

APPROVED  
MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING  
September 9, 2013

**PRESENT:** Gary Daniels, Chairman  
Mark Fougere, Vice Chairman  
Katherine Bauer, Member  
Mike Putnam, Member  
Kevin Federico, Member  
Guy Scaife, Town Administrator  
Darlene J. Bouffard, Recording Secretary  
Dave Bosquet, Videographer

**1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING**

**INSTRUCTIONS:** Chairman Daniels called the public meeting to order at 5:30 p.m. and introduced Board members; he then led the audience in the Pledge of Allegiance. Chairman Daniels noted that those people in the audience who want to speak or add to the discussion should please use a microphone in order to be heard on the PEG Access live broadcast.

**2. APPOINTMENTS:**

**5:30 p.m. – Richard Roach (Army Corps of Engineers) Osgood Pond Reclamation Project.** Chairman Daniels invited Mr. Roach and Fred Elkind to join the Board for this discussion. Chairman Daniels indicated at the last meeting, there were some questions as a result of the discussions and the Board wanted to better understand how the Army Corps is a part of this reclamation project and why eight acres versus twelve is preferred. Richard Roach is a Senior Project Manager with the Army Corps of Engineers, who frequently work with the state Department of Transportation, the Department of Environmental Services (DES) and municipalities on projects involving wetlands. The Osgood Pond reclamation project would involve the discharge of dredge and fill material, necessitating the involvement of the Army Corps. We do not regulate the dredging, but because it will involve filling or moving the fill, the town needs a permit. Mr. Roach expects the town will need a General Permit from the State for this. Generally, the General Permit is limited to areas of under three acres, but because this is a reclamation project, a General Permit would be sufficient. It is the discharge of material that trips the Army Corps' jurisdiction. In this case, there will be a lot of material. The Army Corps does not usually get involved in projects that have adverse effects on three acres or less, except where we have an impoundment and it looks like a meadow, a shallow pond. This project seems minimal if you were to bring the water back up as long as you can do that without getting the silt in the stream. However, we looked at it, and at the upper part there are scrub stump. There is mud and soft vegetation, such as pickerel weeds. The Army Corps asked Fred Elkind to have an engineer look at the photos and depict where the transfer of soft vegetation to wood vegetation is. If it is too shallow and is not a deep water pond, even if the State grants the permit, limits would be set because of the pervasive vegetative area. Chairman Daniels asked if it is okay if that area were larger than eight acres? Mr. Roach said there is no magic number, it is the pervasive vegetation location, it might be more than eight acres, it might be ten to fifteen acres. He is trying not to go over ten acres because the EPA might kick it out. The Army Corps visited the pond and as long as pervasive vegetation is the limit, it will be under the Army Corps. It is not a small task with planning, scheduling work and how to go about it and scheduling it to get the work done without getting silt in the water. It could take a lot of planning and you have to go at it piece by piece. We do not want the whole ten acres done all at once and then something fails.

Chairman Daniels asked if the permit was good for five years if the project was not all done at once. Mr. Roach said no, it is good for ten or fifteen years. Chairman Daniels said as long as the shrub swamp is the upstream portion. Fred Elkind added that it is also on the edges of the pond and goes upstream. Chairman Daniels said the town plans to focus on the right hand side but there is also a lot of open area on the left hand side. Mr. Roach said if anyone goes out there, you can see the difference in the quality along each edge. Chairman Daniels is also looking for information on the permit that will allow enough time to raise the funds without running into things that will take years to study. Mr. Roach said the biggest difference is planning to do the work in order to not get a lot of sediment into the stream. You need to do testing on what is there and expect dike roads will be put in to operate excavation machinery and haul it off site. You will have to remember that over time, it will cost a lot of money. There is a lot of planning to do and working with the State to get the permit. If that gets worked out, the Army Corps does not have much to add to it. Chairman Daniels noted that the Army Corps was going to be involved years ago, when

