

Town of Milford
CONSERVATION COMMISSION



5:30 Consideration of
Appointment of Greg
Boggis to the
Conservation
Commission

MEMO

June 19, 2014

To: Board of Selectmen

Re: Appointment to the Conservation Commission - 2014

The Conservation Commission requests that the Board of Selectmen appoint Greg Boggis to the Conservation Commission as an alternate member. His term will expire in 2016.

Greg Boggis has attended 3 Conservation Commission meetings and would (still!) like to become an alternate. He has an interest in the natural world. His family has been instrumental in creating and managing an open space which is part of the Melendy Country community established in the early 1980s. Most recently, his family donated the rights to the commission to put a parking area for the Rail Trail at the Melendy Rd crossing.

Greg was also instrumental in helping to start the first community garden in Milford, The Sharecroppers, with the help of Share, Dave Momenee and Michael Conley. The community garden is now in the second year and has more than a dozen gardeners who grow vegetables for themselves and also donate a portion to the Share food pantry.

In his spare time, Greg donates his time performing benefit shows for numerous causes, everything from the Humane Society to individuals struggling with medical bills.

The commission looks forward to having his valued judgment as the commission continues to meet its mission.

Respectfully,

Chris Costantino
Milford Conservation Commission, coordinator

WADLEIGH MEMORIAL LIBRARY DEPARTMENTAL UPDATE: JULY 2014

RUNNING THE NUMBERS

- 2013 stats in context

PROGRAMS & SERVICES

- Public scanner
- AARP Tax Assistance
- E-books & downloadable audiobooks
- Selected programs

FACILITIES & GROUNDS

- Needs identified in Nov 2013 update
 - Handicapped parking
 - Fountain
- Air conditioner/chiller
- Building project update

**THE STATE OF NEW HAMPSHIRE
COUNTY OF HILLSBOROUGH
TOWN OF MILFORD**

BOARD OF SELECTMEN

RESOLUTION

Resolution Relating to Petition for Layout of Easements

On Properties Associated with South Street - (NH Route 13)
Pursuant to RSA 31:92, RSA 231:1, RSA 231:2 & RSA 231:8

KNOW ALL MEN BY THESE PRESENTS, that the duly elected Board of Selectmen (Board) of the Town of Milford on the 9th day of June, 2014, at a duly noticed and properly convened meeting of said Board, was presented with a petition requesting that the Board conduct a layout of easements over property adjacent to a portion of the public Class IV highway, **South Street (NH Route 13)** located within the urban compact, the easements and interests located on the properties described in **Exhibit B**, submitted with said petition, all of which is more particularly as shown on the attached **Exhibit A ('Plan')** also submitted therewith and, in connection therewith, it is hereby

RESOLVED, that

1. The Board considered said petition at said meeting and determined that the petition is not such that the Board is '*... clearly of opinion that such petition ought not to be granted ...*';¹ and, therefore,
2. The Board hereby schedules a public hearing on said petition for **Monday, July 28, 2014, @ 6:30 pm**, in the **Selectmen's Meeting Room in Milford, Town Hall**, for the purpose of making '*... a personal examination of the ... [project] ... proposed, and ...*'; also to '*... hear all parties interested who may attend and any evidence they may offer, ...*'; and,²
3. Additionally, the petitioner is directed, on behalf of the Board, to prepare and give notice to all entitled parties and others of said hearing in a manner that complies with all applicable statutes and rules.

***Town of Milford
Board of Selectman***

¹RSA 231:9.

²RSA 231:11.

I, the undersigned, the duly elected town clerk of the Town of Milford, hereby certify that the foregoing is a true copy of a resolution adopted by the Board of Selectmen at their meeting on _____.

Town Clerk

*B:\170docs\msgroad\ssouthstreetvide1.res.wp
gcnoff-170
June 9, 2014*

**THE STATE OF NEW HAMPSHIRE
COUNTY OF HILLSBOROUGH
TOWN OF MILFORD**

BOARD OF SELECTMEN

Petition for Layout of Easements

On Properties Associated with South Street - (NH Route 13)
Pursuant to RSA 31:92, RSA 231:1, RSA 231:2 & RSA 231:8

NOW COMES the undersigned, *William Parker*, Director of Community Development for the Town of Milford, who, believing that there is occasion therefore, respectfully requests that the Board of Selectmen ('Board') consider the following petition and, pursuant thereto, convene an appropriate hearing and layout as a portion of the public Class IV highway, *South Street (NH Route 13)* located within the urban compact, the easements and interests located on the properties described below in *Exhibit B*, more particularly as shown on the attached *Exhibit A ('Plan')* on the conditions and as more particularly set out below, and, in support thereof, says as follows:

Legal Authority

1. *RSA 31:92* authorizes the Board to take '*... land required for public use ...*' utilizing '*... the same remedies and proceedings had as in case of laying out highways ...*'.
2. *RSA 231:1* provides, in pertinent part, that, '*... class IV highways ... and class V and VI highways shall be laid out by ... selectmen of the town ...*'.
3. *RSA 231:8* establishes a process by means of which the Board may lay out a highway and provides, in pertinent part, that the Board, '*... upon petition, may lay out any new class IV ... and class V or VI highway or alter any such existing highway within their town for which there shall be occasion. ...*'¹
4. Said statutes also provide that once such a petition is presented to the Board of Selectmen, that, '*... [u]nless the selectmen are clearly of opinion that such petition ought not to be granted they shall cause notice in writing of the time and place of hearing appointed by them to be given at least 30 days previous to hearing to the first petitioner and to each owner of land over which such highway may pass. ...*'²
5. Accordingly, assuming the Board is agreeable to not summarily denying said petition, it is required that they shall hold a public hearing, giving notice as set forth above, including notice to '*... each owner of land over which such highway may pass. ...*'³

