

**Water/Wastewater Commissioners’
Meeting Minutes
May 26, 2015**

Present: Dale A. White, Vice-Chairman
Robert E. Courage, Member
David Boucher, Director
Evelyn Gendron
Excused: Michael Putnam, Chairman

Call to Order

Vice-Chairman White called the meeting to order at 6:08 p.m.

Water Abatement Request – 64 Oak Street – Vice-Chairman White, Commissioner Courage and Director Boucher welcomed Mr. Rick Ronzio, Eco Stoneworks. While explaining Eco Stoneworks’ operations, water recycling program, and the circumstances concerning the internal fresh water valve leak that was discovered mid-May, Mr. Ronzio answered the commissioners’ inquiries. Director Boucher discussed this account’s water consumption history and said the next billing will be issued the end of July. He suggested reading the water meter reading this week, repeat the reading in a few weeks, compare the two water usage readings. Mr. Boucher will provide information during the next commissioners’ meeting and the billing clerk will apprise Mr. Ronzio of the commissioners’ June 9th water abatement decision. To avoid future unwanted fresh water usage, Commissioner Courage suggested Mr. Ronzio consider removing or plugging the fresh water valve. Mr. Ronzio expressed his appreciation for the commissioners’ consideration of this matter.

Decisions/Approvals

Approval of Meeting Minutes – Vice-Chairman White made the motion to approve the meeting minutes of May 12, 2015 with one amendment. Commissioner Courage seconded the motion. All voted in favor.

Discussion/Information Items

West Elm Street Water Main Extension – Update – Director Boucher said he had spoken with Mr. Mark Norby, Park Construction and a mid-June project start date is anticipated. Mr. Jeff Kevan, T. F. Moran, will contact Mr. Norby regarding project payment and maintenance bond issues then report to Mr. Boucher after the paperwork has been submitted. Mr. Boucher briefed the commissioners of the letter received from Mr. Sam Proctor, Proctor & Green, regarding the Elm Street business sign location, and Mr. Proctor’s expectation that the sign will be reinstalled in its current location following the water main extension project. Mr. Boucher reported he had notified the Department of Transportation of Mr. Proctor’s recollection of a pre-existing sign location agreement, and had been told the state office will investigate the matter further. Mr. Boucher reiterated that the Stoney’s Auto sign, if it hasn’t been removed following 30 days of the April 23rd hand-delivered correspondence, will be removed and set aside to accommodate the project road work aspects.

Prospect Hill Tank Removal Project – Director Boucher explained the bid opening is scheduled for Tuesday, June 2, 2015 at 2:00 p.m. Mr. Boucher distributed Laviolette Controls cost proposal for the antenna relocation portion of this project, as this is not covered within the tank demolition project bid. He explained that prior to the demolition of the Prospect Hill tank, a new antenna will be placed on the Mayflower water storage tank and he will be assured that all of the tanks, outbuildings and pump stations can communicate with the tower antenna signals. The Laviolette Controls rep was on-site last week to discuss all wiring scenarios. As Mr. Jim Young, Water Utilities Foreman, is experienced with climbing towers and possesses the required safety harnesses, Mr. Boucher will confirm approval to utilize in-house labor to attach the antenna to town property. Commissioner Courage and Director Boucher agreed with Vice-Chairman White’s comments that Water Utilities’ personnel reduce proposed labor costs as frequently as possible.

Oak Street Water Main – Director Boucher distributed the email received from Mr. Rene LaBranche, Stantec Consulting, Currently, the water supply sufficiently meets the needs of the Oak Street vicinity. The concern is whether the water supply will meet the future needs of developments and/or businesses.. Mr. Boucher said although Fire Department Chief Kelley could not say what the ISO rating should be in the South Street area, Mr. Boucher explained the details of the 2013 South Street/High Street ISO individual fire hydrant flow reading performed by Mr. Young, Water Department Foreman, resulted in 1,450 GPM for the South Street vicinity, with the “needed” being 2,500 GPM and “available” being 4,600 GPM numbers, which included all of the nearby hydrants in the area. Mr. Boucher said the Stantec computer model indicated there would be 2,791 GPM. Commissioner Courage said when development in the vicinity expands, another water storage tank will be needed on land at an appropriate elevation. He said pipe work to loop the water system would be a future a project in which the Water Utilities Department should participate in as it would result in long-term benefits to the Town. One water storage tank cannot be relied upon to sufficiently service too wide of an area.

Activities Report – Director Boucher reported hydrant flushing continues and the painting of hydrants has begun. Vice-Chairman White inquired whether the Donovan price quote had been received. Mr. Boucher provided the quote and explained the Water Department’s 2006 vehicle structurally is fine, just the rust and drip mark areas will be touched up. Discussion of other departmental vehicles followed. Mr. Boucher commented that he is awaiting receipt of the Collection System interceptor reports. He has viewed the video footage received. One manhole needs to be sealed. A septage hauler will be hired to clean out areas where grit and sand were encountered. All services have been accounted for. Mr. White said that is impressive. Mr. Courage and Mr. White said the collection system crew should keep up the good work. Mr. Boucher said in-house staff will flush the sewer mains to improve flow and help prevent the interceptor from backing up. Slip lining work will be needed in the West Street area. A short run of Olive/Linden Street water main work may be considered for July, but may be delayed until next year. Mr. Boucher said he and Mr. Young, Water Department Foreman, had discussed Border Street while the annual spring hydrant flushing program was in progress. Hydrant/pipe flow was clean yet clearly diminished. Mr. White explained the Town of Amherst is also planning a drainage project on this street and it would be appropriate for representatives of the two towns to meet and discuss details and dates to coordinate activities as much as possible that would affect Border Street, Milford customers. He said the Milford Water Department has marked Milford services. Mr. Boucher said there are not many properties or hydrants along this street. Mr. Courage pointed out an upgrade is needed so the fire flow is maintained for all Border Street residents. Mr. Boucher will contact the Amherst DPW Director to obtain additional planned project/timeline information on the Amherst portion of Border Street. Mr. Boucher has the lineal footage material cost data from previous road/main water services

projects in order to prepare a preliminary cost estimate so that the commissioners may make a decision regarding the timing and dollar value of unbudgeted road/pipe projects.

Miscellaneous Water Utilities Department Project Updates – Mr. Boucher explained the closed circuit security TV system wiring has begun. The remaining equipment should be received and installed within the coming weeks.

Future Appointments/Meetings:

The next Commissioners’ meeting will be held on Tuesday, June 9, 2015 at the Water Utilities Department, 564 Nashua Street.

Non--Public Session

Vice-Chairman White made the motion to enter into non-public session at 7:05 p.m. for the purpose of discussing land, per RSA 91-A:3,II(d). Commissioner Courage seconded the motion. All voted in favor. At 7:15 p.m. Vice-Chairman White made the motion to exit the non-public session, Commissioner Courage seconded the motion. All voted in favor.

Adjournment:

At 7:15 p.m. Vice-Chairman White made the motion to adjourn the meeting. Commissioner Courage seconded the motion. All voted in favor.

Dale A. White, Vice-Chairman

Date

Robert E. Courage, Commissioner

Date