

**Water/Wastewater Commissioners’  
Meeting Minutes  
April 28, 2015**

Present: Michael Putnam, Chairman  
Dale A. White, Vice-Chairman  
Robert E. Courage, Member  
David Boucher, Director  
Evelyn Gendron

**Call to Order**

Chairman Putnam called the meeting to order at 6:00 p.m.

**Decisions/Approvals**

Approval of 4/14/15 Meeting Minutes – Tabled until the next meeting.

Water Users Fee/Tax Collector’s Warrant – The Commissioners signed the Tax Collector’s Warrant for collection of taxes in the matter of water users fees for the March 2015 Bill Commitment 150331 and for the March 2015 Final Bills issued.

Sewer Users Fee/Tax Collector’s Warrant – The Commissioners signed the Tax Collector’s Warrant for collection of taxes in the matter of sewer users fees for the March 2015 Bill Commitment 150331 and for the March 2015 Final Bills issued.

Ocean State Job Lots c/o Ecova, 599 Nashua Street Late Waiver Request – Following Director Boucher’s relaying this customer’s explanation of being new to Milford’s quarterly billing cycle, Vice-Chairman White made the motion to approve Ocean State Job Lot’s request to waive the \$10.00 water/sewer bill late payment fee on a one-time basis due to mailing address issues as recommended by Director Boucher. Chairman Putnam seconded. All voted in favor.

Director Boucher’s Leave Request – Director Boucher’s requested leave dates, 4/30/15 and 5/1/15, were approved unanimously.

**Discussion/Information Items**

West Elm Street Water Main Extension – Update – Director Boucher noted the photograph of Chairman Putnam and himself appearing in the Milford Cabinet. He said on the date of the photo, Mr. Jim Lillis, NH DOT, Mr. Jeff Kevan, T. F. Moran, and Park Construction representatives had also been on site discussing the underground electrical pull boxes for intersection lights, guide wires for telephone poles, moving Mr. Sam Proctor’s sign, and where the future water main lines should be placed. Director Boucher said he and Mr. Proctor had spoken about the signage. He explained that letters requesting sign relocation within 30 days had been delivered to Wetherbee Plumbing, Penguin Mart, Horseless Carriage, Stoney’s Auto, Saab Works, and mailed to Phoenix Group. Mr. Wetherbee informed Mr. Boucher at the Water Utilities Department that he had spoken with Mr. Kevan and knows where to relocate his business sign. The NH DOT will follow-up with businesses along West Elm Street after the 30 day deadline.

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Chairman Putnam explained his conversations with Weatherbee Plumbing and Penguin Mart owners, including a brief review of the DOT prints, following the previous commissioners' meeting. He asked Director Boucher whether the state had marked the end of the driveway at the road. Director Boucher said he had spoken with T. F. Moran and Penguin Mart and that Jeff Kevan had described the footage distance with Wetherbee. Wetherbee and Penguin Mart's separate water line connection arrangements will be coordinated by Park Construction, said Mr. Boucher. Chairman Putnam said this is needed before the sign relocation. Commissioner Courage inquired as to the project start date. Director Boucher said Mr. Kevan indicated some small state issues, which should not affect costs, need to be resolved, however he has not received a date from Park Construction. Vice-Chairman White suggested Mr. Boucher request Mr. Kevan contact Park Construction by the first week of May, to get additional project information from Park Construction.

Prospect Hill Tank Removal Project – Bid Process Update – Director Boucher received the updated bid packet today. Mr. LaBranche, Stantec Consulting, updated contract language regarding the water storage tank plaque and included the estimated salvage value as a negative number in the bid package. Mr. Boucher noted the bid opening appears on one page as June 2<sup>nd</sup> and appears on another page as May 28th. The advertisement in the Union Leader cited Tuesday, 2pm, June 2<sup>nd</sup>.

Activities Report – Mr. Boucher said the work to be completed on the backhoe will cost less than originally estimated due to less damage. Vice-Chairman White suggested the rust be repaired on the Water Department truck body, and commented a helper spring may help distribute the truck weight. Director Boucher said he would share the price quote received last month to buff the rust runs, and suspects the truck box at the rear is heavy. He added there is only one hydrant on West Street scheduled to be repaired. Commissioner Courage apprised the commissioners that water usage within the town parks and cemeteries will be reduced as a cost savings measure. Director Boucher commented that the previous Parks and Cemeteries Foreman had done much work to enhance the water irrigation systems. Chairman Putnam said while he is at Town Hall tomorrow, he will contact Town Administrator Bender to inquire further.

Granite Town Media – Vice-Chairman White said that he had checked with Attorney Drescher regarding the Granite Town Media committee's plans to televise video footage of committee and board meetings and that there is no RSA stating that states board meetings need to be televised. Mr. White said the public is free to attend the Board of Commissioners' open meetings, posted according to RSAs, and that he feels it is a foolish waste of Town money to provide on-line and televised productions of a meeting, adding that if everyone is that anxious to watch a water and sewer meeting, they need to come to the meetings because after money is spent to arrange the microphones, cameras, the time at Town Hall to retrieve and post the videotaping, surely there is a better use of the money involved. He said in his opinion, he is not in favor of this board being televised and that members of the public have not attended water and sewer board meetings unless they were scheduled on the agenda with a discussion topic since he was elected as a commissioner in March 2010. He questioned why town money should be wasted. Director Boucher and the commissioners inquired of each other whether this would need to be budgeted and agreed they had not heard of a cost from the Granite Town Media Committee. Chairman Putnam said it was his opinion that the RSA's Mr. McNerney had spoken of during the April 14, 2014 meeting was a reference to the public's right to know law. Commissioner Courage said this wasn't a topic that came before the Board of Selectmen. Chairman Putnam said no, adding that Selectman Daniels had asked the question why other boards and committees were not being televised. Director Boucher recalled that Mr. McNerney said he had delayed in approaching this board and there wasn't an

immediate need to begin the video process. Commissioner Courage said no decision is needed at this time; this topic remains tabled for future discussion.

**Non--Public Session**

Vice-Chairman White the motion to enter into non-public session at 6:32 p.m. for the purpose of discussing land, per RSA 91-A:3,II(d) and personnel, per RSA 91-A:3,II (a). Chairman Putnam seconded the motion. All voted in favor. At 6:59 p.m. Chairman Putnam made the motion to exit the non-public session. He announced one decision regarding personnel had been made during the non-public session and that the minutes of the discussion had been sealed.

**Future Appointments/Meetings:**

The next Commissioners’ meeting will be Tuesday, May 12, 2015 at the Water Utilities Department, 564 Nashua Street.

**Adjournment:**

At 7:00 p.m. Vice-Chairman White made the motion to adjourn the meeting. Commissioner Courage seconded the motion. All voted in favor.

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Michael E. Putnam, Chairman

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Date

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Dale A. White, Vice-Chairman

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Date

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Robert E. Courage, Commissioner

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Date