

APPROVED
MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING
December 12, 2016

PRESENT: Mark Fougere, Chairman
Kevin Federico, Vice Chairman
Gary Daniels, Member
Mike Putnam, Member
Katherine Bauer, Member
Mark Bender, Town Administrator
Darlene J. Bouffard, Recording Secretary
Dave Bosquet, Videographer

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING

INSTRUCTIONS: After the non-public session was adjourned, Chairman Fougere called the public meeting to order at 5:30 p.m., introduced Board members and then led the audience in the Pledge of Allegiance. Chairman Fougere indicated that those people in the audience who want to speak or add to the discussion should please use a microphone in order to be heard on the PEG Access live broadcast.

2. APPOINTMENTS:

5:00 p.m. – Non-Public Session, RSA 91-A:3II(a) Personnel. Selectman Putnam moved to enter into non-public session at 5:00 p.m. Vice Chairman Federico seconded. All were in favor. Motion passed 5/0. After a reputation and a legal discussion, Vice Chairman Federico moved to come out of non-public session at 5:25 p.m. Selectman Putnam seconded. All were in favor. Motion passed 5/0. Vice Chairman Federico moved to seal the minutes of this session. Selectman Putnam seconded. All were in favor. Motion passed 5/0. Chairman Fougere announced that in non-public session the Board discussed a personnel and a legal issue and one decision was made.

5:30 p.m. – Request to Appoint Rob Canty as a new member to the Recycling Committee. Rob Canty was not in attendance for this appointment, therefore it was tabled and will be rescheduled.

5:35 p.m. – Request to Appoint Tracy Steel as an alternate member to the Zoning Board of Adjustment. Tracey Steel was in attendance for this appointment. Ms. Steel grew up in Milford and just moved back in 2013 and came across an article on the town FaceBook thread that the ZBA was looking for volunteers, so she attended a meeting and then another meeting and here she is. Chairman Fougere indicated that the Board appreciates volunteers very much. Selectman Daniels thanked Ms. Steel for her interest and said the ZBA is always looking for people. Selectman Bauer noted that the ZBA was her first volunteer position. Selectman Putnam moved to approve Tracy Steel as an Alternate on the ZBA. Vice Chairman Federico seconded the motion and thanked Ms. Steel for volunteering. All were in favor. Motion passed 5/0.

5:40 p.m. – Land Use Change Tax, Map 43 Lot 71 and Map 43 Lot 76 and Application to place land in Current Use, Map 49 Lot 4-17. Town Assessor Marti Noel provided information for two parcels that have been sold and no longer qualify for Current Use. Selectman Putnam moved to remove Map 43, Lot 71 and Map 43, Lot 76 out of current use as recommended by the Assessor. Selectman Bauer seconded. All were in favor. Motion passed 5/0. Town Assessor Marti Noel indicated that she received an application to put a portion of Map 49, Lot 4-17 into current use, wetland category, for which she recommends approval. Selectman Putnam moved to approve putting Map 49, Lot 4-17 into current use. Vice Chairman Federico seconded. All were in favor. Motion passed 5/0.

5:50 p.m. – Social Service Committee Presentation. Welfare Director Susan Drew and Social Services Committee members, Karen Blow and Claire Holston, were in attendance for this appointment. Ms. Drew explained that the committee received requests from many organizations, and after reviewing and rating them, the committee selected 14 organizations for funding from the Town of Milford Social Services Warrant Article. Due to the multiple requests for assistance, the committee also considered increasing the Warrant Article from \$35,000 to \$50,000. The Committee has reconsidered that and will move forward with the \$35,000. Vice Chairman Federico appreciates the work that was put in by this Committee. Chairman Fougere also noted that last year a lot of research was done on the agencies. Ms. Drew said the agencies also have to re-submit their request each year. Each of the agencies provides something different and must meet certain criteria if selected and Milford-based organizations are given more weight. Selectman Daniels asked if any of the organizations are duplicative? Ms. Drew responded that right now