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1 Hurricane Katrina hit and the government asked the Army Corps to be involved in that effort. Mr. Roach agreed,  
2 stating that Flint Pond in Hollis is another restoration project like Osgood Pond, the residents would like it dredged,  
3 but it is time and money. Flint Pond is a little smaller than Osgood and he believes there is also a dam there. Vice  
4 Chairman Fougere said the vegetation is what is driving this, not the size. Mr. Roach said that is correct, it is a pond  
5 that has a lot of soft vegetation that is not that valuable, he does not see the harm in consulting with the EPA but  
6 hopes that the only issues are with the soft vegetation. If it is minimal, it is more flexible. Selectman Federico said  
7 Mr. Roach answered the question about eight acres, that it is actually the difference in vegetation not the size, so that  
8 is helpful. Vice Chairman Fougere said there was a public hearing held and that was the question of what is driving  
9 the number of acres, so that answer does help. Guy Scaife said the number of years the permit is good is for the  
10 work to be complete. Mr. Roach said that is correct for a General Permit which is issued for five years and can be  
11 extended. We typically review the General Permit and if granted, the town should ask if it can be extended after a  
12 period of time. Chairman Daniels asked if the town should ask for the maximum size acreage on the permit applica-  
13 tion? Mr. Roach responded the town should ask for what it wants but start small. It is something you will have to  
14 show you can do without a lot of siltation in the stream. Mr. Roach continued if it is within the confines of the soft  
15 vegetation, then request that.

16  
17 Once the permit is received, asked Selectman Bauer, is the Army Corps involved for inspections or checking on the  
18 progress? Mr. Roach responded the Army Corps and the State will check the work, which is standard procedure.  
19 The Army Corps will check it especially when it is raining hard, not when it is dry like in July. Mr. Roach added the  
20 town will have to demonstrate its ability to do it without polluting the stream. Selectman Bauer asked who else is  
21 involved? Mr. Roach said DES and EPA could also check.

22  
23 Suzanne Fournier, Brox Environmental Citizens Group, asked if Fred Elkind has delineation of the change in vege-  
24 tation on the map. Fred Elkind indicated it is a preliminary marking on the drawings that was done by aerial photog-  
25 raphy. Ms. Fournier asked if the Army Corps has seen that delineation. Mr. Roach answered that they have not,  
26 they have told the town to get it mapped with the dredging limits outside of the dredging area. Ms. Fournier asked if  
27 there is any distance they must stay away from as far as the shrubbery. Mr. Roach answered no, it would be wise to  
28 stay a little away from the shrubs, the DES will be involved and the DES and the Army Corps will decide from the  
29 maps.

30  
31 Fred Elkind does not expect a massive change in the area but will have to ask the engineers to take a look at it.  
32 Based upon what the Board just heard, we should ask for the maximum but not over the maximum which could trig-  
33 ger another agency. Fred Elkind said if you go over that number and get into the area that gets the EPA's attention,  
34 then you start talking about mitigation with a complex process. We have been trying to get to that magic number  
35 but we cautiously do not want to push into that area. Chairman Daniels asked if we can do the side along Mason  
36 Road without triggering the EPA? Fred Elkind said the Mason Road side cannot get any closer than what is on the  
37 map. In the future, Chairman Daniels said that pond will go away because vegetation will continue to grow. Fred  
38 Elkind said that is what happens to a pond over time, and it eventually disappears; we are trying to slow that process  
39 down. By dredging and opening up the water, we are assisting with that. Selectman Bauer asked Fred Elkind to  
40 point out on the map, which part we are talking about. Fred Elkind responded that 8 acres is marked on the map, it  
41 gets into the greater vegetation. The question is how much more can be included on the northern side. The consult-  
42 ant came up with this plan based on the public forum in August. Guy Scaife asked if based on Mr. Roach's com-  
43 ments, could the Board give direction to the staff to go back to Fieldstone to delineate the mapping amount the per-  
44 mit could be, it looks like it may be greater than 8 acres. Vice Chairman Fougere said it is going to be part of the  
45 permit, we have not applied for the permit yet, we might just get it on the plan. Selectman Federico agrees, let's get  
46 the boundaries and move forward but stay within where we are supposed to be. All members were in favor of mov-  
47 ing forward.