¹*RSA 231:8.*

²*RSA 231:9.*

³*RSA 231:9.*

6. The term '*owner*' is further defined to include, '*... tenants for life or years, remaindermen, reversioners, or holders of undischarged mortgages of record whose mortgages are dated not earlier than 20 years prior to date of filing such petition. ...*'.⁴
7. The purpose of the hearing is to have the Board determine if there is '*occasion*' for such layout and, to that end, the Board is required, at the time and place of said hearing to '*... make a personal examination of the several routes proposed, and ... shall hear all parties interested who may attend and any evidence they may offer, and may adjourn as they see cause. ...*'.⁵

Petition, Hearing & Notice

8. The undersigned presents this petition to the Board of Selectmen in his capacity as the Community Development Director for the Town of Milford and states that it pertains to a Class IV road within the area of the Town of Milford designated by the NH Commissioner of Transportation as a '*compact section*', known as *South Street* and, in particular, pertains to a portion of said highway, wherein the undersigned is requesting a layout of certain easements and other interests more particularly set forth below.
9. The undersigned requests that the Board, in accordance with the authority given to it by the above referenced statutes, resolve at its regular meeting on *Monday, June 9, 2014*, that a *Public Hearing* be held on *Monday, July 28, 2014, @ 6:30 pm*, in the *Selectmen's Meeting Room in Milford, Town Hall*, to consider the within petition and to direct the undersigned to cause notice to be given to all owners of property and other parties entitled to such notice in a manner that is compliant with all applicable notice requirements for a matter of this nature.
10. Further, the undersigned requests that at said hearing the Board consider evidence as set forth below and, pursuant thereto, *grant* this petition for layout of the several easements and interests as requested below.

Facts Supporting the Petition

11. South Street (NH Route 13) in the area in question is a main arterial highway carrying traffic south toward Brookline (and Massachusetts) and north toward Mont Vernon and Concord.
12. At the section in question, the roadway is heavily traveled, extremely narrow and characterized by the location of numerous businesses as well as related on street parking, which, in turn, occasions a considerable amount of pedestrian traffic.
13. The congestion in this section is exacerbated by a confluence of utility infrastructure,

⁴*RSA 231:10.*

⁵*RSA 231:11.*

most of which is located above ground, which, in turn, interferes with pedestrian traffic as well as complicating the maintenance of the sidewalks in the area.

14. Accordingly, the undersigned asserts that there is occasion to layout certain easements and other interests over properties identified below in order to carry out proposed reconfiguration of utility infrastructure, which will include placing certain utilities underground, and, additionally, repairing, constructing and reconfiguring sidewalks in the area, all as more particularly identified in the Plan attached as *Exhibit A*.
15. The undersigned asserts that the Town has secured a grant from State and federal sources which, along with some funds raised by the Town itself, are available to conclude the project which is known as the *South Street Improvements Project ('Project')*, the same being more particularly depicted in said *Exhibit A*.
16. Granting of the petition for layout will facilitate the completion of the Project which, in turn, will render this portion of said highway safer, more easily maintained, more amenable to pedestrian traffic and more attractive.
17. The Project involves the reconstruction of a sidewalk with curb on the east and west sides of South Street through a portion of the 'urban compact' in the Town of Milford. As part of the sidewalk project, South Street will be widened approximately seven (7) feet to the west between The Oval and High Street. In order to accommodate the widening, overhead utility lines along a portion of the west side of South Street will be relocated underground and utility poles along the west side of the street will need to be relocated throughout the length of the project.
18. Ownership and identification of the property interests sought to be obtained in the portion of *South Street* implicated in the Project is reflected in the table attached as *Exhibit B*:
19. If the Board is agreeable to scheduling the aforementioned public hearing on this petition, all of the parties identified in *Exhibit B*, or their successors in title, as well as any other parties entitled to notice, will be notified in a statutorily compliant and timely manner of the *Public Hearing of July 28, 2014* and the within petition.

WHEREFORE, the undersigned respectfully asks that the Town of Milford Board of Selectmen, after having considered the within petition:

- A. Resolve that the petition is not such that the Board is '*... clearly of opinion that such petition ought not to be granted ...*';⁶ and, therefore,
- B. Schedule a public hearing on said petition for *Monday, July 28, 2014, @ 6:30 pm*, in the *Selectmen's Meeting Room in Milford, Town Hall*, for the purpose of making '*... a personal examination of the ... [project] ... proposed, and ...*', also to '*... hear all*

⁶*RSA 231:9.*

parties interested who may attend and any evidence they may offer, ...'; and,⁷

- C. Direct the undersigned to prepare and give notice to all entitled parties and others of said hearing in a manner that complies with all applicable statutes and rules.

AND, FURTHER, the undersigned respectfully asks that the Town of Milford Board of Selectmen, after having considered the within petition and any other information provided at said public hearing, determine that there is '*occasion*' for such layout and grant the petition directing the undersigned to take the necessary steps to follow the process of acquiring the interests set forth in accordance with *RSA 498-A* and any other applicable legal requirements.

