



TOWN OF MILFORD

FIRE DEPARTMENT

39 SCHOOL STREET

MILFORD, NEW HAMPSHIRE 03055



July 23, 2024

Mr. Lincoln Daley
Town Administrator
Town of Milford
1 Union Square
Milford, NH 03055

Re: 127 Elm St, Map 19, Lot 10, Milford NH 03055

TEMPORARILY RESCINDING OF ORDER TO REMEDY DANGEROUS CONDITIONS

In accordance with the authority granted under the New Hampshire RSA 155-B, the undersigned have determined that the building located at 127 Elm St., Map 19, Lot 10, Milford, New Hampshire has/had conditions that existed, that made the building hazardous and dilapidated and a hazard to the public.

Due to the lack of building maintenance the property suffered a catastrophic failure of the sprinkler system on January 29, 2013. As a result, the entire building suffered extensive water damage throughout resulting in the shutdown of all utilities and damage to the building's fire alarm system.

This letter serves to grant temporary permission to the Town of Milford Select Board or designee to enter the premises located at 127 Elm Street Milford, NH 03055 for the purpose of conducting evaluations and inspections. Please be advised that the building in question is currently deemed unsafe and possesses potential hazards and must not be occupied.

This temporary order will expire 180 days after signature or if the building is deemed to be found not hazardous.

Serving our community with pride

By the authority granted by New Hampshire RSA 155-B, the undersigned as members of the Town of Milford's governing body as defined by New Hampshire RSA 155-B:1 III do hereby temporally rescind the order to remedy dangerous conditions effective July 30, 2024.

So ordered,

Tin Finan, Chairman of the Board of Selectmen

Paul Dargie, Vice Chairman of the Board of Selectmen

Chris Labonte, Board of Selectmen

Dave Freel, Board of Selectmen

Tina Philbrick, Board of Selectmen

**DRAFT - MINUTES OF BOARD OF SELECTMEN
WORK SESSION
5/1/2024**

PRESENT: Tim Finan, Chairman
Paul Dargie, Vice Chairman
David Freel, Selectman
Chris Labonte, Selectman
Tina Philbrick, Selectwoman
Lincoln Daley, Town Administrator

1. CALL TO ORDER:

Chairman Finan called the special work session to order at 5:00 p.m. at the Milford Fire Station Training Room. He stated that there would be no public comments this evening. The purpose of this work session is just to discuss the long-term plans of the Milford Fire and Ambulances Departments.

2. OPEN FORUM:

Note: The meeting was attended by a number of Emergency Services personnel, Ray Anderson MACC Base Director, and others.

Fire Department: Fire Chief Ken Flaherty introduced Assistant Chief, Mark Britton; Deputy Chief Riley Stanchina, and Deputy Fire Chief Jeffrey Marshall. Deputy Fire Chief Marshall then proceeded to walk through a presentation that covered brief history, departmental data and personnel, and the forecasted future of the fire department. The following provides a summary of the key points of the presentation.

- Milford Fire Department (MFD) has focused on improvement of the Fire Department Insurance Services Office (ISO) score since 2000. The ISO score was originally an 8 and was reduced in 2013 to 3 or 4 based on additional steps taken by the Fire Department and Town through training and fire suppression infrastructure improvements. The Fire Department is due for an audit and continues to complete various training opportunities to further improve the score. *(Note: Class 1 represents an exemplary fire suppression program, and Class 10 indicates that the area's fire suppression program does not meet ISO's minimum criteria. The ISO score for an address is one factor in calculating insurance costs, and lower scores can help to lower insurance costs.) No stations in NH have ISO 1.*
- Call Stats: The National Fire Incident Reporting System (NFIRS) is utilized by the Department to report incident reports on emergency responses. The Department is required to report the incidents to the NH Fire Marshal's Office (FMO) >> US Fire Administration (USFA). The consequences for not submitting the required reports are that you can become ineligible for state and federal grants. It was stated that the Fire, Police and Ambulance departmental systems are not integrated.
 - TA Daley asked what other Towns do to have the one consolidated database. It would be import and export feeds, exchange data in a single platform. The police use IMC platform so the bulk of their work is done in conjunction with IMC at MACC base.
- Summary Data: Incidents and Activities are reported differently from old and new platforms. Various types of fires such as brush, dwelling, etc. were discussed. Rescue and EMS assist call volume has been increasing and codes reflecting the call types continue to evolve. Statistical information involving fire prevention activities, incidents over a 24-hour time period, distribution of the types of incidents were summarized.
 - Selectman Labonte asked what an example of Public Service calls be. Fire maintains the Fire Alarms Systems, they don't hand out keys randomly, so they go out and open boxes, making sure the Technician understood what they were doing in the system, what the workload was. When the work was done, they would go back out and close the boxes.

