

Department of Community Development  
Department of Public Works

Subject: Acceptance of New Town Road  
To: Milford Board of Selectmen  
From: Director of Public Works  
Director of Planning and Community Development  
Date: \_\_\_\_\_

This is a request for the Board of Selectmen to accept the below named road as a town road and the following information is submitted for your consideration.

1. Road/Street Name: \_\_\_\_\_
2. As-Built Road Plan Entitled: \_\_\_\_\_  
\_\_\_\_\_
3. As-Built Road Plan Date: \_\_\_\_\_
4. Subdivision Plan Entitled: \_\_\_\_\_  
\_\_\_\_\_
5. Date Plan Approved by Planning Board: \_\_\_\_\_
6. Date of aforementioned Plan Signature: \_\_\_\_\_
7. Date Plan Recorded at HCRD: \_\_\_\_\_
8. HCRD Plan Number: \_\_\_\_\_
9. This Road's pavement is \_\_\_\_\_ feet wide and the right-of-way is \_\_\_\_\_ feet wide.
10. This Road is \_\_\_\_\_ feet long, with the length measurement beginning at \_\_\_\_\_ station/intersection and running through \_\_\_\_\_ station/intersection.
11. A Maintenance Bond in the form of a \_\_\_\_\_, in the amount of \$ \_\_\_\_\_ is required for (a/an) \_\_\_\_\_ year period.

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- Original Roadway Deed attached and dated \_\_\_\_\_.
- Affidavit is attached from a Title Attorney on behalf of the Developed/Owner citing that the roadbed is clear of all encumbrances and is dated \_\_\_\_\_.
- Bounds have been set as of \_\_\_\_\_ and are shown on As-Builts.

The aforementioned information and documents have been reviewed and certified by:

Director of Public Works: \_\_\_\_\_ Date: \_\_\_\_\_

Director of Community Development: \_\_\_\_\_

Date: \_\_\_\_\_

Acceptance Date of Road Documents by the Milford Board of Selectmen \_\_\_\_\_

Board of Selectmen: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Distribution after Acceptance:  
Ambulance Director  
Police Chief  
Fire Chief  
Planning  
WWTF  
DPW  
Building

**THIS PAGE TO BE FILLED OUT BY TOWN STAFF ONLY**

Acceptance of New Town Road(s):

Re:

Suggested Wording of Vote of Acceptance:

\_\_\_\_\_  
Town Lands and Roads Researcher

\_\_\_\_\_  
Date

Date of Selectmen's Meeting: \_\_\_\_\_

Motion of Acceptance made by: \_\_\_\_\_

Motion Seconded by: \_\_\_\_\_

Voted in: \_\_\_\_\_  
Affirmative

\_\_\_\_\_   
Negative

\_\_\_\_\_  
Chairman, Board of Selectmen

\_\_\_\_\_  
Date

A copy of the minutes reflecting this vote will be added once approved.