Respectfully submitted

*Town of Milford
By its Community Development Director*

Date: June 9, 2014

William Parker

ATTACHMENTS

Exhibit A -

Reduced Copy of Plan entitled '*South Street Improvement Project South Street - Milford, New Hampshire Conduit Layout Plan*' which plan is dated *March 2014*. Said Plan consists of three (3) sheets depicting the same area, provided, however, that each of the three sheets has been color coded to reflect the different interests that are sought to be obtained.

⁷*RSA 231:11.*

Exhibit B -

Table showing current ownership of properties along the section of South Street implicated in this petition.

*H:\170docs\msgrdssouthstreetwide.pet.wpd
gcnoff-170
June 9, 2014*



BUDGET OF THE TOWN/VILLAGE DISTRICT

Form Due Date: **20 Days after the TOWN/VILLAGE MEETING**

This form was posted with the warrant on:

Instructions

Cover Page

- Select the entity type that you are filing for (Municipality or Village District)
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the entity's contact information
- Enter the preparer's information

Account Codes:

- Enter the *Warrant Article Number(s)* and other required information for each applicable account code
- Select the "Add Warrant Article" button to add additional *Warrant Articles* to the account code

For Assistance Please Contact:

NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

http://www.revenue.nh.gov/munc_prop/municipalservices.htm

ENTITY'S INFORMATION ?

Entity Type: Municipality Village

Municipality:

County:

PREPARER'S INFORMATION ?

First Name

Last Name

Street No.

Street Name

Phone Number

Email (optional)



SPECIAL WARRANT ARTICLES ?

Special Warrant articles are defined in RSA 32:3, VI, as appropriations 1) In petitioned warrant articles; 2) Appropriations raised by bonds or notes; 3) Appropriations to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) An appropriation designated on the warrant as a special article or as a non-lapsing or nontransferable article.

Account #	Purpose of Appropriations (RSA 32:3, V)	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
4915	To Capital Reserve Fund ?	Add Warrant Article				
		-				
4916	To Expendable Trust Fund ?	Add Warrant Article				
		-				
4917	To Health Maintenance Trust Funds ?	Add Warrant Article				
		-				
Other Special Warrant Articles		Add Warrant Article				
4901	127 Elm St Land Purchase	- 1			\$190,000	
Special Articles Recommended					\$190,000	

INDIVIDUAL WARRANT ARTICLES ?

"Individual" warrant articles are not the same as "Special Warrant Articles". Individual warrant articles might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

Account #	Purpose of Appropriations (RSA 32:3, V)	Warrant Article #	Appropriations Prior Year as Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (Recommended)	Appropriations Ensuing FY (Not Recommended)
Other Individual Warrant Articles		Add Warrant Article				
4901		-				
Individual Articles Recommended						

You have reached the end of the Appropriations Section. Please review the this section for accuracy, then move on to the Revenues Section.



New Hampshire
 Department of
 Revenue Administration

**2014
MS-636**

3915	From Capital Reserve Funds	?	Add Warrant Article			
			-			
3916	From Trust & Fiduciary Funds	?	Add Warrant Article			
			-			
3917	Transfers from Conservations Funds	?	Add Warrant Article			
			-			
Interfund Operating Transfers (In Subtotal)						\$80,800

OTHER FINANCING SOURCES ?						
Account #	Source of Revenue		Warrant Article #	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
3934	Proc. From Long Term Bonds & Notes	?	Add Warrant Article			
			-			
	Amount Voted from Fund Balance		Add Warrant Article			\$109,200
			-	1		\$109,200
	Estimated Fund Balance to Reduce Taxes					
Other Financing Sources Subtotal						\$109,200
Total Estimated Revenue & Credits						\$190,000



BUDGET SUMMARY		
Item	Prior Year	Ensuing Year
Operating Budget Appropriations Recommended		
Special Warrant Articles Recommended		\$190,000
Individual Warrant Articles Recommended		
TOTAL Appropriations Recommended		\$190,000
Less: Amount of Estimated Revenues & Credits		\$190,000
Estimated Amount of Taxes to be Raised		

MEMORANDUM



To: Board of Selectmen

CC: Guy Scaife, Town Administrator

From: Eric Schelberg, Director

Date: July 16, 2014

Subject: Request for Approval of Ventilator Lease Agreement

This memorandum serves to request the Board to enter into an agreement with the NH Department of Health and Human Services (NH DHHS) to accept two Newport HT-70 ventilator units under a no-cost lease agreement for use by the department and further, to authorize the Town Administrator to sign the Agreement on behalf of the Town.

Under the terms of this agreement, the department will receive two units for field use at no cost, be responsible for preventative maintenance and upon request, immediately return the units to NH DHHS in the event of a State declared medical emergency were said ventilators may be needed at various hospitals around the State.

NH DHHS received eighty-eight ventilator units through a federal grant program with the intent of making the units available to hospitals and EMS agencies in response to a critical need to bolster the number of ventilators available State wide for use in a respiratory related epidemic.

The ventilators will complement the recently approved and introduced department RSI airway management certification and during care of the intubated patient. Use of the ventilator in patient care will free up a provider from having to manually ventilate a patient thereby allowing the provider to perform other patient care related interventions.

