on warrant articles, ballot questions and the ballot which is in conformance to RSA
50 40:13 to assist voters in making their decision. This request was approved.
51

52 b) **OTHER DECISIONS.**
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54 **5. TOWN ADMINISTRATOR REPORT:**
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56 a) **Jennison Road Bridge Replacement Project Update.** Guy Scaife indicated that the Jennison Road
57 Bridge replacement project will be discussed in detail at the next Board meeting on January 28, 2013. Cur-
58 rently the town is working with the State to replace the culvert. A temporary fix was put in December
59 2012. The preliminary engineering estimate came back considerably higher than anticipated, but in line

1 with the State's estimate. The DPW Director should be at that meeting as well. Selectman Fougere sug-
2 gested the engineer also be invited to that meeting. Guy Scaife said there will be need for additional fund-
3 ing. The temporary structure will last a good many years; we can push the permanent replacement out to
4 2016 or 2017 to collect more funding. The wetlands permits dictate the size of the structure, it is a tier 3
5 type stream crossing and requires a significant sized structure. This was a challenge for the engineer who
6 came back and stepped through the requirements. The Engineer indicated, and DOT concurred, with the
7 calculation and pricing. The State is still willing to pick up 80% of the cost. If the town pushes too hard,
8 the town could end up being responsible for 100% of the cost.

9
10 Selectman Putnam arrived at 5:10 p.m.

11
12 Guy Scaife indicated this subject deserves discussion but he does not think we can argue the requirements
13 and the engineering plan. It is not just DES and the wetlands bureau. It is also the Army Corps of Engi-
14 neers Standards. If the project gets signed off by the Army Corps of Engineers, it can move forward.

- 15
16 b) **Miscellaneous.** Late this afternoon, Guy Scaife was notified of an oil leak in the basement of the Milford
17 Post Office where there is a significant leak of hundreds of gallons of oil. The Fire Department is working
18 to contain the leak and is still on site. Regarding financials, Guy Scaife indicated that data will be present-
19 ed later this evening at the Budget & Bond hearing; but he noted that the town has continued to process
20 revenues and expenses in closing out 2012. At the last Board meeting, the question was raised about the
21 ambulance revenues; there has been an additional \$9,000 in revenue for the ambulance service; Motor Ve-
22 hicle registrations were better than expected as well, noting this is the third year there was an increase in
23 motor vehicle registrations. The overlay is for property abatements, for which about \$85,000 was set aside
24 for the Fairpoint case. Mr. Scaife sat with the Town Assessor today who feels that the town will be com-
25 comfortable removing all of that since she does not believe the Fairpoint challenge is valid and 2014 will be the
26 earliest that it gets resolved. If it passes in Superior Court it then goes to Supreme Court. This year, we on-
27 ly have three abatements for the past year, which is extremely low. The Expenses are coming in under
28 where we projected. \$50,000 of fund balance can be used against next year's taxes. In 2011 we increased
29 5.0 to 5.1 in Fund Balance, this plan will keep it at 5.1% that reduces the increase that is proposed from
30 7.3% down to 5.4% tax increase.

31
32 **6. DISCUSSIONS.**

33 a) **Selection of Town Report and Voters' Guide Covers.** Executive Assistant Dawn Griska has requested
34 input from the Board regarding cover selections for the Town Report and Voters' Guides. Chairman Daniels indi-
35 cated that the back cover is usually a surprise, but currently the front cover has no selections. Selectman Bauer sug-
36 gested possibly having a photo of the town clock and/or the Paul Revere Bell. Another idea is to have an old photo
37 of the oval with the young Elm trees and horse and buggy going around the oval. Chairman Daniels added that do-
38 ing an old and new oval photo would be interesting. Selectman Fougere asked on what date this is needed. Dawn
39 Griska has requested that a decision should be made by January 28. Selectman Fougere likes the clock idea, Chair-
40 man Daniels also thinks a lot of residents may not know about the Paul Revere Bell.

41 b) **2013 BOS Goals and Tasks.** Chairman Daniels did not bring anything to review on this item, but at the
42 next meeting, that will be brought forward.

43
44 **7. SELECTMEN'S REPORTS / DISCUSSIONS.**

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46 a) **FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES.** Selectman Bauer
47 indicated the ZBA is still looking for volunteers. One full time member just left the ZBA due to health rea-
48 sons. Selectman Fougere stated the Ambulance Building Committee continues to meet; this week there
49 will be a review of the list of bidders and it will go out to bid sometime in the middle of next week. The
50 Open House for construction trades (Job Fair) is on January 22, at 4:00 at Town Hall. Chairman Daniels
51 indicated the Traffic Safety Committee (TSC) met this afternoon about Cottage Street, Prospect Street and
52 North River Road projects and it will come before the Board of Selectman for a decision. The TSC had the
53 election of officers and Gil Archambault has been elected as the Chairman with Ricky Riendeau as the Vice
54 Chairman.

