

MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING

Monday June 9th, 2025

FINAL

PRESENT: Gary Daniels, Chairman
David Freel, Vice Chair
Paul Dargie, Member
Chris Labonte, Member
Tina Philbrick, Member
Mike Viola, Interim Town Administrator
Samantha Pizzuti, Executive Assistant

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING INSTRUCTIONS:

Chairman Daniels opened the public meeting at 5:30 pm with introductions of the Board Members and the Pledge of Allegiance.

2. APPOINTMENTS – (Approximate times)

5:30 p.m. – Fire Truck Update-Ken Flaherty, Fire Chief

Fire Chief Ken Flaherty appeared before the Board of Selectmen to provide an update on the fire truck that had been sold but remains at a dealership in Pennsylvania after the original deal was rescinded. He explained that he has been in regular contact with the dealership—about every three weeks—to monitor bidding activity and interest. The highest bid received to date is \$4,000. Alternatively, the truck could be sold for scrap, which would yield only about \$100. Chief Flaherty informed the Board that it would cost approximately \$3,000 to ship the vehicle back to Milford and requested guidance on how to proceed.

The vehicle remains stored at the dealership in Pennsylvania. If sold for scrap, a salvage title would be issued to ensure the truck is permanently removed from road use. Selectman Labonte voiced concerns that the truck was allowed to leave Milford before the sale was finalized, noting that the town was not made whole after the deal fell through. He also questioned the effectiveness of the advertising efforts. Chief Flaherty responded that the dealership had listed the truck via Facebook, word of mouth, its website, and through internal dealer networks.

Chairman Daniels invited feedback from the Board. Selectwoman Philbrick opposed the idea of bringing the truck back due to the high transport cost. In response to a question from Chairman Daniels, Chief Flaherty clarified that the truck's frame is severely rotted and would require extensive repairs. This was a key reason the previous Board ultimately chose not to proceed with the sale, following discussions with the previous Town Administrator and a consensus reached at a prior meeting.

Selectman Dargie recommended leaving the truck where it is and continuing efforts to sell it locally, noting that the Town is free to explore additional advertising avenues. He also asked whether Pennsylvania had a state surplus auction program similar to New Hampshire's, which Chief Flaherty agreed to look into. A second surplus vehicle was briefly mentioned, also requiring Board guidance, prompting additional comments from Selectman Labonte and Selectwoman Philbrick regarding how such cases should be managed moving forward.

Chief Flaherty reiterated that the Town had made a good-faith effort to sell the vehicle and again sought direction. **Vice Chair Freel made a motion to list the vehicle for state surplus auction in Pennsylvania and move on from the matter. The motion was seconded by Selectwoman Philbrick. The Board voted unanimously in favor, 5–0.**

Chief Flaherty added that the original sale price had been \$30,000, but the transaction was pulled back by the previous Town Administrator, following consultation and concerns about the rotten frame. That discussion had taken place at a prior meeting, where the Board agreed not to finalize the deal. He noted that since the Town never paid to have the truck transported, there has been no financial loss, and the vehicle remains in storage—still owned by the Town

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44 Chief Flaherty informed the Board that the department has an identical fire truck to the one currently sitting at
45 the Pennsylvania dealership. This second truck is still housed in the fire station bay and is expected to be de-
46 commissioned within six to eight weeks, once the new apparatus arrives. He noted that both trucks were built
47 sequentially on the same assembly line and have nearly identical issues—primarily structural deterioration.

48 Given the condition and redundancy of the second vehicle, Chief Flaherty sought direction from the Board on
49 how to proceed with disposal. **Vice Chair Freel made a motion to send the second truck to the State of New
50 Hampshire surplus auction. Selectwoman Philbrick seconded the motion. The Board voted unanimously
51 in favor, 5–0.** Chief Flaherty added that he would confirm the timing of the next available state auction, likely
52 in October. He also noted that the state would accept the truck for early storage if necessary.

53 Following the vote, the Board engaged in a broader discussion about future surplus vehicle disposals. Vice
54 Chair Freel suggested that any department-owned vehicle estimated to be worth less than \$5,000 could be han-
55 dled directly by the department head, rather than requiring full Board involvement. He emphasized that auc-
56 tioning is generally the best route, especially for vehicles like fire trucks, where valuation can be difficult. In-
57 terim TA Viola pointed out that police vehicles are often credited toward new purchases, but fire equipment
58 does not follow that model.