APPROVED MINUTES OF BOARD OF SELECTMEN MEETING - 12/12/2016

1 no, they are not; none of them are providing exactly the same thing. Selectman Daniels asked how Big Brother, Big
2 Sister helps Milford residents. Ms. Drew indicated they work with young people and provide mentoring; CAST is a
3 preventative system but not a mentoring program. There were no further questions. Claire Holston explained the
4 Committee struggled with whether or not to ask for the increase to \$50,000. Over the past few years they have
5 struggled with the funding. The demands and the needs are growing; the issues are growing and the Board needs to
6 consider increasing the funding moving forward. We have criteria that we look at and it gets difficult when consid-
7 ering the requests. We have to find a better way to fund these programs. Vice Chairman Federico wondered why
8 they are not going forward for the \$50,000? Ms. Holston said the concern is if that Warrant Article failed, there
9 would be nothing to fund these organizations. Chairman Fougere stated this warrant article has been supported by
10 the community year after year; he is also concerned about going to the \$50,000. For next year, we should think
11 about that. Selectman Bauer understands the logic. Ms. Holston said a lot of this is the message the Board delivers
12 that makes the Committee feel uncomfortable; maybe \$50,000 was not the right number but we are trying to split up
13 \$35,000 among several valuable resources. Selectman Daniels appreciates the Committee coming back and under-
14 stands what they are saying, when we get through the budget, the first thing we need to do is prioritize and put mon-
15 ey into Social Services. Selectman Daniels understands that it can be uncomfortable and appreciates the Committee
16 narrowing it down. As a Board, we need to take care of everything else in town and we are trying to sort things out.
17 Selectman Daniels will support the \$35,000 warrant article for Social Services. Selectman Bauer is in favor of the
18 \$50,000 because she knows there is a need. Vice Chairman Federico said it is up to this Board and he supports this
19 warrant article and the deliberative session allows the number to be changed. There were no further questions.
20

21 **6:00 p.m. – Water Commissioner Presentation.** Water Commissioners Bob Courage and Dale White, Water
22 Utilities Director Dave Boucher, along with Commissioner Putnam were in attendance for this appointment. Com-
23 missioner Courage indicated that they had hoped to be here sooner than this, but by the time everything got pulled
24 together it was late in the year. The Commissioners have a preliminary engineering report on a property site that
25 would be good for a water storage tank. Prospect Tank was removed earlier in 2016. Right now water storage tanks
26 are adequate but the town will need additional storage for the future. The consultant (Stantec Consulting) has identi-
27 fied a site off of Fernwood Drive. The Commissioners have been searching for a site since the Prospect Street tank
28 was removed. This is an ideal location, it is 4.92 acres and has a right of way on a site that is at 410' elevation that
29 could accommodate a 60-foot tank. The property is owned by Charles Levine and Mary Hatfield. The tax assess-
30 ment of the property is \$71,000; the purchase price of \$140,000 takes into account the proximity to the water line on
31 Ponemah Hill Road. This site is ideal and is a big savings for the town. Test borings were done and everything is in
32 favor of the site. The current town storage capability is sufficient for fire suppression. We draw water from the tank
33 for daily demands and in the off hours it replenishes. If a tank has to be taken off line for repair, another tank is
34 used. Dram Cup Hill was put in about 1959 and is still working. The Purchase and Sales agreement was drafted, a
35 title search was done and everything is in place. The RSA states the Board of Selectmen must buy the property rec-
36 ommended by the Board of Commissioners (BOC). The Commissioners have the money to buy this property but
37 cannot purchase it, the Board of Selectmen must. A specific procedure is required per RSA 41:14-c that the Board
38 of Selectmen must follow. The Board of Commissioners is asking for support and asking the Board of Selectmen to
39 purchase this land for future town needs. The BOC feels that the town should think about long range planning.
40

41 Water Commissioner Dale White said the BOC is before the Board of Selectmen tonight because the land
42 owner was kind enough to save the land for the town instead of putting on the market. The Commissioners feel this
43 land is a good location because it is so close to the water utility infrastructure and getting the land so close and at the
44 right elevation is not available in many places in Milford. When looking at the drawing, it shows the other existing
45 tank locations. This location would be located in the fourth quadrant of town and would give good distribution net-
46 work in town. If we did not have to come to the Board of Selectmen, it would already be purchased. The Board of
47 Selectmen must go before the Planning Board and Conservation Commission for their recommendation. It has to be
48 done with a series of public meetings done within a certain timeframe.
49

50 Commissioner White stated the Board of Commissioners would like to move forward with this; but is not
51 looking to build on this right now, but will build when the time comes. Bob Courage stated there is a development
52 being proposed on the land between Route 13 and Ponemah Hill Road. We do not have the best fire suppressant on
53 South Street and this will help with that. This is a great site to purchase. Commissioner Putnam said this site is per-
54 fect; we hope the Board of Selectmen supports this purchase. Director Dave Boucher stated he has been looking for
55 property for some time, when this came up, we could see that this would benefit the town. Bob Courage explained
56 how the tank would be used.