55
56 b) **OTHER ITEMS (that are not on the agenda).** Guy Scaife received notification of a complaint filed that
57 alleges that the town is in violation on the Brox property from DES because we have no permit and that we
58 are damaging the wetlands. Guy Scaife received this today, Bill Parker is in process of responding. Guy

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1 Scaife will e-mail the complaint to the Board of Selectman. Guy Scaife does not agree with the complaint.
2 The Brox Citizens Group filed the complaint and we do not know who that is. We have had a lot of discus-
3 sion with the complainant (Suzanne Fournier) and the staff has had numerous discussions with her. We
4 thought we had answered her inquiries, that we are not in violation and that it did not require a permit. Re-
5 gardless, there was a complaint filed. Guy Scaife spoke with her today and asked that she provide names of
6 the citizens of that group so that the Board of Selectman can respond to every member, not just to one
7 member. Other than her as an individual, we do not know anything about this group. She indicated that the
8 list of members is confidential information and that she would not disclose the names. Anyone listening
9 tonight can have dialog with town representatives, if they think we are doing something wrong, we would
10 like a two way dialog, rather than working through DES. The Conservation Commission, Planning Board
11 and other commissions have been working with the property; if the town is doing something wrong, we are
12 not aware of it.
13

14 **8. APPROVAL OF FINAL MINUTES.** The minutes of November 13 and 26, 2012 were presented for approval.
15 Selectman Putnam moved to accept the minutes of November 13, 2012. Selectman Bauer seconded. All were in
16 favor. Motion passed 5/0. Selectman Fougere moved to approve the minutes of November 26, 2012. Selectman
17 Bauer seconded for discussion. Selectman Bauer requested amendments. Selectman Fougere amended his motion
18 to approve the minutes of November 26, 2012 as amended. Selectman Bauer seconded. All were in favor. Motion
19 passed 5/0.
20

21 **9. INFORMATION ITEMS REQUIRING NO DECISIONS.** There were no information items discussed.
22

23 **10. NOTICES.** Notices were read by Chairman Daniels.
24

25 **11. NON-PUBLIC SESSION.** Selectman Putnam moved to enter into Non-public session at 6:09 p.m. in accord-
26 ance with RSA 91-A:3 II (b) (Reputation) and approval of non-public minutes. Selectman Bauer seconded. All
27 were in favor. Motion passed 5/0.
28

29 Selectman Putnam stepped out at 6:20 p.m. Selectman Bauer moved to come out of non-public session at 6:26 p.m.
30 Vice Chairman Finan seconded. All were in favor. Motion passed 4/0. Selectman Bauer moved to seal the minutes
31 of this non-public session, Vice Chairman Finan seconded. All were in favor. Motion passed 4/0. Chairman Dan-
32 iels announced that in non-public session the Board addressed the approval of non-public minutes of November 26,
33 and December 10, 2012, and discussed a reputation matter.
34

35 **12. RECESS.** The Board of Selectman recessed from this regular Board of Selectman meeting at 6:26 p.m. in or-
36 der to hold the 2013 Budget and Bond Public Hearing. This meeting reconvened at 8:20 after the Budget & Bond
37 Public Hearing. Chairman Daniels welcomed back the members and members of the public, noting that a final tally
38 from the Board of Selectman on its positions on the Warrant Articles must be completed by January 28, 2013.
39 Chairman Daniels stated the purpose of this re-convened meeting is to go through the Warrant Articles to see if there
40 is anything we can act on or maybe get ideas or concerns on the table to be addressed, but final Board votes must be
41 done before January 28, 2013. It was agreed to review the Warrant Articles in reverse order, starting with Fire-
42 works.
43

44 **Fireworks - \$6,000**

45 Selectman Putnam moved to put the Fireworks Warrant Article on the ballot. Selectman Fougere seconded. Chair-
46 man Daniels indicated in a year that we are scrounging to find money, he feels that \$6,000 can be put to good use.
47 With things being considering this year plus the unexpected costs, he would have to vote against this article. Vice
48 Chairman Finan stated voters know the warrant article is there, it is kind of nice to have it there. This has failed
49 before. Selectman Bauer said the voters can turn it down. Chairman Daniels feels that the voters look to the Board
50 of Selectman, if you are not in favor of spending \$6,000 to just blow up fireworks, why would we want to lead the
51 voters with that? Selectman Bauer said one year the fireworks was totally turned down. Guy Scaife thinks that year
52 the Board of Selectman voted to not support it but it still went on the warrant. It went on but with the Board of Se-
53 lectman voting against it. Vice Chairman Finan, Selectman Bauer, Selectman Fougere and Selectman Putnam were
54 in favor with Chairman Daniels opposed. Motion passed 4/1.
55

56 **Memorial, Veterans & Labor Day Parade Town Support - \$6,000**

57 Selectman Putnam moved to put the Memorial, Veterans & Labor Day Parade Town Support Warrant Article on the
58 ballot. Selectman Bauer seconded. All were in favor. Motion passed 5/0

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Summer Band Concerts - \$9,000

Selectman Putnam moved to put the Summer Band Concerts Warrant Article on the ballot. Vice Chairman Finan seconded. All were in favor. Motion passed 5/0.