59 Interim TA Mike Viola weighed in, supporting the use of state auctions for future surplus vehicles and noting
60 that departments often communicate internally to repurpose equipment before declaring it surplus. Selectman
61 Labonte added that while a formal policy may not be necessary, some general guidance from the Board would
62 help maintain consistency. Selectman Labonte and Selectwoman Philbrick agreed that flexibility is important
63 and that decisions should be based on specific circumstances rather than rigid policy.

64 Chairman Daniels and Vice Chair Freel had a brief exchange over how much authority department heads
65 should have in these decisions. Vice Chair Freel raised the point that technical vehicle issues—such as whether
66 to replace an engine or buy a new car—are often beyond the expertise of the Board, and should instead be eval-
67 uated by the departments and their mechanics. Chairman Daniels acknowledged that, while the Board retains
68 final decision-making authority, it ultimately relies on informed recommendations from staff.

69 The discussion concluded with consensus that department heads should bring surplus recommendations to the
70 Board for approval, but that case-by-case discretion is appropriate and preferable to a blanket policy.

71 5:45 p.m. – Use of the Oval on July 4th, 2025 for a Reading of the Declaration of Independence - Michael
72 Facques 603-769-7237 mikefacques@gmail.com

73 Chairman Daniels stated that he spoke with Mike Facques regarding his request to use the Oval on July 4th for
74 his annual reading of the Declaration of Independence. Mr. Facques had emailed earlier that day, seeking to use
75 the space as he has in previous years. A follow-up conversation confirmed his plans, and it was noted that the
76 bandstand is expected to be completed by Friday. **A motion to approve the request was made by Selectman
77 Labonte and seconded by Selectwoman Philbrick. The Board voted unanimously in favor, 5–0.**

78 3. PUBLIC COMMENTS

79 Chairman Daniels asked if there were any public comments. There were no comments.

80 4. DECISIONS

81 a. CONSENT CALENDAR

- 82 1. Acceptance and Appropriation of Unanticipated Revenues under \$10,000 (31:95(b)): Cirtronics Corpora-
83 tion \$300 donation to the Milford Fire Department for the Fire/Life Safety Education Special Purpose
84 Fund.
- 85 2. Milford Taxi Cab License -Uriah Labell

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86 3. Authorize Interim Town Administrator Mike Viola to sign Affinity LED Lighting Contract

87 Chairman Daniels read through each of the three items on the Consent Calendar. Selectman Labonte re-
88 quested that Item #3 be removed from the consent calendar. Selectman Dargie requested that Item #2 be re-
89 moved from the consent calendar. **Selectwoman Philbrick made a motion to accept item #1, the Cirtron-**
90 **ics Corporation \$300 donation to the Milford Fire Department for the Fire/Life Safety Education Spe-**
91 **cial Purpose Fund on the consent calendar. The motion was seconded by Selectman Dargie. The mo-**
92 **tion passed unanimously, 5–0 in favor.**

93 **Item #2- Milford Taxi Cab License -Uriah Labell**

94 Selectman Dargie noted that a document appeared to be missing from the Board of Selectmen’s packet re-
95 lated to a taxicab license application. Executive Assistant Samantha Pizzuti explained that the full application
96 had been submitted but was not included in the packet because it contained personal information, such as the
97 applicant’s date of birth and driver’s license number. Police Captain Craig Frye stated that information falls
98 under the Driver Privacy Act, and cannot be made public.

99 Captain Frye confirmed that a background check had been conducted as part of the application process. Se-
100 lectman Dargie inquired about a referenced memo, prompting further discussion. It was acknowledged that
101 in the future, a brief memo will be included noting that sensitive information has been redacted in accordance
102 with privacy requirements. A similar approach was recently followed in a previous case, where identifying
103 information was whited out before documents were copied and distributed.