In addition to signing the agreement before you, the agreement requires the Board to formally vote to accept the ventilators with language as follows: "The municipality agrees that portable ventilators, provided by the State of New Hampshire, acting through its Department of Health and Human Services, Division of Public Health Services for the benefit of the municipality in emergency situations, be granted directly to, the Milford Ambulance Service to be stored, maintained and deployed as necessary".

Please contact me with any questions you may have concerning this request.

Thank you in advance for your attention to this request.



ORIGINAL WARRANT

TIMBER TAX LEVY

Intent Filed: April 1, 2014 to March 31, 2015
Warrant Year:

THE STATE OF NEW HAMPSHIRE

HILLSBOROUGH

TO: KATHY DOHERTY, Collector of Taxes for Town of MILFORD, in said county:

In the name of said State you are hereby directed to collect on or before thirty (30) days from date of bill from the person(s) named herewith committed to you, the Timber Yield Taxes set against their name(s), amounting in all to the sum of : **\$647.31**, with interest at eighteen (18%) percent per annum from the due date and on all sums not paid on or before that day.

Given under our hands and seal at MILFORD

(Selectmen/Assessors)

DATE: July 28, 2014

NAME & ADDRESS	MAP & LOT	OPERATION #	TIMBER TAX DUE
Thomas Lorden 60 Stable Rd Milford, NH 03055	48-64	14-303-02-T	\$647.31
OWNER 2 ADDRESS ADDRESS TOWN, STATE, ZIP	000-0000-000	02-000-000-T	\$0.00
OWNER 3 ADDRESS ADDRESS TOWN, STATE, ZIP	000-0000-000	02-000-000-T	\$0.00
OWNER 4 ADDRESS ADDRESS TOWN, STATE, ZIP	000-0000-000	02-000-000-T	\$0.00

TAX DUE DATE:

TOTAL TAX:

\$647.31

Warrant Year

CERTIFICATION OF YIELD TAXES ASSESSED

Intent Filed: April 1, 2014 to March 31, 2015

TOWN / CITY OF: MILFORD

COUNTY OF: HILLSBOROUGH

DATE: JULY 28, 2014

TO: DEPT. OF REVENUE ADMINISTRATION
 COMMUNITY SERVICES DIVISION
 P.O. BOX 457
 CONCORD, NH 03302-0457

(Selectmen/Assessors)

# 1	# 4	# 5	# 6	# 6	# 7	# 8	# 9	# 10
NAME OF OWNER	SPECIES	NUMBER OF BOARD FEET IN THOUSANDS	NUMBER OF TONS	NUMBER OF CORDS	STUMPAGE VALUE	TOTAL ASSESSED VAL.	TAX AT 10 %	
Thomas Lorden 60 Stable Rd Milford, NH 03055	WHITE PINE	35.340			\$130.00	\$4,594.20	\$459.42	
	HEMLOCK	0.600			\$37.50	\$22.50	\$2.25	
	RED PINE	0.000			\$47.50	\$0.00	\$0.00	TOTAL TAX
ACCOUNT#: 0	SPRUCE & FIR	0.000			\$97.50	\$0.00	\$0.00	DUE ON THIS
	HARD MAPLE	0.000			\$212.50	\$0.00	\$0.00	OPERATION
# 2 BY WHICH LOT WAS DESIGNATED IN NOTICE OF INTENT MAP & LOT NUMBER 48-64	WHITE BIRCH	0.000			\$70.00	\$0.00	\$0.00	(TOTAL OF
	YELLOW BIRCH	0.070			\$167.50	\$11.73	\$1.17	COL. # 9)
	OAK	4.330			\$275.00	\$1,190.75	\$119.08	
	ASH	0.260			\$117.50	\$30.55	\$3.06	
	BEECH & S. MAPLE	0.000			\$65.00	\$0.00	\$0.00	
	PALLET / TIE LOGS	1.015			\$40.00	\$40.60	\$4.06	
	OTHERS :	0.000			\$0.00	\$0.00	\$0.00	
	OTHERS :	0.000			\$0.00	\$0.00	\$0.00	
					TONS	CORDS		
# 3 OPERATION NUMBER 14-303-02-T	SPRUCE & FIR		0.000	0.000	\$1.50	\$5.50	\$0.00	\$0.00
	HARDWOOD & ASPEN		71.100	0.000	\$3.50	\$10.00	\$248.85	\$24.89
	PINE		0.000	0.000	\$1.00	\$3.00	\$0.00	\$0.00
	HEMLOCK		0.000	0.000	\$2.00	\$7.00	\$0.00	\$0.00
	WHOLE TREE CHIPS		333.900	0.000	\$1.00	\$0.00	\$333.90	\$33.39
	BIRCH BOLTS		0.000	0.000	\$0.00	\$0.00	\$0.00	\$0.00
	CORDWOOD		0.000	0.000	\$0.00	\$10.00	\$0.00	\$0.00
						\$6,473.08	\$647.31	

OWNER 1 WORKSHEET

TOWN: MILFORD
 COUNTY: HILLSBOROUGH
 OWNER: Thomas Lorden
 60 Stable Rd
 Milford, NH 03055

Intent Filed: April 1, 2014 to March 31, 2015
 WARRANT YEAR:
 ACCOUNT #: 0
 MAP & LOT #: 48-64
 OPERATION #: 14-303-02-T
 DATE OF BILLING:

RATING	SPECIES	LOW MBF	HIGH MBF			RANGE DIFFERENCE	RATING %	STUMPAGE VALUE *	# BOARD FEET IN THOUSANDS			
	WHITE PINE	\$105.00	\$155.00			\$50.00	0.50	\$ 130.00	35.340			
	HEMLOCK	\$30.00	\$45.00			\$15.00	0.50	\$ 37.50	0.600			
	RED PINE	\$35.00	\$60.00			\$25.00	0.50	\$ 47.50	0.000			
	SPRUCE & FIR	\$75.00	\$120.00			\$45.00	0.50	\$ 97.50	0.000			
	HARD MAPLE	\$150.00	\$275.00			\$125.00	0.50	\$ 212.50	0.000			
	WHITE BIRCH	\$60.00	\$80.00			\$20.00	0.50	\$ 70.00	0.000			
	YELLOW BIRCH	\$110.00	\$225.00			\$115.00	0.50	\$ 167.50	0.070			
	OAK	\$200.00	\$350.00			\$150.00	0.50	\$ 275.00	4.330			
	ASH	\$100.00	\$135.00			\$35.00	0.50	\$ 117.50	0.260			
	BEECH/SOFT MAPLE	\$50.00	\$80.00			\$30.00	0.50	\$ 65.00	0.000			
	PALLET/TIE LOGS	\$30.00	\$50.00			\$20.00	0.50	\$ 40.00	1.015			
	OTHERS:	\$0.00	\$0.00			\$0.00	0.50	\$ -	0.000			
	OTHERS:	\$0.00	\$0.00			\$0.00	0.50	\$ -	0.000			
RATING	TONS & CORDS	TONS LOW	TONS HIGH	CORDS LOW	CORDS HIGH	TONS	CORDS	RATING %	STUMPAGE VALUE TONS *	STUMPAGE VALUE CORDS *	#TONS	#CORDS
	SPRUCE & FIR	\$1.00	\$2.00	\$3.50	\$7.50	\$1.00	\$4.00	0.50	\$ 1.50	\$ 5.50	0.000	0.000
	HARDWOOD & ASPEN	\$2.50	\$4.50	\$6.00	\$14.00	\$2.00	\$8.00	0.50	\$ 3.50	\$ 10.00	71.100	0.000
	PINE	\$0.50	\$1.50	\$2.00	\$4.00	\$1.00	\$2.00	0.50	\$ 1.00	\$ 3.00	0.000	0.000
	HEMLOCK	\$1.50	\$2.50	\$4.00	\$10.00	\$1.00	\$6.00	0.50	\$ 2.00	\$ 7.00	0.000	0.000
	WHOLE TREE CHIPS	\$0.50	\$1.50	\$0.00	\$0.00	\$1.00	\$0.00	0.50	\$ 1.00	\$ -	333.900	0.000
	BIRCH BOLTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.50	\$ -	\$ -	0.000	0.000
	CORD WOOD/FUELWOOD	\$0.00	\$0.00	\$8.00	\$12.00	\$0.00	\$4.00	0.50	\$ -	\$ 10.00	0.000	0.000

* STUMPAGE VALUE = %RATING X RANGE DIFFERENCE + LOW RANGE VALUE

Board of Selectmen
Agenda Date: 7/28/2014

Acceptance and Appropriation of Unanticipated Revenues Under \$5,000 (31:95(b))

Source	Amount	Purpose
Milford Recreation Commission	\$ 2,829.81	Concession stand monies for the Keyes Park Expansion Project Special Purpose Fund.
Milford Recreation Commission	\$ 200.00	Brick fundraiser monies to be used for the Keyes Pavilion Special Purpose Fund.
Milford Recreation Commission	\$ 822.00	Donations to be used for the Keyes Park Expansion Project Special Purpose Fund.
Beatrice Kimball	\$ 1,000.00	Donation to be used for the Keyes Park Expansion Project Special Purpose Fund.

Acceptance of Gifts of Property Under \$5,000 (31:95(e))

Wal-Mart	Donation of a Graco 'Contender 65' child car seat valued at \$159.95 to the Milford Ambulance Department. See attached memo from the Ambulance Director.
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MEMORANDUM

TO: KATHY TOWNSEND, FINANCE
FROM: ARENE BERRY, RECREATION DIRECTOR
SUBJECT: FUNDRAISING FUNDS ACCEPTANCE
DATE: 7/21/2014
NOTE: KEYES PARK EXPANSION PROJECT



The Recreation Commission operated the concession stand to raise money for the Keyes Park Expansion Project. The total for these sales is \$2829.81 and is to be deposited into the Keyes Park Expansion Project account.

Thank you,

**Arene Berry
Recreation Director
Town of Milford
1 Union Square
Milford, NH 03055-4240
603/249-0625 phone
603/673-2273 fax
aberry@milford.nh.gov**

MEMORANDUM

TO: KATHY TOWNSEND, FINANCE
FROM: ARENE BERRY, RECREATION DIRECTOR
SUBJECT: FUNDRAISING FUNDS ACCEPTANCE
DATE: 7/21/2014
NOTE: KEYES BEAUTIFICATION PROJECT



The Recreation Commission is running a brick fundraiser to raise money for the Keyes Beautification Project- Pavilion. The total for this batch of orders is \$200.00 and is to be deposited into the Keyes Pavilion account #48399.

