

**APPROVED**  
**MINUTES OF THE MILFORD BOARD OF SELECTMEN WORK SESSION**  
December 21, 2015

**PRESENT:** Mark Fougere, Chairman  
Kevin Federico, Vice Chairman  
Mike Putnam, Member  
Katherine Bauer, Member  
Gary Daniels, Member  
Mark Bender, Town Administrator  
Darlene J. Bouffard, Recording Secretary

**STAFF:** Karen Blow, HR Director  
Bruce Dickerson, IT Director  
Susan Drew, Welfare Director  
Jack Kelly, Fire Chief  
Mike McInerney, Community Media Director  
Marti Noel, Assessing Director  
Rick Riendeau, DPW Director  
Michelle Sampson, Library Director  
Jack Sheehy, Finance Director  
Mike Viola, Police Chief

**This work session was not televised, but was recorded (audio).**

**1. CALL TO ORDER:** Chairman Fougere called the work session to order at 5:00 p.m. The purpose of this work session is to discuss budget items and then move on to the Warrant Articles, whatever does not get finished will be carried over to the meeting next week.

**2. LEGAL/CONSULTANT FEES:** Chairman Fougere said tonight's goal is for this Board to make its way through all of the Warrant Articles with a vote of support or non-support and talk about outstanding budget items. Last week, Selectman Daniels had requested to look at the detailed budget; he received that from Jack Sheehy and was able to answer most of his questions. Selectman Daniels said the town spent a lot of money on legal and consultant expenses, asking if we can set some guidelines as to when we use legal and when we don't. Does the town randomly go to the town attorney or consultants? There is \$47,000 in the 2016 proposed budget for legal and Selectman Daniels asked do we know how we can cut that down. Selectman Putnam said we can make decisions on our own without consulting; a lot of it is common sense. Chairman Fougere said there are lawyers at NHMA that can be used prior to private legal counsel. If that does not work we go to private counsel. Chairman Fougere is not sure how much is due to lawsuits vs. questions and answers from staff. Mark Bender said it can be questions on warrant articles, representation at deliberative session, town meetings, etc. every department has legal issues that come up from time to time. We do utilize NHMA frequently and some things like zoning and assessing, need legal representation. There are occasionally lawsuits. We do have right to know requests that sometimes need to be passed by counsel. Selectman Daniels said the town pays NHMA \$12,000 per year, can we get a list of what we get from them? Mark Bender finds NHMA services to be a wealth of information for members and staff. All staff relies on them for input. Mark Bender went to the conference recently and came back with some items to pass on and he feels the dues are worth the money.

Selectman Daniels said if the town needs legal opinions, if we had a policy that employees should use NHMA first and then use the town counsel for other things, could we reduce the legal line item? Mark Bender tried to be diligent in using Bill Drescher and others, but there are situations that have required the use of town counsel. Recently the pipeline issues have required use of town counsel; it would be a guess on savings. Chairman Fougere said in December 2015, the town spent over \$45,000, and of that \$10,000 was pipeline related. Selectman Daniels thinks there should be a policy to use NHMA first. Chairman Fougere agrees that staff needs to notify NHMA first before using Bill Drescher.

One thing the town is struggling with is the lack of increases in property assessments. The town tax rate is much smaller than the school. There are not a lot of things the Board of Selectmen disagree about. We all want to take care of the community but with a minimum increase in revenue, it is challenging. Mark Bender asked if the

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1 Board wants to change the legal line item? Vice Chairman Federico does not, stating the predecessor to Mark  
2 Bender used the line item more than we would want to, but we should draft a policy to use NHMA first and then go  
3 to Bill Drescher if the issue is not resolved. Mark Bender said the town did spent \$45,000 but \$10,000 of that was  
4 for the pipeline which is unusual; we would have been closer to \$35,000 without that. Selectman Daniels moved to  
5 change the legal line item to \$40,000 (from \$47,000); he knows we will need legal from time to time. Maybe some-  
6 times as a Board we can think things through more before going to the town attorney. Selectman Putnam seconded  
7 and said sometimes the Board just has to make things work. If something happens, Chairman Fougere said we will  
8 just have to overspend it. All were in favor. Motion passed 5/0.