104 Following the discussion, **Selectman Dargie made a motion to approve Item #2, the taxicab license for**
105 **Uriah Labell, which was seconded by Selectwoman Philbrick. The motion passed unanimously, 5–0 in**
106 **favor.**

107 **Item #3:- Authorize Interim Town Administrator Mike Viola to sign Affinity LED Lighting Contract**

108 Selectman Labonte raised questions regarding the Affinity contract (which had two contract parts – the Af-
109 finity Agreement and the Municipal Leasing Consultants contract), noting concerns about the financial terms
110 and asking for clarification from the Finance Department. Interim TA Viola explained that the contract had
111 been reviewed with DPW Director Leo Lessard and was placed on the Consent Calendar to authorize the
112 Town to enter into a municipal lease for energy-efficient lighting. Director Lessard noted that Affinity is
113 awaiting the Town’s signature.

114 Selectman Labonte asked about the payback period for the project and how it would impact the budget. Se-
115 lectman Dargie clarified the difference between a payback period and a payment schedule, explaining that
116 the lease covers the total project cost. Selectman Labonte also inquired whether the lease could be paid off
117 early. Director Lessard was unsure, and Finance Director Troy Neff joined the conversation to say he would
118 review the contract and confirm with the vendor if prepayment penalties apply.

119 Interim TA Viola asked whether the Board wanted to wait until the next meeting or proceed upon receiving
120 an email from Director Neff. The Board agreed that an email would suffice. Selectman Dargie expressed a
121 preference for the six-year lease term. Interim TA Viola confirmed he would sign the lighting agreement
122 once the financial terms were clarified.

123 **Selectman Labonte then made a motion to authorize the Town Administrator to sign the Affinity Agree-**
124 **ment and the Municipal Leasing Consultants contract with a six-year term, in coordination with the**

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125 **Finance Department. The motion was seconded by Selectwoman Philbrick. The motion passed unani-**
126 **mously, 5–0 in favor.**

127 **b. OTHER DECISIONS**

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129 **5. TOWN STATUS REPORT**

130 a. Discuss Action Items-Interim Town Administrator Mike Viola

131 Interim TA Viola summarized several ongoing projects, financial considerations, and upcoming decisions dur-
132 ing the Town Status Report update.

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134 ***Energy Advisory Committee***

135 Interim TA Viola reported that he held a brief meeting with members of the Milford Energy Advisory Commit-
136 tee (MEAC) to review their current progress. As a result, he obtained a new contact name at Standard Power,
137 replacing the previous contacts that are no longer with the company. He also obtained contact information for a
138 representative at Legacy Energy, a company that competes with Standard Energy. Interim TA Viola also
139 acknowledged receiving a recent email update from Mike Thornton, MEAC chairman.

140 Selectman Dargie emphasized that Mike Thornton should be provided with the appropriate contact information
141 and reminded the Board that this project must be completed by November. He stressed that progress on the re-
142 view and recommendations needs to begin soon.

143 ***Tennis Court Renovation***

144 Interim TA Viola stated that the tennis court renovation project is expected to begin in approximately two
145 weeks, with a tentative completion date in September, weather permitting.

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147 ***Bandstand Project***

148 Interim TA Viola shared that the bandstand project is nearing completion, with the final punch list underway.
149 The work is anticipated to be finished by the end of the weekend. However, the final payment of \$39,165 will
150 likely need to be drawn from the DPW's building maintenance line item, as the fundraising effort led by Kathe-
151 rine Kokko is still ongoing and has not yet met the full amount.

152 Interim TA Viola explained that he consulted with Finance Director Troy Neff regarding whether future dona-
153 tions could be credited back to the DPW budget. Director Neff confirmed this is possible if properly docu-
154 mented and approved by the Board, though it is less favorable from an auditing perspective.

155 Vice Chair Freel asked what impact this payment would have on other DPW projects. DPW Director Leo Les-
156 sard responded that all planned building maintenance projects have been deferred to next year, and only \$6,000
157 would remain in the line item. Vice Chair Freel followed up by asking if any critical needs would go unmet, to
158 which Director Lessard responded, not at this point.

159 Chairman Daniels requested that DPW email the Board with a list of projects that were removed or deferred,
160 particularly as they relate to the FY2026 budget. Director Lessard noted that not all details are known yet but
161 would provide an update.