48  
49 Fred Elkind added that the Army Corps, DES and EPA may be involved, we should thank them for doing that, that  
50 is atypical for these agencies and we might want to send them a thank you.

51  
52 Suzanne Fournier, asked where the dredged material would be put? Mr. Roach said it will have to be part of the  
53 application. The plan was to put the materials at Brox and Mr. Roach said it cannot be part of a wetland. Fred  
54 Elkind said some of the material will go to Brox in the areas outside of the wetlands area. We hope to have other  
55 partners that might take some material as well. Ms. Fournier said wetlands complexes are areas that serve as wet-  
56 lands, and even crossing over to the land is to be considered, as the turtles nest in open areas. There is wetland that  
57 was not delineated at Brox. The south side of Heron Pond Road was not delineated. What looks like open area may

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1 not be and needs to be examined. There are two endangered species living at the Brox property and where we de-  
2 posit the materials is of concern.  
3

4 **6:00 p.m. – Proposed Update to Purchasing and Procurement Policy.** Jack Sheehy, Finance Director, has re-  
5 quested updates to the Purchasing and Procurement Policy. Mr. Sheehy asked if there were any questions on the  
6 proposed changes. There were none. Mr. Sheehy said the policy was approved in 2007 and since then the town has  
7 implemented on-line purchase orders where the department manager can initiate the request, and it can be approved  
8 electronically. That system has been used for several years and we have also implemented a credit card order poli-  
9 cy. The changes Mr. Sheehy has requested were more applicable to what is done, instead of the 2007 policy and are  
10 the majority of the changes. The concern of Chairman Daniels is that amounts for approval are more than doubling.  
11 When it was originally implemented, it was to give the Board a little more control. It is a big number and he is in-  
12 terested in feedback from other board members. Vice Chairman Fougere feels that it is a big jump as well. Mr.  
13 Sheehy did not have the basis of what the amounts were originally and why the current level is low. The more the  
14 Board gets involved, the more difficult it gets for approval because the Board only meets two times per month and  
15 sometimes only once a month. On some purchases it would put things off too long. Chairman Daniels agreed and  
16 stated that August (in which the Board met once) was not a normal month, but in the last few years, Chairman Dan-  
17 iels has not heard this was a problem. Selectman Putnam has not heard anything about it being a problem either.  
18

19 Mr. Sheehy said it has not been a problem but he is trying to alleviate any roadblocks. This is a suggestion from his  
20 point of view. Guy Scaife said the limits are low in the current policy, this policy was done by Rose Evans and it  
21 was at the Board’s request to have the policy. Most of the items are repair items and they can be expensive. It helps  
22 with the purchase order system to move it through. It is for items that are in the budget, it is mostly for equipment  
23 or repairs. Selectman Putnam indicated it is still just a phone call from Guy Scaife to keep everybody in the loop.  
24 Guy Scaife signs the ledger every week. Vice Chairman Fougere agreed it is just a phone call when this comes up.  
25 Guy Scaife said we do everything through purchase orders and the requester comes to him but if he is out, he will  
26 give a verbal okay. Usually with purchase orders, Mr. Sheehy said that Guy is aware of it ahead of time. Guy Scai-  
27 fe said sometimes it is not specifically in the budget, but there is a block of money for repairs. Selectman Putnam  
28 said if a department head has to overspend the budget, what happens? Guy Scaife said every year, some depart-  
29 ments overrun or underrun their budget, and he balances that out. He has never had a department overrun their  
30 budget without his knowledge. Mr. Sheehy said we do have department budgets, the department gets a report every  
31 month and Guy Scaife does as well. The report also shows the percentage of spending in the budget. It depends on  
32 the department. As far as payables, Mr. Sheehy said we have a clerk that goes through all the payables and then  
33 goes to him, and then it goes to Guy Scaife and then the Board of Selectmen, and the Treasurer. Chairman Daniels  
34 asked how many times are there items costing more than \$25,000? Guy Scaife does not have those numbers, but we  
35 have occasionally had them, the painting job was in the budget but it was not an item that came to mind and that was  
36 more than \$25,000. That should have come to the Board of Selectmen, it slipped through. Chairman Daniels would  
37 like to keep it at \$25,000 and give the flexibility to the department head. Selectman Putnam thinks the department  
38 head limit should be \$7,500 and the Town Administrator limit of \$25,000. I has not been a problem in seven years,  
39 we can leave the other numbers alone. If it becomes a problem we can re-visit the policy.  
40

