

MEMORANDUM

DATE: June 9, 2014

TO: Board of Selectmen

CC: Guy Scaife

FROM: Marti Noel, Assessor

RE: **2013 Property Abatement Applications  
Recommendations for Denial - 1**

---

**Property Abatement Applications:**

Attached, please find a Summary of the abatement request which has been reviewed for this session. The summary gives a brief discussion of the reason for the request, my recommendation with the results of the review, the date the owner was notified by mail regarding the status of their request, and the total amount of the changes recommended. The final column represents the total difference in taxes to be abated upon Board approval. As has been done in the past, a tally of abatement and appeal resolutions is provided.

I have the complete file available in my office, should you wish to have more detail on any of the applications.

As a refresher on the Abatement process, important dates to remember include: The deadline for filing for Abatement for the 2013 tax year was March 3 this year because the statutory filing date of March 1 fell on a Saturday. This year there are a total of 48 Abatement Requests, which includes 35 requests by a single entity. After this evening's session, we will have addressed all but 2.

The deadline for response by the municipality to all abatements timely filed is July 1. If no decision has been made, the abatement is to be considered to have been denied, and the Appellants may begin filing for appeal at the state level with either the BTLA or Superior Court.

Thank You

2013 Abatement Recommendations									
App #	Map/ Lot	Address	Property Owner Request	Recommendation	Reason	Letter Sent	2013 Assessed Value	Adjusted Assesed Value	Abatement Amount @ \$26.97 rate
1344	48/36	34 Emerson Rd	Reduction of value based on limited life expectancy of the dome roofing component. The value requested was supported by a recent appraisal. Requested value: \$1,750,000.	Denial	The Increased physical depreciation for property components was considered at the time of revaluation in 2011 and included input from the property owner. The recommendation is for denial of this application, but to consider the appraisal conclusions going forward. This has been discussed with the property owner.	6/2/2014	3,163,800	3,163,800	-
					<b>Total Amount of Abatement Recommended for Approval this Session</b>				<b>0.00</b>
					<b>Total from prior granted 2013 Abatements</b>				<b>12,082.55</b>
					<b>2013 Abatement Total:</b>				<b>12,082.55</b>
					<b>Total from Appeals Resolved in 2014</b>				<b>22,082.98</b>
					<b>Total</b>				<b>34,165.53</b>

MEMORANDUM

DATE: June 9, 2014

TO: Board of Selectmen

CC: Guy Scaife

FROM: Marti Noel, Assessor

RE: **Land Use Change Tax –**  
M 53 Lot 38-1

---

**Map 53 Lot 38-1** is located on Mountain View Court. It is a 1.77 acre lot which qualified for current use because it was adjacent to a larger parcel that also qualified for current use with identical ownership. This 1.77 acre lot sold recently, which disqualified it for current use based on size. The lot sold for \$105,000 on May 9, 2014.

The market value is based on its sale price, having been exposed to the open market. This value is well support by other recent land sales in the same vicinity.

I have given notice to the property owner that this LUCT Warrant is being submitted this evening for the Board's approval.

Thank You

MEMORANDUM

DATE: June 9, 2014

TO: Board of Selectmen  
Guy Scaife

FROM: Marti Noel, Assessor

RE: **Assessing Department Update**

---

The last Assessing Department Updates was in November of 2013, and 1<sup>st</sup> half tax bills have been distributed.

As you know, the tax year runs from April 1 through March 31, with January through April 15 being an active time in the Assessing Department.

**Exemptions and Credits:**

One of the focal tasks at this time of year is the review of applications for exemptions and credits. The filing deadline is April 15, with a response from the Board of Selectmen required by July 1.

Results for these applications are as follows:

For veteran's credit, we review only new applicants; there were 25 new applications approved for 2014. The veteran's tax credit is directly applied to the total tax amount. Including new applicants, there are a total of 491 veterans representing a total credit of \$146,650.

This is slightly down from 2013, when we had a total of 501 veterans representing \$166,800.

For elderly exemption, we review all applicants every year. This year we had 22 new applicants approved and a total of 85 recipients in total. The exemption reduces the total amount of property value before taxes are applied to a remaining balance. Using the 2013 tax rate, this total represents approximately \$212,900 in taxes. The number of recipients is up this year from 76 in 2013 representing an estimated \$186,370 in taxes.

There were no changes in the number of exemptions for the blind.

There are 38 properties receiving charitable, educational or religious exemption, which has remained consistent for several years. In addition there is one a new applicant still under review.

**Abatements:**

The filing deadline for abatement applications is March 1, but due to that day falling on a weekend, it was March 3 this year.; Municipality response is required by July 1.

For the 2013 tax year, there were 48 abatement applications, 35 involved a single property owner who is the developer of a condominium complex where they maintain ownership of several units.

Including the abatement request addressed tonight, there are two remaining. One is awaiting additional information from the property owner's representative and the other is from FairPoint who has two years of appeal hearings pending from abatements which they have filed throughout most communities in the state including Milford. Their argument involves several legal issues waiting to be resolved in the Courts as well as contested value.

**Individual Warrants:**

To date, Land Use Change Tax Warrants issued (when current use classification is no longer appropriate on a site), total \$34,000 including the Warrant presented today.

Jeopardy Tax Warrants, where mobile homes are to be removed from a location were issued this year, totaling \$712.

Timber tax warrants to date total \$2,165.

**Property Reviews:**

A chief function of the assessing department is to maintain property records and update for changes. To accomplish this, we use building permits and property transfers to inform of potential changes, and cyclical review as a means of capturing unpermitted changes or other changes in property conditions.