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163 ***Bandstand Rededication & Event Discussion***

164 The Board discussed whether to remove the temporary fencing around the bandstand and how to approach its
165 official opening. Interim TA Viola noted that Katherine Kokko and the Heritage Commission expressed interest
166 in organizing a formal event. Options included a soft opening—simply removing the fencing and making the
167 bandstand available for public use once the work is finished—or incorporating a brief acknowledgment during
168 the July 4th Declaration of Independence reading. Selectman Dargie shared that the Heritage Commission had
169 no strong preference regarding the timing or format of a ceremony, and although a Memorial Day dedication
170 was previously considered, it did not come together. Director Lessard suggested keeping the dedication signs
171 posted a bit longer to recognize those who contributed to the project. The Board ultimately leaned toward a
172 quiet opening, allowing the community to begin enjoying the restored space without a formal event.

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Ambulance Purchase Price Update

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Interim TA Viola provided the Board with an update on the replacement ambulance purchase, highlighting a minor deviation from the pricing originally approved in 2023. At that time, the Board authorized a \$409,000 warrant article, with the ambulance itself priced at \$357,831.99. As the process moved forward—based on input from the Ambulance Department Director—a decision was made to consolidate the purchase of both the ambulance and its outfitting equipment into a single order. This change was made to streamline production and eliminate the need for retrofitting later.

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Ambulance Director Eric Schelberg explained that in 2023, he had specifically requested funding to cover the ambulance only, though the warrant article also included additional equipment. Some of that equipment was originally expected to be supplied by the department, but the finalized specifications approved earlier this year shifted that responsibility to the vendor for manufacturing and installation efficiency. This change does not increase the overall cost but simply alters how the expenses are managed. While the updated purchase exceeds the initial ambulance-only amount, it still falls within the total \$409,000 authorized in the warrant.

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Ambulance Director Eric Schelberg reassured the Board that the total cost remains within the approved budget. By consolidating all components into one order, the process remains streamlined and avoids complications during invoicing and documentation review.

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To date, approximately \$397,000 has been committed. A few items remain outstanding: a stair chair costing just over \$6,000 and the transfer of the radio system from the old ambulance, estimated at \$5,000. These final expenses are expected to bring the total close to the full allocation.

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In response to questions from Selectman Dargie, Director Schelberg confirmed the final costs would remain within the authorized budget. Selectman Labonte added that proceeds from the sale of the previous stretcher would be returned to the general fund.

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Mill Street Flooding Concern

Finally, it was noted that the DPW addressed flooding issues on Mill Street, including the removal of a beaver dam which had contributed to the problem, and the installation of a beaver deceiver to help minimize the creation of future beaver dams, which had contributed to the problem.

b. 2026 Budget Talk-Finance Director Troy Neff

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Finance Director Troy Neff presented an overview of the 2026 budget targets and shared updated economic forecasts, which were included in the Board's reference packet. He noted that while the draft reflects a 5.53% increase over FY2025—with a preliminary estimate nearing \$20 million—it remains a work in progress. One known omission is the need to include debt service for a DPW truck, which will raise the current \$220,000 estimate for debt-related costs.

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Director Neff stated key components of the draft budget include a 3% COLA (Cost of Living Adjustment), although the results of the ongoing compensation study have not yet been incorporated. Health insurance projections assume a 14% increase, with an additional 10% added conservatively to account for volatility. Additional increases include costs related to FICA, New Hampshire Retirement contributions, and general building and

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214 utility expenses—approximately \$60,000 of which are currently being absorbed by the DPW without dedicated
215 funding.

216 Board members raised a number of questions and concerns. Vice Chair Freel asked whether the healthcare
217 budget accounted for recent challenges, and Director Neff responded by explaining his conservative approach.
218 Selectman Labonte questioned the accuracy of a \$70,000 payment and whether a 5% increase was adequate.
219 Director Neff clarified that these are preliminary figures and have not yet been reviewed in detail; COLA and
220 benefits are included, but the compensation and wage study is not. Selectman Labonte also inquired about reve-
221 nue projections. Director Neff responded that, while the Town overall is slightly below projection, the Town
222 Clerk’s revenues are slightly above, and overall figures remain within \$300,000 of projections. A surplus is not
223 expected this year. Director Neff confirmed that the Town Administrator’s salary is included, but reiterated con-
224 cern that the compensation study’s findings are not yet accounted for.

225 Chairman Daniels requested a list from department heads outlining critical items and the potential conse-
226 quences of not addressing them, in order to assist with prioritization. He also asked for a detailed breakdown of
227 revenue and fund balance projections. Director Neff confirmed that fund balance was under discussion and
228 noted that the economic forecast data was sourced from reputable outlets, including the Federal Reserve. He
229 added that some prior surpluses were due to unfilled positions, and presented a graph on employment confi-
230 dence to support this.

