

Traffic Safety Advisory Committee
October 17, 2011
Minutes

Present: Gil Archambault – Chairman
Rick Riendeau
Chief Fred Douglas
Dave Wheeler
Bill Parker
Richard Tortorelli
Gary Daniels – Board of Selectmen representative

Absent: Dana MacAllister

Secretary: Mindy Lavallee, Recording Secretary

1. *Roll Call vote required by the BOS.*

2. *Approval of minutes from July 25, 2011.*

B. Parker made the motion to approve the minutes.

D. Tortorelli seconded the motion.

All were in favor of approving the minutes from July 25, 2011; none were opposed.

NEW BUSINESS:

3. *New Hampshire Highway Safety Grant Application – Presented by Chief Douglas*

G. Archambault noted that Chief Douglas received a grant request on September 22, 2011 which needed to be approved by the Traffic Safety Committee, the town administrator and the chairman of the BOS.

F. Douglas said the grant would target speed and seatbelt enforcement and other traffic violations in town. The grant would provide \$5,850.00 toward wages for personnel dedicated to this enforcement. On-duty personnel would be required to fill out a report sheet at the end of each shift. The grant money would enable officers to promote safe driving at the elementary, middle and high schools by targeting parents dropping off their children. He said the grant would take effect at the end of the month and would be good for a year.

G. Archambault asked F. Douglas to describe the results of the grant the Police Department received last year.

F. Douglas said he did not have the exact figures on hand but on average, 20-30 cars were stopped in a 4-hour block and roughly 25% of these stops were summons.

D. Wheeler asked why the personnel services under the grant were considered overtime.

F. Douglas said the services performed would be above and beyond normal patrol functions.

D. Wheeler asked why a part-time officer could not undertake the work set out by the grant.

F. Douglas said there were no part-time workers on staff.

G. Archambault made the motion that the committee vote to sign and submit the application to the New Hampshire Highway Safety Agency.

R. Riendeau seconded the motion.

F. Douglas abstained; the rest were in favor.

G. Daniels asked if the grant money covered 100% of the cost or would the town have to match it.

F. Douglas said gasoline costs would not be covered but employees would be paid for.

G. Daniels asked if the Town had enough money to cover the cost of gasoline.

F. Douglas said there was a net \$23,000.00 income for the gas budget this year.

G. Archambault motioned again to approve and sign the grant application. All were in favor.

OLD BUSINESS:

4. State of the Committee

G. Archambault asked B. Parker to discuss finding a replacement for Dana MacAllister.

B. Parker said a recommendation was needed from the BOS to allow someone from Fire or Ambulance to replace a planning/zoning member on the committee.

G. Daniels said he would need to know the official composition of the committee in order for the board to make a decision.

G. Archambault said the amount of time members are allowed to serve on the committee also needed to be clarified.

5. Update on complaint regarding the parking of trucks on Bridge St.

G. Archambault noted there should no longer be issues with trucks parking in the Bridge St. alleyway because a designated loading area had been repainted on the Oval.

R. Riendeau said he had recently seen cars parked in the loading zone and recommended that a sign reading "Loading Zone Only" be erected in this area.

OTHER BUSINESS:

6. TE Grant

D. Wheeler inquired as to whether or not the Town had received the TE grant money for the South Street improvement project.

B. Parker said the main phase of the grant process had been completed. He mentioned also that paperwork from the state had been submitted regarding Route 13/Emerson/Armory and the RFQ would be sent out this fall.

G. Archambault asked if there was any additional business; there was none so he asked for a motion to adjourn.

R. Riendeau made the motion to adjourn.

B. Parker seconded; all were in favor. Meeting was adjourned at 4:30 pm.