41 As far as approvals, with the Board meetings being two weeks apart, the Board of Selectmen approval could cause  
42 more delays, but Chairman Daniels said the Board can call a special meeting if it is something time sensitive. He  
43 does not recall having to call a special meeting for these issues before. Selectman Bauer agreed, stating if an emer-  
44 gency comes up, just let Guy Scaife know. Guy Scaife asked if there could be an exclusion for items that are called  
45 out in the budget, that are over the maximum amount. The consensus of the Board was to keep the maximum at  
46 \$25,000; once Jack Sheehy makes changes that were discussed, he will send the policy to the Board electronically  
47 for review.  
48

49 **7:00 p.m. – First Public Hearing Proposed Purchase of 29 Nashua Street Property (Library Trustees).** Chris  
50 Costantino and Kim Paul, Library Trustees, along with Michelle Sampson, Library Director, indicated this request is  
51 for the first public hearing for the proposed purchase of 29 Nashua Street property by the Library Trustees so that  
52 the Library can control the driveway and be able to expand the parking lot to have more parking spaces. Kim Paul  
53 explained the Trustees need to also expand meeting space. Chairman Daniels opened the public hearing at 7:04 p.m.  
54 There were no comments from the public. Chairman Daniels closed the public hearing. Selectman Putnam asked if  
55 \$175,000 is the asking price for the property. Selectman Bauer asked about the cost effect on the town. Kim Paul  
56 explained that is the asking price and the cost will be taken from the Library Trustees trust for this purpose. The  
57 second public hearing will be at the Board meeting on September 23, 2013 and the final decision by the Board will  
58 be at the fifth Monday public forum on September 30, 2013.

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2 **3. PUBLIC COMMENTS (regarding items that are not on the agenda).** Selectman Putnam asked about the  
3 status of South Street. Guy Scaife said we still hope that Route 13 and Emerson Road will start this fall. South  
4 Street will be done in 2014. The Milford Improvement Team (MIT) is involved and is helping push Fairpoint and  
5 PSNH about moving their facilities. We may have to pursue eminent domain with properties in the right of way.  
6 Selectman Putnam also commented on the Ambulance service in town, stating that he had a recent need to use their  
7 services and commented that they performed professionally and he was very impressed with the service.  
8

9 **4. DECISIONS**

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11 a) **CONSENT CALENDAR.** Chairman Daniels asked if any items need to be removed from the Consent  
12 Calendar for discussion. No items were removed. Selectman Putnam moved to approve the Consent Cal-  
13 endar as presented. Vice Chairman Fougere seconded. All were in favor. Motion passed 5/0.  
14

15 (1) **RSA 287-A:7 Request to Conduct a Raffle in Milford.** The request for Board permission to conduct  
16 a raffle for the annual duck race to be held during the Pumpkin Festival was submitted to the Board of  
17 Selectmen for approval by the Milford Volunteer Ambulance Association. This was approved.  
18

19 (2) **Milford Improvement Team Requests Permission to Act on Behalf of the Town of Milford to**  
20 **Hold the 24<sup>th</sup> Milford Great Pumpkin Festival, Scheduled for October 11, 12 and 13, 2013.** The  
21 Milford Improvement Team (MIT) requested permission to hold the 24<sup>th</sup> Annual Milford Great Pump-  
22 kin Festival on October 11, 12 and 13 and use of town properties including Middle Street, the Oval,  
23 Emerson Park, Town Hall, Nashua Street, Keyes Field and Bicentennial Park as well as hang a banner  
24 on the bandstand. This request was approved.  
25