57 Vice Chairman Federico moved to support the purchase of this property (Map 48, Lot 55-1). Selectman
58 Daniels seconded. Chairman Fougere stated we do not have to go to town meeting with this. Commissioner White

APPROVED MINUTES OF BOARD OF SELECTMEN MEETING - 12/12/2016

1 said that is correct, it is the decision of the Board of Selectmen on recommendation of BOC. The BOC will be pre-
2 sent at the meetings with all of the Boards involved. Mark Bender asked for a copy of the Purchase & Sales Agree-
3 ment and other documentation and he will work with Dave Boucher and Attorney Bill Drescher. Vice Chairman
4 Federico, Selectman Daniels, Selectman Bauer and Chairman Fougere were in favor, with Selectman Putnam ab-
5 staining. Motion passed 4/0/1.
6

7 **3. PUBLIC COMMENTS. (items not on the agenda)** There were no public comments this evening.
8

9 **4. DECISIONS.**

10
11 a) **CONSENT CALENDAR.** Chairman Fougere asked if any member wished to remove any items from
12 the Consent Calendar for discussion. There was nothing removed for discussion. Selectman Putnam
13 moved to approve the Consent Calendar as presented. Vice Chairman Federico seconded. All were in fa-
14 vor. Motion passed 5/0.
15

16 1) **Request for Approval of Donations to the Heritage Commission "Save the Swing Bridge" fund.** The
17 Board approved the acceptance of donations in the amount of \$2,086 for the Heritage Commission account
18 to be used for the Swing Bridge restoration project.
19

20 2) **Acceptance and Approval of Designation of the Economic Revitalization Zone Application.** After re-
21 viewing the information, there were no questions or comments. Selectman Putnam moved to authorize the
22 establishment of the Economic Revitalization Zones in accordance with the application titled Economic Re-
23 vitalization Zone Application, Milford Route 13 South / Route 101 Economic Revitalization Zone, Decem-
24 ber 2016. The creation of the zone will provide incentives to increase job creation, tax revenues, reduce va-
25 cancies and facilitate the development of vacant/underutilized land. Selectman Bauer seconded. Motion
26 passed 5/0.
27

28 b) **OTHER DECISIONS.**

29 1) **Denial Suggestion from the Conservation Commission and the Planning Board for Potential**
30 **Land Donation Map 6 Lot 15, 37 Wilton Road Milford LLC.** A letter was received from the Plan-
31 ning Board and Milford Conservation Commission about the piece of property that is on the Wilton
32 town line and was offered to the Town of Milford as a donation. This has been discussed and recom-
33 mended that the Town not accept it. Conservation agrees with the Planning Board recommendation.
34 Selectman Daniels indicated this Board talked about this previously and asked for someone to come up
35 to explain why it is being recommended to deny. Community Development Director Lincoln Daley
36 explained both the Planning Board and Conservation Commission have discussed this over the past
37 few months. The main concern is access; it crosses another lot and a railroad easement. The level of
38 access is limited and there would be approvals required. The lot also may have environmental issues
39 as it has a long history of industrial uses so there is the possibility of contamination. Use of the prop-
40 erty is a concern. It has limited use and limited access to the river; there was a question of what the town
41 will gain from the property. The town is certainly grateful for the opportunity, but both committees do
42 not recommend acceptance. Selectman Putnam moved to NOT accept the donation based on the Plan-
43 ning Board and Conservation Commission recommendations. Selectman Daniels seconded. All were
44 in favor. Motion passed 5/0. Chairman Fougere indicated we should send a letter to the owners thank-
45 ing them for the opportunity.
46

47 **5. TOWN STATUS REPORT.**

48 1) **Bridge Street Parking Consideration.** Town Administrator Mark Bender explained the owner of
49 property on Bridge Street with 20 parking spaces is willing to lease them to the town for employee parking,
50 which would free up spaces along Middle Street and in the Putnam Street lot. This lot is on the other side of the
51 Putnam Lot and straight down School Street. Chairman Fougere asked for thoughts from the Board. Mr. Bend-
52 er noted that the cost for the lease would be added to the 2017 budget. Selectman Putnam indicated we are al-
53 ways looking to open up parking around the oval. Vice Chairman Federico said parking is always a problem
54 downtown but he is not crazy about leasing property. The property owner is willing to reduce the cost if the
55 town is responsible for plowing the lot. This does not solve the downtown parking problem, but it might help.
56 Selectman Putnam asked what the payback is for the town? Selectman Daniels responded that he does not think
57 the lot would be fully occupied certain times of the year but there are always times when it might be helpful.
58 Selectman Bauer said people generally do not want to walk very far at all. Selectman Putnam suggested open-
59 ing up the Police Station parking for employees to keep the Middle Street parking open. Chairman Fougere in-

