



# Granite Town Media

## Advisory Committee

Meeting Minutes

03 May 2012

**Present:** Rosie Deloge, Andrew Jeffery, Joe Kasper, Mike McInerney, Tom Schmidt

**Absent:** Tim Finan, Jose Luna, Len Mannino

**Guests:**

### Call to Order:

Meeting called to order 6:05 PM

Minutes approved with corrections.

In reviewing the new logo it was decided to lighten up the shading on the state. So far the new logo has been well received.

Games are sometimes canceled or rescheduled on short notice, without notifying GTM. Mike is working with the sports committee to improve notification.

Mike and Adam (school IT) will work together on future meetings where there is overlapping responsibility, such as the School Deliberative Session. This will insure quality audio and video on those meetings.

Mike is working with Boreal Media Technologies to obtain quote for 4-channel Tightrope system and Bulletin board player. This will replace the current 7-year old 2-channel system and add bulletin board capability. Estimated cost is approximately \$25k.

Mike is continuing to investigate mobile production kit. This will improve our ability to cover multiple events and reduce setup and teardown time.

Mike continues to fine tune the town's web site. Ordinances are currently online. Next step is to make them searchable.

A question was raised about ADA (Americans with Disabilities Act) compatibility. Mike is investigating compliance.

<http://www.ada.gov/pcatoolkit/chap5toolkit.htm>

Continued work on editing Policy and Procedure Manual.

**Upcoming Meeting:**

7 June 2012 Library AV room

**Adjourn:**

Meeting adjourned 8:00 PM

Respectfully submitted: Tom Schmidt