

**Milford Budget Advisory Committee
Approved Minutes
January 8, 2014**

Present: Matt Lydon, Jim Roccio, Jolie Whitten, Peggy Seward,
Chris Pank, Karen Mitchell, Bert Becker, Steve Sareault, Rose Evans

Absent: none

Guests: Michelle Sampson (Library Director), Deb Faucher (Library Treasurer), Audrey Fraizer (Chair of Conservation Commission), Tracey Hutchins (Executive Director of M.I.T.), Alan Woolfson (President M.I.T.), David Boucher (Director of Water Utilities), Dale White (Vice Chair Water & Sewer Commission) and Guy Scaife (Town Administrator)

Business: Meeting called to order at 6:30 PM by Matt Lydon

Library

Michelle Sampson presented the proposed 2014 Library budget. The only change regarding town funds is regarding wages. The decision was made to put the fountain repair on hold and move forward with plans to provide additional handicapped parking which has an estimated cost of approximately \$10,000. The expenses showing under the property purchased heading were in regards to needed legal counsel and other professional services for the building and property purchased adjacent to the library. The library is funded almost entirely by the town, but the trustees control the monies under State statutes. The trustees can only spend money from interest and can only spend it on certain things. Monies from the Webster Trust can have principle spent and this was used to purchase the 29 Nashua St. property and will be used towards that project.

Conservation Commission

Audrey Fraizer presented the proposed 2014 Conservation Commission budget and warrant articles. There are two warrant articles being proposed this year and are to add \$10,000 cash to the land fund and \$12,000 cash being requested to purchase and easement for the Mile Slip Rd. land. The breakdown of the 12k is \$7,000 towards the easement, \$2500 towards monitoring and \$2500 towards legal fees.

Milford Improvement Team

Tracey Hutchins and Alan Woolfson presented the proposed 2014 MIT budget and warrant articles. The proposed warrant articles are \$20,000 towards Pumpkin Festival and \$20,000 towards the 2014 Operating Budget. Some of this past years accomplishments by MIT were the landscaping done for the Milford Police Station, the Granite Ambulance Facility Sign, and the Charette they were awarded to provide a analysis and design for the historic train station, nearby neighborhood and linking it to the downtown area. Upcoming

projects for 2014 include the 25th anniversary of the Milford Pumpkin Festival, Milford Pride Day and a Milford Business Tour.

Water/Sewer Utilities

David Boucher presented the proposed 2014 Water Utilities budget and warrant articles. Sewer consists mainly of wastewater facility costs, maintenance of the water collection system and the pumps. There is a proposed increase of .5%, which includes a 3% merit increase. They are hoping to do a sewer master plan, which would be hired out to engineers as the last one was done in 2002 and there has been a lot of town growth since then. The cost of the plan is just under \$34k. There is need to have the rewinding done of the last two sewer pumps. The ultraviolet light system is in need of an overhaul as it is not working well and is becoming costly. The pavement around the facility is in need of repair from normal wear and tear. Currently the system used to dispose of sludge is composting, which is costly. They are looking into shipping it to another facility.

Water utilities is proposing an increase of .3%, which includes a 3% merit increase. There is need to have a water master plan done as well and the cost is approximately \$20k and this would include a rate study. The water budget includes: water treatment, Pennichuck back up, the booster station and the four water storage tanks. The warrant article is for \$330k to repair the Dram Cup tank and this cost would be born by the users. There was leaking from the top of the tank which was sealed last year, but the inside of the tank is continuing to have spalling(falling away of concrete from the tank). The State has approved us for a loan of up to \$360k for 10 years at 1.7%. The work would take approximately a month and they would keep the Prospect tank online to cover the needs and also have Pennichuck as a back up.

Budget and Bond Hearing will be held this Monday 1/13/2014 in the Board of Selectman Room.

The meeting adjourned at 8:53PM.

Respectfully submitted by, Karen Mitchell, Secretary