1 dicated the biggest issue is parking during the daytime hours. Lincoln Daley asked if the parking spaces would
2 be open for the general public? Or is there an opportunity to work with local businesses to pay for a portion of
3 the spaces? Mr. Bender responded that we could have the parking spaces available for town hall employees un-
4 til 5:00 p.m. and have it be public parking after 5:00 p.m. DPW Director Rick Riendeau indicated that DPW
5 could plow the lot, he has no concerns about it. Vice Chairman Federico does not want to commit long term.
6 Mr. Bender does not want long term either. Selectman Putnam moved to lease this lot for one year to see if it
7 help with the parking and to utilize a private/public parking partnership with oval businesses to see if it works.
8 Selectman Bauer seconded. All were in favor. Motion passed 5/0.

9
10 2) **Warrant Articles for Roads and Public Works Equipment.**

11 **Road Warrant Article.** Town Administrator Mark Bender would like Board input on some of
12 the warrant articles being brought forward which were discussed previously. Specifically the roads
13 and DPW equipment warrant articles and then Operating Budget and Capital Reserve Funds. DPW
14 Director Rick Riendeau was asked to come tonight to answer any questions. The Roads warrant article
15 amount and timeframe are up to the Board of Selectmen; it is being presented to get a discussion go-
16 ing. This past year, the town did a fair amount of road work including finishing the South Street work
17 and other work within the budget. Mr. Riendeau laid out a road plan for 2 years and what we would
18 want to do. This includes drainage work and catch basins. Mr. Riendeau provided an overview of the
19 work to be done. The details and cost per mile for the application is also included and depends on the
20 condition that the road was in when cartograph recorded those details. The year one plan for the roads
21 was presented first. The storm water video project is worked in with this project and includes the ma-
22 jor cut through and feeder roads. Chairman Fougere asked about the South Street area. Mr. Riendeau
23 indicated the Sanel Auto Parts area has a broken pipe near the railroad tracks and the water backs up in
24 that area. A system was designed to cut the flow into Railroad Pond. That would alleviate some of the
25 issues. The pipe also needs to be fixed. Clinton Street has drainage issues as well. Chairman Fougere
26 asked if the railroad needs to be contacted for that fix? Mr. Riendeau said no, there is a 5-foot manhole
27 which should give access to slip line it and therefore not have to contact the railroad. One property
28 owner will need to give an easement. Selectman Daniels thanked Rick for putting this into layman's
29 terms; we can educate people about what we are talking about regarding the roads. On the road plan,
30 Rick explained the report shows the road OCI and the warrant article is being proposed at \$5 million.
31 Selectman Putnam asked what would a \$1 million bond get? Rick responded that would be for one
32 year of work but until we get into it, we do not know exactly what that will cover, there is always the
33 unknown which adds cost.

34
35 Vice Chairman Federico said if a bond could cover years 1, 2 and 3 plus the amount in the budget
36 for roads, could that coincide and get it all done? Mr. Riendeau said no, only if we start one road one
37 year and finish the next year. Vice Chairman Federico responded in year one, if something does not
38 get done will it affect he next project? Mr. Riendeau responded he would move to the next road. Vice
39 Chairman Federico asked how much can get done in one year and how long will it take to finish the
40 work? Mr. Riendeau responded it is not all DPW work, some of it is done by contractors. There are a
41 lot of unknowns in road work. The first year we might not get much done. Vice Chairman Federico
42 wants to be realistic about the timing of the work. Mark Bender indicated we can talk to some paving
43 contractors now, knowing that it needs to be approved at town meeting. Selectman Putnam would start
44 the process with a \$1 million bond and get it started, we need to start paying some debt down before
45 we take on more debt. Selectman Bauer thanked Rick for putting everything together. Vice Chairman
46 Federico would support a \$2 million road bond over five years. Mark Bender said the Board needs to
47 identify total amount to put in the warrant article, the length of time to split the work and the funding is
48 bonded over ten years. Jack Sheehy did some rough calculations over what it would do to the taxes. A
49 \$3 million bond would cost \$360,000 for the first payment then go down each year. It would add \$.27
50 on the tax rate.

51
52 Chairman Fougere cannot support \$5 million, he thinks \$2-3 million would get this going. Se-
53 lectman Putnam thinks \$1 million would be more attractive to the voters. Chairman Fougere said \$2
54 million would be about \$.18 on the tax rate. We need to start making decisions. Vice Chairman Fed-
55 erico moved to have a \$2 million roads warrant article on the warrant. Selectman Putnam seconded.
56 Mr. Riendeau noted there is no magic number, but it is progress. We can start with that and get some
57 roads fixed. Mark Bender said \$2 million will get us about 10.5 miles of road repaired; it is a good
58 start. All concurred to place this on the warrant.