To date, 217 properties have been reviewed for 2014. This is expected to increase over the course of summer and winter months.

For the current cycle working towards the 2016 revaluation, 2077 properties have been reviewed. This includes the 217 reviewed for this year. It is expected that I will not personally review all properties within the town by end of 2015. To that end, I will be preparing an RFP for bids to assist in completing this task up to and including the statistical analysis necessary for the 2016 revaluation and post revaluation support.

**Assessment Procedures:**

As a final note, I would like to the Board that the Assessing Standards Board has revised their 2006 Assessing manual titled "Understanding NH Property Taxes: The Official NH

Assessing Reference Manual”. This 2014 revision comes about through the joint effort of Assessing Standards Board members who represented Assessors, the Department of Revenue and the Public, and is a comprehensive review of statutes, rules and procedures in an ongoing effort to bring transparency and understanding of the “what, how, and why” we do what we do. I always keep a hard copy in the office where it is handy for answering questions and it is also available on-line at <http://www.revenue.nh.gov/mun-prop/property/documents/asb-manual.pdf> It is intended to help the lay-person understand NH Assessment practice.

That’s a Wrap, and Thank You

R  
e  
c  
r  
e  
a  
t  
i  
o  
n



66:00  
Departmental  
Update -  
Recreation  
Departmental Update  
Recreation

# 2014 Selectman's Update

D  
e  
p  
a  
r  
t  
m  
e  
n  
t

# Vision Statement

To provide opportunity for each and every citizen to enrich their quality of life by offering a full spectrum of community-driven recreation activities for all ages through the provision of recreation and parks services.

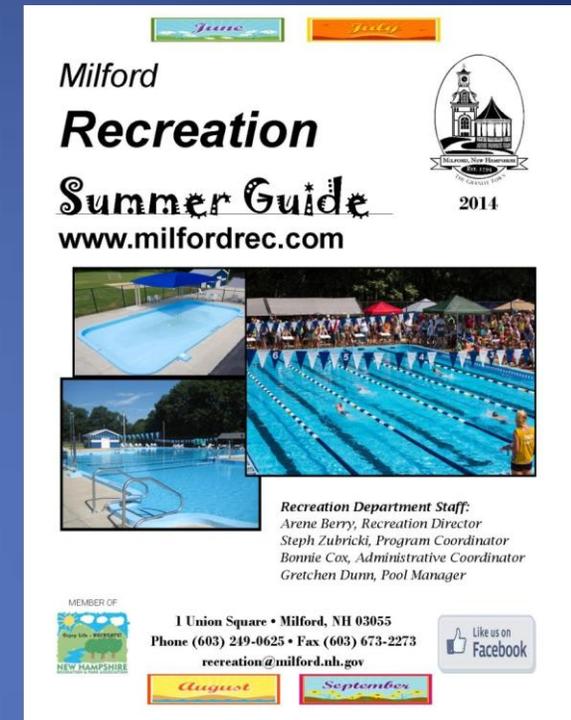
# Mission Statement

The Milford Recreation Department is committed to enriching the quality of life for all residents by:

- Offering diversified programming, activities and events.
- Assessing and responding to parks and amenities needs.
- Collaborating with community groups that share an interest in recreational goals.

# Programs

- Summer program guide out now at schools, library, town hall, town website
- Participation levels strong
  - Q1 2013: 456
  - Q1 2014: 462 (1.3% increase) (+9.8% revenue)
  - Winter ice program success
  - Learn to skate: Full capacity again
  - Hockey: increased to 14
- Successful Toddler Tumbling, Archery, Soccer, Zumba, Safe Sitter
- Senior Coffee Connections and Bingo



The cover of the Milford Recreation Summer Guide 2014 features the town's logo and contact information. It includes three photographs of swimming pools: an outdoor pool with a blue umbrella, an outdoor pool with many people, and an indoor pool with a ramp. The text on the cover includes the title 'Milford Recreation Summer Guide 2014', the website 'www.milfordrec.com', and the Recreation Department Staff: Arene Berry, Recreation Director; Steph Zubrick, Program Coordinator; Bonnie Cox, Administrative Coordinator; and Gretchen Dunn, Pool Manager. It also mentions membership in the State of New Hampshire and provides contact details for 1 Union Square in Milford, NH, including phone, fax, and email numbers, along with a Facebook link.



# Events

Recently held:

DD Dance, Winter Festival,  
Live Animal Show, Easter Egg  
Hunt, Mother & Son Fisher  
Cat Outing



Up Next:

Rotary Swim Meet, July 4th,  
Summer Concert Series, Kids  
Carnival

# Project: Shepard Ice Rink Warming Hut/Storage Building

- Obtained temporary CO before skating season started.
- Checklist to finish up.
- Funded by the East Milford Improvement Society



Many thanks to all those who  
contributed their time with  
both the building and the ice.