Checks: \$100.00
Cash: \$100.00
Total: \$200.00

Thank you,

Arene Berry
Recreation Director
Town of Milford
1 Union Square
Milford, NH 03055-4240
603/249-0625 phone
603/673-2273 fax
aberry@milford.nh.gov

MEMORANDUM

TO: KATHY TOWNSEND, FINANCE
FROM: ARENE BERRY, RECREATION DIRECTOR
SUBJECT: FUNDRAISING FUNDS ACCEPTANCE
DATE: 7/21/2014
NOTE: KEYES PARK EXPANSION PROJECT



The Recreation Commission is running a fundraising campaign to raise money for the Keyes Park Expansion Project. The total for this batch of orders is \$822.00 and is to be deposited into the Keyes Park Expansion Project account.

Thank you,

Arene Berry
Recreation Director
Town of Milford
1 Union Square
Milford, NH 03055-4240
603/249-0625 phone
603/673-2273 fax
aberry@milford.nh.gov

Chris G Costantino
Robert W Costantino
721 North River Rd
Milford NH 03055-5008

1182
54-202/114

May 30, 2014 DATE

PAY TO THE ORDER OF

Town of Milford

Kyes Park Expansion Project

\$ 100.00

One Hundred Dollars and 00/100

DOLLARS Security features included. Details on back.



Atwood Lane, Bedford, New Hampshire 03110

FOR 127 Elm Street purchase

Call

MP

⑆01402024⑆ 101010004⑆

1182

EDWARD L. KLOPPER, D.D.S., M.S.C.D., P.A.
ONE ELM ST.
MILFORD, NH 03055

14986

54-7/114
71

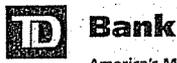
DATE

7/6/14

PAY TO THE ORDER OF

Milford Recreation Commission \$ 200.00
Two hundred and 00/100

DOLLARS Security features included. Details on back.



America's Most Convenient Bank*

FOR

Kyes Field

W. Klopper

MP

⑆014986⑆ ⑆0140007⑆ 12703605⑆



96 OLD WILTON ROAD
MILFORD, NH 03055
(603) 672-1643
www.ChooseSanford.com

TD BANK
America's Most Convenient Bank

54-7-114

7/8/2014

19113

PAY TO THE ORDER OF

Milford Recreation Commission

\$**500.00

DOLLARS

Five Hundred and 00/100

Milford Recreation Commission



Ellen M. Sanford
AUTHORIZED SIGNATURE

MEMO

Kyes Expansion Project

⑆014113⑆ ⑆0140007⑆ 924067447⑆

Security features. Details on back.

THIS CHECK HAS A COLORED BACKGROUND AND CONTAINS MULTIPLE SECURITY FEATURES. SEE BACK FOR DETAILS.

KONA ICE OF NEW HAMPSHIRE
"AN INEXPENSIVE, SIMPLE PLEASURE"
SURRY, NH 03431

TD BANK
KEENE, NH 03431

2096

54-7/114

7/8/2014

PAY TO THE
ORDER OF

Milford Parks and Rec

\$ **22.00

Twenty-Two and 00/100

DOLLARS

Milford Parks and Rec
Keyes Park Expansion Project
1 Union Square
Milford, NH 03055



Dana A Sewer
AUTHORIZED SIGNATURE

MEMO:

Donation thru 07-06-14

⑈002096⑈ ⑆011400071⑆ 9243545823⑈



BEATRICE KIMBALL
FREDERICK KIMBALL
46 MILLBROOK DRIVE
MILFORD, NH 03055

07-03

1056

54-153/114
477

7/7/14

Date

Pay to the
order of

Milford Town of

\$ 1000.00

One Thousand & no/100

Dollars

Security
Features
Details on
Back.



Citizens Bank

New Hampshire

Citizens Circle Account

For

Keys Exp Fund

Beatrice Kimball

MP

⑆0⑆1⑆40⑆533⑆33073967⑆6⑆ 1056

MEMORANDUM

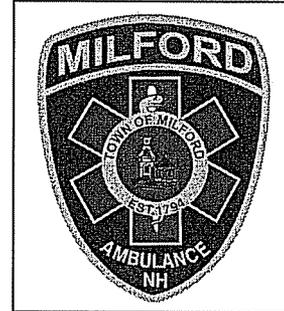
To: Board of Selectmen

CC: Kathy Townsend, Finance

From: Eric Schelberg, Director

Date: July 14, 2014

Subject: 31:95e Hearing – Car Seat



This memorandum serves as a request of the Board to accept an equipment donation.

Walmart has donated a Graco 'Contender 65' child car seat valued at \$159.95.

This donation will facilitate safe transport of children required to be in a car seat.

Feel free to contact me with any questions you may have regarding this subject.

JULY 15, 2014

6.3) Review of
Traffic Safety -
91 Wallingford
Road.

SELECTMAN GARY DANIELS
TOWN OF MILFORD NEW HAMPSHIRE
One Union Square
Milford, NH 03055

Dear Mr. Daniels:

I recently had the opportunity to talk to you at the School Board meeting held in June. I just want to thank you for standing up and assisting the School Board in presenting your suggestions to them. It means a lot to know that as a town resident you are so involved in not just the Selectman concerns but that you are extremely dedicated in making Milford the best it can be in other department areas as well.