1 **DPW Equipment Warrant Article – Dump Truck.** DPW Director Rick Riendeau put together
2 information on the existing DPW equipment. This information shows that the current 8 cubic yard
3 dump truck was out of service for repairs for a total of 8 ½ weeks in 2015. Selectman Daniels asked
4 what the repairs have been on the plow? Mr. Riendeau responded that it is not broken down like that,
5 the truck was being repaired over the summer, during winter the routes are long and hard on the vehi-
6 cles. Selectman Putnam asked if a dump truck could be rented for a few months. Mr. Riendeau said
7 he does not know of any truck that can be rented to a municipality. At 8-10 years old, the costs for re-
8 pairs start to escalate on dump trucks. Selectman Daniels asked what happened in 2015 that drove up
9 the repair cost? Mr. Riendeau responded the transmission broke and the body needed work, and re-
10 pairs do not have the same life as what a new vehicle provides, maybe five years.

11
12 Town Administrator Mark Bender asked if a complete refurbishment of these trucks is available.
13 Mr. Riendeau responded that he has been trying to get that information; if we are planning to keep the
14 trucks for 12-18 years, but salt effects these trucks and they see brutal conditions. If we are going to
15 go to 16-18 years, we need to do refurbishment at 8-10 years. Vice Chairman Federico asked what is
16 the life expectancy of one of these trucks? Mr. Riendeau responded there are a lot of aspects to that;
17 we work on them ourselves but now with the new technology, our mechanics do not have that
18 knowledge or the equipment to care for the trucks. We would need to look at a full time mechanic and
19 the software or we trade them in before they start having big problems. Sometimes we need to work
20 with what we have; Selectman Putnam is not in favor of buying new, we need to get our debt down.
21 Mr. Riendeau said some of the major components are coming due for repair. Selectman Daniels asked
22 if we can look into subcontracting some of the plowing. Mr. Riendeau responded he can look at it.
23 Selectman Putnam said subcontracting works for the State of NH. Mr. Riendeau has not done a cost
24 comparison for that. Doing it in house has a lot of attributes; only one contractor is working with us
25 right now. Selectman Putnam thinks it would be cheaper than buying the trucks. Mr. Riendeau said
26 the town would have to pay them every month to keep them on board even if they do not go out. Se-
27 lectman Daniels asked what is the trade-in value of the truck? Mr. Riendeau responded it is small, less
28 than \$5,000. Vice Chairman Federico said it is a 16 year old vehicle. Chairman Fougere asked if the
29 Board wants the 8 cubic yard dump truck on the warrant? Vice Chairman Federico moved to place it
30 on the warrant. Selectman Bauer seconded. Vice Chairman Federico, Selectman Bauer and Chairman
31 Fougere were in favor, with Selectman Daniels and Selectman Putnam opposed. Motion passed 3/2.

32 **DPW Equipment Warrant Article – Backhoe.** Mr. Riendeau explained the town has expended
33 a lot of money on this piece of equipment. Chairman Fougere indicated this would replace the one at
34 the Transfer Station. Vice Chairman Federico moved to put this on the warrant as presented. Select-
35 man Bauer seconded. Selectman Daniels said this same request was on the warrant in 2016 and failed,
36 how did we get through the year and what were the repair costs? In 2016 the repairs went down but he
37 expected the repairs would go up. Mr. Riendeau indicated the town is gambling because it is very old;
38 it is past its life cycle and it has cost well over its original cost in repairs. Selectman Daniels suggested
39 the town spent more than what we paid for over the life of the equipment. Vice Chairman Federico in-
40 dicated it gets to a point where we keep paying to repair it to get the job done. If we get a lease pur-
41 chase, we know we can get the job done. Selectman Putnam stated sometimes you have to work with
42 what you have. Mr. Riendeau said we have done a lot of that. Selectman Putnam said the town is still
43 in too much debt. Vice Chairman Federico, Selectman Bauer and Chairman Fougere were in favor,
44 with Selectman Putnam and Selectman Daniels opposed. Motion passed 3/2.