9  
10 MACC Base was discussed at the last work session. Selectman Daniels moved that any MACC Base budget chang-  
11 es be approved by the Board after the presentation to the Board of Selectmen. The budget should not be voted on by  
12 any one member of the Board. Selectman Putnam said the contract would have to be modified to spell that out.  
13 Selectman Daniels just wants to know about any increases. The Board did not know the budget was going up until  
14 the Board of Governor’s had already made their decision. Selectman Putnam said the BOG has followed the same  
15 contract that has been signed at least five times. Selectman Daniels does not think a financial decision should be  
16 made without a vote of the Board of Selectmen. There are two representatives to MACC Base, if we know about it  
17 ahead of time, the Board of Governor reps can get Board of Selectmen guidance. Vice Chairman Federico thinks  
18 MACC Based needs to be on the agenda after the budget is nailed down. The BOG has three budget reps (one from  
19 each town).

20  
21 **4. COMMUNITY MEDIA:** Community Media Director Mike McInerney has been talking with department heads  
22 about things that will enhance the website. One thing that came out of that was map usage for parks or properties  
23 being developed in order to see the detail. There might be schematic drawings; incorporating Google maps might  
24 help with this. Chairman Fougere said the GIS has different layers of information. Mr. McInerney said this would  
25 be independent of GIS. Selectman Daniels asked if it is being recommended because a lot of people have com-  
26 plained about it? Mr. McInerney said no, it is something that is found on other websites. It would be an added fea-  
27 ture on the site. Selectman Daniels asked what “Gallery Integration” is for. Mr. McInerney said that is for the web-  
28 site hosting and services. The miscellaneous line item is for various items that come up on the website that are out  
29 of his expertise. Selectman Daniels moved to reduce the line item by \$6,000. Mr. McInerney said that will hand-  
30 cuff him to fix anything with the website. Vice Chairman Federico noted that Mike is not a website guy, Drupel is  
31 who we use as a webmaster, if a virus gets into it, the host is responsible but if it does destroy the site, it has to be  
32 rebuilt. Selectman Daniels asked what the \$2,500 consultant line item is for. Mr. McInerney said that is a service  
33 agreement for security. He understands the need to reduce the budget but why go to zero? Selectman Daniels  
34 moved to reduce the professional services to \$1,300. Mark Bender asked what if something happens, what would  
35 we do? Mr. McInerney said he would talk to the host and see how much it would cost and go from there. En-  
36 hancements could not be done, which are to keep the site current, we don’t want it to get years behind. We are try-  
37 ing to stay current. Selectman Daniels said he is confused that the document display is already taken care of so why  
38 is it in the budget. Mr. McInerney said he forgot to remove that. Selectman Daniels moved to drop to \$2,500. Se-  
39 lectman Putnam seconded. All were in favor. Motion passed 5/0.

40  
41 **5. FINANCE.** Selectman Daniels asked about bank services at a cost of \$12,000, lock box deposits and check pro-  
42 cesses. Jack Sheehy explained the banks put fees on everything, fees on every check we deposit, maintenance fees,  
43 each lock box in action. Selectman Daniels asked if that is because we are the town. Jack said no. Selectman Dan-  
44 iels said it does not cost him anything to make a deposit. Jack Sheehy said that is non-commercial, every bank is  
45 that way, in the future he sees that personal accounts will be that was as well. The town gets good services from the  
46 bank. Every check that goes to vendors include making sure it is the right amount before it is paid. We get good  
47 services and it prevents fraud. Selectman Daniels asked about the Property and Liability line item. Jack Sheehy  
48 said that is because of a large claim and that claim is now moving out. He hopes that will go down soon, but it is  
49 still on the books.

