



Granite Town Media

Advisory Committee

Meeting Minutes

27 February 2014

Present: Kevin Drew, Kevin Federico, Tim Finan, Andrew Jeffery, Mike McInerney, Tom Schmidt

Absent: Dave Alcox, Rosie Deloge, Joe Kasper,

Guests:

Call to Order:

Meeting called to order 6:03 PM

Minutes

Minutes approved with corrections.

Old business

Replacement PCs used to stream Channels 20 and 21 are in-house need to be installed when Bruce (IT director) is available. Live streaming is currently unavailable on either channel. This does not affect recorded meetings, they are working fine.

Mike received quotes for the [Symetrix Jupiter 8](#) audio processor, \$1280. It will improve audio quality for both the Educational and Government channels.

Installation of Oval web camera is still a work in process

Work on revising Mission Statement was deferred until the next meeting.

New Business

Dave Alcox conducted the Candidates' Forum again this year. Only contested race is for two open Board of Selectmen positions. Forum went well. One of the items that came up was making it easier for people to interact with BoS meetings remotely. Perhaps Skype, go-to-meeting, or some other electronic method that allows citizens to not only watch the meeting but interact remotely. Mike will investigate options for making BoS meeting more interactive.

GTM missed covering a School Board meeting. Person assigned to the meeting forgot. Mike will develop a method of positive acknowledgement that person assigned to cover a particular event is there and equipment is working properly.

Mike is working on getting drapes for Town Hall Banquet Hall. Cost will be about \$300 per window.

Mike mentioned Milford High School students will be taking pictures to enhance the Town website.

Coverage of Town and School deliberative sessions went well. The new projector made presentations much easier to see at the Town session. New auditorium sound reinforcement system significantly improved audio quality. Only problem was an issue with the moderator's microphone.

Tom asked if the Public channel had been used for overflow in case there was too much content on the Government channel to broadcast in a timely manner. Mike said so far that had not been necessary.

Discussed [Nixle](#) alert system. The account is currently owned and managed by the Fire Department. Committee recommends the alert system should be Town-wide and managed by the Town, with individual departments able to post specific alerts.

March will be the 10 year anniversary of Granite Town Media. Several of the founding members are still active. From the history of GTM:

March 2004 – Board of Selectmen appointed a committee to investigate requirements to implement a PEG Access system in Milford. The following individuals were appointed to the committee:

*Gary Daniels
Rosie Deloge
Tim Finan
Shane Hooker
Joe Kasper
John Leslie
Joe Pellitteri
Wharton Sanders
Terry Toland*

Upcoming Meeting:

27 March 2014 6 PM Board of Selectmen meeting room

Adjourn:

Meeting adjourned 7:50 PM

Respectfully submitted: Tom Schmidt