# Project: Pergola

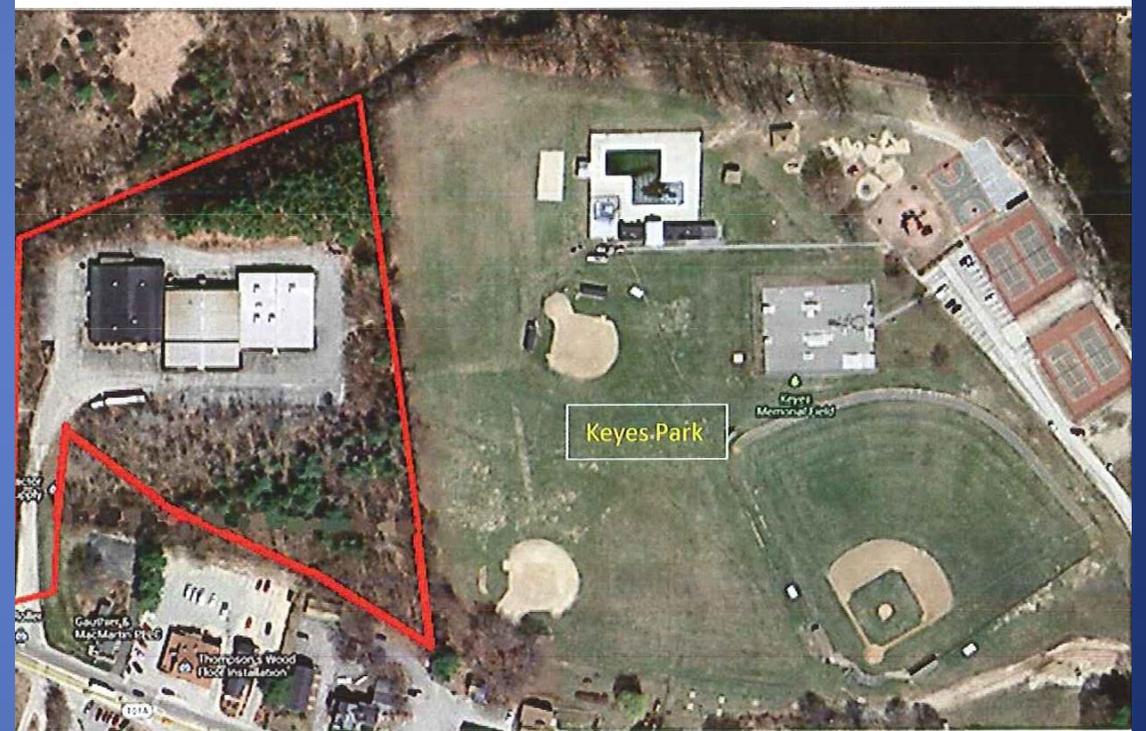
## Addition to The Keyes Pavilion

- Brick pavers installed June 7/8
- Applied Technology Center (MHS) just finishing up final touches



# Keyes Park Expansion Project

- Recreation Commission taking the lead in fundraising efforts
- Commission has committed the first 10% (\$19,000)
- Additional donations total \$10,100 to date
- Commission intends to hold 1-2 fundraising events



# On the Horizon

- Pool Opening!!
- Summer programs begin
- 4<sup>th</sup> of July
- Rotary Swim Meet
  
- Fall/Winter program guide
- Halloween Event

**Thank you!**

6:20 Bridge  
Maintenance  
Update

TOWN OF MILFORD, NH

10-Year Bridge Capital Improvement Program												
Priority No.	Project Name	Project Costs	Year 1 (2015)	Year 2 (2016)	Year 3 (2017)	Year 4 (2018)	Year 5 (2019)	Year 6 (2020)	Year 7 (2021)	Year 8 (2022)	Year 9 (2023)	Year 10 (2024)
1	Jennison Road over Hartshorn Brook - NHDOT Br. No. 099/150	Construction and Const. Eng. Contingency (5%)	\$ 482,000.00 \$ 24,100.00									
2	Hartshorn Road over Hartshorn Brook - NHDOT Br. No. 103/163	Engineering Study Design & Bidding Construction and Construction Eng. Contingency (20%) & 3% Yr. Inflation	\$ 50,000.00	\$ 55,000.00 \$ 418,000.00 \$ 108,790.00								
3	Savage Road over Brook - NHDOT Br. No. 057/109	Engineering Study Design & Bidding Construction and Const. Eng. Contingency (20%) & 3% Yr. Inflation		\$ 50,000.00	\$ 55,000.00 \$ 418,000.00 \$ 123,405.70							
4	Joslin Road over Hartshorn Brook - NHDOT Br. No. N/A	Engineering Study Design & Bidding Construction and Const. Eng. Contingency (20%) & 3% Yr. Inflation		\$ 50,000.00	\$ 55,000.00 \$ 14,349.50 \$ 478,000.00 \$ 139,923.51							
5	Hartshorn Road over Hartshorn Brook - NHDOT Br. No. 102/165	Engineering Study Design & Bidding Construction and Const. Eng. Contingency (20%) & 3% Yr. Inflation			\$ 50,000.00 \$ 55,000.00 \$ 418,000.00 \$ 27,394.50 \$ 122,359.89							
6	Mason Road over Tucker Brook - NHDOT Br. No. 056/096	Engineering Study Design & Bidding Construction and Const. Eng. Contingency (20%) & 3% Yr. Inflation	\$ 20,000.00 \$ 4,000.00				\$ 50,000.00 \$ 55,000.00 \$ 418,000.00 \$ 170,241.11					
7	Mason Road over Great Brook - NHDOT Br. No. 089/106	Engineering Study Design & Bidding Construction and Const. Eng. Contingency (20%) & 3% Yr. Inflation					\$ 50,000.00 \$ 55,000.00 \$ 34,178.43 \$ 165,625.35	\$ 461,000.00 \$ 248,252.95				
8	NH101A (Elm St.) over Tucker Brook - NHDOT Br. No. 087/137	Permitting Design & Bidding Construction and Const. Eng. Contingency (20%) & 3% Yr. Inflation		\$ 5,000.00 \$ 10,000.00 \$ 40,000.00 \$ 12,650.00								
9	Purgatory Road over Purgatory Brook - NHDOT Br. No. 073/154	Engineering Study Design & Bidding Construction and Const. Eng. Contingency (20%) & 3% Yr. Inflation	\$ 20,000.00 \$ 4,000.00					\$ 50,000.00 \$ 55,000.00 \$ 37,723.78 \$ 630,000.00 \$ 248,252.95				
10	North River Road over Hartshorn Brook - NHDOT Br. No. 096/147	Engineering Study Design & Bidding Construction and Const. Eng. Contingency (20%) & 3% Yr. Inflation	\$ 37,000.00 \$ 7,400.00							\$ 50,000.00 \$ 55,000.00 \$ 587,000.00 \$ 297,472.71		

