



Granite Town Media

Advisory Committee

Meeting Minutes - Draft

7 October 2010

Present: Rosie Deloge, Andrew Jeffery, Joe Kasper, Mike McInerney, Tom Schmidt

Absent: Frank Corey, Tim Finan, Jose Luna, Len Mannino,

Guests:

Call to Order:

Meeting called to order 6:15 PM

Minutes approved with corrections.

Town Hall audio problem has been corrected. Was due to incorrect mixer settings, Rack wiring is serviceable except for few minor modification it did not need to be replaced.

Recording of High School sports, Football and Soccer, is underway typically 2-games per week.

Mike is working with NHCCM on model Cable TV franchise agreement. Will look into details of data agreement for town's anchor buildings as Internet access is becoming ever more important.

Mike spent the remaining \$1,100 from the original Adelphia agreement on 2 microphones and equipment repair.

Mike is analyzing work flow optimization for remote production. Equipping camera with MPEG2 capability and large Flash drive will cost about \$1,000.

Initial launch of revised town web site will occur mid-October.

Reviewed proposed Granite Town Media budget. Mike will present to Budget Advisory Committee (BAC) November 3rd.

Mike met with acoustics expert to review Town Hall Auditorium and Banquet Hall. Consensus was acoustical windows curtains will both improve sound quality and thermal efficiency reducing heating/cooling cost.

Reviewed wireless Microphones meet new FCC requirements.

Committee requested Mike meet with Guy to change his job title to more accurately reflect his role managing all town communication: TV, Internet, and DVD, not just PEG.

Discussed possibility of broadcasting Pumpkin Festival. Mike said it was too spread out to cover with the equipment and volunteers he has available. Question of Oval Web Cam was discussed. There is a low resolution web cam but it has not worked for long time. Mike will look into feasibility of higher quality web camera once streaming media server is up and running.

Len Mannino, School Board Rep, responded to Joe's email. Len wants to remain active and receive copies of minutes but will not be able to attend most meetings. Have not heard from Deryl Moorley or Michael Nelson; assume they are no longer interested in participating.

Administrivia update. Town has standardized on file naming format for archiving electronic documents. Dawn requested we use a new file name for GTM minutes. Going forward will be: "GTM Minutes YY-MM-DD.pdf."

Upcoming Meeting:

4 November 2010 Library AV room

Adjourn:

Meeting adjourned 8:05 PM

Respectfully submitted: Tom Schmidt