50  
51 **6. INFORMATION TECHNOLOGIES (IT).** After being asked about a line item in the budget, Bruce Dickerson,  
52 IT Director, indicated that he usually replaces the large copiers with used copiers through Hallmark, and then under  
53 the service contract with them, the town gets free toner cartridges. The annual maintenance on them is through  
54 Hallmark and they also do repairs. There are 8 copiers around town and he tries to replace one of them each year.  
55 Selectman Daniels asked about Voice Over IP. Mr. Dickerson said the original phones that came with the system are  
56 ten years old and some of them have started going bad, he would like to get the phones all consistent like the ones at  
57 town hall. He would like to start by replacing the phones at the Police Department first. Selectman Daniels asked if  
58 any are failing? Mr. Dickerson said some did just fail, a couple of phone servers are also old and will eventually

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1 fail. The town has three phone servers and it is getting scary. When servers get to be ten or twelve years old, you  
2 know they will fail. Mr. Dickeson would like to start thinking about replacement at seven or eight years. Jack  
3 Sheehy noted that the phone servers are running 24/7. Vice Chairman Federico noted if that is cut out of the budget,  
4 if the phone servers fail, they fail, we are better off to rotate items out by replacing them before failure. Mark Bend-  
5 er said we spend a small amount on phones. Mr. Dickerson stopped getting service contract servers; he uses e-bay  
6 to cut costs for the town. Selectman Daniels understands and appreciates that.  
7

8 **7. HUMAN RESOURCES (HR).** Selectman Daniels asked if money is being moved from HR to somewhere else?  
9 Jack Sheehy said no, Karen Blow is just establishing goals, the dues are higher than last year, as well as professional  
10 fees, but the overall budget is down 8%. Mark Bender said that some deficiencies in the personnel files are being  
11 cleaned up to get them where they should be. Selectman Daniels was questioning whether we are closing some ac-  
12 counts and moving the money elsewhere. Jack Sheehy explained it is just trying to forecast what money will be  
13 spent where.  
14

15 **8. COMMUNITY DEVELOPMENT.** Selectman Daniels asked about the NRPC dues for \$10,000; what are we  
16 getting for that money? Chairman Fougere said NRPC is one of the stronger planning commissions in the State.  
17 Bill Parker would support this line item, they provide great service. They are a great resource providing a lot of  
18 technical advice for the Planning Board. Selectman Daniels asked if we are getting \$10,000 worth of services?  
19 Mark Bender worked with them on the pipeline issues, the work done was good, he felt they did some good solid  
20 work and the GIS information they have has been good and is related to the Office of Community Development.  
21 Selectman Daniels asked if traffic studies are done as part of the fees paid? Chairman Fougere responded they will  
22 come out and do an analysis if the Planning Board has concern about an intersection but it might be an extra cost for  
23 an actual study. They do more statistical stuff or they might do a preliminary design sketch, not an entire design.  
24 Jack Sheehy noted that NRPC does electric rate aggregate. Lincoln Daley, Planning Director, said NRPC also pro-  
25 vides analysis and are a good sounding board. They are a great resource to tap into for GIS analysis and traffic  
26 analysis. Selectman Daniels asked if the town can use NHMA for that? Lincoln Daley responded NHMA does  
27 more legal stuff, NRPC does more planning and zoning analysis and is in tune with land use and transportation  
28 analyses.  
29

30 Selectman Daniels asked about office supplies and why it has gone down the last couple of years, but now  
31 it has gone back up. Lincoln Daley said that Bill Parker actually did that budget and we could do an average if the  
32 Board would like. Lincoln Daley is very diligent with his budget and he will do his best to not spend. Selectman  
33 Bauer appreciates what Lincoln said, the departments ask for what they need and are careful in what they spend.  
34 Selectman Daniels asked if there are still two vehicles in the department budget. Mark Bender said the other vehicle  
35 will be used by other town hall employees but it was left in this budget because it was already there in the past, it  
36 would just be moved from one area to another. Jack Sheehy said if the vehicle is not used by employees, we would  
37 have to pay mileage for using personal vehicles.  
38

39 **9. FUEL BUDGET.** Selectman Daniels asked why the town is paying \$2.25 per gallon for gasoline when he can  
40 get it cheaper than that at the pump. Jack Sheehy responded that is the current rate from the State. Selectman Dan-  
41 iels asked if we have to use that rate? Jack Sheehy said yes we are paying that right now. We are trying to not buy  
42 from gas stations, which would require credit cards for employees that gas up the vehicles and it would be an ac-  
43 counting nightmare. The state does not charge taxes on the fuel, we hope that the rate will go down but we have  
44 dealt with the state for years. Chairman Fougere said to change over it would be an accounting nightmare. Jack  
45 Sheehy said in the past, using the State fuel has served the town well. Jack Sheehy hopes to see it get better. If the  
46 rate moves down, we will move it down in the budget. Selectman Daniels said we are not obligated to buy from the  
47 state. Chairman Fougere said the administration cost to move to another method would offset the savings. Jack  
48 Sheehy said we are currently just billing the departments. The departments know what is being purchased by the  
49 vehicle and by the employee. Chairman Fougere suggested just monitoring it and keep an eye on it.  
50