TOWN OF MILFORD, NH

10-Year Bridge Capital Improvement Program												
Priority No.	Project Name	Project Costs	Year 1 (2015)	Year 2 (2016)	Year 3 (2017)	Year 4 (2018)	Year 5 (2019)	Year 6 (2020)	Year 7 (2021)	Year 8 (2022)	Year 9 (2023)	Year 10 (2024)
11	Wilton Road over Souhegan River - NHDOT Br. No. 052/135	Design & Bidding									\$ 40,000.00	
		Construction and Const. Eng.	\$ 7,100.00								\$ 353,000.00	
		Contingency (20%) & 3% Yr. Inflation	\$ 2,900.00								\$ 183,440.64	
12	NH 13 over Souhegan River - NHDOT Br. No. 123/133	Design & Bidding									\$ 40,000.00	
		Construction and Const. Eng.										\$ 550,000.00
		Contingency (20%) & 3% Yr. Inflation									\$ 18,670.80	\$ 277,625.25
13	Whitten Road over Tucker Brook - NHDOT Br. No. 069/118	Permitting					\$ 10,000.00					
		Construction and Const. Eng.	\$ 37,000.00				\$ 20,000.00					
		Contingency (20%) & 3% Yr. Inflation	\$ 7,400.00				\$ 6,900.00					
14	NH101A (Elm St.) over Great Brook - NHDOT Br. No. 122/130	Design		\$ 5,000.00								
		Construction and Const. Eng.		\$ 15,000.00								
		Contingency (20%) & 3% Yr. Inflation		\$ 4,600.00								
15	Perry Road over Tucker Brook - NHDOT Br. No. 074/128	Construction and Const. Eng.	\$ 27,000.00									
		Contingency (20%)	\$ 5,400.00									
16	Lincoln Street over Great Brook - NHDOT Br. No. 122/126	Construction	\$ 6,800.00									
		Contingency (20%)	\$ 1,360.00									
17	Union Street over Great Brook - NHDOT Br. No. 123/106	Construction	\$ 1,000.00									
		Contingency (20%)	\$ 200.00									
18	Osgood Road over Great Brook - NHDOT Br. No. 110/110	Construction	\$ 1,000.00									
		Contingency (20%)	\$ 200.00									
Yearly Total Cost =			\$ 745,860.00	\$ 797,040.00	\$ 798,149.70	\$ 1,158,283.39	\$ 869,319.53	\$ 769,349.13	\$ 878,252.95	\$ 989,472.71	\$ 635,111.45	\$ 827,625.25
											<b>Total Cost =</b>	<b>\$ 8,470,000.00</b>

4. a) (1) Request for  
Approval Petition  
and Pole License

May 19, 2014

**PETITION AND POLE LICENSE  
PETITION**

Manchester, New Hampshire

To the Board of Selectman of the Town of Milford, New Hampshire.

PUBLIC SERVICE OF NEW HAMPSHIRE requests a license to install and maintain underground conduits, cable and wires, and maintain poles and structures with wires, cables, conduits and devices thereon, together with such sustaining, strengthening and protecting fixtures as may be necessary along, and under the following public ways:

License one ( 1) pole(s), 16/12S on Spaulding Street in the Town of Milford.

**PUBLIC SERVICE OF NEW HAMPSHIRE**

BY: *Lisa-Marie Pinkes*  
Lisa-Marie Pinkes, PSNH CO Support / Licensing

**RECEIVED**

MAY 20 2014

**TOWN OF MILFORD**

**LICENSE**

Upon the foregoing petition and it appearing that the public good so requires, it is hereby

**ORDERED**

This 19th day of May, 2014, that, PUBLIC SERVICE OF NEW HAMPSHIRE be granted a license to erect and maintain poles and structures, with wires, cables, conduits and devices thereon, together with sustaining, strengthening and protecting fixtures, in the public ways covered by said petition. All of said wires, except such as are vertically attached to poles and structures, shall be placed in accordance with the National Electrical Safety Code in effect at the time of petition and/or license is granted.

The approximate location of the poles and structures shall be shown on plan marked "PUBLIC SERVICE OF NEW HAMPSHIRE" No. 22-0628, dated 4/2/2014, attached to and made a part hereof.

Town of Milford, New Hampshire

Town of Milford, New Hampshire

BY: \_\_\_\_\_

BY: \_\_\_\_\_

BY: \_\_\_\_\_

BY: \_\_\_\_\_

BY: \_\_\_\_\_

BY: \_\_\_\_\_

Received and entered in the records of the Town of Milford, New Hampshire, Book \_\_\_\_\_, Page \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST: \_\_\_\_\_

Town Clerk

5/22/14  
ML

**PSNH #: 22-0628**

**Milford**

“In accordance with the requirements of RSA 72:23, I(b) the licensee(s) and any other entity now or hereafter using or occupying municipal property pursuant to this license shall be responsible for the payment of, and shall pay, all properly assessed personal and real property taxes no later than the due date. Failure to pay duly assessed personal and real property taxes when due shall be cause to provide a written notice to said licensee to show cause by a date certain specified in the notice to said license should not be terminated for nonpayment of the sums due.