231 Looking ahead, Director Neff reminded the Board of two key budget deadlines: department budgets are due by
232 June 23, and the Town Administrator’s budget must be submitted to the Board by July 1. Vice Chair Freel
233 asked when final health insurance rates would be available. Director Neff said they typically arrive in October,
234 but he has requested early estimates from SchoolCare by September.

235 Milford Resident Scott Kimball brought up proposed state legislation and its possible fiscal impacts. Director
236 Neff addressed the concern, he has been following NH Bill SB 297, which addresses Risk Pools. Director Neff
237 noted the bill’s implications for pooled healthcare and property/liability insurance through Primex, which could
238 directly affect the budget. Selectman Dargie added that there had been a recent amendment to the bill, which
239 Director Neff also addressed.

240 Director Neff emphasized that this early draft is intended to provide a first look at the budget and to gather ini-
241 tial guidance from the Board. He cautioned against repeating last year’s drawn-out revision process and
242 stressed the importance of clear direction moving forward. Chairman Daniels pointed out that the FY2025
243 budget passed by a narrow margin despite a 6% increase, and warned that departments are already deferring
244 needs just to stay within budget amid rising costs.

245 Director Neff noted that they are closely monitoring economic indicators and inflation trends to determine
246 whether a formal recession will be declared in early July. These economic conditions, along with voter senti-
247 ment and limited revenue growth, must be taken into account as the budget is developed. He and Interim TA
248 Viola will work with department heads to clearly communicate expectations, with the goal of establishing a
249 firm "line in the sand." Any department that seeks to exceed those targets will need to prioritize and fully jus-
250 tify their requests. This approach is intended to streamline the process and limit late-stage revisions.

251 Director Neff also mentioned that a higher-than-expected number of employees transitioned to the HSA plan,
252 effectively accomplishing a planned three-year shift in just one year. While this change has short-term budget
253 implications, it may result in long-term savings.

254 **6. DISCUSSIONS**

255 Water/Utilities Follow up-Finance Director Troy Neff

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256 Finance Director Troy Neff provided an update on the Water/Utilities funding situation, referencing supporting
257 documents included in the meeting packet. He explained that he had asked the Town's auditor to examine the
258 long-standing financial relationship between the Town and the Water/Utilities Department. Director Neff noted
259 that, when he first joined the Town, he reviewed the "Due To/Due From" accounts and saw no immediate evi-
260 dence that the Town owed Water/Utilities money. However, to verify the accuracy of records and ensure trans-
261 parency, he brought in the auditor to perform an independent review. The results showed that after adjustments,
262 only \$7,340 was changed—indicating that the Town's records were largely accurate. The final determination
263 was that the Water/Utilities funds collectively owe the Town approximately \$1.9 million.

264 Director Neff included in the packet work papers from the auditor and breakdowns of Water/Utilities and Capi-
265 tal Projects account balances. These documents provide historical transaction data, general ledger codes, and a
266 summarized timeline of how the imbalance developed. Director Neff emphasized that the outstanding balance
267 has accumulated over time, not through any single transaction or year.

268 When asked how the situation might be resolved, Director Neff proposed the idea of converting the receivable
269 into actual cash—an "asset exchange"—but acknowledged the need for a broader conversation. Given the mag-
270 nitude of the \$1.9 million, he suggested the Board consider options such as offsetting the balance through dis-
271 counted hydrant fees (currently \$300,000 annually), or adjusting future wastewater bond repayment responsi-
272 bilities, scheduled to begin in 2028. Alternatively, the balance could simply remain as-is, pending further dis-
273 cussion between boards.

274 During the discussion, Board members raised several questions and concerns. Selectman Dargie asked whether
275 the \$1.9 million should be considered accounts receivable or owner's equity. Director Neff clarified it is more
276 appropriately treated as accounts receivable, as the Water/Utilities department received services and resources
277 that were never paid for. Selectman Labonte followed up with questions regarding billing practices and how
278 these transactions have been recorded in the general fund. Director Neff attempted to explain that billing be-
279 tween the Town and enterprise funds involves co-funding mechanisms, which can obscure the direct tracking of
280 such transactions.