51 **10. SOLID WASTE.** The warrant article for a new backhoe/tractor has cost the town \$18,500 in repairs so far.  
52 Last year, Rick Riendeau, said the backhoe broke down and this warrant article is to replace that piece of equipment.  
53

54 **11. BUDGET.** At this point, Mark Bender said the budget with changes discussed would be 3.5% over the 2015  
55 default budget. Selectman Putnam said there is no cost of living increase for 2015, according to the Federal gov-  
56 ernment. Vice Chairman Federico wants to keep the employee increase at 3%. The increase in the budget is at  
57 3.6% which is reasonable. This is not saying every employee would get 3%, it is leaving that up to the department  
58 heads. Chairman Fougere said the criteria of how it would be administered has not been finalized. Mark Bender

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1 said it might be the department head that recommends an increase which then gets reviewed and approved by HR,  
2 Finance and the Town Administrator, so that there is a review process in place. Selectman Putnam said that would  
3 be anywhere in between \$0-\$43,000 saved in the budget. Selectman Bauer agrees with Vice Chairman Federico to  
4 keep it at 3%. Selectman Daniels agrees with a merit based increase. Selectman Putnam is comfortable with 3%  
5 being available, and it is merit based so we are looking at \$43,000. The employees do work hard and he would ra-  
6 ther them have it. Mark Bender indicated the Planner position (part time) is in the budget; that is not for the entire  
7 year, and they are not planning to hire one in January and when we do hire it will be part time. We could see some  
8 reductions in the budget for that. All concurred.

9  
10 It was discussed to reduce the police patrol position that is advertised. Vice Chairman Federico said cutting  
11 the position is not in the direction the department wants to go. Selectman Bauer wants to keep the position. Select-  
12 man Putnam wants to keep the position. Selectman Daniels asked about any police surplus this year. Chief Viola  
13 said there is about \$60,000. Mark Bender said that is mostly salary and benefit driven. The new person starts De-  
14 cember 28; there were discussions about not replacing the officers that retired; we need to get to full staff, we are  
15 looking at possibly bringing in an addiction rehabilitation facility. The police provide good service to the communi-  
16 ty. They have been utilizing overtime, we have two officers on every shift and fill the shifts using overtime when  
17 there is a vacation. The Sergeants are working the road more and the department is trying to work within the  
18 boundaries of the budget, but there are also capital needs to fill. The Police also assist on calls but we need the of-  
19 ficers also doing other things. Chairman Fougere agrees the department should keep the position. Selectman Bauer  
20 asked if the Board wants to move forward with hiring the position. We can hold off until after March after the  
21 budget is approved. Chief Viola is interested in hiring and waiting on what the Board of Selectmen wants to do but  
22 qualified people are hard to find. The people recently hired have worked out well. All concurred that the position  
23 should be filled.