The changes to the within license set forth in the preceding paragraph shall take effect April 1, 2005, and shall remain in effect until changed in accordance with the requirements of RSA 231:163.”

# POLE LOCATION PLAN

DATE	<u>04/02/2014</u>	LICENSE NO.	<u>22-0628</u>
MUNICIPALITY:	<u>Milford</u>	STATE HWY. DIV. NO.	<u>5</u>
STREET / ROAD:	<u>Spaulding Street</u>	STATE LICENSE NO.	
PSNH OFFICE:	<u>Milford</u>	WORK REQUEST#	<u>2156296</u>
PSNH ENGINEER:	<u>Rayna Acampora</u>	WORK FINANCIAL #	<u>9M320575</u>
TELCO ENGINEER:		TELCO PROJECT #	

Pole Numbers		Pole Sz-CI	Eq BH	INSTALL	REMOVE	REF	100% LTS	J/O	100% TEL	Span	DIST. FROM EOP	Remarks	DOC REQ
LTS	TEL			POLE	PB								
NOT TO SCALE													
<u>16</u> <u>12S</u>		3-35										Install 100% PSNH pole and anchor	M
<u>16</u> <u>14</u>	<u>87</u> <u>14</u>	4-40										REFERENCE	
<u>16</u> <u>12</u>	<u>87</u> <u>10</u>	4-40										REFERENCE	
<u>16</u> <u>10</u>	<u>87</u> <u>9</u>	4-35										REFERENCE	
<div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Notes:</p> <p>Verbal permission given by land owner David Orde 603-465-2414</p> <p>Please do not install anchor in farmland</p> </div>													
<div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>GPS Coordinates:</p> <p>Pole 16/12S 42.83186 071.66653</p> </div>													

4. a) (2) Request for Approval of Timber Tax Levy Map 47 Lot 30

**ORIGINAL WARRANT**

**TIMBER TAX LEVY**

Intent Filed: April 1, 2013 to March 31, 2014

Warrant Year:

**THE STATE OF NEW HAMPSHIRE**

**HILLSBOROUGH**

TO: KATHY DOHERTY, Collector of Taxes for Town of MILFORD, in said county:

In the name of said State you are hereby directed to collect on or before thirty (30) days from date of bill from the person(s) named herewith committed to you, the Timber Yield Taxes set against their name(s), amounting in all to the sum of : **\$411.15**, with interest at eighteen (18%) percent per annum from the due date and on all sums not paid on or before that day.

Given under our hands and seal at MILFORD

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(Selectmen/Assessors)

**DATE:** June 9, 2014

NAME & ADDRESS	MAP & LOT	OPERATION #	TIMBER TAX DUE
Michael Gorgoglione 95 Old Brookline Rd Milford, NH 03055	47-30	13-303-09-T	\$411.15
OWNER 2 ADDRESS ADDRESS TOWN, STATE, ZIP	000-0000-000	02-000-000-T	\$0.00
OWNER 3 ADDRESS ADDRESS TOWN, STATE, ZIP	000-0000-000	02-000-000-T	\$0.00
OWNER 4 ADDRESS ADDRESS TOWN, STATE, ZIP	000-0000-000	02-000-000-T	\$0.00

**TAX DUE DATE:**

**TOTAL TAX:**

**\$411.15**



OWNER 1 WORKSHEET

TOWN: MILFORD  
 COUNTY: HILLSBOROUGH  
 OWNER: Michael Gorgoglione  
 95 Old Brookline Rd  
 Milford, NH 03055

Intent Filed: April 1, 2013 to March 31, 2014

WARRANT YEAR:  
 ACCOUNT #: 0  
 MAP & LOT #: 47-30  
 OPERATION #: 13-303-09-T  
 DATE OF BILLING:

RATING	SPECIES	LOW MBF	HIGH MBF			RANGE DIFFERENCE	RATING %	STUMPAGE VALUE *	# BOARD FEET IN THOUSANDS			
	WHITE PINE	\$100.00	\$150.00			\$50.00	0.33	\$ 116.50	35.085			
	HEMLOCK	\$30.00	\$45.00			\$15.00	0.33	\$ 34.95	0.000			
	RED PINE	\$35.00	\$60.00			\$25.00	0.33	\$ 43.25	0.000			
	SPRUCE & FIR	\$75.00	\$115.00			\$40.00	0.33	\$ 88.20	0.000			
	HARD MAPLE	\$150.00	\$250.00			\$100.00	0.33	\$ 183.00	0.000			
	WHITE BIRCH	\$60.00	\$80.00			\$20.00	0.33	\$ 66.60	0.000			
	YELLOW BIRCH	\$100.00	\$200.00			\$100.00	0.33	\$ 133.00	0.000			
	OAK	\$200.00	\$300.00			\$100.00	0.33	\$ 233.00	0.000			
	ASH	\$85.00	\$130.00			\$45.00	0.33	\$ 99.85	0.000			
	BEECH/SOFT MAPLE	\$50.00	\$75.00			\$25.00	0.33	\$ 58.25	0.000			
	PALLET/TIE LOGS	\$25.00	\$40.00			\$15.00	0.33	\$ 29.95	0.000			
	OTHERS:	\$0.00	\$0.00			\$0.00	0.33	\$ -	0.000			
	OTHERS:	\$0.00	\$0.00			\$0.00	0.33	\$ -	0.000			
RATING	TONS & CORDS	TONS LOW	TONS HIGH	CORDS LOW	CORDS HIGH	TONS	CORDS	RATING %	STUMPAGE VALUE TONS *	STUMPAGE VALUE CORDS *	#TONS	#CORDS
	SPRUCE & FIR	\$1.00	\$2.00	\$3.50	\$7.50	\$1.00	\$4.00	0.33	\$ 1.33	\$ 4.82	0.000	0.000
	HARDWOOD & ASPEN	\$2.00	\$4.00	\$4.50	\$10.50	\$2.00	\$6.00	0.33	\$ 2.66	\$ 6.48	0.000	0.000
	PINE	\$0.50	\$1.50	\$2.00	\$4.00	\$1.00	\$2.00	0.33	\$ 0.83	\$ 2.66	29.000	0.000
	HEMLOCK	\$1.50	\$2.50	\$4.00	\$10.00	\$1.00	\$6.00	0.33	\$ 1.83	\$ 5.98	0.000	0.000
	WHOLE TREE CHIPS	\$0.50	\$1.50	\$0.00	\$0.00	\$1.00	\$0.00	0.33	\$ 0.83	\$ -	0.000	0.000
	BIRCH BOLTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.33	\$ -	\$ -	0.000	0.000
	CORD WOOD/FUELWOOD	\$0.00	\$0.00	\$8.00	\$12.00	\$0.00	\$4.00	0.33	\$ -	\$ 9.32	0.000	0.000

\* STUMPAGE VALUE = %RATING X RANGE DIFFERENCE + LOW RANGE VALUE

Board of Selectmen  
Agenda Date: 6/9/2014

**Acceptance and Appropriation of Unanticipated Revenues Under \$5,000 (31:95(b))**

Source	Amount	Purpose
Sons of the American Legion	\$ 200.00	Donation to be used for the Annual Milford Police Fishing Derby.
Annual Milford Police Fishing Derby	\$ 529.00	Proceeds from Fishing Derby raffle ticket sales to be used towards future Fishing Derbies.

**Acceptance of Gifts of Property Under \$5,000 (31:95(e))**

Milford Rotary Club

Donation of replacement sign for the Hugo Trentini Memorial Park located at Shepard Park. This has a value of \$1,139.

**SONS OF THE AMERICAN LEGION  
SQUADRON NO. 23**

C/O ED MEDLYN  
11 MEDLYN STREET  
MILFORD, NH 03055

1656  
51-718/2211  
427

4-15-14 Date

Pay to the Order of Mildred Taylor Dept \$ 200 00 Dollars

Peoples United Bank

For Fishing Derby Ed W Wes

MP  
⑆22217288⑆ 0402004455⑈ 1656

---

---

**MEMORANDUM**

---

---

**TO:** KATHY TOWNSEND, FINANCE  
**FROM:** ARENE BERRY, RECREATION DIRECTOR  
**SUBJECT:** DONATION ACCEPTANCE – SHEPARD PARK ICE RINK  
**DATE:** 5/22/14  
**CC:** RECREATION COMMISSION

---



The Milford Recreation Department requests your review and acceptance of the donation of a replacement sign for the Hugo Trentini Memorial Park located at Shepard Park. This sign is valued at \$1139.00.

The Recreation Department and Commission are in support of this donation acceptance..

Thank you,

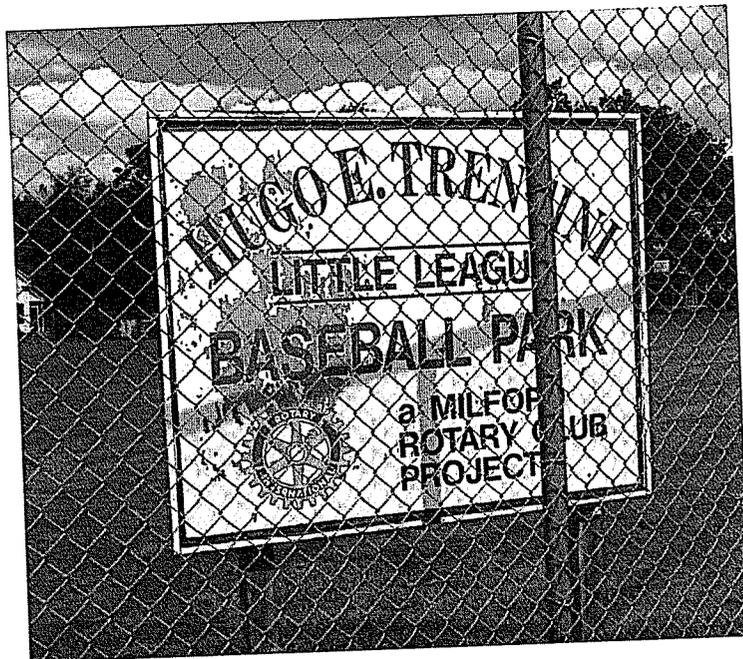
A handwritten signature in cursive script that reads "Arene Berry".

Arene Berry  
Recreation Director  
Town of Milford  
1 Union Square  
Milford, NH 03055-4240  
603-249-0625  
aberry@milford.nh.gov

## Trentini Little League Baseball Park @ Shepard Park

The Milford Rotary Club has been working with Milford's Recreation Commission and Department of Public Works to re-do the sign at Trentini Little League Park. In January 2014, Classic Signs erected the refurbished sign. Over the years, Milford Rotary has regularly funded maintenance of the Trentini Park sign. This year the cost was \$1139.