DRAFT - MINUTES OF BOARD OF SELECTMEN
WORK SESSION
5/1/2024

- 48 • Staffing Impacts: Several factors affecting Department staffing include, but not limited to, socie-
49 tal impacts, a drop in secondary school focusing on trades, decline in interest or desire to serve.
50 Chart displayed that shows calls going up starting at 5 AM as people get up for work, and de-
51 crease at 7 PM, this is where they have staffing challenges.
- 52 • External Impacts: NH Department of Safety acknowledges staffing issues and funded a study.
53 Secondary schools not offering Public Safety programs anymore. Overall, the employment pool
54 is limited and there is also, a 'cross-pollination' effect where Full-time firefighters will also vol-
55 unteer in a different community. If they get hurt or injured, they are out of both departments
56 while recovering. Nearly every call/volunteer fire department in NH is expanding full time or per
57 diem staffing models.
 - 58 - Selectman Finan asked what units are for each line on the chart. Each line represents 100
59 calls, and spans over 10 years, so take amount on line and divide by 10 for the average.
 - 60 - Selectman Labonte asked if they still do Explorers program for young adults. They don't
61 because there is low turnout for our community.
 - 62 - Selectman Freel asked about salaries and whether raising pay would attract more people.
63 He also asked about minimum pay for on call firefighters, and potentially raising the min-
64 imum.
 - 65 - A discussion ensued involving full-time/part-time/per diem salaries and possible oppor-
66 tunities to make the positions more enticing. Per-diem have to be there on a schedule
67 whether calls or not. On Call come only when a call comes in. Per diem firefighters
68 need to meet minimum of training.
 - 69 - Selectman Labonte asked if it was a state or federal standard as far as what they are re-
70 quired to hold or can it vary by department? The response was we can adjust our stand-
71 ards.
- 72 • Internal Impacts: A number of retirements are anticipated to occur over the next few years within
73 the Department resulting in the loss of institutional knowledge and experience. It also impacts
74 leadership slots if no one may be available to fill the slots internally. We are ripe for having staff
75 recruited to other locations because we are staffing at pay rates and experience that may be con-
76 sidered entry level. Due to this we need to be dynamic and flexible in our planning. We need to
77 look at pay and experience and get our members excited to participate in this industry. It was
78 noted that years of service is not necessarily correlated with age. Some older employees have
79 less experience than younger ones.
- 80 • Kling Report and Population Data: An independent third-party report, The Kling Report, was uti-
81 lized by the Department as a source to provide a comparative analysis of the different types of
82 fire departments in New England such as career, call, volunteer, and combination departments.
 - 83 - It was noted this covers number of citizens at this point in time, but there are other fac-
84 tors, like we have a top 10 employer here in Town. Commercial properties need to be
85 considered.
 - 86 - Selectman Labonte said we need to consider we have to look at communities themselves,
87 we have route 101, commercial, restaurants, industry, malls, not just cost per resident.
88 Different locations have different priorities. Call types such as medical vs accidents. The
89 response was, this is a good place to start, and certainly to be considered, there are many
90 things like this to consider even 55 plus housing.

