

**COMMUNITY FACILITIES COMMITTEE
JULY 25, 2011 – MILFORD TOWN HALL**

Members Present: Gil Archambault, Mark Fougere, Janet Langdell, Lorraine Marchildon, Liz Michaud, Bill Parker, Jim Rumson, Eric Schelberg, Peg Seward, Rod Watkins, and Leighton White.

Members Absent: Kathy Bauer and Merv Newton. (K. Bauer entered the meeting later.)

B. Parker reported that he met with Mike Castagna and Eric Schelberg to discuss what has to be done for the first phase of this project. M. Castagna also viewed the properties under consideration, and he will have his report within the week with regard to building cost comparisons and the feasibility of building renovations.

J. Langdell questioned if the committee will be making its evaluation of the options based on current information or on the findings contained in M. Castagna's report. B. Parker responded that the committee can do what it can this evening; and if there are items in question, the evaluation can be completed after the report is received.

B. Parker distributed copies of the proposed fee for Castagna Consulting Group, LLC for a preliminary site evaluation for a new ambulance facility. The proposed fee for the listed scope of services including expenses is \$4,450. Once the CFC makes a decision as to which option to recommend, it will be up to the Board of Selectmen to determine where the monies will come from for the second phase of the project. There was a brief discussion among the committee members with regard to the proposed fees of SMP and Castagna Consulting Group for engineering and architectural services, and the general feeling was that M. Castagna could design a more economical building.

M. Castagna had added several categories to the evaluation matrix, and it was the decision of the committee members not to use them as some were not needed, and some were already contained in the original matrix.

Prior to beginning the evaluation process of the options, the committee deemed that E. Schelberg would not be a voting member as he is support staff. Also, K. Bauer would not be a voting member as she is a member of the Board of Selectmen. However, B. Parker was designated as a committee member and, therefore, a voting member.

At 8:05 pm. Kathy Bauer and Nate Carmen entered the CFC meeting.

There followed a lengthy evaluation process of the options under consideration, taking into consideration the size of each site and associated lot constraints, environmental issues, along with the estimated 2011 assessed value. The remaining items on the evaluations will be completed once the report is received from M. Castagna. B. Parker will also determine if some of the adjoining lots under consideration can be purchased separately and which sites will definitely be available for purchase.

R. Watkins made the motion, seconded by P. Seward, that the minutes of the July 18, 2011, meeting be approved; said motion adopted.

The meeting was adjourned at 9:00 p.m.