281 Selectman Labonte expressed frustration, questioning why this issue—spanning over a decade—was never
282 brought to the Board of Selectmen's attention. Director Neff responded that these were largely interdepart-
283 mental transactions, not typically highlighted in external reports. Vice Chair Freel added that Water/Utilities
284 essentially created their own internal rate to charge the Town, and given the complexity of the history, the full
285 \$1.9 million may never be definitively reconciled. Selectwoman Philbrick noted that the issue has been subject
286 to speculation on both sides and pointed out that the Water/Utilities department still isn't receiving the funds it
287 believes it needs. She also criticized the lack of explanation in the 2023 budget regarding these discrepancies.

288 Selectwoman Philbrick recommended a joint meeting involving the Board of Selectmen, Water/Utilities, Fi-
289 nance, and the auditors to fully explain and address the matter. Selectman Labonte agreed, continuing to ex-
290 press concern over the Town's financial transparency and past practices. Selectman Dargie concluded that wa-
291 ter users have underpaid over time, meaning the Town's taxpayers have inadvertently overpaid, and offered
292 two possible solutions: writing off the \$1.9 million or recouping it over time.

293 Selectwoman Philbrick briefly recapped the historical tension between the Water/Utilities Department and the
294 Finance Department. Director Neff reaffirmed that the current goal is to avoid similar issues going forward. In
295 response to a question from Selectman Dargie about whether other accounts may also be unbalanced, Director
296 Neff explained that he is addressing the matter from a 2023 perspective and cannot speak to prior accounting
297 practices. He acknowledged the possibility that certain funds may either owe or be owed money, depending on
298 how transactions were managed in the past. Regardless of those specifics, he emphasized the need for a con-
299 sistent and transparent approach across all funds—whether it be the Heritage Fund, the Water Fund, or others.
300 He strongly supported a full review and reconciliation process to ensure fairness moving ahead.

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301 Milford resident Mike Thornton raised concerns about the time value of the \$1.9 million in question, suggesting
302 the Town may have benefited financially from holding the funds over time. He expressed the view that taxpay-
303 ers have effectively subsidized water users and also questioned how the matter would be reflected in the 2024
304 audit. In response, Selectman Labonte asked Director Neff to follow up on the status of the audit contract.

305 As the discussion wound down, the Board shifted the agenda to allow Director Neff to continue addressing Wa-
306 ter/Utilities issues. He reiterated that the accumulated balance stems from decades of billing inconsistencies,
307 some of which involve Town funds being used for Water/Utilities expenses. This use was not clearly reflected
308 in the Town's own expense reporting, and in theory, should have led to greater surpluses in past budgets—but
309 was not formally recognized in financial statements.

310 Director Neff noted that the focus should now be on establishing a clear financial baseline and moving forward.
311 Selectman Labonte asked about the status of the 2024 audit. Director Neff replied that the audit hasn't been
312 scheduled yet, as the 2023 audit must be fully completed before the 2024 process can begin. As for whether the
313 2024 audit is under contract, Director Neff wasn't sure. He recalled a recommendation to proceed with the
314 2024 audit but was unsure if a formal agreement had been signed, adding that it's something the Town could
315 follow up on.

316 June 30th 2025 5th Monday Forum cancellation-

317 Chairman Daniels asked the Board if there was any objection to cancelling meeting the June 30th, 2025 5th
318 Monday forum meeting. The Board was unanimous in agreement to cancel the meeting.

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320 **1. SELECTMEN'S REPORTS/DISCUSSION**

321 a. **FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES**

322 Selectman Labonte stated the Joint Loss Committee meeting dates had changed, and as a result, he miss-
323 ing the May meeting. The next meeting is scheduled for August. Selectman Labonte would like to re-
324 quest the minutes from the last Joint Loss Committee meeting.

325 b. **OTHER ITEMS (that are not on the agenda)**

326 **2. PUBLIC COMMENTS**

327 Chairman Daniels asked for public comments. There were no public comments.

328 **3. APPROVAL OF FINAL MINUTES**

329 a. May 27th, 2025- Selectman Dargie and Chairman Daniels noted the changes submitted were incorpor-
330 ated into the presented minutes. **Selectman Dargie made a motion to approve the May 27th, 2025**
331 **minutes as presented. Selectwoman Philbrick seconded the motion. The motion carries, 5/0 in**
332 **favor.**

333 **10. INFORMATION ITEMS REQUIRING NO DECISIONS**

334 None

335 **11. NOTICES-**Chairman Daniels read the following Town notices:

336 **Town News/Notices**

337 ▪ **Keyes Pool is set to open for the season on June 14th, 2025!** This year marks a special milestone as the
338 pool celebrates its 60th anniversary on June 20th, 2025. To honor the occasion, the Milford Recreation De-
339 partment is putting together a photo timeline showcasing the pool's history—from its beginnings in the
340 1960s to today.

