

# MILFORD, NH - BOARD OF SELECTMEN'S MEETING AGENDA

Monday July 23, 2012 - Selectmen's Meeting Room - 5:30 p.m. – 9:00 p.m.

2<sup>nd</sup> Floor - Town Hall, 1 Union Square, Milford NH 030355

1. **CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING INSTRUCTIONS**
2. **APPOINTMENTS**
  - 5:30 p.m. – Request for Input on Milford's Community Needs (State Senate District 11 Candidate Dan Dwyer)
  - 5:35 p.m. – Request to Amend (2) Land Use Change Tax Statutes (Town Assessor Marti Noel)
  - 5:40 p.m. – Departmental Update – Assessing (Town Assessor Marti Noel)
  - 5:50 p.m. – Final Vote on Ordinance 2012-006 to Amend Milford Municipal Code 5.20 – Recycling/Solid Waste (Final Code)
  - 6:10 p.m. – Request for Approval of Charge to Community Facilities Committee – Wadleigh Memorial Library Expansion (Library Trustees)
  - 6:30 p.m. – Public Hearing for Acceptance of Unanticipated Funds Over \$5,000 and Gifts Over \$5,000 Per NH RSA 31:95 (b & e) (Listing of Unanticipated Funds & Gifts)
  - 6:35 p.m. – Presentation of PEG Access Channels Policies and Procedures (Community Development Director Mike McInerney and GTM Advisory Board Members)
  - 6:50 p.m. – Non-Public Session (NH RSA 91-A:3, II(a)) - Personnel
  - 7:20 p.m. – Discussion on Building Permitting/Inspection Process (Community Development Director Bill Parker and Commercial Code Enforcement/Health Officer Bill McKinney)
3. **PUBLIC COMMENTS (regarding items that are not on the agenda)**
4. **DECISIONS**
  - a) **CONSENT CALENDAR**
    - (1) Request for Endorsement of Michael J. Viola as New Police Chief
    - (2) Request for Partial Release of Securities (Map/Lot 58 – 1, 58 – 2, & 58 – 3, Irrevocable Standby Letter of Credit #20003230, Off Mile Slip Road)
  - b) **OTHER DECISIONS**
5. **TOWN ADMINISTRATOR REPORT**
  - a) 2013 Budget Process Update
  - b) Osgood Pond Update
  - c) Miscellaneous
6. **DISCUSSIONS**
  - a) Street Sweeping Parking (Milford Municipal Code 6.24.115 - Street Sweeping Parking Hours)
  - b) Board Positions on LGC's 2012 – 2013 Legislative Policy Recommendations, Floor Proposals, and LGC Delegate Selection for Policy Conference
  - c) Elimination of Community Service Program by Hillsborough County Due to Budgetary Cut Backs
7. **SELECTMEN'S REPORTS/DISCUSSIONS**
  - a) **FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES**
  - b) **OTHER ITEMS (that are not on the agenda)**
  - c) 2012 - 2013 Board of Selectmen Goals and Tasks
8. **APPROVAL OF FINAL MINUTES – June 25, 2012**
9. **INFORMATION ITEMS REQUIRING NO DECISIONS**
10. **NOTICES**
  - Sounds on the Souhegan Summer Concert Series – *Every Wednesday Evening Through August 29<sup>th</sup>, 7:00 pm to 8:30 pm (Emerson Park, 6 Mont Vernon Road, Milford NH 03055 – Rain Out Location: Town Hall Auditorium)*
  - Lunchtime Concerts on the Oval – *Every Thursday Afternoon Through August 2<sup>nd</sup>, 12:00 pm to 1:00 pm (Downtown Oval, Union Square, Milford NH 03055 – Concerts Cancel for Rain)*
  - Next Board of Selectmen's Work Session – Community Development Block Grant Public Hearings – Pine Valley Mill Housing Development – *Wednesday, July 25, 2012 – 5:30 pm (Town Hall, Board of Selectmen's Room, One Union Square)*
  - 5<sup>th</sup> Monday Open Public Forum – *Monday, July 30, 2012 – 7:00 pm (Town Hall, Board of Selectmen's Room, One Union Square, Milford NH 03055)*
  - Hazardous Household Waste Collection Day - *Saturday, August 4, 2012 – 8:00 am to 12:00 pm (Nashua Public Works Garage, 9 Stadium Drive – Off Riverside Street, Nashua NH)*
  - Town's First Annual Kids Carnival – *Saturday, August 11, 2012 – 11:00 am to 2:00 pm (Rain Date August 12) (Keyes Memorial Park, 45 Elm Street)*
  - Next Board of Selectmen's Meeting – *Monday, August 13, 2012 – 5:30 pm (Town Hall, Board of Selectmen's Room, One Union Square)*
11. **NON-PUBLIC SESSION – Non-Public Session (RSA 91-A:3, II(a & e)) – Personnel & Legal and Approval of Non-Public Minutes – June 25, 2012 - (RSA 91-A:3, II(e) – Legal)**
12. **ADJOURNMENT**

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### BOS Representatives on 2012 - 2013 Committees, Commissions, Boards, & Organizations

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- Conservation Commission (2<sup>nd</sup> Thursday, 7:00 p.m., Town Hall, BOS Room) - Selectman Bauer
- DO-IT/MIT (2<sup>nd</sup> Friday, 11:30 a.m., Police Facility, Community Room) - Selectman Bauer
- Economic Development Advisory Committee (Varied) – Selectman Fougere
- Granite Town Media (Formerly PEG Access) Advisory Committee (3<sup>rd</sup> Thursday, 6:00 p.m., Library) - Selectman Finan
- Heritage Commission (2<sup>nd</sup> Wednesday, 7:00 p.m., Library) - Selectman Daniels
- Joint Loss Management Committee (quarterly, 2<sup>nd</sup> Tuesday (Jan., April, July, and Oct.), 9:00 a.m., Police Facility, Community Room) - Selectman Daniels
- Joint Services Study Committee (April 17, May 1, & May 15, 6:00 pm, Banquet Hall) – Selectman Putnam
- Library Trustees (3<sup>rd</sup> Tuesday, 7:00 p.m., Library) - Selectman Finan
- Local Government Center (Varied) – Town Administrator Scaife
- MACC Base (2<sup>nd</sup> Wednesday, 6:00 p.m., Town Hall, MACC Base Offices) - Selectman Putnam
- Oval Area Improvements Team (Varied) - Selectman Fougere
- Planning Board (1<sup>st</sup> & 3<sup>rd</sup> Tuesdays, 6:30 p.m., Town Hall, BOS Room) - Selectman Bauer & Selectman Fougere, Alt.
- Recreation Commission (2<sup>nd</sup> Wednesday, 7:00 p.m., Town Hall, BOS Room) - Selectman Finan
- Recycling/Solid Waste Committee (Varied) –Selectman Daniels
- Tax Increment Finance District (Varied) - Selectman Fougere
- Traffic Safety Committee (4<sup>th</sup> Monday, 4:00 p.m., Public Works Conference Room, Public Works Department, 289 South Street) - Selectman Daniels
- Zoning Board of Appeals (1<sup>st</sup> & 3<sup>rd</sup> Thursdays, 7:00 p.m., Town Hall, BOS Room) – Selectman Bauer
  - Manifest Sign Off (available Thursdays after 4:30 pm through Mondays before 7:00 am) – Selectman Finan & Selectman Putnam, Alt.
  - Payroll Sign Off (available every other week Wednesdays after 3:00 pm through Thursdays before 9:00 am) – Selectman Finan & Selectman Putnam, Alt.