

**COMMUNITY FACILITIES COMMITTEE
AUGUST 22, 2011 – POLICE DEPT. COMMUNITY ROOM**

Members Present: Gil Archambault, Mark Fougere, Janet Langdell, Lorraine Marchildon, Merv Newton, Bill Parker, Jim Rumson, Eric Schelberg, and Rod Watkins.

Members Absent: Liz Michaud, Peg Seward, and Leighton White.

M. Newton announced that the scheduled meeting with Mr. Fuller has been postponed until Thursday, August 25th, at which time Bill Parker and Guy Scaife will meet with him with regard to the property under consideration. Therefore, he felt the committee should consider a second option to recommend to the Board of Selectmen in the event the first option is not available.

The committee members discussed the other options that were under consideration to determine which one could be the most viable second option. M. Newton brought up the Permatach building on Elm Street as a possible site, as it is located on approximately 5 acres of land and is a steel and concrete building. It was noted that, again, Elm Street poses problems with traffic, and that particular site could be subject to flooding. It was also noted that the site is adjacent to Town owned property, that additional access could be defined through Keyes Park, and other access management techniques could alleviate the site distance issues mentioned for the main entrance to 127 Elm Street and that this property offers additional flexibility for Town facility needs. The committee was in general agreement that if the first option does not work out, the owner of the second option (sites 25-74 & 25-73) would be contacted.

Considerable discussion ensued on the general framework for a marketing plan to be followed to get the message out to the general public as well as members of the various town boards and committees.

Suggestions were as follows:

- Define the problem
- “Bullets” re: ambulance needs
- Slides on PEG
- An open house
- Pumpkin Festival
- Visit service clubs
- Transfer Station
- Lawn signs
- Business support
- Solicit money for funding the marketing/public education campaign. Posters and a single page fact sheet.
- Ambulance Website (Eric noted the marketing person/ambulance volunteer who helped the last year would be an additional resource this year)
- Display tables for Deliberative Session & Primary Day (need to verify with Moderator).
- Reader Board on bridge

R. Watkins volunteered to chair the Marketing Subcommittee, and J. Rumson and E. Schelberg offered their assistance. Possibly L. Michaud may be able to lend a hand with this undertaking. R. Watkins said he would like to get all the ideas together and make a time line as to when the various details can be put into action. He will be calling a meeting to start framing out what the committee can do. There was some apprehension about funds for the marketing project, and committee members were hopeful monies would be available for this community endeavor.

E. Schelberg said there had been questions regarding whether an ambulance facility is considered an “essential” building. He presented pertinent sections of the 2009 International Building Code that was adopted by the State of New Hampshire. Table 1604.5 – Occupancy Category of Buildings and Other Structures – clearly states that “Fire, rescue, ambulance and police stations and emergency vehicle garages” are designated as essential facilities. Discussion ensued about information our consultant should compile related to construction options. A matrix of the various constructions options (with costs, pros and cons) that will achieve the “essential” building code requirements would be helpful for public education and to support the final decision on type of building construction (i.e. ICF and methods other than ICF).

E. Schelberg also brought up the cessation of operations of Rockingham Ambulance and how it might affect the Milford Ambulance. Milford does get the 911 calls, but other service providers can be used for “transfer” calls. M. Newton requested that E. Schelberg provide the committee with a report as to what the neighboring towns and other providers are doing, what mutual aid agreements are in effect, and how the cessation of Rockingham Ambulance will impact Milford.

M. Fougere made the motion, seconded by R. Watkins, that the minutes of August 1, 2011, be approved, said motion adopted, with J. Langdell abstaining.

The next meeting will be held on Monday, August 29, at the Police Department Community Room.

The meeting was adjourned at 8:05 p.m.