

**Traffic Safety Advisory Committee**  
**April 28, 2010**  
**Minutes**

Present: Bill Ruoff – Chairman  
Gil Archambault  
Dana MacAllister  
Richard Tortorelli  
Dave Wheeler

Absent: Bill Parker  
Chief Fred Douglas  
Gary Daniels, Board of Selectmen representative

Secretary: Kathryn Parenti, Recording Secretary

1. *Roll Call vote required by the BOS.*

5. *Approval of minutes from March 29, 2010.*

G. Archambault noted the BOS was not going to do anything with regard to the elimination of the parking space on Nashua Street at the corner of School Street so this issue was dead.

D. Tortorelli made the motion to approve the minutes.

G. Archambault seconded the motion

All were in favor of approving the minutes from March 28, 2010; none were opposed.

**OLD BUSINESS:**

3. *Discussion: Draft Sign Request Policy*

B. Ruoff stated K. Parenti had drafted up the sign request policy and thought it was good but before he gave it to the BOS, he wondered if the Committee had any comments.

G. Archambault had some questions about wording in paragraph three (3) regarding the whether the disability was long or short term and what kind of written documentation would be required.

B. Ruoff recommended the wording be changed to “submit a written document explaining the need and time length for the signage”. He noted his office was working on an automated sign inventory and once in place, someone would go out each year and see if the handicap signs are still needed, as part of the sign maintenance program. He asked if there was a motion to accept the draft sign request policy.

G. Archambault made the motion to accept the draft sign request policy with the changes that had been discussed.

D. Wheeler seconded the motion; all were in favor.

B. Ruoff noted he will send the final version to the BOS as well as the Committee.

3. *Revisit: Reduction in speed limit on Federal Hill Road.*

B. Ruoff noted the BOS had gone back and forth with regard to this issue and they understand the need for an engineering study in order to change the speed limit on the

state portion of the road. The BOS had asked Guy Scaife, Town Administrator and he to look at the road for possible additional signs. They decided the best option would be to install signs at the curves with speed limits on them, similar to the signs on Whitten Road. These signs would cause the drivers to make the decision to slow down at the curves. He also noted the road is entered from another community and thought it would be best to install the town wide speed limit sign at the entrance to Milford on Federal Hill Road. The proposed signs are not speed limit signs but merely advisory signs and won't cause an enforcement issue. He felt the curve ahead signs would be a benefit and noted the residents are happy with the signs on Whitten Road. In addition, they have painted double yellow lines on the upper part of Federal Hill Road.

D. MacAllister noted people do speed into Milford on Federal Hill Road and thought the signs may slow them down.

B. Ruoff noted he would move forward with the signs.

*5. Revisit: School bus stop signs.*

B. Ruoff noted he had intended to talk to the school and the bus company to see who requests this type of sign. He noted once he gets that information, he will bring it to the Committee. He also stated this type of sign would be added to the sign maintenance schedule. He did note he has not had any requests for this type of sign during his tenure with the Town of Milford.

*6. Revisit: Request from Karen's Kollektibles for sign preventing the riding of bikes on the Oval.*

B. Ruoff stated he had ordered the signs for the downtown area and will be put up in six (6) or eight (8) locations stating bike and skateboard riding are not allowed on the sidewalks. The signs have not arrived yet due to a change in vendors.

G. Archambault thought they should draft a letter to the schools and perhaps the Granite Town Quarterly. He felt education was the best way to enforce this issue.

D. Wheeler thought a submission in the Granite Town Quarterly would be sufficient as well as an ad on the PEG access channel.

B. Ruoff thought they could put something on the town's website would work too. He noted he was going to have a meeting soon with Mike McNerny, the new Community Media Director.

**NEW BUSINESS:**

*2. Reminder to reline various roads throughout the town.*

D. Wheeler reminded B. Ruoff of the change in the road lining in front of the mobile home park on Nashua Street.

G. Archambault noted Savage Road needed the double yellow lines to be repainted.

R. Tortorelli noted Osgood Road did not get relined last year and was in need of it this year.

B. Ruoff noted he hadn't changed his budget in the past three (3) years and was surprised with an increase in costs last year and thus the reason for some roads not being lined last year. The roads that were missed in the past should be taken care of this year.

**FUTURE BUSINESS:**

*6. Emerson and Armory Roads, Route 13S intersection.*

B. Ruoff noted B. Parker had offered to update the Committee on the grant application process.

D. Wheeler wondered if the town made the cut for funding for this project; he noted Nashua Regional Planning Commission marks the applications and scores the requests.

**OTHER BUSINESS:**

7. *Next tentative meeting date – May 31, 2010.*

B. Ruoff noted this was Memorial Day so the next meeting would probably encompass both May and June and would be held in early June. He would let the Committee know the final date.

B. Ruoff asked if there was any additional business; there was none so he asked for a motion to adjourn.

G. Archambault made the motion to adjourn.

R. Tortorelli seconded; all were in favor. Meeting was adjourned at 4:30 pm.