I am also writing to you on a separate concern. I am a resident in the Federal Point Subdivision in Milford. I live at 91 Wallingford Road and I had written to you a few years back in regards to the speeding in our neighborhood. At that time you were helpful by having speed limit signs installed in the neighborhood.

Since the neighborhood is reaching 12 years in age the paint lines at the intersections and stop signs have worn away. I am now making a request that the lines be repainted and also perhaps the words "STOP" in large letters be added to the ground. Also, I would like to request if a small speed bump could be added at the intersection of Wildflower and Wallingford prior to the "STOP" sign. As well as one additional Speed limit sign at this intersection. I feel it would help with the vehicles who disobey the Stop sign and remind everyone in the importance of stopping. At that particular intersection, there are also overgrown bushes and weeds that interfere with the visibility to see cars coming around the corner.

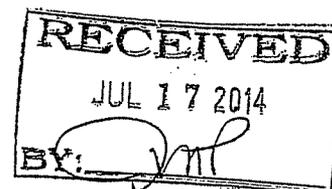
Our neighborhood is utilized heavily as a pass through from Federal Hill to Ponemah Hill to Rt 122. This includes cars, trucks, and also the Nashua Transit Bus.

Mr. Daniels, I would appreciate any assistance you could give us to help ensure that we keep our neighborhood safe for the many families who reside in the Federal Pointe Subdivision.

Sincerely,


Jane M. Tessier

Cc: Department of Public Works, Town of Milford NH



DRAFT

MINUTES OF THE MILFORD BOARD OF SELECTMEN FIFTH MONDAY FORUM

June 30, 2014

PRESENT: Gary Daniels, Chairman
Mark Fougere, Vice Chairman
Mike Putnam, Member
Katherine Bauer, Member
Kevin Federico, Member
Guy Scaife, Town Administrator
Videographer, Dave Bosquet

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING

INSTRUCTIONS: Chairman Daniels called the meeting to order at 7:00 p.m. Chairman Daniels introduced Board members and led the audience in the Pledge of Allegiance. Chairman Daniels noted that those people in the audience who want to speak or add to the discussion should please use a microphone in order to be heard on the PEG Access live broadcast. Chairman Daniels explained why the Fifth Monday forum is held and that there is no agenda for the forum, it is an open meeting for the public to come in to bring any issues of concern to the Board.

2. 5th MONDAY FORUM COMMENTS.

Former Brox Property – Suzanne Fournier and Tom Gardner appeared before the Board on behalf of Brox Environmental Citizens. Ms. Fournier reported to the Board that she had discovered a shooting range on the property that had significant trash that had been dumped, along with sharp, metal boards with nails, three large TV's, broken bottles and a utility pole. While Ms. Fournier stated that members of the Brox Environmental Citizens Group were willing to clean up the trash, Town Administrator Scaife stated that DPW would look into the situation. Chairman Daniels thanked Ms. Fournier for bringing this to the attention of the Board. Ms. Fournier also raised the question as to whether or not target shooting was legal on the property. Police Chief Michael Viola had met with a representative of the State Fish & Game Office, who polices the area four out of five weeks. The departments will work together to address the problem. Chief Viola stated that there is no statutory prohibition against shooting on the property, though he was unsure if there was an ordinance prohibiting such action on that property.

New Business – Selectman Putnam moved to approve a Resolution pertaining to the Town Flexible Spending Plans. Selectman Bauer seconded. All were in favor. Motion passed 5/0.

Selectman Putnam moved to approve the Board of Selectman meeting minutes for June 9, 2014. Vice Chairman Fougere seconded. All were in favor. Motion passed 5/0.

Vice Chairman Fougere moved to approve an Intent to Cut for map/lot 40/27 and 58/5. Selectman Putnam seconded. All were in favor. Motion passed 5/0.

DPW Director Rick Riendeau stated that he has received bids for the Transfer Station Mobile Office and recommended, along with the concurrence of the Recycling/Solid Waste Committee, that William Scottsman be awarded the contract. Selectman Putnam moved to approve William Scottsman as the vendor for providing the Transfer Station Mobile Office. Selectman Federico seconded. All were in favor. Motion passed 5/0.

3. NON-PUBLIC SESSION. Selectman Putnam moved to enter into Non-public session at 7:45 p.m. in accordance with RSA 91-A:3 II (c) – Reputation. Selectman Bauer seconded. All were in favor. Motion passed 5/0. After discussing a reputation issue, Selectman Putnam moved to come out of non-public session. Selectman Federico seconded. All were in favor. Motion passed 5/0 and the Board came out of non-public session at 7:59 p.m. Chairman Daniels announced that in non-public session the Board discussed a reputation issue, no decisions were made and no votes were taken.

4. ADJOURNMENT: There being no further business to come before this Meeting, Selectman Putnam moved to adjourn at 8:00 p.m. Selectman Federico seconded. All were in favor. Motion passed 5/0.

**DRAFT MINUTES OF BOARD OF SELECTMEN 5TH MONDAY FORUM -
06/30/14**

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Gary L. Daniels, Chairman

Mark Fougere, Vice Chairman

Katherine Bauer, Member

Kevin Federico, Member

Mike Putnam, Member

TOWN OF MILFORD FINANCE DEPARTMENT

TO: BOARD OF SELECTMEN
FROM: JACK SHEEHY, DIRECTOR OF FINANCIAL OPERATIONS
SUBJECT: TREASURER'S REPORT, JUNE 2014
DATE: 7/16/2014



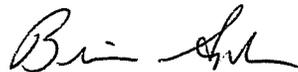
Please find attached the Treasurer's Report for the month of June 2014.

