

**MILFORD AMBULANCE FACILITY
BUILDING COMMITTEE
MEETING NOTES**

August 9, 2012
6:30 p.m.
Milford Police Station

Attendees: Mark Fougere, Chairman
Steve Sareault, Vice-Chairman
Eric Schelberg
Bill Kokko
Bill McKinney
Greg White
Gary Goudreau, Goudreau & Associates
John Deloia, Eckman Construction

14.01	<i>Design Update & Landscaping Options</i> Gary showed the Committee the latest plans and renderings. Exterior siding and fastening devices plus structural opening materials were discussed. Gary noted the interior layout reduced by the corresponding thickness of the ICF construction method. Two landscaping plans put forth by TF Moran. Use of various plantings discussed - minimal maintenance preferred. Gary to forward revised plans and rendering to Eric for presentation to Selectmen scheduled for Monday, 8/13/2012.
14.02	<i>RFP – Features and Cost</i> Gary requested the Committee review the building features and scope cost in relation to the Facilities Committee provided cost estimate. Building features and FF&E allowances should be reviewed and reconciled with budget. Eric will review for next meeting.
14.03	<i>Building Demolition</i> Elm Street property scheduled for demolition on Monday, 8/20/2012. Enviro-Vantage to begin removing hazardous materials on Monday, 8/13/2012. Water and sewer lines to be cut and capped on Friday, 8/17/2012 along with PSNH to cut power & disconnect meter.
14.04	<i>Construction Management Contract</i> Eric reported the contract was reviewed by the town's insurance carrier – Primex and Eckman. Differences to be reviewed with Town Administrator with input from Steve Sareault for finalization and execution.
14.05	<i>Land Clearing</i> DPW is available to clear the site, including tree removal. It was decided to use DPW for land clearing and coordinated by CM. DPW to remove and secure granite hitching post and sign post. Site walk by Committee for 8/23/2012.
14.06	<i>CM Team Interview</i> John Deloia stated he would put forth names of the Project Manager and Superintendent. Resumes will be forwarded for the next meeting. PM and Superintendent to be present at next meeting to meet the Committee. John suggested using the team from the Pelham Fire Station project as this is an ICF structure and will be completed in early spring.
14.07	<i>Facility Construction Schedule</i> John presented a schedule for facility construction with a start date of November 1, 2012. Discussion took place on merits of beginning in November or delaying construction to March 1, 2013. No decision made.
14.08	<i>Other Business</i> Eric requested future Committee meetings during September through December be

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	moved to the Town Hall to allow an EMT course hosted by the department to use the Police Station meeting room. All present approved request.
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Meeting adjourned at 8:15 p.m.
Respectfully submitted,
Eric Schelberg
August 16, 2012