DRAFT – MINUTES OF BOARD OF SELECTMEN
WORK SESSION
5/1/2024

- Department Workload Increasing: As the Town continues to develop and grow, the Department is seeing an overall increase in the activity/call types. The increased activity and call volume are from the outer areas of the town, miles from the Oval such as Battery Hill, Mountain View zone.
- Planning Time Line: In 2025, the focus is on adding six, full-time Firefighters and backfill anticipated retirements. The goal for 2027-28 is to add two full-time fire fighters each year with a possible expansion to staff a 2nd apparatus in 2029.
 - Selectman Labonte asked if going to 24-hour shifts or staying at 12-hour shifts. Fire would like to go to 24 hour shifts at some point. Selectman Labonte asked what was response time, and it was noted for daytime it's generally 8 minutes and night time its 4 minutes longer because the firefighters are driving to the station first.
 - Selectman Freel asked if 8 full time employees are firefighters? It was clarified its 6 fulltime and the chief and deputy for the total of 8. Selectman Freel then asked why hire 6 at once and not ramp up slower? The response was that adding one or two doesn't fill a truck, so wouldn't help response time, and this brings them to a 24-hour shift. It was also noted that they can't hire 'newbies', they have to have a certain level of training. Milford can't send them to firefighter academy.
 - Roughly \$100K+ for each fulltime firefighter for benefits package and payroll. Grant will cover 6 employees for 3 years.
- Staffing: The result of the increased staffing will allow for a 24-hour x 7-day coverage for the entire year. The proposed five-year planning cycle meets competent service metric. Call staff will still continue to be essential component of staffing. In addition, growth and the investment in training, tools, improved techniques will continue to be a priority.
 - Selectman Finan asked if all these numbers are based on being a stand-alone department. The response was they are so lean that one person makes a difference.

Ambulance Department:

Ambulance Director Eric Schelberg stated that the Ambulance Department's responsibility is to provide emergency and non-emergency pre-hospital health care and transportation. They provide paramedic level service which is the highest level, are Rapid Sequence Intubation Certified and also Paramed Interfacility Transfer (PIFT) credentialed this means they can transfer between hospitals. He then proceeded to present to the Select Board the information provided in the submitted memorandum.

- Future Evolution of the Department:

In the next 3 to 5 years, the goals are:

 - Staff second ambulance between the hours of 11pm and 7am. This is 112 hours total that will require two full-time employees with per-diem/part-time employees filling in the remaining 16 hours.
 - Mobile integrated Health care (MIH).
 - Point of Care Ultrasound (POCUS).

In the next 6 to 10 years, the goals are:

 - Regional EMS – Community ability to support individual EMS services will become financially challenging going forward – due to personnel and infrastructure.
- Ambulance Department Information:
 - The facility has four bays with dormitory space and was first occupied in December 2013.
 - Vehicles:

DRAFT - MINUTES OF BOARD OF SELECTMEN
WORK SESSION
5/1/2024

- Three ambulances - ALS (Advanced Life Support / Paramedic) equipped. Two of the ambulances are from 2013 while the third was purchased in 2020
- Paramedic Response Vehicle (PRV) is year 2022
- Director vehicle is year 2013.
- Ambulance Replacement Cycle is 5 years with each ambulance serving 15 years. The next scheduled replacement is in year 2028.
- Selectman Finan asked if only 2 more fulltime employees, Eric Schelberg replied yes to staff the second ambulance. If the population increases that could change.
- TA Daley said it would be helpful in the future to see when the fire and ambulance both responded to call.
- They have two ambulances staffed, one is 24 hours /7 days a week, the other is 16 hours a day.
- Selectman Labonte asked what the pay range is and Director Schelberg said it was based on education and experience.
- Selectman Freel noted Fulltime employee gets benefits, and Per Diem doesn't, so could we pay more for the Per Diem? Director Schelberg feels that could cause employee upset. It should be part of the conversation in next months' workshop.
- Personnel consists of one Director; two Captain/Paramedics; two Paramedic Field providers; and seven AEMTs (Advanced Emergency Medical Technician); three part time AEMT; fifteen Per Diems that consist of seven Paramedics, eight AEMTs, and two Volunteers.
 - Staffing consists of two staffed ambulances – minimum of two licensed EMS providers per ambulance. One ambulance runs at 24 hours, 7 days a week with a Paramedic. The other ambulance runs at 16 hour per day, 7 days per week with an EMT (Emergency Medical Technician).
 - The call volume is over 2,000 annually.
 - The revenue is approximately \$1.1 million annually.
- History:
 - Began operations on January 1, 1974 at the BLS (Basic Life Support) level with two ambulances and all volunteer staffing.
 - Two full-time EMT employees added in 1988 to cover 40-hours per week of daytime coverage.
 - Full-time Director/Paramedic added in June 1993.
 - 1995-1998 added additional full-time Paramedic providers for 24/7 coverage
 - 2003 Police station building passes at Town Vote and the ambulance facility discussed leading to ambulance privatization discussion.
 - 2004 – 2006:
 - 2004 Privatization reviewed – Rockingham Ambulance proposal: zero cost for five years with three five-year extensions at zero cost;
 - 2005 town votes to maintain department (62%); 2005: Merger with Fire department discussed and eventually dropped;
 - 2006 new Town Administrator Guy Scaife tasked with reviewing privatization and obtaining quotes from previous submitters – Rockingham Ambulance submitted \$697,000 annually, BOS decided to maintain municipal department. Rockingham Ambulance goes out of business in 2011 with a two to three month notice to employees and the City of Nashua.
 - 2016 transitioned to paid staffing from volunteer for one ambulance 24/7 and second ambulance 16-hours/7 due to a lack of reliable volunteer availability. Annual second ambulance need during 23:00 -07:00 predicted at 42 calls, decision made not to staff second ambulance during this time at a savings of \$135,000 annually.