Deposits processed for the month totaled \$15.5 million (\$14.6 million in property taxes) while cash disbursements processed for the month totaled \$5.6 million.

Variances on "Detail Statement of Other Revenues" include: Cable Franchise Fee, quarterly payment received in May 2014 and June 2013; Intergovernmental – Federal, grants for Dam Feasibility Study and CDBG grant received in 2014, not in 2013.

TREASURER'S REPORT
TOWN OF MILFORD, NEW HAMPSHIRE
JUNE, 2014
(unaudited)

	CHECKING ACCOUNT	ESCROW ACCOUNT	NHPDIP ACCOUNT	DISBURSEMENT ACCOUNT	LAKE SUNAPEE ACCOUNTS	TOTAL
Beginning Balance as 6/1/14	2,524,978.48	64,462.78	90.01	19,862.14	10,612.08	\$ 2,620,005.49
Receipts:						
Taxes and Interest	14,637,556.20	-	-	-	-	\$ 14,637,556.20
Water & Sewer User Fees	231,591.98	-	-	-	-	\$ 231,591.98
Other Revenues - (See Detail Schedule)	600,194.35	-	-	-	-	\$ 600,194.35
Ambulance	-	-	-	26,384.26	-	\$ 26,384.26
Recreation	-	-	-	18,526.00	-	\$ 18,526.00
Escrow Deposit	-	-	-	-	-	\$ -
Escrow Transfers	-	-	-	-	-	\$ -
Interest Income	-	0.53	-	-	1.42	\$ 1.95
Investment Transfers	-	-	-	-	-	\$ -
TAN Deposit	-	-	-	-	-	\$ -
Bond Proceeds	-	-	-	-	-	\$ -
Total Receipts:	<u>\$ 15,469,342.53</u>	<u>\$ 0.53</u>	<u>\$ -</u>	<u>\$ 44,910.26</u>	<u>\$ 1.42</u>	<u>\$ 15,514,254.74</u>
Disbursements:						
Accounts Payable Warrants	(1,596,594.86)	-	-	(5,040.72)	-	\$ (1,601,635.58)
Payroll Warrants	(362,008.30)	-	-	-	-	\$ (362,008.30)
Milford School District Appropriation	(3,600,000.00)	-	-	-	-	\$ (3,600,000.00)
Hillsborough County Appropriation	-	-	-	-	-	\$ -
Escrow Transfers	-	-	-	-	-	\$ -
Investment Transfers	-	-	-	-	-	\$ -
TAN Disbursement	-	-	-	-	-	\$ -
Suntrust Disbursement	-	-	-	-	-	\$ -
Bank Charges	(994.25)	-	-	-	-	\$ (994.25)
Voided Checks	676.38	-	-	-	-	\$ 676.38
Total Disbursements:	<u>\$ (5,558,921.03)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (5,040.72)</u>	<u>\$ -</u>	<u>\$ (5,563,961.75)</u>
Ending Balance as of 6/30/14	<u>\$ 12,435,399.98</u>	<u>\$ 64,463.31</u>	<u>\$ 90.01</u>	<u>\$ 59,731.68</u>	<u>\$ 10,613.50</u>	<u>\$ 12,570,298.48</u>



BRIAN SANBORN
TOWN TREASURER

**TOWN TREASURER
 DETAIL STATEMENT OF OTHER REVENUES**

	JUNE 2014	JUNE 2013 AMOUNT
DESCRIPTION		
Business Licenses & Permits		150.00
Cable Franchise Fee		33,804.28
Motor Vehicle Permit Fees	\$226,659.08	190,110.35
Building Permits	\$6,719.00	6,444.10
Dog Licenses	\$702.50	677.00
Marriage Licenses	\$405.00	450.00
Civil Union Licenses		
Taxi Cab Licenses		
Vital Records	\$1,395.00	1,305.00
Fire Alarm Permits & Fees	\$285.00	275.00
Site Plan/Subdivision Fees	\$4,082.50	187.50
Zoning Application Fees	\$127.00	118.75
Miscellaneous Other Permits & Fees	\$325.00	330.00
Intergovernmental - Federal	\$65,391.00	3,750.00
Intergovernmental - State & County	\$145.00	
Income from Departments	\$281,540.17	246,260.32
Sale of Town Owned Property	\$1,000.00	
Rental of Town Owned Property	\$3,234.76	1,802.00
Fines and Forfeits	\$779.74	1,358.94
Insurance Reimbursements		
Misc. Other Reimbursements	\$1,894.82	12,348.44
Contributions & Donations	\$2,729.00	15,090.00
Other Grant Revenue		
Impact Fees	\$1,410.78	420.00
General Obligation Bonds		
Inspection Fee Escrows		
MACC Base - Surplus Return	\$1,369.00	
Deposits & Prepayments		
Transfers from Trust Funds		
Legal Settlement		
Transfer in from Special Purpose Funds		
Transfer from Capital Reserve		
GRAND TOTAL:	<u>\$ 600,194.35</u>	<u>\$ 514,881.68</u>