Teamsters Union Collective Bargaining Agreement (2013-2014)

This item is awaiting a dollar figure, no vote was taken.

MIT (Milford Improvement Team) Operating Budget Support - \$20,000

Chairman Daniels indicated the budget committee requested revenue information from this organization asking if that had been received? Guy Scaife was not sure, but it was requested late last week. Selectman Bauer said this Wednesday information will be brought forward. Chairman Daniels watched the Budget Advisory Committee (BAC) meeting from January 9 and the question was regarding self sufficiency and how much revenue is brought in. Selectman Putnam moved to put the MIT Operating Budget Support Warrant Article on the ballot. Selectman Bauer seconded. Selectman Bauer noted that this group now focuses on the entire town, not just the oval. Chairman Daniels has committed with Tracy to market Milford, they could play a major role in that to promote the town, and this group has its focus in an area that this Board supports. All were in favor. Motion passed 5/0.

Pumpkin Festival, Holiday Decorations and Plantings - \$20,000

Selectman Putnam moved to put the Pumpkin Festival, Holiday Decorations and Plantings Warrant Article on the ballot. Selectman Fougere seconded. Selectman Bauer indicated she is on the Board of Directors for MIT and noted that if the Pumpkin Festival is rained out, there is no revenue for the Pumpkin Festival. They need this \$20,000 to keep the plans moving so they do not go in the hole. The town has supported this every year. Guy Scaife noted that \$16,000 goes toward details for Pumpkin Festival; this is for the resources for details and \$3,000 or \$4,000 for the seasonal items in the oval. Chairman Daniels asked if the organization continues to buy new decorations or are they re-used year to year? Guy Scaife explained they do not keep buying new, there is about \$700 recouped from the decorations budget each year. Selectman Bauer noted that MIT really has a lot to do with promoting the well being of this community and it contributes to the success of the businesses downtown. All were in favor. Motion passed 5/0.

Conservation Lands Fund - \$20,000

Selectman Fougere moved to put the Conservation Lands Fund Warrant Article on the ballot. Selectman Putnam would like it to be at \$10,000. Chairman Daniels asked how much is currently in the Land Fund. Chris Costantino responded there is about \$22,000 in there now, but if a piece of property comes available, that is not enough. Auctions come up very quickly and \$20,000 is just not enough to buy a large parcel of land. Two properties need easements put on them this year, which will need legal fees. Chris Costantino indicated last year, it was suggested to lower it to \$10,000, the town supported \$20,000 with 63% of the vote. Having the open space in town helps with the quality of life in town. People like to see open space. Historically, Vice Chairman Finan stated the town supports Conservation. Chairman Daniels indicated the Board will have a chance to go back to finalize the votes, however, Chairman Daniels will vote against this for now but probably will support a lower amount. Chairman Daniels is concerned about losing something like the budget in the vote. Selectman Fougere, Selectman Bauer and Vice Chairman Finan were in favor. Chairman Daniels and Selectman Putnam were opposed. Motion passed 3/2.

Non-Emergency Community Transportation Bus Service - \$28,100

Selectman Putnam moved to put the Non-Emergency Community Transportation Bus Service Warrant Article on the ballot. Selectman Fougere seconded. Chairman Daniels said this is less money than was requested in the past, the organization has been doing a good job increasing ridership. Selectman Fougere stated this provides a valuable service. All were in favor. Motion passed 5/0.

Social Services - \$35,000

Selectman Putnam moved to put the Social Services Warrant Article on the ballot. Chairman Daniels asked that this vote be taken at another meeting, he would like to see the details.

Vacuum Sweeper – 7 Year Lease/Purchase - \$35,250

Selectman Putnam is not in favor of the Vacuum Sweeper because of the cost. The economy is not anywhere near out of the recession yet. Selectman Putnam does not even want it on the ballot, he will not support it. Guy Scaife asked when it would be a good time to replace a 20 year old piece of equipment that has been rebuilt twice and parts are hard to get. Vice Chairman Finan asked what a mechanical sweeper would cost. Guy Scaife does not have that