**DRAFT – MINUTES OF BOARD OF SELECTMEN
WORK SESSION
5/1/2024**

- 2020 – 2023 transitioned to twelve full-time staff and 32-hours/week covered with part-time/per-diem staffing.
- Call Information:
 - Call Volume - Type of Call:
 - Note: the noted call volume refers to total calls for the given year which includes first, second, third and more requests for service (calls)
 - 2023: ALS - 927; BLS – 586 TOTAL: 1,513 transports / 2,120 EMS requests (including mutual aid)
 - 2022: ALS - 946; BLS – 538 TOTAL: 1,484 transports / 2,059 EMS requests (including mutual aid)
 - 2021: ALS - 963; BLS – 571 TOTAL: 1,528 transports / 2,103 EMS requests (including mutual aid)
 - Second Ambulance Calls (7am – 11pm):
 - 2023: 431 representing a use rate of 20.9%
 - 2022: 371 representing a use rate of 18.4%
 - 2021: 428 representing a use rate of 27.8%
 - Third Ambulance Calls:
 - 2023: 3
 - 2022: 5
 - 2021: 15 (Billing Clerk licensed EMS provider)
 - Mutual Aid – Received (7am – 11pm and 11pm – 7am) and Provided:
 - 2023: 80 - 59/21 // 67
 - 2022: 76 – 48/28 // 67
 - 2021: 77 – 51/26 // 65
 - Revenue from second ambulance (average):
 - 2023: \$236,602
 - 2022: \$182,020
 - 2021: \$209,985
 - Length of Call Time – Transport (2023): Approximately 1 hour and 28 minutes
 - Overlap - Joint Ambulance and Fire Calls in 2023
 - Milford Ambulance Service Total Calls - 2,063
 - Ambulance 1 - 1,632 calls (79% of total calls)
 - Ambulance 2 - 431 (20.9% of total calls)
 - Ambulance 3 – 3 (0.1%)
 - Joint Responses:
 - Milford Ambulance and Milford Fire – 94 Responses 2023
 - Milford Ambulance and Milford Fire – 81 Responses 2022
- Other Information:
 - Employee cost: Group 1 – 23.18% and Group 2 – 40.0%
 - Staffing:
 - Cross manning impact on minimum service level
 - Impact 3-years, 5-years, 10-years
 - Brattleboro VT starting stand-alone ambulance
 - Other departments 'divesting' EMS from fire?
 - Goals & Objectives To Be Achieved
 - Level of service to provide – Current: two ambulance coverage: one 24 hours/day, seven days a week and one 16 hours/day, seven days a week
 - Merger Implications:
 - Cost
 - Recruitment and retention

DRAFT - MINUTES OF BOARD OF SELECTMEN
WORK SESSION
5/1/2024

- Retirement plan cost difference - Group 1 versus Group 2
- Resentment of Group 1 versus Group 2 benefits (retirement criteria: age and length of service)
- Activity levels
- o Privatization:
 - Cost concerns
 - Revenue not provided to Town
 - Stability of private for-profit companies
- o Stand Alone Ambulance Service:
 - Cost
 - Each discipline can focus on respective profession and responsibilities

Following the presentation by Director Schelberg, Chairman Finan opened the discussion to the public. A general discussion ensued involving the Select Board and several emergency services staff members in attendance regarding the strategic decision add six full-time fire fighters, the challenges of retaining and expanding on-call staff, and budgetary implications.

