



Granite Town Media

Advisory Committee

Meeting Minutes

6 September 2012

Present: Rosie Deloge, Tim Finan, Andrew Jeffery, Joe Kasper, Mike McInerney, Tom Schmidt

Absent: Jose Luna, Len Mannino

Guests: Dave Alcox

Call to Order:

Meeting called to order 6.10 PM

Meeting was held in the ATC TV studio to discuss equipment issues and give new members a tour of the facility.

Minutes approved.

Dave Alcox is interested in joining the committee. He was introduced to the committee but unfortunately was called away early so only able to attend for a few minutes.

Mike described the function of various items of equipment in the GTM equipment rack. Currently moving video from Mike's office in Town Hall requires physically burning then transporting a DVD to the ATC. This is slow and time consuming. Mike will talk to Bruce Dickerson, town IT department, to see if there is a way to electronically transport video from Town Hall to the GTM equipment rack in the ATC.

Comcast has not yet activated the third PEG channel. As soon as it is up we will begin using it to broadcast bulletin board announcements.

Mike is still working to improve Town Hall Auditorium audio quality. The Bose speaker system helped but feedback and audio levels are still a concern.

Sports coverage is going well have enough staff to cover planned events.

Mike is looking into the possibility of using short range point-to-point radio link to cover the ATC soccer and athletic fields. The cable between the ATC and athletic field failed and cable was never installed at the soccer field. The soccer field is actually more heavily used so it would be nice to be able to cover live events taking place on either field.

The Policy and Procedures manual presentation to the School Board went well. They are happy with the document and did not request any changes. The next step is Board of Selectmen approval at their September 24 meeting.

Discussed feasibility of covering other town meetings. The two that have the most impact on citizens are the Recreation Committee and Conservation Committee. Goal is to cover both committees within a year starting sometime after the Town Deliberative Session.

Budget committee time is upon us. GTM is on track to cover both the town and school committees. Town committee is formed and ready to go; School committee is still forming and working out a meeting schedule.

Mike is reformatting ordinances and posting them on the web site. Town ordinances are almost complete. Just beginning work on Police, Zoning, and Water/Sewer ordinances. Discussed the need for a style guide so all ordinances have the same look and feel.

Discussed possibility of installing a construction cam at the new ambulance location. Mike will investigate.

Joe asked if Mike was able to modify the GTM logo to lighten up the grey NH state background. Still on the to-do list.

Discussed next year's GTM budget, spent \$60,000 in the Revolving fund with about \$30,000 remaining. The 3% Cable franchise fee is the source of income for the Revolving fund. Budgeted accounts for next year are nearly identical to 2012. Proposed capital expenditures for next year: Field camera \$3,000, Professional level video monitor (to facilitate color balancing video production) \$800, Post Production PC (speed up editing and compression) \$4,000 and Tricaster field control unit \$4-5,000.

Annual Election Rosie moved, Tim seconded: Joe for Chairman, Andrew Vice Chairman and Tom Secretary. Slate approved unanimously

Scheduled review of Bylaws at the next meeting.

Upcoming Meeting:

4 October 2012 Library AV room

Adjourn:

Meeting adjourned 8:00 PM

Respectfully submitted: Tom Schmidt