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1 information, but it would not do the job that this piece of equipment can do. The life expectancy of a mechanical
2 sweeper is 10 years, the vacuum sweeper life expectancy is 20 years, and the vacuum sweeper has a huge capacity
3 and has hi-way speed capability. Cleaning out road cracks for crack sealing could be done by this equipment and
4 does a better job plus it would reduce labor costs. Selectman Fougere said he will support the vacuum sweeper since
5 the existing sweeper is past its life cycle but he will not support the dump truck. Selectman Putnam said he will
6 support the dump truck but not the vacuum sweeper. Chairman Daniels asked about projections for next year. Guy
7 Scaife has not gone through the CIP but knows the ladder truck is up next year, if it passes inspection it will go an-
8 other year but we won't know that until the end of the year. Selectman Putnam said there are priorities, maybe we
9 can lease a vacuum sweeper or subcontract the work out. Vice Chairman Finan noted that Guy Scaife has found
10 additional savings so the tax rate is down to a 5.5% increase. Chairman Daniels asked if the town still has Capital
11 Reserve Funds. Guy Scaife said that must be established by town vote, there would need to be a warrant article to
12 start putting money into the fund. Selectman Putnam suggested maybe going back to Capital Reserve Funds for
13 large purchases. Chairman Daniels agreed it should be considered. Dawn Griska noted that a Warrant Article
14 would be needed to create a Capital Reserve Fund. Selectman Putnam said there might already be some in existence
15 that have only \$1 to hold it open. Ms. Griska indicated a Warrant Article can still be added but the time for Petition
16 Warrant Articles has passed.

17
18 Selectman Bauer thinks the town needs the vacuum sweeper since the existing sweeper is 20 years old and a new
19 one should not be put off any longer. Selectman Putnam asked how much does it cost to re-build the mechanical
20 sweeper. Selectman Bauer agreed that would be good to know. Guy Scaife indicated when there is no snow on the
21 ground, the town runs that machine every day. Selectman Putnam asked if the existing sweeper only does roads
22 with sidewalks. Guy Scaife said the vacuum sweeper would also be used for cleaning crack seal or catch basins, this
23 equipment would have a lot of opportunity to be used. Guy Scaife will find out the maintenance cost of the mechan-
24 ical sweeper. Selectman Bauer noted that the tax rate reflects the services the town needs, a lot of this is for things
25 that have been put off. In 2008 the economy was in the tank, these items are coming up again, she does not see any-
26 thing that we don't really need. The challenge, said Chairman Daniels, is to balance it with people being able to pay
27 their taxes and not losing their house. Selectman Bauer said if she can make it work on her limited income as a sen-
28 ior citizen, other people in town can make it work. The vote on this article will be taken at a future Board meeting.
29

30 **Dump Truck – 5 Year Lease/Purchase - \$26,050**

31 Right now, due to the shortage of trucks, DPW Director Rick Riendeau has had to double up on plows. We should
32 have a ready spare so that if a truck goes out of service, a driver can just get in another truck to continue. The lan-
33 guage on this Warrant Article must be modified to reflect that the trucks this is replacing are no longer with the
34 town. The vote on this article will be taken at a future Board meeting.
35

36 **Two Replacement Ambulance Lease/Purchases - \$49,700**

37 The wording for this Warrant Article must be reviewed for clarification. A preliminary vote was taken. Vice
38 Chairman Finan moved to put the Two Replacement Ambulance Lease/Purchases Warrant Article on the ballot.
39 Selectman Putnam seconded. Vice Chairman Finan, Selectman Putnam, Selectman Bauer and Selectman Fougere
40 were in favor, with Chairman Daniels opposed. Motion passed 4/1.
41

42 **Nashua Street Sidewalk Construction Project - \$286,000**

43 Vice Chairman Finan asked if would make more sense if there will be property developed, that this article be held
44 off until that is developed? Guy Scaife indicated the area this sidewalk is going is already developed, the property to
45 be developed is actually off of Nashua Street. Selectman Fougere appreciates all of the work that has been done but
46 it is a matter of what is this year and what is in another year. Guy Scaife noted this is a bond so it will not affect this
47 year's tax rate, it will be on next year's tax rate. Dawn Griska noted when Bill Parker asked her to help with this,
48 she drove by this area and is it used heavily by pedestrians and she could see where pedestrians had trampled over
49 the snow banks to traverse the area with no sidewalks. The vote on this article will be taken at a future Board meet-
50 ing.
51

52 It was agreed that a work session would be held on January 21, 2013 at 5:00 p.m. to hold votes and bring infor-
53 mation forward. Budget discussions will also be held at that meeting.
54

55 **13. ADJOURNMENT:** There being no further business to come before this Meeting, Selectman Putnam moved to
56 adjourn at 9:30 p.m. Selectman Bauer seconded. All were in favor. Motion passed 5/0.
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APPROVED MINUTES OF BOARD OF SELECTMEN MEETING - 01/14/13

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Gary L. Daniels, Chairman

Tim Finan, Vice Chairman

Katherine Bauer, Member

Mark Fougere, Member

Mike Putnam, Member