45 **DPW Equipment Warrant Article – Grader.** Mr. Riendeau explained the town Grader is 40
46 years old and it has issues. The proposal is to buy a good used grader. Right now, the town is leasing
47 a second loader because we need two units when snow gets picked up off the roads. If we get the
48 grader, we can get rid of the second loader. We want to do some ditch work with the grader as well.
49 Selectman Putnam asked what other work can be done with the grader? Mr. Riendeau answered it can
50 be used to plow snow and sidewalks, push away snow banks, and re-grade shoulders. The 40 year old
51 piece of equipment is not reliable, it has not been used on the road much since Mr. Riendeau has been
52 in his position. Town Administrator Mark Bender indicated that previous DPW Manager Bob Courage
53 has encouraged the town to get a grader instead of a loader. Vice Chairman Federico moved to put this
54 on the warrant as presented. Selectman Bauer seconded. Selectman Putnam will vote in favor of this
55 because of the age of the current equipment and the amount of work it can do. Selectman Putnam, Se-
56 lectman Bauer, Vice Chairman Federico, Chairman Fougere and Selectman Daniels were all in favor.
57 Motion passed 5/0.

6. DISCUSSIONS.

1) **Discussion and Input on Town Operating Budget.** Town Administrator Mark Bender indicated the budget was revised and includes \$25,000 for the architectural fees for the Fire Department plans. The property and liability insurance was reduced by \$9,000. The current budget being proposed is at about \$14,000,000. The MACC Base budget will be reduced to \$472,000 from \$508,000, depending on what happens tomorrow night. The change from last year is a total of 1.7% increase. Non-tax revenue is about \$5.5 million. All members agreed to defer the \$125,000 for the land that was discussed. The BAC is meeting Wednesday to get their input on the budget. Budget & Bond hearing is January 9, the notice needs to be in the newspaper. Jack Sheehy said the town pays the full amount for NH Retirement, which had been paid by the State previously. Selectman Daniels asked about the \$30,000 for a one-ton truck and if that is the same truck on the warrant articles. Mark Bender answered that is the F-550 replacement. Mark Bender said DPW rebuilt it but this one-ton needs to be replaced with another used one. Chairman Fougere asked if anything is a concern in any departments, or are there any questions or concerns. Selectman Daniels asked about cardiac monitors. Jack Sheehy answered that was from last year and is a decrease in this year's budget. There will be a savings in the payroll area in time spent processing payroll once the new time system is used but we do not yet know what that savings will be. Mark Bender asked if the fire department architect could be put off another year? Vice Chairman Federico said we put it in the budget because the warrant article failed in 2016 but we need to have a plan in place since that is eventually going to be a need. Chairman Fougere said some of the increases are unavoidable. A 1.7% increase is not bad but we need to trim anything we can. Vice Chairman Federico moved that the budget be put on the warrant as presented at \$14,013,124. Selectman Putnam seconded. All were in favor. Motion passed 5/0.

2) **Capital Reserve Warrant Articles.** Selectman Putnam suggested there are too many capital reserve fund articles being recommended. Chairman Fougere supports the concept of capital reserve funds, however, with this many on the list, he will not support any of them. Jack Sheehy suggested creating the fund and funding them could be in same article. Vice Chairman Federico disagreed with Chairman Fougere, stating he thinks that it should be out there and the idea should be floated so that people understand what they are. Chairman Fougere agreed. Vice Chairman Federico would like to see it on the warrant so people get behind it. \$15,000 for the Assessing Reval is a good idea. Selectman Putnam thinks the idea of capital reserve funds was previously looked at by a committee of 11 people. Mark Bender noted this came up with the BAC and it has been talked about with the Board of Selectmen a lot. Selectman Daniels asked how long would the capital reserve fund run? Mark Bender said any amount can be put in the account and it would be voted on each year; but each item would be different. Chairman Fougere said town facilities is an example of not knowing when that will be implemented. Mark Bender said that any expenditures from the capital reserve fund has to come back to the Board of Selectmen to spend. Selectman Daniels said the bridge capital reserve fund is a good one to keep.

Vice Chairman Federico moved to keep the Assessing Reval capital reserve fund for \$15,000 on the warrant. Selectman Putnam seconded. All were in favor. Motion passed 5/0.

Vice Chairman Federico moved to keep the Ambulance Replacement capital reserve fund at \$25,000 on the warrant. Selectman Putnam seconded. All were in favor. Motion passed 5/0.

Vice Chairman Federico moved to keep the Fire Apparatus capital reserve fund for \$25,000 on the warrant. Selectman Daniels seconded. All were in favor. Motion passed 5/0.

Vice Chairman Federico moved to keep the DPW repair capital reserve fund for \$40,000 on the warrant. Selectman Putnam seconded. All were in favor. Motion passed 5/0.

Vice Chairman Federico moved to keep the Social Services warrant article for \$35,000 on the warrant. Selectman Putnam seconded. All were in favor. Motion passed 5/0.