26 (3) **Request to Approve Land Use Change Tax.** The request for approval of Land Use Change Tax in the  
27 amount of \$10,000 for map 53, lot 38-2 was approved by the Board.  
28

29 After approval of the Consent Calendar, a question was raised by Suzanne Fournier, who asked if the Land Use change  
30 Tax item is public information? Chairman Daniels said it is and read the map and lot of the parcel.  
31

32 b) **OTHER DECISIONS.** Draft Board of Selectmen Policy Regarding Administration of Committees, Com-  
33 missions and Special Boards. At the last Board meeting, the Board discussed the policy and seems to have  
34 consensus that the document is pretty well done except filling out the pages in the back of the policy.  
35 Chairman Daniels asked if the Board could move forward with the approval tonight and collect the pages at  
36 a later time. Selectman Putnam moved to approve the policy for Administration of Committees, Commis-  
37 sions and Special Boards. Selectman Bauer seconded. Chairman Daniels asked that all representatives to  
38 various boards, committees and commissions fill out the pages for that group so that if someone wants to  
39 look up the committee, they can. Selectman Federico asked for the latest update of the policy. Chairman  
40 Daniels said he will send another copy electronically to all members. All were in favor. Motion passed  
41 5/0.  
42

43 **5. TOWN ADMINISTRATOR REPORT:**

44 a) **Town Hall Space Analysis RFP Update.** Guy Scaife said he has met with the town hall architectural  
45 firm SMP to identify department needs and future needs. This Thursday, another meeting with SMP will  
46 be held to talk about electrical and mechanical code updates required and to look at the boiler and HVAC  
47 systems. By the end of September, the Facilities Committee should get briefed to get suggestions on the  
48 drivers of the project.  
49

50 b) **Financial Update.** Guy Scaife indicated he hopes to have the first pass of the budget to the Selectmen  
51 for review by the next Board of Selectmen meeting. There has not been a lot of change in revenue or ex-  
52 penses. One surprise was in ambulance revenue which is up significantly from what was forecasted.  
53 Chairman Daniels asked if the DPW Director will have the roads and bridges list together by the end of the  
54 month. Guy Scaife said Rick gave him a spreadsheet for bridges, the highest priority. As part of that, Rick  
55 is available to come in to the next Board meeting to discuss and provide input on direction. The CIP is in  
56 support of \$250,000 on a warrant article for 2014 to start the fund for bridge repair. It is a matter of what  
57 the Board of Selectmen wants to do. Guy Scaife said that Rick also has said that the Mason Road bridge is  
58 second to the Jennison Road bridge, as it would effect more residents than any other bridge in town. Se-  
59 lectman Putnam asked about the increase in ambulance revenue, is it more than expected and is that having

1 an impact on the ambulances being available for the citizens of Milford or is that due to mutual aide for  
2 other towns? Guy Scaife said the two old ambulances have held up very good, the 911 calls have in-  
3 creased, and Milford Medical Center transports have been right on target.  
4

- 5 **c) Brox Property Earth Materials Update.** Guy Scaife indicated that Bill Parker pulled out the study done  
6 in 2004 by Clough Harbour, which notes the materials are below ground; there is no need to update the da-  
7 ta. The value is probably less than it was then. The ability to mine and market the product expired in De-  
8 cember 2012. The Board of Selectmen may want to go back to the town for authorization to mine the ma-  
9 terials the way it was done in 2004, however, Guy Scaife does not feel we need to have a new feasibility  
10 study done. The warrant article would be for approval (for March 2014) to mine and sell materials off that  
11 site. We would follow all the rules and regulations of DES for site approval, etc. there is a degree of com-  
12 plexity that needs to be understood. Chairman Daniels asked about the usage of the materials by DPW.  
13 Guy Scaife said the town has been pulling stockpiled materials from Brox for years, and the town uses such  
14 a small portion, it does not qualify for mining. Vice Chairman Fougere would like to get the original lan-  
15 guage for the warrant article and feels we should go out for reauthorization for this activity at town vote in  
16 March. We can permit the project, and go out to bid and through those sales the permit will be paid for. It  
17 is a resource sitting there, we have not done anything with it, and we can use some of the material for Brox  
18 capital improvements at some point. Selectman Bauer does not see a need to update the report either, to  
19 which Selectman Putnam agreed. Guy Scaife will send out the previous warrant articles and then we can  
20 start developing new warrant articles for March.  
21

