

Digital Data Distribution Policy

Community Development Department

February 2, 2010

Town has made substantial investments in its GIS system and the development of digital data and photography. This valuable resource for the Town may also be a resource to business and members of our greater community.

While a significant amount of this data is available through the online GIS Viewer, the Town believes data should be made available for distribution at a reasonable fee. The fees listed below account for the time and resources required to package the data for distribution and a reasonable cost associated with the development of the data and orthos.

Data identified as private or critical to the health, safety and welfare of the community, as determined by the GIS Steering Committee, shall not be available for distribution.

In an effort to protect the Town, a data distribution and liability waiver form has been created and reviewed by Town Counsel. This form shall be filled out and approved by the GIS Coordinator prior to any data belonging to the Town of Milford being distributed. Attached is a copy of that document.

GIS Data Distribution shall be made available to the public in accordance with the following:

1. Data shall be distributed by the GIS Coordinator through the Community Development Office. All information requests shall utilize and sign the Digital Data Request Form and shall be directed to the GIS Coordinator for approval and distribution.
2. Data shall be available for distribution to other municipal, regional or state agencies, or partners of the Town at the discretion of the GIS Coordinator, Director of Community Development, or Town Administrator at no cost. All other interested parties will be charged according to the Fee Schedule below.
3. A variety of Town maps are available on the Town's website at no cost. For copies of maps please see the fee schedule below.
4. The Town is open to working on special mapping projects for private entities. Project scope shall be directed to the GIS Coordinator to determine feasibility. All project costs shall be outlined and agreed upon prior to the commencement of any project by the Community Development Director, GIS Coordinator and client. The Town has the right to refuse special project requests.

Summary Fee Schedule

Digital Data

Data	Area	Price
2010 Orthos		
6" pixel	Whole Town	\$450
3" pixel	Whole Town	\$500
6" pixel	Tile (72 tiles total)	\$100
3" pixel	Tile(72 total tiles)	\$150
2010 Land base (2 ft contours, buildings, road centerlines, parking lots, parcels)	Whole Town	\$500
Parcel shapefile	Whole Town	\$50
Road shapefile	Whole Town	\$50

Printed Maps

Size	Type	Price
17" x 22"	Black and White	\$10.00
17" x 22"	Color	\$15.00
22" x 34"	Black and White	\$15.00
22" x 34"	Color	\$20.00
34" x 44"	Black and White	\$25.00
34" x 44"	Color	\$30.00

Note: The digital data costs include the costs of any storage device necessary to transfer the data.

These policies and fees may be updated periodically by the GIS Committee.