MACC Base Director, Ray Anderson began by stating that he is call member for the Fire Department and the addition of the six fire fighters would ensure that fire apparatus would be fully staffed at all times. He further stated that he would not be impacted as an on-call firefighter if the six additional fire fighters were brought in. Member in the audience also stated that by having a dedicated full-time staff guarantees that there will one truck available 24 hours per day, seven days a week. As an on-call staff, if there were a fire in the middle of the night, he has to wake up, get dressed, drive to the station, get in a truck and drive to the fire. The future of the fire department is to have more full-time staff to run 24/7, he is in no way afraid his position as on call staff would be depleted. He feels the staffing conversation should have happened 5 years ago.

Selectman Freel wishes feels all the EMS departments need a 5-year plan for planning purposes.

Chief Flaherty says we absolutely need a strategic plan as a community, and the town needs to stay with the strategic plan and do it. We all need to be together, fire, ambulance, police, DPW.

Selectman Labonte asked if full-time coverage by adding 6 people would cause on call people to get frustrated. Donald, emergency manager for Eversource New Hampshire, says 24/7 coverage ensures somebody coming out and takes burden off of the call people. They don't do this job for the money, they do it for the community. Ray Anderson explained there are different tones that indicate it's a one truck call, other tones indicate more help is needed.

Some members of the public audience did not necessarily agree and a discussion ensued regarding the willingness of some on call staff responding to calls if the truck/apparatus was fully staffed.

The discussion then turned towards reasons for the decline in on-call staff. Changing priorities, lack of time, and low salaries were some of the main reasons/trends highlighted.

Selectman Free asked if we paid call people more, could we recruit more? \$15 seems low to him.

Deputy Fire Chief Jeffrey Marshall summarized some programs and other pathways employed by the Fire Department for recruitment and encourage interest in the field. These along with other opportunities were discussed, but have had limited results. He has not had a person say the pay was too low and they have raised it to avoid getting to that point.

DRAFT - MINUTES OF BOARD OF SELECTMEN
WORK SESSION
5/1/2024

The topic of the six additional full-time employees for the Fire Department was again raised and the potential impacts to the budget. Select Board members discussed how the Fire Department got to this point in requesting the additional full-time staff members.

Selectman Freel feels this request for 6 people came on too quick, and not planned or discussed.

Director Anderson, said multiple problems compounded, including staff drop off after COVID hit to reduce the call staff.

Selectman Labonte asked what "our standards" meant and how they differ from state standards. Chief Flaherty said Milford Fire doesn't allow beards, have SCBA fit testing, and others. There are standards in the industry all fire departments follow.

Selectman Philbrick noted in her 11 years, it was brought to the Town Administrators attention that we needed full-time, but it went no where because there was always something deemed more important.

TA Daley noted in previous meetings a couple of opportunities were discussed, one is kind of a standalone operations and a combination of departments. Staff to be discussed at future work session.

The Select Board continued the discussion and directed Chief Flaherty and Director Schelberg to work together and provide pros and cons of merging the two departments.

There will be a future work session to be determined to further discuss these topics.

3. ADJOURNMENT:

Selectman Freel moved to adjourn at 7:26 p.m. Seconded by Selectman Dargie. All were in favor. The motion passed 5/0.

Tim Finan, Chairman

Paul Dargie, Vice Chairman

David Freel, Member

Tina Philbrick, Member

Chris Labonte, Member

MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING
FIFTH MONDAY FORUM
Monday April 29, 2024

PRESENT: Tim Finan, Chair Lincoln Daley, Town Administrator
Paul Dargie, Vice Chair (Arrived Late) Susan Mallett, Executive Assistant
David Freel, Member
Chris Labonte, Member
Tina Philbrick, Member

1. CALL TO ORDER, BOARD OF SELECTMEN INTRODUCTIONS & PUBLIC SPEAKING INSTRUCTIONS:

Select Chair Finan called the meeting to order at 6:00 p.m., introduced the Board and led the Pledge of Allegiance. He further explained this is the 5th Monday Forum and public input is welcome.

