

Milford Recreation Commission  
December 12<sup>th</sup>, 2012

**Attendees:**

Walter Smith  
Joan Dargie

Claudia Lemaire  
Heather Romeri

Nicole Banks  
Liz Snell

Scott Hembrow

Minutes:

**Walter approves the November minutes as amended, Joan seconds, a unanimous vote was made.**

Appointments:

Joe Pavolaitis- Joe has recently stepped down from his position as chair for the Milford Area Seniors. The commission invited Joe to attend the meeting to recognize his service to the seniors. He was presented with a gift card to be donated to the seniors and a framed certificate.

Jerry Guthrie- Jerry has come to the commission with more ideas for seating, recycling containers, and trash containers for the pergola that may be built on Keyes Field in the spring.

Financial Report:

Fund Balance -\$41,151.31

- There are two warrant articles to be presented in 2013- one for the fireworks in the amount of \$6,000, and for the summer band concert series in the amount of \$9,000
- Fundraising and donations totaled \$16,253.91 for the year of 2012

Year- end budget review and transfer –

- The commission discusses transfer amounts. Walter will review the line items and be ready to transfer funds at our meeting next month.

Programs:

Shepard Ice Rink Setup- Sat. 12/15 9:00AM instead of 8:30AM as previously discussed

Milford Winter Family Festival-Sat.1/19 11AM-1PM

- Volunteers- Rick, Claudia/Leon, Heather/Chris, Walter(sons), Tim(sons)
- 9:30AM Setup/Ice preparations
- 10:30AM Volunteer meeting for event volunteers

**Fields/Facilities:**

Ice Skating Rink-Shepard Park

- MICE Team-volunteer group 2012-2013 #16 members

Kaley Park

- Gate added to access road: park closed and locked after hours

### **Fees and Charges:**

Nicole has presented the commission with the fee schedule for programs and fields. There is an increase in program fees for the coming year. **Joan approves the program fee increases for 2013, Walter seconds, a unanimous vote was made.**

Much of our field fees get waived for “in kind” service, yet the Town of Milford still relies on the revenue from these field fees to maintain the field space. The commission continues to discuss revising our field fees and what we would consider “in kind” service to have the fees waived. We have decided to table the discussion for the March meeting when we have more members to contribute to the decision. Most likely there will be a mandatory fee and an increase for next year.

Nicole is not able to attend the January meeting, meeting will be rescheduled for the following Wednesday, January 16<sup>th</sup>.

### **Discussion Items:**

- Revolving Fund Spending Authority- the commission has decided to table this discussion until next month’s meeting.
- Town Holiday Appreciation Luncheon- December 18<sup>th</sup>, from 12-2PM, Town Hall Auditorium
- Budget Advisory Committee- Recreation budget presentation is December 19<sup>th</sup>, 6:30PM. Walter among other members will attend to support the full-time program coordinator position.

Meeting adjourned at 8:43PM

Respectfully Submitted by:

Claudia Lemaire