Now a little Milford Rotary and Milford history.....When the Laurel Schoolhouse on Shepard Street in East Milford was closed in 1951 the Milford Rotary Club took on a sponsorship role so that the Boy Scouts could use the schoolhouse building. Between 1960 and 1961, funds were raised by the Milford Rotary Club to create a baseball field beside Shepard Park. The funds were raised primarily through a very successful auction called by Rotarian Ted Langdell. Work began in 1960 and the park was dedicated on June 25, 1961 in the name of longtime Rotarian and well respected community leader Hugo Trentini. The new baseball park replaced the 1950's build softball diamond that had been in use.



To the left is the old sign and to the right the new sign.



[Escrow]

Lease Number: 01189  
Equipment Schedule: 015

**RESOLUTION OF GOVERNING BODY**

At a duly called meeting of the governing body of Lessee held in accordance with all applicable legal requirements, including open meeting laws, on the 9 day of June, 2014, the following resolution was introduced and adopted:

**RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF A MASTER LEASE AGREEMENT, EQUIPMENT SCHEDULE NO. 15, AN ESCROW AGREEMENT, AND RELATED INSTRUMENTS, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.**

WHEREAS, the governing body of **TOWN OF MILFORD, NH** ("Lessee") desires to obtain certain equipment (the "Equipment") described in Equipment Schedule No. 015 to the Master Lease Agreement (collectively, the "Lease") between **SUNTRUST EQUIPMENT FINANCE & LEASING CORP.** ("Lessor") and Lessee, the form of which has been available for review by the governing body of Lessee prior to this meeting; and

WHEREAS, the Equipment is essential for the Lessee to perform its governmental functions; and

WHEREAS, the funds made available under the Lease will be deposited with **SUNTRUST BANK** ("Escrow Agent") pursuant to an Escrow Agreement between Lessor, Lessee and Escrow Agent (the "Escrow Agreement") and will be applied to the acquisition of the Equipment in accordance with said Escrow Agreement; and

WHEREAS, Lessee has satisfied the legal requirements, including those relating to any applicable public bidding requirements, to arrange for the acquisition of the Equipment and the execution and delivery of the Lease and the Escrow Agreement; and

WHEREAS, Lessee proposes to enter into the Lease with **SUNTRUST EQUIPMENT FINANCE & LEASING CORP.** and the Escrow Agreement with Lessor and Escrow Agent substantially in the forms presented to this meeting.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF LESSEE AS FOLLOWS:**

Section 1. It is hereby found and determined that the terms of the Lease in the form presented to this meeting and incorporated in this resolution are in the best interests of Lessee for the acquisition of the Equipment.

Section 2. The Financing Documents and the acquisition and financing of the Equipment under the terms and conditions as described in the Financing Documents are hereby approved. The Chairman, Board of Selectmen of Lessee and any other officer of Lessee who shall have power to execute contracts on behalf of Lessee be, and each of them hereby is, authorized to execute, acknowledge and deliver the Financing Documents with any changes, insertions and omissions therein as may be approved by the officers who execute the Financing Documents, such approval to be conclusively evidenced by such execution and delivery of the Financing Documents. The Director of Financial Operations of Lessee and any other officer of Lessee who shall have power to do so be, and each of them hereby is, authorized to affix the official seal of Lessee to the Financing Documents and attest the same.

Section 3. The proper officers of Lessee be, and each of them hereby is, authorized and directed to execute and deliver any and all papers, instruments, opinions, certificates, affidavits and other documents and to do or cause to be done any and all other acts and things necessary or proper for carrying out this resolution and the Financing Documents.

Section 4. Pursuant to Section 265(b) of the Internal Revenue Code of 1986, as amended (the "Code"), Lessee hereby specifically designates the Lease as a "qualified tax-exempt obligation" for purposes of Section 265(b)(3) of the Code.

Section 5. This resolution shall take effect immediately.

The undersigned further certifies that the above resolution has not been repealed or amended and remains in full force and effect and further certifies that the Lease and Escrow Agreement executed on behalf of Lessee are the same as presented at such meeting of the governing body of Lessee, excepting only such changes, insertions and omissions as shall have been approved by the officers who executed the same.

Date: \_\_\_\_\_, \_\_\_\_\_

**TOWN OF MILFORD, NH,**

Lessee

By: \_\_\_\_\_

Name: Gary L. Daniels

Title: Chairman, Board of Selectmen

Attested By: \_\_\_\_\_

Name: Jack Sheehy

Title: Director of Financial Operations

[Escrow]

Lease Number: 01189  
Equipment Schedule: 16

**RESOLUTION OF GOVERNING BODY**

At a duly called meeting of the governing body of Lessee held in accordance with all applicable legal requirements, including open meeting laws, on the 9 day of June, 2014, the following resolution was introduced and adopted:

**RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF A MASTER LEASE AGREEMENT, EQUIPMENT SCHEDULE NO. 16, AN ESCROW AGREEMENT, AND RELATED INSTRUMENTS, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH.**

WHEREAS, the governing body of **TOWN OF MILFORD, NH** ("Lessee") desires to obtain certain equipment (the "Equipment") described in Equipment Schedule No. 16 to the Master Lease Agreement (collectively, the "Lease") between **SUNTRUST EQUIPMENT FINANCE & LEASING CORP.** ("Lessor") and Lessee, the form of which has been available for review by the governing body of Lessee prior to this meeting; and

