

# Milford Recycling Committee Meeting Minutes

September 18, 2012, 6:30 p.m.

DPW Conference Room

Members Present		Members Absent
Gil Archambault	Gary Daniels, BOS Representative	Claire Holston
Celeste Barr	Tammy Scott	Anna Thonis
Bert Becker	Steve Trombly	
Dave Bowden	Leighton White	
Robert Courage		

1. **Opening.** Selectman Gary Daniels opened the meeting at 6:30 p.m.
  - Dave Bowden and Steve Trombly joined the meeting at 7:00p.
  - Leighton White left the meeting at 7:25p.
  
2. **Approval of Minutes**
  - **Approval of 04/24/12, 05/15/12, and 06/19/12 Minutes.** Gil Archambault moved to approve the minutes of 04/24/12, 05/15/12, and 06/19/12. Celeste Barr seconded. Members voted to approve the minutes, 7-0.
  
3. **Old Business.**
  - Tammy Scott updated the committee on progress being made at the Transfer Station:
    - The dip in the pavement in front of the recycling drop-off building has been removed and repaved.
    - The steps to the lunch room are being redone.
    - The scale work has been approved.
    - Approval has been obtained to complete the roofing repairs on the recycling drop-off building.
    - Five new signs for recycling area identification have been made, but these signs have not yet been installed.
  - Celeste Barr updated the committee on progress being made on a modified recycling brochure. The brochure is currently in black and white. Committee members agreed that it would be much more eye-catching in color. Dave Bowden will assist in getting colored brochures printed. The number of copies will be worked out between Celeste Barr and Dave Bowden.
  
4. **New Business.**
  - **Revenue**
    - As of end of August 2012, revenue generated through recycling is estimated to be about \$90,000.
  - **Pumpkin Festival**
    - Two recycling trailers will be set up at the Pumpkin Festival, one on Middle Street and one in the vicinity of the Community House.
  - **Expanding Recycling**
    - Celeste Barr suggested that the committee work on implementing a recycling education program, targeting elementary school students.
    - Celeste Barr suggested trying to get CSA groups involved in the recycling effort, as there is a natural connection.

- Celeste Barr suggested that Recycling Committee members could assist residents in unloading their trash and recyclables at the Transfer Station, much in the same way as Lions Club members do around Christmas. This would not only give the committee more visibility, but also offer more exposure of the recycling effort, as well as an opportunity to further educate the public on recycling. It was proposed that participants wear matching identifiable t-shirts, hand out the new recycling brochures to residents at the transfer, and that this event be done before winter. No date for the event was discussed.

- **Facility Enhancements**

- Replace the existing scale house
  - Needs to be reconfigured for efficiency.
  - Current structure was built in 1980, and has had little repair since then.
  - Aries Engineering Report regarding the Transfer Station (2008 File 2007-017) advises against permanent replacement of the structure or construction of any other buildings on the entire landfill site.
  - Any replacement office should be mobile so that it can be moved to another location if necessary.
  - If replacement office is brought in, it should be large enough to incorporate a lunch area for employees, thereby eliminating the need for the current separate lunch structure.
  - Current scale house structure sets on open (or dug out) ground. That area would need to be resurfaced if the current structure is replaced.
  - Steve Trombly will get an estimate for the concrete work.
  - Leighton White will get 'rent with purchase option' estimate for a mobile office.
  - Plan and estimated cost of the mobile office will be presented to the DPW Supervisor so that, if possible, it would be included in the 2013 DPW budget.
- Still Good Shed Expansion
  - Dave Bowden and Tammy Scott will determine the cost of material to expand the Still Good Shed.
  - Labor for expansion of the Still Good Shed could be provided via a Boy Scout Eagle project.

5. **Action Items:**

- **Modified Recycling Ordinance**

- Gary will email the Recycling/Solid Waste Ordinance that was recently approved by the Board of Selectmen to members.

- **Recycling Brochure**

- Celeste Barr and Dave Bowden will work on getting colored recycling/solid waste brochures printed and determine the quantity to be printed.

- **Facility Enhancements**

- Steve Trombly will get an estimate for the concrete work.
- Leighton White will get 'rent with purchase option' estimate for a mobile office.
- Dave Bowden and Tammy Scott will determine the cost of material to expand the Still Good Shed.

6. **Next Meeting.** The next Recycling Committee meeting will be on Tuesday, October 16, at 6:30p at the DPW Conference Room on South Street.

7. **Adjournment:** Bert Becker moved to adjourn the meeting. Steve Trombly seconded. Motion passed 8-0 and the meeting adjourned at 7:45 p.m.

Respectfully submitted,  
Gary L. Daniels  
Representative to the Board of Selectmen