22 Suzanne Fournier, Brox Environmental Citizens Group, suggested that what DPW takes out of the Brox  
23 site does not qualify as minimal, there has been no explanation to the area not previously excavated and it  
24 cannot be depleted without a permit. Ms. Fournier said the stockpiles appear to be gone. Guy Scaife stated  
25 to the Board that we just finished addressing Ms. Fournier's complaint about that issue, we have had review  
26 after review about Ms. Fournier's complaint, so if Ms. Fournier has further complaints or questions, they  
27 need to be put in writing. Suzanne Fournier continued to refer to her conversation with a wetlands scientist  
28 about wetlands complex and the turtles traveling hundreds of feet. There were no further questions from  
29 Ms. Fournier.  
30

- 31 **d) Miscellaneous.** Paving work on South Street around the railroad crossings was done as well on Union  
32 Street. The exterior repair of Town Hall is finished on the south side and the painting is almost complete.  
33 The only outstanding item on the south side is 4-5 window panes on the third floor and the apex portion on  
34 the oval side where woodwork near the clocks needs to be done. The Middle Street side of Town Hall had  
35 some woodwork done and they did a good job. The contractor did a good job with traffic and keeping the  
36 sidewalk open as much as possible.  
37

38 **6. DISCUSSIONS.**  
39

- 40 **a) Board of Selectmen Goals / Tasks Review and Board of Selectman's 2013-2014 Goals / Tasks Devel-**  
41 **opment.** Chairman Daniels indicated the update for the goals and tasks was sent to members this after-  
42 noon. The period for filing Legislative Service Requests (LSRs) opens today, therefore Chairman Daniels  
43 asked for ideas or issues that members feel need State legislative resolution. One issue that has come up  
44 recently, would be a clearer definition of "hardship" or how abatements are handled when there are families  
45 living in a home versus just one person applying for the exemption, and how is income derived. Selectman  
46 Bauer asked if that is in the current regulation? Chairman Daniels said it may be, but there are gray areas  
47 that can use clarification. Chairman Daniels can bring that in for the next Board meeting. This year the  
48 legislature passed legislation we had requested addressing the time table for approval of ordinances and  
49 permitting fees for Osgood Pond. Guy Scaife said it was a productive year with four bills coming out of  
50 Milford and all approved. As far as changing the fiscal year, Guy Scaife said we are collecting taxes in ar-  
51 rears, if we move it out further, that puts us in the hole. Towns that have changed, have raised 18 months  
52 of taxes, that would require a warrant article. Milford Medical Center will not have an emergency room  
53 anymore. The latest Guy Scaife got is that lab services would still be available starting at 7 a.m. Urgent  
54 care would only be available 9 a.m. to 9 p.m., lab will be 7 a.m. to 7 p.m. That has probably caused a lot of  
55 the loss. Guy Scaife is glad to hear the lab services will still be available. The original target to eliminate  
56 the emergency room was November 2013, but that will be pushed out. If anyone has any legislative ideas  
57 send them to Chairman Daniels.  
58

1           b) **2014 Legislation Proposal Submission (Sept. 9 through 27, 2013).** Awaiting submissions to review.  
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4 **7. SELECTMEN'S REPORTS / DISCUSSIONS.**  
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6           a) **FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES.** Selectman Putnam  
7 indicated he needs a replacement representative for MACC Base; Selectman Federico stepped up for that. Se-  
8 lectman Putnam will sit down with Selectman Federico to discuss. Vice Chairman Fougere said we need to  
9 make a decision on MACC Base. Selectman Putnam agreed a decision on the contract needs to be made. Se-  
10 lectman Putnam has the pros and cons list to finish. Chairman Daniels asked if the Board of Selectmen will get  
11 a look at the MACC Base budget. He would like to see it. Selectman Putnam just looked at it a few weeks ago  
12 and changes will be made, he will get it to the Board of Selectmen once he gets the revised version.