24  
25 In working with the budget, and projecting where we want to end the year, there are still outstanding ex-  
26 penses. There are two more weeks of payables to go and we know what there will be the last two weeks (about an-  
27 other \$550,000). Because of good fiscal management, we might have a \$200,000 surplus. That is 1.45% of the to-  
28 tal. We could save taxpayers money in 2016 by encumbering the vehicles for next year, if we find that money is  
29 available, we do not make the purchase. We have a good handle on things right now. We cannot encumber it in  
30 January, it has to be in December. Jack Sheehy said it is whether you use it to save money or you use it in fund bal-  
31 ance. The fund balance is a little below 5% and we should be closer to 10%. We are on the edge. We have not  
32 talked about that but next year we should start talking about that. Chairman Fougere asked what is the standard fund  
33 balance? Jack Sheehy said the Department of Revenue Administration (DRA) guideline is between 6-10%. Mr.  
34 Sheehy said that is a discussion for another day. Chairman Fougere asked Mark Bender to note that the fund bal-  
35 ance discussion should be held after town meeting at a Board meeting. Selectman Putnam moved to encumber the  
36 discussed expenses this year (2015) so that it does not come in next year (2016). Selectman Bauer was in favor.  
37 Selectman Daniels does not support this, the \$200,000 could be used for a sidewalk tractor, instead of leasing it and  
38 having it on the warrant articles. Mark Bender asked if a used tractor/plow is available. Rick Riendeau has not  
39 looked recently but there is a refurbishing program now. When he talked about this in November, a refurb could be  
40 purchased with a warranty. Mark Bender likes the idea, but is unsure if we can make a decision until we know that  
41 we have the money (in surplus). Chairman Fougere said we might be able to get the cruiser and the sidewalk plow  
42 with the \$200,000; but that is only if there is a used one available. Mr. Riendeau will find that out by the next meet-  
43 ing. Selectman Daniels asked if the \$200,000 surplus is townwide? Mark Bender said that it is. Consensus was to  
44 encumber the police cruiser by the end of December. Mr. Riendeau will look for a used sidewalk plow.

45  
46 Bruce Dickerson, IT Director, noted if we get a new cruiser, we should get a new computer. The comput-  
47 ers in the cruisers now are about nine years old. Captain Frye said the two cars in the 2016 budget have new com-  
48 puters and new light bars. We have started to buy new light bars, and some of the radios are twelve years old. One  
49 of the radios right now is giving the officers a warning that it will stop working altogether. We started to replace  
50 them prior to them breaking. In 2017, no matter what car we get rid of, we will not be able to put the equipment in  
51 the new cruisers. If things break, we cannot fix them. Chief Viola said one motorcycle was taken out of the budget  
52 and there is a \$22,000 surplus from police details. That goes into the General Fund. Jack Sheehy said it is part of  
53 the projected revenue for the year. Chairman Fougere reiterated that the new cruiser will be encumbered in 2015  
54 from surplus which results in a decrease in the 2016 budget of \$45,000. Vice Chairman Federico moved to approve.  
55 Selectman Putnam seconded. Vice Chairman Federico, Selectman Putnam, Selectman Bauer and Chairman Fougere  
56 were in favor with Selectman Daniels opposed. Motion passed 4/1.

57  
58 After this change, the budget increase dropped to 3%.

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1  
2 Mark Bender asked if the ATV is critical? Chief Viola responded the next time a rescue needs to be done  
3 out on MileSlip or Brox, it will be critical. We actually used it to recue someone that tripped and was injured at the  
4 parade and the only way to get to them was on the ATV. Is it critical, no, we got by without one for many years, but  
5 it is nice to have. The first week the ATV was in town, there were kids lost in the woods. The kids were found by  
6 someone on an ATV. A couple years ago, a Chapell vehicle was used, and it was dark 1.5 hours after they got out  
7 there. Our ATV has LED lights that flood the area, in the opinion of Chief Viola, it a great tool to have. If there is a  
8 fire in the forest, it is the only way to get people up there. The Fire Department has one. Jack Kelly said we got  
9 called out a number of times, and trained with it out on MileSlip Road, it is a great tool. It is great when you need it.  
10 He hopes that it will stay in the budget and then next summer we will train with it. Chairman Fougere moved to  
11 leave the ATV in the budget. Selectman Bauer seconded. Selectman Daniels asked how much would a used ATV  
12 cost? Captain Frye did not look into that because it was a lease to buy for one year. It comes with a warranty. Jack  
13 Kelly was not sure a used ATV can be bought, and if it is used, you don't really know how it was used. Vice  
14 Chairman Federico looked up e-bay for a used ATV and it appears the prices are around the same as a new one and  
15 it would not be equipped the same. Mark Bender said the town ATV is a four wheel, off-road and it will go any-  
16 where. Captain Frye said it has seatbelts and you have to have seat belts on in order to change gears. Selectman  
17 Bauer, Vice Chairman Federico, Chairman Fougere and Selectman Putnam were in favor of keeping it in the bud-  
18 et. Selectman Daniels was opposed. Motion passed 4/1.  
19