2. OPEN FORUM

No input from the public at this point.

3. DISCUSSIONS

Mr. Finan made a comment as a member of the rotary club, and this coming year is the 75th anniversary. They have a whole bunch of stuff planned for around town. The celebration will begin in July 1, 2024, and one of the things they want to do is put up banners around the oval, about 8 to 10 poles and put up every third or so. He noted there are some missing and this would be a good opportunity to fill in the blanks. He reached out to Chappell and Leo and Lincoln, no one had concerns. When the oval was fixed in the early 2000s the light posts were put up and businesses paid for all the banners. Selectwoman Philbrick and Selectman Freel noted they have no issue with this either. Chair Finan said this hasn't been approved by the Rotary Club, but he wanted to be sure Select Board had no objections or concerns before proceeding.

Selectwoman feels the Rotary does a lot for community and she has no objection to it. Selectman Freel noted he had no objection either.

TA Daley said keep in mind the design of the banners, do you want it to be seasonal, should it mention 75 years, keep in line with other banners.

Selectman Labonte asked if these would fall in line with the rules for the Oval. It was confirmed it's in line.

TA Daley informed the Select Board that they have an interim Finance Director, Kevin Blanchard, to fill in the gap until they find a permanent person. We found out during the process of switching over authorization to accounts that we need to mention Kevin Blanchard is an employee of the Town of Milford.

TA Daley also noted that Congressman Kuster is soliciting projects, both transportation and econ development projects. He was originally going to suggest a bypass off of 101 to the BROX industrial property, at an estimated \$40-50 million per recent estimate.

Selectman Freel and Labonte clarified TA Daley mean interchange and not bypass.

Other programs we might be able to apply for is under HUD, are 127 Elm St or small parking lot on South St. We need to pick just one of the projects. He is asking for 4 letters of support, working with Camille Patison, Planning Board, Ms. Sheehan, and the Select Board or allow TA Daley to write letter on their behalf.

Selectman Labonte suggested swing bridge, but TA Daley noted we can't match federal money with federal money.

MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING
FIFTH MONDAY FORUM
Monday April 29, 2024

51 Selectwoman Philbrick asked about the cost for each project. TA Daley replied that South St parking lot
52 would be \$250K and razing removal of 127 Elm St would be \$400k per last RFP, say \$500k with inflation.
53

54 Representative Sheehan would be happy to sign off on a letter for these projects.
55

56 Selectman Freel says he'd go with the project that was more money, and Selectwoman Philbrick says she
57 agrees.
58

59 Selectman Labonte would favor the South St Parking lot and sidewalks because it's closer to the downtown
60 area. This would improve the appearance of the downtown area. He feels the cost to raze Elm St should not
61 have increased in cost that much.
62

63 Ms. Kokko, asked for clarification on what the parameters are for this funding source. TA Daley responded
64 that he would forward the link to the HUD section that dictates the terms of this. The general notion is that
65 it creates an economic driver for the community and what can provide positive impacts for the businesses
66 and residents or the Town itself.
67

68 She suggested other projects might qualify, such as the library and other capital improvements issues that
69 have come up in Town that have been asked about and been front and center.
70

71 Selectman Labonte asked TA Daley if he had any other projects that we could knock off the list. TA Daley
72 noted the time frame was very short and these were the two that were top of the list.
73

74 Selectman Freel asked about the sidewalks.
75

76 Chair Finan agreed that the parking lot was a good use of the money along with benefitting the downtown
77 area versus 127 Elm. TA Daley said there are some residual discussions to have regarding the building.
78

79 Selectwoman Philbrick has no problem with the South St Parking but not sure people will walk to the down-
80 town area. It would be used by local residents and businesses not downtown area.
81

82 TA Daley noted it is a two-and-a-half-minute walk from Oval to South St Parking lot. Also, that NH DOT
83 has been looking at EV Charging stations along route 101. He thinks this property is close enough that it
84 could possibly be included in that project.
85

