

## Milford Recreation Commission

October 14<sup>th</sup>, 2015

### Attendees

<b>Arene Berry</b>	<b>Heather Romeri</b>	<b>Scott Hembrow</b>
<b>Claudia Lemaire</b>	<b>Cheri Federico</b>	<b>Paul Bartolomucci</b>

### No Appointments

### Director's Report:

Wooden Bat Tournament went well as did Fall Family Festival. Concessions for Fall Festival were run by Best Buddies. Senior programs initial budget approval was for \$1,000.00, Rec Dept has spent \$604.00 year to date. Catered Holiday luncheon by Papa Joe's will be held and Rec Dept is looking for an additional \$500.00 towards that event. Tickets will cost each senior in attendance \$12.00. 60 participants attended last year, this year's event will be held on 12/9/15. Cheri Federico puts forward a motion to budget an additional \$500.00 to Senior Programs, Claudia Lemaire seconds, no discussion. All in favor, motion passes. Trick or treat on the oval – Claudia makes a motion to put \$40.00 towards candy for this event, Paul Bartolomucci seconds, and no further discussion. All in favor, motion passes. Heather Romeri suggests the rec dept put out an additional flyer with details about this event and distribute to the elementary schools. The name of the event makes things tricky and NH.com advertised this event as the Trick or Treat event for Milford.

127 Elm Street update: recent calls and emails to Mayo Group have not been returned.

Kaley Park plans were distributed to Rec Commission members. Lights have been discussed a possible positive addition to Kaley, and we discussed we are not bound to these original plans. Also, it was noted that the boat ramp was done as a scout project. It was discussed we should wait on further discussion until we review the Master Rec chapter. Cheri asked what was in the plans, Heather states there are no definite next steps. Arene suggests we table it until we see the Master Rec Chapter in November.

November rec commission meeting has been rescheduled to Wed 11/18 and will be held at the Police Station.

Revolving Fund Budgets for 2016 were presented by Arene. No wages were included except swim team, as well as no subcontractor fees, noted that we do not take a loss on. Discussed various other budgets presented. Rick Mossey makes a motion to approve the budgets as presented, Claudia seconds motion. All are in favor, motion passes.

### Programs/Events:

Fall Family Festival – 80-100 people in attendance. 2 hours for festival. Last 2 hours are Zombie Orienteering. Conservation commission co-sponsors this event. No need to move event. Mason's helped with event parking.

Upcoming Rec trips – JMA cancelled, Mohegan Sun – 4 spots open 10/24/15. Pickety Place 11/12 full, NYC Trip – 41 spots open, Palace Theatre 12/10 11 spots open.

Winter Festival – Dog Sled Possibility, as well as MIT might also hold their Snowball Drop at the event as well. Rick contacted Boy Scouts about Winter Survival training, still waiting to contact the other BS troop regarding hosting a movie in the Scout house. We want to beef up concessions. A full lunch should be offered.

Spring Rec Guide – Arene & Steph would like thoughts and suggestions. Heather asked if we had any info we could review but it is not yet available. There was some discussion regarding the Easter egg Hunt and how we can enhance the event since it will likely be held indoors. Ideas were hosting it at a different indoor venue like Hampshire Hills or hosting a sort of seek and find maze.

Daddy Daughter Dance – Heather & Arene will discuss further photo options at a different date. 2/6 will be the event date.

Director's report complete.

Policies & Procedures: Revolving Fund – Discussion and rec commission members in attendance agree we should take steps towards having this moved to approval by Legal and BOS. Arene will look into the steps needed. Rick makes a motion to approve amended Policies & Procedures – Revolving Fund, Cheri seconds, no further discussion, all in favor; motion passes.

Next step in Policies & Procedures will be Roles & Responsibilities.

Ice Rink – The question was posed if the Ice Rink would be available for rental, renter would need insurance naming Town of Milford as additional insured for their event. If a field fee waiver was requested, it would be made to Arene and then they would attend a rec commission meeting. A sub-committee was formed for Ice Rink discussion. Claudia, Paul, Rick and Heather from Rec commission. Going to try to schedule a meeting for the first week in November to make sure there is a plan before the MICE meeting.

Casino Night – Lisa from HH booked 3/5 – discussion what we would be funding for; ideas are Keyes Improvement or Kaley Park. More discussion needed.

A reminder that there are still two full time commission seats open.

September 2015 minutes were reviewed and approved.

#### **New Business:**

Skate Park – DPW took the time after 20 years to make the park better than new. Many people did a great job. The town appreciates the work they did. Rick will send thank you note to the department to highlight our thanks.

Motion to adjourn.