

**MILFORD AMBULANCE FACILITY  
BUILDING COMMITTEE  
MEETING #4 NOTES**

April 19, 2012

*(Approved 4/26/12)*

Attendees: Mark Fougere, Selectman & Committee Chair  
Steve Sareault, Vice Chair  
Eric Schelberg, Dir. Milford Ambulance Service  
Bill McKinney, Milford Bldg Dept.  
Greg White  
Kevin Drew  
Bill Kokko  
Paul Hemmerich  
(Kent Chappell, absent)

- 04.01 The Committee discussed the questions posed by Gary Goudreau in his email dated 4/16/12, arising from the architectural services RFP. Questions include issues about CM selection process or construction bidding, permitting clarification, "limited off-site improvement" clarification, special inspections, commissioning, FF&E, and minor document discrepancies.
- 04.02 Committee discussed similar questions from David Udelsman regarding survey, Nudura system, general intent of conceptual design, kitchen requirements, etc.
- 04.03 Committee discussed the Ambulance Facility Design Features that was issued with the RFP so as to clarify what responsibilities were Owner-related and what were to be included with architectural services. SS recorded consensus answers to above issues.
- 04.04 RFP Clarifications shall be issued by Eric.
- 04.05 General discussion about copyright. PH attempted to explain that the design by Berard is his to claim copyright of, despite having been presumably paid for his work. But insofar as we are asking for original proposals and not asking simply for another architect to complete the construction documents of Berard's design, there should not be a problem of copyright infringement. And furthermore, the issue is more architect-to-architect, and not involving the town. The Committee concluded that the RFP clarifications addressing this issue were sufficient, and further elaboration was unnecessary.
- 04.06 The survey RFP distributed was noted as a completely revised RFP intended to provide comprehensive existing-conditions site info.
- 04.07 General discussion about CM vs. Traditional (design-bid-build) construction delivery. Consensus of opinion was a preference for CM, and that the selected architect should participate in the CM selection process. Greg "volunteered" to produce a sample RFP.
- 04.08 Some discussion about responsibilities of cost estimating in the architectural RFP. The RFP describes cost estimating is a service "to be provided by others", and shall remain so without further clarification.
- 04.09 A written geotech RFP (not yet produced?) shall be issued to 6 firms.
- 04.10 Next meeting shall be Thursday 4/26, Police station meeting room.

04.11 Material distributed: Goudreau questions with SS and KD commentary, Udelsman questions with SS commentary, proposed survey RFP, Agenda.

Respectfully submitted,

Paul Hemmerich