86 Selectman Freel will never vote for EV Charger project.
87

88 Mike Thornton noted in Santa Barbara they rented a trolley for special events and that was popular and a
89 revenue stream for the city. In San Luis Obispo they did BBQ events that also was a revenue stream.
90

91 Chair Finan recalled that there was an ad hoc committee for parking and he believes a trolley was consid-
92 ered. TA Daley said issues was getting drivers and vehicle to drive around, his thought process is that the
93 parking lot will check off a lot of boxes.
94

95 Ms. Langdell asked if any way to expand beyond just the parking lot and also remove the walkability be-
96 tween South Street and Nashua Street. The quality of the sidewalks is not good in some places. There are
97 businesses on Nashua Street that would benefit. Also, as noted by Selectman Freel, they are probably not
98 ADA compliant.
99

**MINUTES OF THE MILFORD BOARD OF SELECTMEN MEETING
FIFTH MONDAY FORUM
Monday April 29, 2024**

Selectwoman Philbrick made a Motion to support grant for the South Street Parking lot and expand as far as possible on the sidewalks and authorize Lincoln to draft letter of support on behalf of the Select Board. Seconded by Selectman Freel. All in Favor. Motion passed 4/0 with Paul Dargie absent.

Ray Anderson will be at the May 13th meeting to give status of the MACC Base, including equipment and next steps regarding location.

David Palance offered a caution, when items are not on the agenda, and they don't have background information that he cautions the Board to not submit a vote. Chair Finan in principle agrees with this, however, this grant is on a short notice and timeline, and normally would not do it like this.

Chair Finan spoke with the DPW Director Lessard, and they tossed an idea around to put an 80-foot pole at Keyes Park in the center of the park. It would be a beautiful location as noted by Selectman Labonte, possibly viewable from Elm St/Oval.

Chair Finan would like to go into the community to do some fundraising for this. DPW estimate is roughly \$15–20K, for the installation, lighting and maybe a plaque or something. Chair Finan also talked to the Parks & Rec Director and she is also in favor. As it is now, the swim team can't see the flag when they do the Pledge of Allegiance. We can accept donations into a special purpose fund for this.

Selectman Labonte made a motion to go into non-public at 6:45pm in accordance with NH (RSA 91-A:3, II(a)) Personnel, seconded by Selectman Freel. All were in favor. The roll call motion passed 4/0

Note: Selectman Dargie arrived to the meeting just after the Board went into Non-Public.

The Select Board returned to public session at 6:55 p.m. It was announced that while in non-public session, the Board discussed one topic Took one vote and one action.

Selectman Freel motioned to seal the minutes, seconded by Selectwoman Philbrick. All were in favor. The motion passed 5/0

ADJOURNMENT: Selectman Freel moved to adjourn the meeting at 7:00. Seconded by Selectwoman Philbrick. All were in favor. The motion passed 5/0.

Tim Finan, Chairman

Paul Dargie, Vice-Chairman

Dave Freel, Member

Chris Labonte, Member

Tina Philbrick, Member

MEMORANDUM

TO: KEN FLAHERTY, FIRE CHIEF
MIKE VIOLA, POLICE CHIEF
ERIC SCHELBERG, AMBULANCE DIRECTOR
LEO LESSARD, DPW DIRECTOR
CHRIS GENTRY, PEG ACCESS
TOWN ADMINISTRATOR & BOS

FROM: ARENE BERRY, RECREATION

SUBJECT: STATE SWIM MEET – TOWN EVENT

DATE: 7/25/2024

CC:



State Swim Meet at Keyes Memorial Pool

Department Notification: Town Event – State Swim Meet

Date: Saturday & Sunday, August 3 & August 4, 2024

Location: Keyes Park and Pool

Time: 6am-4pm

Fire – event notification.

Police – event notification.

Ambulance – event notification.

DPW – event notification. (specific requests to follow)

PEG/Website – event notification and invitation to video events and activities. Please post on town website.

BOS & Administration – event notification and invitation to attend.

Thank you for your assistance with this community event, please contact me with any questions.

Arene Berry

Recreation Director
Town of Milford
1 Union Square
Milford, NH 03055-4240
603/249-0625 phone 603/673-2273 fax
aberry@milford.nh.gov