Vice Chairman Federico moved to keep the Blue Bus warrant article for \$30,000 on the warrant. Selectman Putnam seconded for discussion. The Blue Bus is able to get people to the grocery store and doctor's appointments and is the only way some people are able to get there, and Milford is the biggest user of the bus. Selectman Daniels asked if the Board considers the Blue Bus a core function of government? Welfare Director Susan Drew stated there are some people that depend on this and have no other way to get around. It really is the only way for some people to get to appointments. All were in favor. Motion passed 5/0.

Vice Chairman Federico moved to keep the warrant articles for Pumpkin Festival, Labor Day Parade, Summer Band Concerts, Fireworks, Parades Support, and MIT Support as presented, to be placed on the warrant. Vice Chairman Federico feels the Board should not take away the right of taxpayers to vote on these items. Selectman Bauer seconded. All were in favor. Motion passed 5/0.

Selectman Putnam feels that the Conservation Land Fund warrant article should not be brought forward; the town has a lot of conservation land and they have a good balance in the account. Selectman Putnam feels the town does not need any more land right now, there are a lot of other priorities before conservation land. Selectman Bauer stated the concept is to put a small amount in the fund each year so that they do not miss an opportunity.

APPROVED MINUTES OF BOARD OF SELECTMEN MEETING - 12/12/2016

1 Vice Chairman Federico moved to place the Conservation Land Fund article for \$20,000 on the ballot for dis-
2 cussion. Selectman Bauer seconded. Selectman Putnam does not support this; we have held back on a lot of things
3 and we are still catching up from the recession. A lot of people's taxes went up and he feels it is not a priority. Vice
4 Chairman Federico agrees it is not a priority but he thinks that the Board should put it on the warrant so that voters
5 can decide; if we do not bring it forward it will come in as a petition warrant article. Arthur Laplante was in attend-
6 ance because his taxes went up. He feels we have enough conservation land. Vice Chairman Federico does not
7 support the conservation lands warrant article but feels it should be put in front of the voters. Vice Chairman Fed-
8 erico and Selectman Bauer were in favor with Selectman Putnam, Selectman Daniels and Chairman Fougere op-
9 posed. Motion failed 2/3.

10 Selectman Putnam moved to place a warrant article for town facilities with the amount of \$25,000 on the ballot.
11 Selectman Daniels seconded for discussion. Mark Bender stated the biggest item is the HVAC at town hall. Chair-
12 man Fougere asked if we could find out what it would cost to fix the HVAC. Ambulance Director Eric Schelberg
13 thought they had said \$800-\$1 million just for HVAC at Town Hall. Selectman Putnam suggested having someone
14 come in to give an estimate.

15 Vice Chairman Federico moved to not put the heavy equipment warrant article forward. Selectman Putnam
16 seconded. All were in favor. Motion passed 5/0.

17 Selectman Putnam moved to put the Expanded Veterans Credit warrant article on the ballot. Vice Chairman
18 Federico seconded. Selectman Putnam, Vice Chairman Federico, Selectman Bauer and Chairman Fougere were in
19 favor with Selectman Daniels abstaining. Motion passed 4/0/1.

20 The capital reserve fund for Keyes Expansion was tabled on a motion made by Vice Chairman Federico and
21 seconded by Selectman Daniels. All were in favor. Motion passed 5/0. Selectman Daniels to talk with DMV repre-
22 sentatives to gather information.

23 **3) MACC Base Discussion.** Selectman Putnam indicated the town and MACC Base were still at an im-
24 passe a week ago; Milford offered to put \$50,000 in the equipment repair line item, the other two towns did not
25 agree. A letter was sent to the different BOSs and we need to talk about it again this week. The big thing is the oth-
26 er Boards think Milford wants to get out of MACC Base and that needs to stop because it is not true. Milford is
27 looking at options and people automatically think Milford is pulling out. We are just looking at options for the citi-
28 zens of Milford. Chairman Fougere explained that the Milford Board of Selectmen was presented information that
29 in order to adequately provide communications, MACC needs \$1 million of equipment as proposed by the MACC
30 Board of Governors. This Board never said we are leaving MACC Base, but rumors get started. We have sent let-
31 ters to neighboring towns to discuss the whole picture. Mark Bender indicated that Lyndeborough and Wilton have
32 responded but not Mont Vernon. Vice Chairman Federico said that MACC Base wanted money added to the new
33 equipment line item and Milford proposed \$40,000 in repair and that was not acceptable; that is the impasse that will
34 be discussed at the next meeting. Chairman Fougere said this Board wants to look at everything before we approve
35 any money for new equipment. Selectman Putnam's only suggestion is to hold up the standards because we owe the
36 taxpayers to look at it and meet with the Board of Selectmen of the other towns. Right now, Selectman Putnam feels
37 it is with the Boards of Selectmen. Finance Director Jack Sheehy stated we are running out of time, the Budget and
38 Bond hearing is January 9, a budget has been put together and this is a significant portion of the budget. The budget
39 number for Milford will not exceed \$507,000.