WHEREAS, the Equipment is essential for the Lessee to perform its governmental functions; and

WHEREAS, the funds made available under the Lease will be deposited with **SUNTRUST BANK** ("Escrow Agent") pursuant to an Escrow Agreement between Lessor, Lessee and Escrow Agent (the "Escrow Agreement") and will be applied to the acquisition of the Equipment in accordance with said Escrow Agreement; and

WHEREAS, Lessee has satisfied the legal requirements, including those relating to any applicable public bidding requirements, to arrange for the acquisition of the Equipment and the execution and delivery of the Lease and the Escrow Agreement; and

WHEREAS, Lessee proposes to enter into the Lease with **SUNTRUST EQUIPMENT FINANCE & LEASING CORP.** and the Escrow Agreement with Lessor and Escrow Agent substantially in the forms presented to this meeting.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF LESSEE AS FOLLOWS:**

Section 1. It is hereby found and determined that the terms of the Lease in the form presented to this meeting and incorporated in this resolution are in the best interests of Lessee for the acquisition of the Equipment.

Section 2. The Financing Documents and the acquisition and financing of the Equipment under the terms and conditions as described in the Financing Documents are hereby approved. The Chairman, Board of Selectmen of Lessee and any other officer of Lessee who shall have power to execute contracts on behalf of Lessee be, and each of them hereby is, authorized to execute, acknowledge and deliver the Financing Documents with any changes, insertions and omissions therein as may be approved by the officers who execute the Financing Documents, such approval to be conclusively evidenced by such execution and delivery of the Financing Documents. The Director of Financial Operations of Lessee and any other officer of Lessee who shall have power to do so be, and each of them hereby is, authorized to affix the official seal of Lessee to the Financing Documents and attest the same.

Section 3. The proper officers of Lessee be, and each of them hereby is, authorized and directed to execute and deliver any and all papers, instruments, opinions, certificates, affidavits and other documents and to do or cause to be done any and all other acts and things necessary or proper for carrying out this resolution and the Financing Documents.

Section 4. Pursuant to Section 265(b) of the Internal Revenue Code of 1986, as amended (the "Code"), Lessee hereby specifically designates the Lease as a "qualified tax-exempt obligation" for purposes of Section 265(b)(3) of the Code.

Section 5. This resolution shall take effect immediately.

The undersigned further certifies that the above resolution has not been repealed or amended and remains in full force and effect and further certifies that the Lease and Escrow Agreement executed on behalf of Lessee are the same as presented at such meeting of the governing body of Lessee, excepting only such changes, insertions and omissions as shall have been approved by the officers who executed the same.

Date: \_\_\_\_\_, \_\_\_\_\_

**TOWN OF MILFORD, NH,**  
Lessee

By: \_\_\_\_\_  
Name: Gary L. Daniels  
Title: Chairman, Board of Selectmen

Attested By: \_\_\_\_\_  
Name: Jack Sheehy  
Title: Director of Financial Operations



Milford Zoning Board of Adjustment

---

To: Board of Selectmen

CC: Guy Scaife, Town Administrator  
Bill Parker, Zoning Administrator

From: Zach Tripp, Zoning Board Chairperson

Date: June 6, 2014

Subject: ZBA Membership change

On behalf of the Zoning Board of Adjustment, I respectfully request the Board of Selectmen to consider the appointment of Joan Dargie, alternate member since October, 2013, to replace Kevin Taylor, as a full Member keeping his term, set to expire in March, 2016;

The Board accepted Kevin Taylor's resignation, as he no longer resides in Milford.

Joan Dargie  
136 Prospect St  
Milford, NH 03055

If you have any questions regarding these changes, please contact the Community Development Office.

ZT/sjw

4. b)(3) Review  
and  
Consideration of  
Special Town  
Meeting Time  
Line

# TOWN OF MILFORD

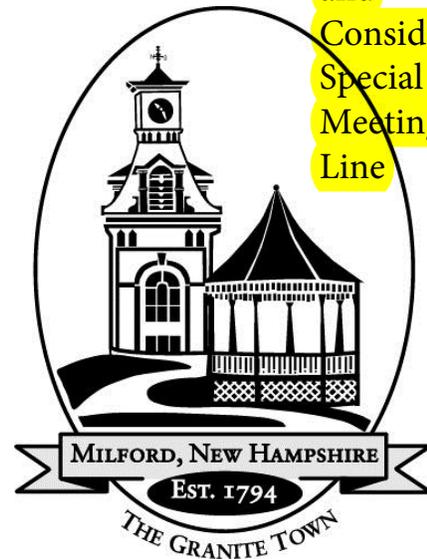
## OFFICE OF THE SELECTMEN

**TO:** Board of Selectmen, Guy Scaife

**FROM:** Tina M. Philbrick, Executive Assistant

**DATE:** June 9, 2014

**SUBJ:** Request for Approval of Time Line for  
Special Town Meeting on September 9,  
2014



Tonight for your consideration and approval are the proposed 2014 dates for the Bond Public Hearing and Deliberative Session (once these dates are finalized the more comprehensive listing of deadlines and dates will be developed and distributed):

### Bond Public Hearing

- ❖ Monday, July 14, 2014 (6:30 pm, Board of Selectmen's Meeting Room)

### Deliberative Session

- ❖ Monday, August 11, 2014 (6:30 pm, Town Hall Auditorium)

Thank you

Tina M. Philbrick  
Executive Assistant