20 Through attrition, the DPW staff reduction has produced a reduction in labor of \$58,000. DPW made a job  
21 offer today to promote someone from within to Highway Manager and also to move someone into the lead in Parks  
22 & Cemeteries. There is one position that will still be open; if we do not fill it, that money would come out of the  
23 budget. Mark Bender said the position is important, everyone works hard in town, if we end up with a default bud-  
24 get, we will have to make some tough decisions. Rick Riendeau just got to full staff in May. If this position goes  
25 away, we are down two people again. Selectman Daniels would be in favor of keeping the position in the budget.  
26 The condition of the roads are of concern and if there will be enough DPW people to do what the department should  
27 do. Selectman Putnam and Selectman Bauer agreed with Selectman Daniels.  
28

29 By reducing the DPW budget paving line item by \$100,000, the budget was lowered. By renting an exca-  
30 vator, it would allow the department to do a lot of the drainage work and ditch work. This is very important before  
31 we start on the \$5 million road warrant article. Vice Chairman Federico said one of the goals for the past three  
32 years has been roads and bridges. The town is taking a big step by increasing the budget to allow DPW to do more.  
33 We need to give them the people and the tools to do what we are asking them to do. This is money well spent. Se-  
34 lectman Bauer agreed. Selectman Bauer indicate the backhoe on the warrant articles is for the Transfer Station. Mr.  
35 Riendeau said to be careful where we make the cuts, because we are \$53,000 over on the highway maintenance line  
36 item. We have been doing a lot of things ourselves, whether it is a mechanic or mechanical but we do not have the  
37 expertise in house for some of the newer trucks. Right now, Mr. Riendeau has four guys able to weld. They worked  
38 all summer on the trucks to get them in service. Selectman Daniels asked about the contracted services line item  
39 where we have only spent \$14,000 but you are asking for \$30,000 in 2016. Mr. Riendeau responded that it (the  
40 money) moves around.  
41

42 **11. FINANCE.** The electronic timekeeping and timecards systems do not vary very much with different vendors.  
43 Selectman Putnam said the pay back on it is one year, so he would leave it in the budget. It will be advantageous.  
44 Vice Chairman Federico said the time and energy will surpass the cost. Selectman Daniels felt it will be more than  
45 what is just in the budget, he thinks that should be managed in each department. If someone is making mistakes on  
46 their timecards, they should be shown what is being done wrong, those are managed costs. There may always be  
47 issues that have to be followed up on. This just seems like a lot of money. Vice Chairman Federico stated in his  
48 experience in IT, it is not a lot of money, when looking at purchasing the units and management, it is not a lot. Vice  
49 Chairman Federico suggested leaving it in there for now. Mark Bender asked if the Board wants to encumber that  
50 system in 2015. Chairman Fougere wants to wait to see about a used sidewalk plow prior to that. We might re-visit  
51 this if we meet default. There was no further discussion on the budget.  
52

53 **12. MACC BASE.** Selectman Putnam said there is a two page contract with MACC Base, and they would like to  
54 bring in Lyndeborough police. It would be \$22,000 per year revenue going towards MACC Base which will be used  
55 to offset the increase to Milford. Selectman Putnam is in favor of this. The contract is to the point and needs Board  
56 signatures from Lyndeborough. Under the present contract, Chairman Fougere asked if this (addition) is allowed?  
57 Selectman Putnam said that it is; there are no equipment changes, it is for Lyndeborough Police only, and no addi-  
58 tional dispatchers are required; it will generate \$22,000 in revenue. Jack Sheehy noted there should be a surplus

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1 coming to Milford from MACC Base. Selectman Putnam does not know what the surplus will be yet. Jack Sheehy  
2 said that MACC Base is picking up another town, which increases their income so Milford should be getting a return  
3 on the surplus for that extra town. Selectman Daniels asked if there will be a Lyndeborough rep on the Board of  
4 Governors? Selectman Putnam said yes but a non-voting member. Selectman Daniels moved to support the agree-  
5 ment between MACC Base and Lyndeborough. Selectman Putnam seconded. All were in favor. Motion passed  
6 5/0.  
7