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341 They are inviting Milford residents to contribute by submitting any photos taken at the pool over the past
342 60 years. The collected photos will be featured on the Milford Recreation Facebook Page on June 20th,
343 2025.

344 If you have photos to share, please email them to Brandon Harrington at bharrington@milford.nh.gov by
345 **June 18th, 2025**.

346 ▪ The 2025 Keyes Summer Bash will be held on [June 21st, 2025](#) from 11:00 am to 2:00 pm at the Keyes Me-
347 morial Park.

348 Future Board Meetings

349 ▪ The next Board of Selectmen's meeting is [Monday June 23rd, 2025](#), in the Board of Selectmen's meeting
350 room, 1 Union Square, Milford NH at 5:30. This will be a HYBRID meeting, information to access zoom
351 will be posted on the Town's website on or before June 20th, 2025.
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355 Town Observed Holidays

356 The Town Hall and all Offices will be **CLOSED** on [Friday, July 4th, 2025](#) for the Independence Day Holi-
357 day.
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359 Committees/Commissions/Boards Volunteer Opportunities

360 ▪ Volunteers Needed for the Budget Advisory Committee. The Budget Advisory Committee (BAC) is ap-
361 pointed by the town moderator. The BAC analyzes and makes recommendations on the proposed operating
362 budget and capital expenditures. The committee explains its recommendations at the Deliberative Session
363 and in the Voter's Guide. If you are a registered Milford voter and would like to learn more, email Pete
364 Basiliere at Moderator@Milford.NH.gov.

365 **Other Openings on Boards and Committees:**

- 366 • **Milford Energy Advisory Committee** – 2 Full Members, 2 Alternate Members
- 367 • **Planning Board** – 1 Alternate Member
- 368 • **Recreation Committee** – 2 Alternate Members
- 369 • **Recycling & Solid Waste Committee** – 1 Full Member, 1 Alternate Member
- 370 • **Traffic Safety Committee** – 1 Citizen Member
- 371 • **Zoning Board of Adjustment**– 1 Full Member, 1 Alternate Member (mentioned by Michael
372 Thornton)

373 Selectman Labonte proposed to post the Boards and Committee openings on the Town of Milford Face-
374 book page.

375 **12. NON-PUBLIC SESSION**

376 This Public Body may go into one or more non-public sessions under NH RSA 91-A:3, II(b) Personnel-
377 *The hiring of any person as a public employee* and for the approval of the May 27th, 2025 sealed non-pub-
378 lic minutes.

379 **Chairman Daniels asked for a motion to go into non-public session under RSA 91-A:3, II(b) Person-**
380 **nel. Selectwoman Philbrick made the motion and Selectman Labonte seconded the motion. A rollcall**
381 **vote was taken: Selectman Dargie-yes, Vice Chair Freel-yes, Selectman Labonte-yes, Selectwoman**
382 **Philbrick-yes and Chairman Daniels-yes. The Board entered non-public session at 7:24 pm.**

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The public session was resumed at 8:52 pm. Chairman Daniels summarized the non-public session. The Board approved two sets of minutes and conducted an interview for the Town Administrator position. **Chairman Daniels asked for a motion to seal the minutes. Selectman Dargie made a motion to seal the minutes under RSA 91-A:3, III - divulgence of the information likely would affect adversely the reputation of any person other than a member of the public body itself. Vice Chair Freel seconded the motion. The motion carried with a vote 5/0 in favor.**

13. ADJOURNMENT

A motion to adjourn the public meeting was made by Selectman Philbrick and Seconded by Selectman Dargie. The motion passed 5/0. The public meeting was adjourned at 8:55pm.

Gary Daniels, Chairman

David Freel, Vice-Chairman

Paul Dargie, Member

Chris Labonte, Member

Tina Philbrick, Member