13 Vice Chairman Fougere indicated that the Milford Improvement Team (MIT) is donating a sign for the new  
14 ambulance facility; the siding on the building is being installed, and they are starting to talk about the interior.  
15 Vice Chairman Fougere asked if crosswalks could be looked at to possibly use a different material to have them  
16 last longer. The State uses a different material and typically they last longer than regular paint. Repainting in  
17 the downtown area is difficult because of the weather so Vice Chairman Fougere asked Rick Riendeu to look at  
18 the cost difference of the new material. If it doesn't work we won't do it again. Selectman Bauer's concern is  
19 that the crosswalks always get washed away quickly. Chairman Daniels would like to see an analysis from an-  
20 other town that uses that material to see the durability. Vice Chairman Fougere agreed, stating the higher traffic  
21 volume also wears out the paint. Selectman Bauer stated the ambulance building looks good and asked if it is  
22 on schedule. Vice Chairman Fougere answered that it is on schedule and there have been no surprises. Select-  
23 man Bauer asked if occupancy will be in October. Vice Chairman Fougere said that will move to November.

24           b) **OTHER ITEMS (that are not on the agenda).** There were no other items.  
25

26 **8. APPROVAL OF FINAL MINUTES.** Selectman Putnam moved to approve the minutes of July 22, 2013 as  
27 amended. Selectman Federico seconded the motion. All were in favor to approve the minutes of July 22, 2013.  
28 Motion passed 4/0/1 with Vice Chairman Fougere abstaining.  
29

30 **9. INFORMATION ITEMS REQUIRING NO DECISIONS.**  
31

32 **10. NOTICES.** Notices were read by Chairman Daniels.  
33

34 **11. NON-PUBLIC SESSION.** Selectman Federico moved to enter into Non-public Session at 7:25 p.m. for ap-  
35 proval of non-public minutes of July 8, 2013 and July 22, 2013 as well as for RSA 91-A:3,II(c) -Reputation. Vice  
36 Chairman Fougere seconded. All were in favor. Motion passed 4/0/1 with Selectman Putnam out of the room.  
37

38 Vice Chairman Fougere moved to unseal all non-public minutes for review. Selectman Federico seconded. All  
39 were in favor. Motion passed 5/0.  
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41 Selectman Putnam moved to approve the non-public minutes of July 8, 2013-reputation. Vice Chairman Fougere  
42 seconded. All were in favor. Motion passed 5/0.  
43

44 Selectman Federico moved to approve the non-public minutes of July 8, 2013-land acquisition. Selectman Putnam  
45 seconded. All were in favor. Motion passed 5/0.  
46

47 Selectman Putnam moved to approve the non-public minutes of July 22, 2013-land acquisition and reputation. Se-  
48 lectman Federico seconded. All were in favor. Motion passed 4/0/1 with Vice Chairman Fougere abstaining.  
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50 Selectman Federico moved to approve the non-public minutes of July 22, 2013-reputation as amended. Selectman  
51 Putnam seconded. All were in favor. Motion passed 4/0/1 with Vice Chairman Fougere abstaining.  
52

53 Selectman Putnam moved to approve the non-public minutes of July 22,2013-reputation. Selectman Federico se-  
54 cunded. All were in favor. Motion passed 4/0/1 with Vice Chairman Fougere abstaining.  
55

56 Selectman Putnam moved to re-seal all of the non-public minutes of July 8, 2013 and July 22, 2013 that were re-  
57 viewed this evening. Selectman Federico seconded. All were in favor. Motion passed 5/0.  
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1 **12. ADJOURNMENT:** There being no further business to come before this Meeting, Selectman Putnam moved to  
2 adjourn at 8:00 p.m. Vice Chairman Fougere seconded. All were in favor. Motion passed 5/0.  
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7 \_\_\_\_\_  
8 Gary L. Daniels, Chairman  
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Mark Fougere, Vice Chairman

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13 Kathy Bauer, Member  
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Kevin Federico, Member  
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Mike Putnam, Member