8 **13. WARRANT ARTICLES:**

9 Library WA -There is a 1.6% increase overall for the Library budget. Selectman Daniels asked if the war-  
10 rant article does not pass, has the maintenance for the Library been increased? Michelle Sampson, Library Director,  
11 said there was \$10,000 spent last year in repairs, the repairs required to the Library are major and very expensive.  
12 Why would we put money into a new HVAC if we have had a new library on the CIP for years? Chris Costantino,  
13 Library Trustee, said the deficiencies involve things that would need to be on a warrant article. For 2016, we have  
14 \$10,000 in the budget for maintenance. Selectman Bauer supports this warrant article. Through the CIP, Vice  
15 Chairman Federico said we should not take away the voter’s voice even if we as a Board do not support the warrant  
16 article. Vice Chairman Federico does not know if he would rather have the road pass or the Library pass. Vice  
17 Chairman Federico said we cannot afford all of the large warrant articles. Selectman Putnam agreed we cannot af-  
18 ford all of the large items. Selectman Daniels said we have identified roads and bridges as a priority. Consensus  
19 was to table this warrant article until next Monday.  
20

21 Reconstruction of Town Roads WA – Consensus was to table this warrant article until next Monday.  
22

23 Storm Sewer Video Inspection WA – Vice Chairman Federico moved to support, Selectman Bauer second-  
24 ed. All were in favor. Motion passed 5/0.  
25

26 Wastewater UV Disinfection Replacement – Awaiting vote from BOC

27 New Water Source – Selectman Putnam believes this WA will be removed

28 Water/Wastewater Administrative Building HVAC Upgrades – Selectman Putnam believes this will WA  
29 be removed

30 Water Department Operating Budget – Awaiting vote from BOC

31 Wastewater Treatment Operating Budget – Awaiting vote from BOC  
32

33 Bridge Replacement Capital Reserve WA – State funding for this till not be available until approximately  
34 2023. Vice Chairman Federico moved to support, Selectman Putnam seconded. Vice Chairman Federico, Select-  
35 man Putnam, Selectman Bauer and Chairman Fougere were in support with Selectman Daniels opposed. Motion  
36 passed 4/1.  
37

38 Sidewalk Tractor Plow w/Sander WA – consensus was to table this warrant article until next Monday.  
39

40 Dump Truck WA – Vice Chairman Federico moved to support, Selectman Bauer seconded. Vice Chair-  
41 man Federico, Selectman Bauer and Chairman Fougere were in support with Selectman Putnam and Selectman Dan-  
42 iels opposed. Motion passed 3/2.  
43

44 Tractor/Backhoe/Loader WA - Vice Chairman Federico moved to support, Selectman Bauer seconded for  
45 discussion. Selectman Daniels asked if this will be used for the Transfer Station? Rick Riendeau responded that it  
46 will be used primarily for DPW for the Transfer Station and in the future trade it in for another one. Selectman Put-  
47 nam asked if anyone has looked at getting one for the Water Utilities department as well, to get a better price. Rick  
48 Riendeau said that was looked at but it was about the same cost. Vice Chairman Federico, Selectman Bauer, Se-  
49 lectman Putnam and Chairman Fougere were in favor with Selectman Daniels opposed. Motion passed 4/1.  
50

51 Front End Loader WA – Vice Chairman Federico moved to support, Selectman Bauer seconded for discus-  
52 sion. Chairman Fougere said there was a discussion about sharing a loader with the WWTF; Bob Courage had told  
53 him there might be one available at the WWTF that the town could borrow. Selectman Putnam had not heard that.  
54 Chairman Fougere feels if there were cooperation between the departments, this purchase would not be necessary  
55 and it would be great. Vice Chairman Federico withdrew the motion. No vote was taken, this WA will be removed.  
56

57 **14. ADJOURNMENT:** There being no further business to come before this Meeting, Selectman Putnam moved to  
58 adjourn at 8:00 p.m. Selectman Daniels seconded. All were in favor. Motion passed 5/0.

APPROVED MINUTES OF BOARD OF SELECTMEN WORK SESSION -  
12/21/15

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Mark Fougere, Chairman

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Kevin Federico, Vice Chairman

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Katherine Bauer, Member

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Gary L. Daniels, Member

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Mike Putnam, Member