40 MACC Base Director Jason Johnson said the range for the budget is between \$661,000 and \$711,000. That
41 is a decrease of 2.98% from 2016. MACC Base runs on a calendar year, so as of January 1, 2017, we need to com-
42 promise on something. We have to come to the middle ground, the health insurance deadlines will pass if we don't.
43 We need a decision. Selectman Putnam said the Board of Governor's meets Tuesday night. Vice Chairman Federi-
44 co will attend the meeting and he hopes the BOG puts a budget forward. No one is shutting MACC Base down,
45 Jason needs to continue the day to day operations. Vice Chairman Federico said Milford is asking to purchase new
46 equipment; if something breaks, it will need to be fixed but we have identified a communication issue between radi-
47 os, that is a safety issue. Before Milford spends \$2 million on an overhaul, we want to look at it. This upgrade has
48 been an issue for years. We need to get past this to move forward. We need to come to an agreement. Selectman
49 Putnam said if the equipment is not repairable, then what? Vice Chairman Federico answered that would be a re-
50 placement of the equipment, not new equipment. Selectman Putnam indicated the Milford Board of Selectmen has
51 been pushing back on requests because of the default budget, it has been unanimous over the years but we are now
52 caught. Jason said we have gone without a plan. For 18 years he has put forth a plan to progress forward; part of
53 not moving forward is a flat budget. A grant was received for 2017, the first one. Selectman Putnam said commu-
54 nications is something we need, it is part of town government. Vice Chairman Federico added that this is not about
55 the level of service; the service provided to Milford has been phenomenal, this is about equipment and spending
56 close to \$2 million on an upgrade and wanting to look into that. This has never been about the quality of service.
57 Selectman Putnam agreed. Mark Bender said the objective in this is the repeaters for officer safety. Jason said he
58 has offered solutions but they have been rejected. The numbers were forwarded to the Boards of Selectmen. Vice

APPROVED MINUTES OF BOARD OF SELECTMEN MEETING - 12/12/2016

1 Chairman Federico said this should be talked about with the BOG at this week's meeting. It is a technology issue,
2 not customer service, it is new equipment and he hopes tomorrow night they can pass a budget.

3 Again, Town Administrator Mark Bender stated Milford is not pulling out of MACC Base, we just want to
4 review what will be bought. Selectman Putnam noted that Mont Vernon just replaced their representative.

5 **4) Key Dates for 2017 SB2 March Town Meeting.** This item had no discussion.
6

7 **7. SELECTMEN'S REPORTS/DISCUSSIONS.**

8 a) **FROM PROJECTS, SPECIAL BOARDS, COMMISSIONS & COMMITTEES.**

9 b) **OTHER ITEMS (that are not on the agenda).**

10
11 **8. APPROVAL OF FINAL MINUTES.** Selectman Bauer moved to approve the minutes of October 24, Octo-
12 ber 31 and November 14, 2016 as presented. Selectman Daniels seconded. All were in favor. Motion passed 5/0.

13
14 **9. INFORMATION ITEMS REQUIRING NO DECISIONS.**

15
16 **10. NOTICES.** Notices were read by Chairman Fougere.
17

18 **11. NON-PUBLIC SESSION.** Selectman Putnam moved to enter into non-public session at 9:05 p.m. in accord-
19 ance with RSA 91-A:3,II (a) Personnel. Vice Chairman Federico seconded. All were in favor. Motion passed 5/0.
20 No NPS minutes were reviewed this evening. After discussion Chairman Fougere announced that in non-public
21 session one issue was discussed, no decisions were made. Selectman Putnam moved to seal the minutes of the NPS
22 session. Vice Chairman Federico seconded. All were in favor. Motion passed 5/0. Vice Chairman Federico moved
23 to come out of non-public session at 9:15 p.m. Selectman Putnam seconded. All were in favor. Motion passed 5/0.
24

25 **12. ADJOURNMENT:** Selectman Putnam moved to adjourn at 9:15 p.m. Vice Chairman Federico seconded. All
26 were in favor. Motion passed 5/0.
27
28
29

30 _____
31 Mark Fougere, Chairman

Kevin Federico, Vice Chairman

32
33
34 _____
35 Gary Daniels, Member

Katherine Bauer, Member

36
37
38 _____
39 Mike Putnam, Member